

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY, October 9, 2018

The Fulton Independent Board of Education met at the Board of Education Office at 5:30 o'clock P. M. on the 9th day of October, 2018 with the following members present:

(1) Mrs. Debbie Vaughn, Chair (2) Mr. Bill Robertson, Vice-Chair (3) Mrs. Carol Bransford

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Mrs. Debbie Vaughn, Board Chair, called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:30 p.m.

OPENING PRAYER

2. Pastor Jessie Webb, of Brooks Chapel, opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

3. The Pledge of Allegiance was recited by all in attendance.

ROLL CALL

4. Mrs. Debbie Vaughn, Mr. Bill Robertson, and Mrs. Carol Bransford were present for roll call. Mr. Sam Hancock was absent.

SUPERINTENDENT ATTENDANCE

5. Superintendent Miller was present for the October Meeting.

APPROVAL OF MINUTES

6. With a motion by Mrs. Bransford and second by Mr. Robertson, the minutes of the September 6, 2018, Special Called Meeting, were approved as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

AGENDA AMENDMENT

7. With the recommendation of the Superintendent, a motion by Mr. Robertson and second by Mrs. Bransford, the Board added Agenda Item# 17, *LEA Notification of CSI Audit*.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

APPROVAL OF CONSENT AGENDA ITEMS

8. With a motion by Mrs. Bransford and second by Mr. Robertson, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. ASAP Moment

Dr. Miller provided the ASAP Moment spotlighting activities and events at Carr Elementary and Fulton Middle/High School during September, including: House Challenges, Perfect Attendance meal provided by Vaughn's Grill, Middle School Football eighth grade night, Kerani Ware and Jada Martin named to the All A District Volleyball Team, and relationship building activities

with Fulton Police Department and Murray State University through an impromptu soccer match and MSU football game attendance.

B. FRYSC Activities Update

Tracy Pulley, Family Resource / Youth Services Center Coordinator, provided Board Members with a report detailing the activities and services she participated in during September, and projected some of the events taking place in October.

C. Teacher of the Month

Superintendent Miller and Board Members presented Certificates of Recognition to employees named as Teacher of the Month. Mr. Matthew Moxley was chosen as the Elementary ToM for August. The teachers chosen for September were Mrs. Alley Evans, Carr Elementary, and Mr. Joseph Dublin, Fulton High School.

D. Test Scores Review

Mrs. Sarah Townsend, District Assessment Coordinator, discussed the 2017-2018 K-PREP test score results and the new Assessment and Accountability System. Under the new system Carr Elementary was identified as a CSI (Comprehensive Support and Improvement) school, and the Middle and High Schools were designated as "other".

E. Enrollment Report

Board members were presented with the Enrollment Report indicating a district enrollment of 318 students at the end of month 2.

F. Fundraiser Requests

Board Members approved the following Fundraiser Requests:

- High School Girls Basketball Team requested permission to conduct a sponsorship drive, and hold a bake sale at Wal-Mart, Nov 3, 2018, in order to purchase equipment and cover team travel expenses;
- Middle School Boys Basketball Team was granted permission to sell "Bundles for Basketball", containing laundry and toiletry products at a price of \$20 per basket; proceeds will go towards the purchase of shoes, shooting shirts and travel expenses;
- High School Football Team requested permission to sell gourmet popcorn in order to raise money to cover team expenses.

G. Food Service Report

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Reports, outlining activity in the school cafeterias through August, 2018.

H. Surplus Property

Board members declared presented items as surplus and approved the sale or disposal of these items.

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I. Superintendent's Report

Superintendent Miller provided Board Members with a report of her activities during September, 2018, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

Attachment B

J. Travel Requests

Board members approved the travel request of Superintendent Miller to attend a Kentucky School Board meeting in Frankfort, KY, Oct 1-2; a CSI meeting at KDE, Oct 7-8; and the Fall Institute in Louisville, KY, Oct 29-30, 2018. Mr. Robertson's request to travel to Bowling Green, KY, Oct 29, 2018, to attend a KSBA Regional Meeting was also approved.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

PUBLIC COMMENTS

9. There were no public comments.

PERSONNEL REPORT

10. Superintendent Miller informed the Board of the following personnel actions:

Appointments: Janet Williams, Substitute Teacher, Non-Certified Emergency Sub Program
Destiny Brown, Part-Time Custodian
Brittany Gray, Substitute Food Service Assistant

Resignations: Trista Ray, Part-Time Custodian
Destiny Brown, Part-Time Custodian
Kathy Godfrey, Food Service Assistant (Effective: Oct. 25, 2018)

Retirement: Laurie Thorpe, Finance Officer (Effective: Jan. 1, 2019)

FRYSC CONTRACT MODIFICATION

11. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board approved the 2018-2019 Family Resource / Youth Services Center contract modification which adds language left out in the original contract requiring FRYSC staff to work with state and other agencies in the provision of support services to students and families.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

RTI PLAN UPDATE

12. Following the recommendation of the Superintendent, the Board approved the presented RTI Plan Update, clarifying the purpose of the Response to Intervention system for teachers and parents. This action was taken on a motion by Mr. Robertson and second by Mrs. Bransford.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

APPROVAL OF EMERGENCY TEACHING CERTIFICATE

13. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board moved to declare an emergency and employ a teacher with Emergency Certification to teach Spanish.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

OVERNIGHT TRIP REQUEST

14. With the recommendation of Superintendent Miller, a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved the overnight trip request of Mr. John Dillard, High School Boys Basketball Coach, to allow the team to travel to Morgantown, KY, Dec. 20-21, 2018, in order to participate in the Butler County Christmas Classic. Assistant Coaches Daniel Augustus, Jewel Martin, and Chris Mason will also accompany the team as chaperones.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

APPROVAL OF SUPERINTENDENT TRAVEL REIMBURSEMENT

15. With a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved the travel reimbursement request of Superintendent Miller for travel expenses related to school business for September, 2018.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

FINANCIAL REPORTS AND ORDERS OF THE TREASURER

16. With a motion by Mr. Robertson and second by Mrs. Bransford, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Laurie Thorpe, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

LEA NOTIFICATION OF CSI AUDIT

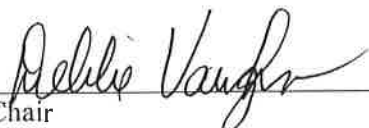
17. With the recommendation of Superintendent Miller, motion by Mr. Robertson and second by Mrs. Bransford, the Board chose the Kentucky Department of Education Audit Team to perform the review and make recommendations for improvement as required by the new accountability procedures for schools identified Comprehensive Support and Improvement (CSI) schools.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

ADJOURNMENT

18. With a motion by Mr. Robertson and second by Mrs. Bransford, the Board meeting was adjourned at 6:40 p.m.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn


Chair


Secretary

Superintendent Report for October 2018 Board Meeting

Listed below are some of the activities that Superintendent Miller accomplished during Septembert 2018. The items are categorized under the Kentucky NxG Superintendent Effectiveness Standards. This list is not inclusive of the daily duties of the Superintendent.

Standard 1: Strategic Leadership

- Attended US Rep. James Comer's Grant Workshop in Madisonville, KY
-
- Addressed staff and community members at Opening Day

Standard 2: Instructional Leadership

- Met with DPP to discuss Extended School Services options for students
-
- Completed 8 walkthroughs of buildings
-
- Completed 5 classroom walkthroughs
- Attended one Carr Elementary faculty meeting and one district wide faculty meeting

Standard 3: Cultural Leadership

- Met with a FIS parent to discuss a concern
- Attended 2 football games, a volleyball game
- Mailed thank you and congratulations cards

Standard 4: Human Resource Leadership

- Held Administrative Meeting
- Completed a Title IX Training
- Attended the KSBA Regional meeting with Vice Chair Robertson
- Completed a ZOOM training on real time educational opportunities

Standard 5: Managerial Leadership

- Talked to Graves County Safety Resoruce Officer Jonathan Grant and approved him conducting the Kentucky Safe Driver program at Fulton High School for area schools and

- students. This is a four hour graduated licensing class that is free for students and is now required for teenage drivers in Kentucky.
- Attended a 21st Century Grant Training in Paducah, KY

Standard 6: Collaborative Leadership

- Sent rep to Four Rivers Foundation Meeting at Four Rivers Career Center
- Met with Dr. John Settle about a Safety Resource Officer training
- Attended WKEC Board of Directors Fall Retreat
- Approved to participate in a project with the Four Rivers Foundation to progress monitor our high school students at no cost to the district.

Standard 7: Influential Leadership

- Met with Murray State University President Bob Jackson. Invited him to Fulton High School. President Jackson came to FHS on September 13 and met with Senior Class and provided football tickets for students and faculty to attend the MSU/UTM football game on September 29.
- Attended three Rotary meetings

Standard 1: Strategic Leadership

SUMMARY: Superintendents create conditions that result in strategically reimagining the district's vision, mission and goals to ensure that every student graduates from high school, is globally competitive in post-secondary education and/or the workforce, and is prepared for life in the 21st century. Superintendents create a community of inquiry that challenges the community to continually repurpose itself by building on the district's core values and beliefs about the preferred future and then developing a vision.

Standard 2: Instructional Leadership

SUMMARY: The superintendent supports and builds a system committed to shared values and beliefs focused on teaching and learning where performance gaps are systematically eliminated over time and every student graduates from high school college-and-career ready.

Standard 3: Cultural Leadership

SUMMARY: The superintendent understands and acts on the important role a system's culture has in the exemplary performance of all schools. He/she works to understand the people in the district and community as well as their history and traditions as they move forward to support and achieve district goals. The superintendent must be able to improve the district culture, if needed, to align the work of adults with the district's goals of improving student learning and infusing the work with passion, meaning and purpose.

Standard 4: Human Resource Leadership

SUMMARY: The superintendent ensures the district is a professional learning community with processes and systems in place that result in recruitment, induction, support, evaluation, development and retention of a high-performing, diverse staff. The superintendent uses distributed leadership to support learning and teaching, plans professional development, and engages in district leadership succession planning.

Standard 5: Managerial Leadership

SUMMARY: The superintendent ensures that the district has processes and systems in place for budgeting, staffing, problem solving, communicating expectations, and scheduling that organize the work of the district and give priority to student learning and safety. The superintendent must solicit resources (both operating and capital), monitor their use, and assure the inclusion of all stakeholders in decision about resources so as to meet the 21st century needs of the district.

Standard 6: Collaborative Leadership

SUMMARY: The superintendent, in concert with the local board of education, designs structures and processes that result in broad community engagement with support for and ownership of the district vision. Acknowledging that strong schools build strong communities, the superintendent proactively creates, with school and district staff, opportunities for parents, community members, government leaders, and business representatives to participate with their investments of resources, assistance, and goodwill.

Standard 7: Influential Leadership

SUMMARY: The superintendent promotes the success of learning and teaching by understanding, responding to, and influencing the larger political, social, economic, legal, ethical, and cultural context. From this knowledge, the superintendent works with the board of education to define mutual expectations, policies, and goals to ensure the academic success for all students.