

**RECORD OF BOARD PROCEEDINGS**  
(MINUTES)

Fulton, KY, July 10, 2018

The Fulton Independent Board of Education met at the Board of Education Office at 5:30 o'clock P. M. on the 10th day of July, 2018 with the following members present:

- (1) Mrs. Debbie Vaughn, Chair (2) Mr. Bill Robertson, Vice-Chair (3) Mr. Sam Hancock  
(4) Mrs. Carol Bransford

**REGULAR MONTHLY MEETING OF  
FULTON INDEPENDENT BOARD OF EDUCATION**

**CALL TO ORDER**

1. Mrs. Debbie Vaughn, Board Chair, called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:30 p.m.

**ROLL CALL**

2. Mrs. Debbie Vaughn, Mr. Bill Robertson, and Mrs. Carol Bransford were present for roll call. Mr. Sam Hancock was absent.

**SUPERINTENDENT ATTENDANCE**

3. Superintendent Miller was present for the July Meeting.

**APPROVAL OF MINUTES**

4. With a motion by Mr. Robertson and second by Mrs. Bransford, the minutes of the June 12, 2018, Regular Monthly Meeting, were approved as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mr. Robertson, Mrs. Vaughn

\* Mr. Hancock arrived at 5:35 p.m.

**APPROVAL OF CONSENT AGENDA ITEMS**

5. With a motion by Mrs. Bransford and second by Mr. Robertson, the Board accepted the reports and approved action items listed in the consent agenda as follows:

**A. ASAP Moment**

Superintendent Miller provided the ASAP Moment by presenting Cam'Ron Pettigrew with his high school diploma and, having met all his educational requirements, officially naming him a Fulton High School graduate.

**B. Fundraiser Requests**

Board Members approved the Fundraiser Request of Mr. Chad Malray, High School Volleyball Coach, to conduct a sponsorship drive, from July 11 – August 11, 2018, to raise money for team expenses. Sponsors donating \$150.00 will have their names listed on a banner to be hung in the gym as well as placed on the backs of team t-shirts to be worn by the players.

**C. Superintendent's Report**

Superintendent Miller provided Board Members with a report of her activities during June, 2018, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

**D. Data Breach Information**

Board members reviewed and accepted the annual Data Security & Privacy Plan, outlining the protections in place and the procedures the district takes if there is a data breach.

**E. Travel Requests**

Board members approved the travel request of Dr. DeAnna Miller to attend the annual KASA Conference in Louisville, KY, July 24-27, 2018.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**PUBLIC COMMENTS**

6. Superintendent Miller noted that a Meet & Greet was held prior to the Board Meeting to welcome incoming administrators and staff to the district. Principal Mancell Elam and Assistant Principal Dana Crawford and additional staff were greeted by a large group of Board and community members.

**PERSONNEL REPORT**

7. Superintendent Miller informed the Board of the following personnel actions:

*Appointments:* Amity Grinstead, Music Teacher  
 Nakia Brown, Primary Teacher  
 Asha Jenkins, Cheerleader Sponsor  
 Jewel Martin, Asst. High School Boys Basketball Coach

*Resignations:* Summer Ellegood, Primary Teacher  
 Jill Jackson, Special Education Teacher

*Transfers:* Joey Dublin, from Middle School English to High School Math Teacher

**2018-2019 PAYROLL DISTRIBUTION SCHEDULE**

8. With the recommendation of the Superintendent, the Board approved the presented 2018-2019 Payroll Distribution Schedule, indicating the dates on which faculty and staff will receive their monthly paychecks.

Attachment A

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**2018-2019 STUDENT HANDBOOKS AND CODE OF CONDUCT – Second Reading**

9. With the recommendation of Superintendent Miller, a motion by Mr. Hancock and second by Mr. Robertson, the Board approved the second reading of the 2018-2019 Student Handbooks and Code of Conduct for Head Start Preschool, Carr Elementary, and Fulton Middle/High School.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**2018-2019 FULTON INDEPENDENT POLICIES UPDATE – Second Reading**

10. With the recommendation of the Superintendent and KSBA, the Board approved the second reading of the 2018-2019 Fulton Independent Board of Education policies update as presented. This action was taken on a motion by Mr. Hancock and second by Mrs. Bransford.

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(4) Mrs. Carol Bransford

Attachment B

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**APPROVAL OF 2018-2019 ASSURANCES**

11. Following the recommendation of Superintendent Miller, the Board, on a motion by Mr. Hancock and second by Mrs. Bransford, approved the 2018-2019 District Funding Assurances, verifying that the district complies with all requirements and guidelines established in order to receive funding through various grants.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**APPROVAL OF EMERGENCY OPERATIONS PLAN UPDATES**

12. With the recommendation of the Superintendent, a motion by Mr. Hancock and second by Mr. Robertson, the Board approved the presented 2018-2019 Fulton Independent School Emergency Operations Plan Revision, in which personnel roles were adjusted to align with new staff and administrators.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**APPROVAL OF BEVERAGE BID**

13. With the recommendation of the Superintendent, a motion by Mr. Hancock and second by Mr. Robertson, the Board accepted the bid and moved to enter into contract with Pepsi Mid-America, as the exclusive provider for Fulton Independent Schools vending and athletic events, for a five year period beginning July 1, 2018. Pepsi further agreed to provide \$35,000 to the district to be used in the purchase of scoreboards.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**EMERGENCY DECLARATION FOR USE OF TEACHERS WITH EMERGENCY CERTIFICATES**

14. With the recommendation of Superintendent Miller, a motion by Mr. Hancock and second by Mrs. Bransford, the Board moved to declare an emergency and approved the use of teachers with emergency certification for the 2018-2019 school year, in the areas of mathematics and special education.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**2018-2019 INSURANCES**

15. With the recommendation of the Superintendent, the Board selected Curneal & Hignite Insurance to provide Property, General Liability and Vehicle Insurance for the 2018-2019 school year, at a total cost of \$70,790.62. This action was taken on a motion by Mr. Robertson, and second by Mr. Hancock.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**APPROVAL FOR SUPERINTENDENT TRAVEL REIMBURSEMENT**

16. With a motion by Mr. Hancock and second by Mrs. Bransford, the Board approved the travel reimbursement request of Superintendent Miller for travel expenses related to school business for June, 2018.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**FINANCIAL REPORTS AND ORDERS OF THE TREASURER**

17. With a motion by Mr. Robertson and second by Mr. Hancock, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Laurie Thorpe, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

**ADJOURNMENT**

18. With a motion by Mr. Hancock and second by Mrs. Bransford, the Board meeting was adjourned at 5:48 p.m.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

  
Chair

  
Secretary

2018-2019 Payroll Distribution Schedule

District: Fulton Independent Attachment A

**July 2018**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**August 2018**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**September 2018**

S	M	T	W	T	F	S
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**October 2017**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**November 2017**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December 2017**

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**January 2018**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**February 2018**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

**March 2018**

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**April 2018**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**May 2018**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**June 2018**

S	M	T	W	T	F	S
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

KSBA Policy Service

2018 Policy Update (#41) Checklist

**District:** Fulton Independent School

To enable KSBA to track and store your District's policies in our policy database, please indicate below what action you have taken on the new/revised policies enclosed for your review. We will forward printed or reproducible copies of the policies when we receive this form and update your online manual if you belong to that service.

Policy Number	Adopt as Written	Adopt with Modification*	Adoption Date	Order Number	Keep Current Policy	Rescind Policy
01.0	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.11	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.111	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.42	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.43	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.83	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.91	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.911	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.9111	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.912	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.913	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.914	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
02.442	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.11	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.121	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.1235	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.18	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.21	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.221	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.27	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

**Policies recommended for adoption/revision  
- second/final reading -**

Policy Number	Adopt as Written	Adopt with Modification*	Adoption Date	Order Number	Keep Current Policy	Rescind Policy
03.4	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.6	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
04.1	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
04.32	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
04.91	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
05.5	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
06.33	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
06.34	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.1341	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.1345	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.13451	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.3	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.11	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.12	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.1231	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.211	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.22	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.224	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.227	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.313	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

**Policies recommended for adoption/revision  
- second/final reading -**