

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY, June 12, 2018

The Fulton Independent Board of Education met at the Board of Education Office at 5:30 o'clock P. M. on the 12th day of June, 2018 with the following members present:

- (1) Mrs. Debbie Vaughn, Chair (2) Mr. Bill Robertson, Vice-Chair (3) Mr. Sam Hancock
(4) Mrs. Carol Bransford

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Mrs. Debbie Vaughn, Board Chair, called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:30 p.m.

ROLL CALL

2. Mrs. Debbie Vaughn, Mr. Bill Robertson, and Mr. Sam Hancock were present for roll call. Mrs. Carol Bransford and Mr. Daniel Zickefoose were absent.

SUPERINTENDENT ATTENDANCE

3. Superintendent Miller was present for the June Meeting.

APPROVAL OF MINUTES

4. With a motion by Mr. Robertson and second by Mr. Hancock, the minutes of the May 15, 2018, Special Called Monthly Meeting, were approved as presented by the Board Secretary.

Members voting yes: Mr. Hancock, Mr. Robertson, Mrs. Vaughn

* Mrs. Bransford arrived at 5:32 p.m.

APPROVAL OF CONSENT AGENDA ITEMS

5. With a motion by Mr. Hancock and second by Mr. Robertson, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. ASAP Moment

Dr. R.B. Mays presented the Principal's Report highlighting end of year activities at Fulton Middle/High School, including: KPREP motivation; ACT breakfast (sponsored by McDonalds) and steak dinner and movie; 8th grade career exploration field trips; #Adulting lessons sponsored by The Family Connection and Fulton County Extension Office, including opening a checking account, sewing on a button, car maintenance and CPR training. As part of his report, Principal Mays provided accountability data showing that 65% of Seniors are transition ready, six students have met career readiness standards, nine have met all college benchmarks and four students have achieved both College and Career Readiness.

B. Enrollment Report

Board members were presented with the monthly Enrollment Report showing a district enrollment of 332 students at the close of the 2017-2018 school year.

C. Food Service Report

Ms. Vicki Swift, Food Service Director, submitted the Monthly and Quarterly Food Service Reports, outlining activity in the school cafeterias through May, 2018.

D. Fundraiser Requests

There were no Fundraiser Requests submitted.

E. Superintendent’s Report

Superintendent Miller provided Board Members with a report of her activities during May, 2018, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

F. Travel Requests

Board members approved the travel requests of Mr. Bill Robertson to attend the KSBA Board Meeting, June 22-23, 2018, in Louisville, KY; and the KSBA 2018 Summer Leadership Institute, July 13-14, 2018, in Lexington, KY.

G. KHSAA Title IX Audit Report

The Board reviewed and accepted the 2017-2018 KHSAA Title IX Audit Report indicating that Fulton High School passed all three tests used to determine compliance with Title IX requirements. These tests include the “numbers” test, which is a calculation of new athletic participants in the underrepresented gender; the “recent history of expanding sport offerings for the underrepresented gender” test; and the “accommodating interest and abilities” test.

H. 2018 IDEA Determination Letter

The Board read and accepted the 2018 IDEA Determination Letter acknowledging that Fulton Independent School meets the requirements set forth through the Individuals with Disabilities Education Act (IDEA), in order to be considered a State Educational Agency (SEA).

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

PUBLIC COMMENTS

6. There were no public comments.

PERSONNEL REPORT

7. Superintendent Miller informed the Board of the following personnel actions:

Appointments: Mancell Elam, Principal
 Dana Crawford, Assistant Principal
 Shannon Barnes, Middle School English/Broadcast Journalism Teacher
 Sheila Tiberi, Elementary Teacher
 Erin Henderson, Elementary Teacher
 Jennifer Caldwell, Literacy Specialist

Resignations: None

Transfers: Jill Jackson, from Elementary Teacher to Special Education Teacher
 Allison Evans, from Elementary Teacher to Special Education Teacher

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2018-2019 FOOD SERVICE MEAL PRICES

8. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Robertson, the Board voted to retain the current adult and visitor food service meal prices of \$2.40 for breakfast and \$3.65 for lunch for the 2018-2019 school year; as a Community Eligibility Option school, all students receive their meals at no charge.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

APPROVAL OF FOOD SERVICE PROCUREMENT PLAN

9. With the recommendation of Superintendent Miller, a motion by Mr. Hancock and second by Mr. Robertson, the Board approved the presented Child Nutrition Program Procurement Plan to be implemented July 1, 2018. The plan's acceptance and implementation is a condition of the district's participation in the USDA's Child Nutrition Program.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

EMERGENCY CERTIFIED & NON-CERTIFIED EMERGENCY SUBSTITUTE TEACHERS

10. With the recommendation of the Superintendent, a motion by Mr. Robertson and second by Mrs. Bransford, the Board moved to declare an emergency and allow the use of Emergency Certified and Non-Certified Emergency Substitute Teachers for the 2018-2019 school year.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

2018-2019 EXTRA DUTY SALARY SCHEDULE

11. Following the recommendation of Superintendent Miller, the Board approved the 2018-2019 Extra Duty Salary Schedule as presented. This action was taken on a motion by Mr. Hancock and second by Mrs. Bransford.

Attachment A

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

2018-2019 STUDENT HANDBOOKS AND CODE OF CONDUCT – First Reading

12. With the recommendation of the Superintendent, a motion by Mrs. Bransford and second by Mr. Hancock, Board members approved the first reading of the 2018-2019 Student Handbooks and Code of Conduct. Dr. Miller noted that one of the most significant changes to the handbook was regarding cell phone usage; the change allows students to have cell phones on their person, but may not have them out at any time or they will be in violation of school policy.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

2018-2019 FULTON INDEPENDENT POLICIES & PROCEDURES UPDATE – First Reading & Review

13. Board members approved the first reading of the 2018-2019 KSBA Policies Update, and reviewed the associated Procedures Update as recommended by Superintendent Miller. This action was taken on a motion by Mrs. Bransford and second by Mr. Robertson.

Attachment B

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

APPROVAL OF EXPENSE REIMBURSEMENT FOR SUPERINTENDENT TRAVEL

14. With a motion by Mr. Robertson and second by Mr. Hancock, the Board approved reimbursing Superintendent Miller for travel expenses related to school business incurred during May, 2018.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

2018-2019 DIRECT & INDIRECT COST

15. With the recommendation of the Superintendent, motion by Mr. Hancock and second by Mrs. Bransford, the Board moved to charge the Food Service Department a flat rate of \$1000.00 per month for Indirect Cost, and other programs the calculated rate as established by Kentucky Department of Education.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

GASB 54 – APPROVAL TO COMMIT AND ASSIGN FUNDS

16. Following the recommendation of the Superintendent, the Board moved to restrict \$50,000.00 for future construction projects, to be specified at a later date; and authorized Dr. Miller to commit and assign unrestrictive funds for additional future construction and/or maintenance projects, as required by GASB 54. This action was taken on a motion by Mr. Hancock and second by Mr. Robertson.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

BOND OF THE TREASURER

17. Following the recommendation of the Superintendent, a motion by Mr. Hancock and second by Mrs. Bransford, the Board renewed the contract with Commonwealth Risk Insurance Agency, Inc. to provide a \$150,000.00 Bond of the Treasurer for the 2018-2019 school year.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

2018-2019 MURRAY HEAD START LEASE AGREEMENT

18. With the recommendation of the Superintendent, a motion by Mr. Robertson and second by Mr. Hancock, the Board moved to continue the lease agreement with Murray Head Start to provide preschool services to the students of the Fulton Independent School District for the 2018-2019 school year.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

APPROVAL TO CLOSE 2017-2018 BOOKS AND BALANCE NEGATIVE INTERNAL ACCOUNTS

19. With the recommendation of the Superintendent, a motion by Mr. Hancock and second by Mrs. Bransford, the Board authorized the payment of outstanding bills and instructed the school treasurer to balance negative internal accounts in order to close the books for the 2017-2018 school year.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

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FINANCIAL REPORTS AND ORDERS OF THE TREASURER

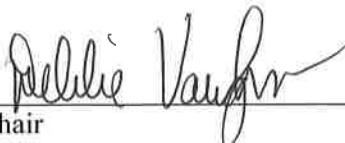
20. With a motion by Mr. Robertson and second by Mr. Hancock, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Laurie Thorpe, Finance Officer, and Kim Farmer, Activity Account Treasurer.


Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn

ADJOURNMENT

21. With a motion by Mr. Hancock and second by Mrs. Bransford, the Board meeting was adjourned at 6:04 p.m.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mrs. Vaughn


Chair


Secretary

**FULTON INDEPENDENT SCHOOL
EXTRA DUTY SCHEDULE**

CATEGORY	INDIVIDUAL	2018-2019
Administrative Supplements		
Director of Pupil Personnel	Kent Green	6000.00
Director of Special Education	Sarah Townsend	6000.00
K-12 Principal	Mancell Elam	8000.00
K-12 Assistant Principal		2000.00
Athletic Director	Mancell Elam	5500.00
TOTAL		27500.00
Football		
Head Coach Football & Weightlifting		5500.00
Head Coach Middle School Football		1387.50
Assistant Coach - High School		1387.50
Assistant Coach - Middle School		1387.50
Assistant Coach		1387.50
Assistant Coach		1000.00
Assistant Coach	Volunteer	
Assistant Coach	Volunteer	
Assistant Coach	Volunteer	
TOTAL		12050.00
Basketball		
Head Boys HS		5500.00
Head Girls HS		5500.00
Head Boys MS		2200.00
Head Girls MS		2200.00
Assistant Boys HS		2200.00
Assistant Girls HS		2200.00
Assistant Girls HS		800.00
Assistant Boys MS		375.00
Assistant Girls MS		750.00
Assistant Boys MS		375.00
Assistant Girls HS	Volunteer	
TOTAL		22100.00
Cheerleaders		
Head Coach - HS		1400.00
Head Coach - MS		1100.00
Asst Coach - HS		700.00
Asst Coach - MS		500.00
Asst Coach - MS	Volunteer	
TOTAL		3700.00
Minor Sports		
Head Baseball		5500.00
Head Softball		5500.00
Assistant Baseball		2200.00
Assistant Softball		2200.00
3 Softball		1000.00
Assistant MS Softball		500.00
Field Preparation Baseball		300.00

Field Preparation Softball		300.00
Head Girls Volleyball		5500.00
Assistant Girls Volleyball		2200.00
Track Head		2200.00
Assistant Track		700.00
Assistant Track		700.00
Cross Country		1100.00
Wrestling		1050.00
Wrestling		1050.00
TOTAL		32000.00
ACADEMIC		
Head HS Coach Academic Team		1400.00
Assistant HS Coach Academic Team		0.00
Head MS Coach Academic Team		1200.00
Assistant MS Coach Academic Team		0.00
Yearbook Sponsor		
Public Relations/Media		1100.00
F Sponsor		1200.00
Play Sponsor		500.00
Carr Yearbook		400.00
Detention/Sat. School 7-12		2500.00
Detention/Sat. School K-6		2500.00
TOTAL		10800.00
EXTRA CURRICULAR GRAND TOTAL		80650.00

KSBA Policy Service

2018 Policy Update (#41) Checklist

District: Fulton Independent School

To enable KSBA to track and store your District's policies in our policy database, please indicate below what action you have taken on the new/revised policies enclosed for your review. We will forward printed or reproducible copies of the policies when we receive this form and update your online manual if you belong to that service.

Policy Number	Adopt as Written	Adopt with Modification*	Adoption Date	Order Number	Keep Current Policy	Rescind Policy
01.0	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.11	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.111	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.42	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.43	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.83	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.91	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.911	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.9111	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.912	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.913	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
01.914	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
02.442	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.11	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.121	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.1235	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.18	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.21	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.221	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
03.27	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

Policies recommended for adoption/revision
- first reading -

Policy Number	Adopt as Written	Adopt with Modification*	Adoption Date	Order Number	Keep Current Policy	Rescind Policy
03.4	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
03.6	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
04.1	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
04.32	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
04.91	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
05.5	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
06.33	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
06.34	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.1341	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.1345	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.13451	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
08.3	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.11	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.12	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.1231	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.211	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.22	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.224	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.227	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
09.313	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

**Policies recommended for adoption/revision
- first reading -**

KSBA Procedure Service

2018 Procedure Update (#22) Checklist

District: Fulton Independent School

To enable KSBA to track and store your District's administrative procedures in our procedure database, please indicate below what decision you have made on the proposed new/revised procedures enclosed for your review. We will forward printed or reproducible copies of the procedures when we receive this form and update your online manual if you belong to that service.

Procedure Number	Adopt as Written	Adopt with Modification*	Date of District/ Board Review	Keep Current Procedure	Delete Procedure
01.91 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01.911 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01.9111 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02.14 AP.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.11 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.11 AP.21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.121 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.121 AP.22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.18 AP.22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.21 AP.254	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.221 AP.22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05.45 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06.32 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08.133 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09.224 AP.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Procedures for Review