

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY, December 11, 2018

The Fulton Independent Board of Education met at the Board of Education Office at 5:35 o'clock P. M. on the 11th day of December, 2018 with the following members present:

(1) Mrs. Debbie Vaughn, Chair (2) Mr. Bill Robertson, Vice-Chair (3) Mrs. Carol Bransford

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Mrs. Debbie Vaughn, Board Chair, called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:35 p.m.

PLEDGE OF ALLEGIANCE

2. The Pledge of Allegiance was recited by those in attendance.

ROLL CALL

3. Mrs. Debbie Vaughn, Mr. Bill Robertson, and Mrs. Carol Bransford were present for roll call. Mr. Sam Hancock was absent.

SUPERINTENDENT ATTENDANCE

4. Superintendent Miller was present for the December Meeting.

APPROVAL OF MINUTES

5. With a motion by Mr. Robertson and second by Mrs. Bransford, the minutes of the November 8, 2018, Special Called Meeting were approved as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

APPROVAL OF CONSENT AGENDA ITEMS

6. With a motion by Mrs. Bransford and second by Mr. Robertson, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. Principal's Report

Due to conflicting events, there was no Principal's Report for December.

B. FRYSC Activities Update

Tracy Pulley, Family Resource / Youth Services Center Coordinator, submitted a report to Board Members detailing the activities and services she provided during November.

Attachment A

C. Teacher of the Month

Mrs. Cyndi Brown and Ms. Amy Chicoine were named as Teachers of the Month for Carr Elementary and Fulton Middle/High School, respectively.

D. Enrollment Report

Board members were presented with the Enrollment Report indicating a district enrollment of 310 students at the end of month 4.

E. Fundraiser Requests

Board Members approved the following Fundraiser Request:

- FHS Football & Track Team was granted permission to sell Bulldog Gear from Fancloth from January 14 – 28, 2019, in order to raise money for team equipment.

F. Food Service Report

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Reports, outlining activity in the school cafeterias through November, 2018.

G. Superintendent's Report

Superintendent Miller provided Board Members with a report of her activities during November, 2018, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

Attachment B

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

PUBLIC COMMENTS

7. There were no public comments.

Chair Vaughn congratulated Dr. Miller on her appointment to the State Advisory Council for Gifted and Talented Education.

PERSONNEL REPORT

8. Superintendent Miller informed the Board of the following personnel action:

Appointments: Trina Capps, Classified Sub

2017-2018 AUDIT REPORT

9. With the recommendation of Superintendent Miller, a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved the 2017-2018 Audit Report as presented by Mr. Jay Davis of Alexander Thompson Arnold PLLC. Mr. Davis outlined the financial and procedural findings determined by auditors for the school year ending June 30, 2018. Following discussion of various aspects of the report, Mr. Davis concluded by saying it was the auditor's view that the financial records of Fulton Independent School District were "fairly presented" resulting in an "unmodified" and clean opinion.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

OUT-OF-STATE TRAVEL REQUEST

10. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board approved the Out-of-State Travel Request of Mr. Mark Roberson, High School Girls' Basketball Coach, and Mr. Chris Mason, Middle School Boys' Basketball Coach, to allow the teams to travel to Memphis, TN, December 26, 2018. The girls' team will play a game at the FedEx Forum that afternoon, and both teams will stay to watch the Memphis Grizzlies vs Cleveland Cavaliers game that night. The teams will have 75 tickets to sell. Transportation will be shared with Lake County Schools.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

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SFCC KETS OFFER OF ASSISTANCE

11. Following the recommendation of Superintendent Miller, the Board moved to accept the 2018-2019 School Facilities Construction Commission (SFCC) KETS Offer of Assistance in the amount of \$2791.00, to be placed in escrow for up to three (3) years. The funds must be matched by the Board of Education, and used for technology education. This action was taken on a motion by Mr. Robertson and second by Mrs. Bransford.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

2019-2029 CALENDAR – 1st Reading

12. With the recommendation of the Superintendent, a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved the first reading of the 2018-2019 School Calendar as presented by Mr. Kent Green, Calendar Committee Chair.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

APPROVAL OF CONSOLIDATED DISTRICT IMPROVEMENT PLAN

13. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board approved the Consolidated District Improvement Plan. Due to its length, the plan was sent to Board Members electronically, and outlined the district's educational goals and the means by which these goals will be achieved.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

2018-2019 EXTRA DUTY SALARY SCHEDULE AMENDMENT

14. The Board, following the recommendation of Superintendent Miller, approved the 2018-2019 Extra Duty Salary Schedule Amendment which created a paid High School Girls Assistant Basketball Coach position, in order to align with High School Boys Basketball Team staffing; and converted the Middle School Academic Team to an Elementary Academic Team. There are currently no middle school students completing at that level; any middle school students wishing to participate will compete with the high school team. This action was taken on a motion by Mr. Robertson and second by Mrs. Bransford.

Attachment C

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

WINDSTREAM FIBER CONTRACT EXTENSION

15. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board approved the one-year contract extension with Windstream Communications to provide fiber for district internet connection for the 2019-2020 school year. The annual cost of \$619.27 will be discounted 90% through E-Rate, which will bring the actual cost to the district to \$61.93.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

BOND OF THE TREASURER

16. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board approved a Bond of the Treasurer with Commonwealth Risk Insurance Agency, Inc., for Mrs. Becky Fisette, who will assume the duties of Finance Officer on Jan. 1, 2019. The \$150,000 bond will cover Mrs. Fisette for the remainder of the 2018-2019 school year, and has been pro-rated based on what has already been paid for Mrs. Laurie Thorpe, who is retiring Dec. 31, 2018, bringing a final balance due of \$48.86.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

SHORTENED DAY WAIVER REQUEST

17. With the recommendation of Superintendent Miller, a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved a shortened day schedule for a special needs student as requested by the ARC (Admissions and Release Committee), and Mrs. Sarah Townsend, Director of Special Education.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

APPROVAL OF SUPERINTENDENT TRAVEL REIMBURSEMENT

18. With a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved the travel reimbursement request of Superintendent Miller for travel expenses related to school business for November, 2018.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

FINANCIAL REPORTS AND ORDERS OF THE TREASURER

19. With a motion by Mrs. Bransford and second by Mr. Robertson, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Laurie Thorpe, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn


ADJOURNMENT

20. With a motion by Mrs. Bransford and second by Mr. Robertson, the Board meeting was adjourned at 5:55 p.m.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn



 Chair



 Secretary

The Family Connection

Family Resource Youth Services Center

Activities and Services in November 2018

- 14 home visits
- 11 clothing visits
- 11 school supplies
- 7 food baskets
- 2 sets of Transit tickets
- Medical neglect referral (vision)
- Trip to dentist
- Connected family with car repair help
- Started working on holiday referrals
- Did prescription drug safety mailing for Bulldogs Against Drinking & Drugs BADD Club (6th-8th grade households)
- Connected family with Office of Vocational Rehab for young adult son
- Chess Club Meeting
- Art Club Meeting
- Bulldogs Against Drinking & Drugs (BADD) Club
- Student Council
- Dawg Bites Newsletter for FHS & Carr
- Backpack bag delivery
- Had Grow Festival for Preschool Students- 43 attended; 10 faculty/Head Start helped
- Had family reading night; 37 attended; 8 faculty/2 AmeriCorps helped
- Student Council activities: kindness campaign (PSA, coloring sheets, posters, Principal's Lunch for 23 Kind Kids), recycling, penny drive for food bank.

Superintendent Report for December 2018 Board Meeting

Listed below are some of the activities that Superintendent Miller accomplished during November 2018. The items are categorized under the Kentucky NxG Superintendent Effectiveness Standards. This list is not inclusive of the daily duties of the Superintendent.

Standard 1: Strategic Leadership

- Accepted Governor Matthew Bevin's appointment to serve on the Kentucky State Advisory Council for Gifted and Talented Education for a three year term ending June 30, 2021

- Attended Studer Education High Performance Conference in Nashville, TN with six other Kentucky Superintendents

Standard 2: Instructional Leadership

- Completed 8 walkthroughs of buildings
- Completed 5 classroom walkthroughs
- Participated in a conference call with Mrs. Martha Butler concerning an upcoming audit with Advanc-Ed

Standard 3: Cultural Leadership

- Met with 5 FIS teachers – asked them to share their concerns, positives, goals, recommendations and what they need from Supt to be successful
- Mailed thank you and congratulations cards
- Attended Veteran's Day program at FHS planned by Community Education Director Karen Dean

Standard 4: Human Resource Leadership

- Held Administrative Meeting
- Met with Food Service Director to discuss the implementation of the Fresh Fruits and Vegetables grant for Carr Elementary
- Wrote and submitted the 21st Center Grant for FIS afterschool program
- Held Public Comments session for the 21st Center Grant

- Attended KASBO Financial Training Conference

Standard 5: Managerial Leadership

- Attended a Certified Evaluation Training at WKEC in Eddyville
- Participated in a Superintendent Webcast with Commissioner of Education re: New Graduation Requirements
- Participated in conference phone call with Assistance Commissioner of Education
- Attended required CSI training

Standard 6: Collaborative Leadership

- Sent Sarah Townsend to WKEC Board of Directors Meeting as my representative (Miller was at KASBO Financial Training Conference)
- Attended a Four River Gifted Consortium Meeting
- Attended Veteran's Day luncheon at Pontotoc Building sponsored by Community Education Director Karen Dean

Standard 7: Influential Leadership

- Attended two Rotary meetings
- Participated in phone call from the Governor's assistant advising me of a state appointment from the Governor
- Attended a KASA Leadership Committee meeting

Standard 1: Strategic Leadership

SUMMARY: Superintendents create conditions that result in strategically reimagining the district's vision, mission and goals to ensure that every student graduates from high school, is globally competitive in post-secondary education and/or the workforce, and is prepared for life in the 21st century. Superintendents create a community of inquiry that challenges the community to continually repurpose itself by building on the district's core values and beliefs about the preferred future and then developing a vision.

Standard 2: Instructional Leadership

SUMMARY: The superintendent supports and builds a system committed to shared values and beliefs focused on teaching and learning where performance gaps are systematically eliminated over time and every student graduates from high school college-and-career ready.

Standard 3: Cultural Leadership

SUMMARY: The superintendent understands and acts on the important role a system's culture has in the exemplary performance of all schools. He/she works to understand the people in the district and community as well as their history and traditions as they move forward to support and achieve district goals. The superintendent must be able to improve the district culture, if needed, to align the work of adults with the district's goals of improving student learning and infusing the work with passion, meaning and purpose.

Standard 4: Human Resource Leadership

SUMMARY: The superintendent ensures the district is a professional learning community with processes and systems in place that result in recruitment, induction, support, evaluation, development and retention of a high-performing, diverse staff. The superintendent uses distributed leadership to support learning and teaching, plans professional development, and engages in district leadership succession planning.

Standard 5: Managerial Leadership

SUMMARY: The superintendent ensures that the district has processes and systems in place for budgeting, staffing, problem solving, communicating expectations, and scheduling that organize the work of the district and give priority to student learning and safety. The superintendent must solicit resources (both operating and capital), monitor their use, and assure the inclusion of all stakeholders in decision about resources so as to meet the 21st century needs of the district.

Standard 6: Collaborative Leadership

SUMMARY: The superintendent, in concert with the local board of education, designs structures and processes that result in broad community engagement with support for and ownership of the district vision. Acknowledging that strong schools build strong communities, the superintendent proactively creates, with school and district staff, opportunities for parents, community members, government leaders, and business representatives to participate with their investments of resources, assistance, and goodwill.

Standard 7: Influential Leadership

SUMMARY: The superintendent promotes the success of learning and teaching by understanding, responding to, and influencing the larger political, social, economic, legal, ethical, and cultural context. From this knowledge, the superintendent works with the board of education to define mutual expectations, policies, and goals to ensure the academic success for all students.

FULTON INDEPENDENT SCHOOL
EXTRA DUTY SCHEDULE

CATEGORY	INDIVIDUAL	2018-2019	
Administrative Supplements			
Director of Pupil Personnel	Kent Green	6000.00	
Director of Special Education	Sarah Townsend	6000.00	
K-12 Principal	Mancell Elam	8000.00	
K-12 Assistant Principal	Dana Crawford	2000.00	
Athletic Director	Mancell Elam	5500.00	
TOTAL		27500.00	
Football			
Head Coach Football & Weightlifting	Harold Hutcherson	5500.00	
Head Coach Middle School Football	Brad Rozzell	1387.50	
Assistant Coach - High School	Matthew Castleman	1387.50	
Assistant Coach - Middle School	Kenneth Irvine	1387.50	
Assistant Coach		1387.50	
Assistant Coach		1000.00	
Assistant Coach		Volunteer	
Assistant Coach		Volunteer	
Assistant Coach		Volunteer	
TOTAL		12050.00	
Basketball			
Head Boys HS	John Dillard	5500.00	
Head Girls HS	Mark Roberson	5500.00	
Head Boys MS	Chris Mason	2200.00	
Head Girls MS	Daniel Farmer	2200.00	
Assistant Boys HS	Jewel Martin	2200.00	
Assistant Girls HS	Melissa Clark	2200.00	
Assistant Girls HS	Kenneth Irvine	750.00	
Assistant Boys HS	Chris Mason	800.00	
Assistant Boys MS	Christy Pettigrew	750.00	
Assistant Girls MS	Mark Roberson	750.00	
Assistant Boys MS		Volunteer	
Assistant Boys HS	Daniel Augustus	Volunteer	
TOTAL		22850.00	
Cheerleaders			
Head Coach - HS	Asha Jenkins	1800.00	1400
Head Coach - MS		0.00	1100
Asst Coach - HS	Erin Henderson	1200.00	700
Asst Coach - MS		0.00	500
Asst Coach - MS		Volunteer	
TOTAL		3000.00	
Minor Sports			
Head Baseball	Daniel Farmer	5500.00	
Head Softball	Melissa Mora	5500.00	
Assistant Baseball		2200.00	
Assistant Softball	Willie Sampson	2200.00	
Assistant Softball	Angela Smith	1000.00	
Assistant MS Softball	April Phillips	500.00	
Field Preparation Baseball	Daniel Farmer	300.00	

Field Preparation Softball	Melissa Mora	300.00	
Head Girls Volleyball	Chad Malray	5500.00	
Assistant Girls Volleyball	Amy Chicoine	2200.00	
Track Head	Harold Hutcherson	2200.00	
Assistant Track	Rea Jones	700.00	700
Assistant Track		700.00	
Cross Country		1100.00	
Wrestling		1050.00	
Wrestling		1050.00	
TOTAL		31300.00	
ACADEMIC			
Head HS Coach Academic Team	Joey Dublin	1400.00	
Assistant HS Coach Academic Team		0.00	
Co-Head Elementary Academic Team	Stacey Smith	600.00	
Co-Head Elementary Academic Team	Paige Adair	600.00	
Yearbook Sponsor			
Public Relations/Media		0.00	
Platz Sponsor	Amity Grinstead	1200.00	
P. Sponsor	Shannon Barnes	500.00	
Co - Carr Yearbook	Morgan Wade	200.00	
Co - Carr Yearbook	Stacey Smith	200.00	
Detention/Sat. School 7-12	Melissa Martin	2500.00	
Detention/Sat. School K-6	Tammy Malray	2500.00	
TOTAL		9700.00	
EXTRA CURRICULAR GRAND TOTAL		78900.00	