

RECORD OF BOARD PROCEEDINGS

(MINUTES)

Fulton, KY, May 8, 2018

The **Fulton Independent** Board of Education met at the **Board of Education Office** at **5:30** o'clock **P. M.** on the **8th** day of **May, 2018** with the following members present:

- (1) **Mrs. Debbie Vaughn, Chair** (2) **Mr. Bill Robertson, Vice-Chair** (3) **Mr. Sam Hancock**
(4) **Mrs. Carol Bransford** (5) **Mr. Daniel Zickefoose**

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Mrs. Debbie Vaughn, Board Chair, called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:30 p.m.

OPENING PRAYER

2. Pastor Duncan of New Life Family Worship Center, Fulton, KY, opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

3. The Pledge of Allegiance was led by preschool students and middle school students in the Leader in Me/ Young Leaders in Action program.

ROLL CALL

4. Mrs. Debbie Vaughn, Mr. Bill Robertson, Mr. Sam Hancock Mrs. Carol Bransford and Mr. Daniel Zickefoose were present for roll call.

SUPERINTENDENT ATTENDANCE

5. Superintendent Miller was present for the May Meeting.

APPROVAL OF MINUTES

6. With a motion by Mr. Hancock and second by Mr. Robertson, the minutes of the April 10, 2018, Regular Monthly Meeting, were approved as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

APPROVAL OF CONSENT AGENDA ITEMS

7. With a motion by Mr. Hancock and second by Mr. Robertson, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. ASAP Moment

Young Leaders in Action middle school students provided the ASAP Moment by presenting their Recycling Project. YLA participants, Patrick Ray, Linus Pulley, Jayden Padilla, and Quentin Cunningham outlined their proposal to change local public policy regarding recycling; the project won first place in the Murray State University competition. Ms. Susan Barton, WKEC Consultant and YLA Coordinator, noted that although the students themselves would probably not attend, the project would be sent to the National Competition in California.

B. Preschool Report

Mrs. Sarah Townsend, Head Start Preschool Director, provided Board members with the annual Preschool Report outlining activities and achievements of the 2017-2018 school year. Mrs. Townsend indicated that a total of 40 students were served, with all receiving developmental screening. She also noted that 24 students would be transitioning to Kindergarten; and that there are 48 applications pending for the 2018-2019 school year (13 returning preschoolers and 35 new applicants). It was also noted that the new Striving Readers Grant would be instrumental in improving the literacy skills of these students during the upcoming school year.

C. Title IX Report

Principal R.B. Mays submitted the 2017-2018 KHSAA Annual Verification of Title IX Procedures listing committee members, meeting dates, a summary of gender participation, and money expended for girls vs. boys in athletics over the past school year.

D. Enrollment Report

Board members were presented with the monthly Enrollment Report showing a district enrollment of 330 students at the end of month 9.

E. Food Service Report

Ms. Vicki Swift, Food Service Director, submitted the Monthly and Quarterly Food Service Reports, outlining activity in the school cafeterias through March, 2018.

F. Fundraiser Requests

Board Members approved the following Fundraiser Requests submitted by Coach Harold Hutcherson:

- The football team to conduct a sale of Dynamic Drinkware Sports Cups, from May 15- June 5, 2018, in order to raise money for the purchase of equipment, and team expenses;
- The football and track teams to hold fish fries June 8, June 22 and July 13, 2018, downtown Fulton; funds raised will be divided and go towards each team's expenses.

G. Grant Information

Superintendent Miller informed the Board that in addition to recently receiving the Striving Readers Grant, Fulton Independent has been awarded a \$10,000 Title IV grant to be used to provide students with additional technological and educational opportunities.

H. Surplus

Board members approved the sale or disposal of presented surplus items.

Attachment A

I. Superintendent's Report

Superintendent Miller provided Board Members with a report of her activities during April, 2018, noting how these activities aligned with the Kentucky NxG Superintendent Effectiveness Standards.

J. Travel Requests

There were no Administrative Travel Requests.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

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PUBLIC COMMENTS

8. There were no public comments.

PERSONNEL REPORT

9. Superintendent Miller informed the Board of the following personnel actions and 2018-2019 Certified and Classified Staffing Lists:

Appointments: Ashley Teasley, Food Service Director (effective: 7/1/18)

Resignations: Cassidy Hill, High School Math Teacher (effective May 25, 2018)
Chad Malray, Baseball Coach (effective: June 30, 2018)
Claire Dement (Bus Driver (effective: 5/24/18) *
* Incorrectly noted as Claire "Minor" in April 13, 2018 report

Transfers: Kala Tubbs, from Food Service Assistant to Food Service Manager (effective: 7/1/18)

Attachment B, C

2018-2019 CERTIFIED EVALUATION PLAN

10. With the recommendation of the Superintendent, a motion by Mr. Hancock and second by Mr. Zickefoose, the Board approved the 2018-2019 Certified Evaluation Plan as presented, and authorized its submission to KDE for approval. The Plan was developed to align with standards recently adopted by the State Board of Education and Kentucky Department of Education, such as changes in terminology and in the Kentucky Teacher Internship Program (KTIP).

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

FACILITY PLAN COMMITTEE MEMBERS

11. Following the recommendation of Superintendent Miller, Mr. Hancock made a motion to approve the presented 2018-2019 Facility Plan Committee Member List, included Mr. David Prater as the Community Leader Member, and nominated Mr. Daniel Zickefoose to serve as the Board representative. Mr. Zickefoose declined the nomination and the motion was rescinded.

Mr. Hancock then made a motion to approved the presented 2018-2019 Facility Plan Committee Member List, included Mr. David Prater as the Community Leader Member, and nominated Mr. Bill Robertson to serve as the Board representative. Mr. Zickefoose seconded the motion.

Attachment D

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

FACILITY PLAN ARCHITECT

12. Mr. Kent Green, Facilities Director, presented the Board with proposals from CMS Architects and RBS Design Group to serve as the architect for the 2018-2019 Facility Plan. With the recommendation of the Superintendent, a motion by Mr. Robertson and second by Mr. Zickefoose, the Board selected RBS Design Group based on a quote of \$11,623.60, an established working relationship with the firm, and their ability to input data into the KFICS Amerisco System as required by KDE.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

APPROVAL OF AUDIT CONTRACT

13. With the recommendation of the Superintendent, a motion by Mr. Hancock and second by Mr. Robertson, the Board chose Alexander Thompson Arnold, PLLC, to conduct the annual audit of accounts for the 2017-2018 school year, at a cost of \$14,750.00, which is the same amount as the prior year.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

BOND OF DEPOSITORY

14. With the recommendation of Superintendent Miller, The Citizen's Bank of Hickman, KY, was awarded the district's Bond of Depository in the sum of \$2,259,000.00, effective July 1, 2018, for a period not to exceed two years; an interest rate of 1.80 was included in its proposal. The Citizen's Bank will hold the General Fund Account, the district's bond accounts, Certificates of Deposit, scholarship accounts, and the school Activity Fund Account; Heritage Bank will continue to hold the Mary Hughes Burrow Scholarship account and Reelfoot Bank will hold the McGee Scholarship account. This action was taken on a motion by Mr. Zickefoose and second by Mr. Robertson.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

2018-2019 CERTIFIED AND CLASSIFIED SALARY SCHEDULES

15. With the recommendation of the Superintendent, a motion by Mr. Hancock and second by Mr. Zickefoose, the Board approved the 2018-2019 Certified and Classified Salary Schedules as presented. The Salary Schedules reflect adjustments due to changes in classification, job requirements, and number of days worked for Substitute Teachers, Instructional Assistant 7320-1, and Food Service Director.

Attachment E, F

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

REESTABLISHMENT OF ASSISTANT PRINCIPAL POSITION

16. Following the recommendation of Superintendent Miller, the Board reestablished the position of Assistant Principal. This action was taken on a motion by Mrs. Bransford and second by Mr. Robertson.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

2018-2019 WORKING BUDGET

17. With the recommendation of the Superintendent, a motion by Mr. Robertson and second by Mr. Zickefoose, the Board approved the 2018-2019 Working Budget as presented.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

2018-2019 ACTIVITY ACCOUNT BUDGETS

18. With the recommendation of the Superintendent, a motion by Mr. Hancock and second by Mrs. Bransford the Board approved the 2018-2019 Activity Accounts Budgets as presented.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

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FINANCIAL REPORTS AND ORDERS OF THE TREASURER

19. With a motion by Mr. Robertson and second by Mr. Hancock, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Laurie Thorpe, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn

ADJOURNMENT

20. With a motion by Mr. Robertson and second by Mr. Hancock, the Board meeting was adjourned at 6:26 p.m.

Members voting yes: Mrs. Bransford, Mr. Hancock, Mr. Robertson, Mr. Zickefoose, Mrs. Vaughn


Chair


Secretary

**FULTON INDEPENDENT SCHOOL
2018-2019 CERTIFIED PERSONNEL**

CONTINUING CONTRACTS

Brown, Cynthia
Buckingham, Barbara
Caldwell, Jennifer
Castleman, Nathan
Cothran, Jennifer
Evans, Allison
Farmer, Daniel
Jackson, Jill
Mays, R.B.
Malray, Tammy
Malray, Chad

Osborne, Michelle
Pledge, Beverly
Rozzell, Brad
Thweatt, Kathy
Townsend, Sarah

NEW CONTINUING CONTRACTS

LIMITED CONTRACTS

Adair, Paige
Brian, Chloe
Chicoine, Amy
Dillard, John
Dublin, Joseph
Ellegood, Summer
Fields, Seth
Fulcher, Stephanie
Green, Kent
Langford, Sherri
Mason, Christopher
Martin, Melissa
Moxley, Brittany
Moxley, Matthew
Smith, Stacey

NON-RENEWAL OF CONTRACTS

Lisa Davison
Sarah Katherine Fortson
Dain Gregory
Megan Martin

RETIREMENTS

None

**FULTON INDEPENDENT SCHOOL
2018-2019 CLASSIFIED PERSONNEL**

CLERICAL

Cash, Kelly
Farmer, Kim
Fisette, Becky
Hastings, Debbie
Thorpe, Laurie

FOOD SERVICE

Godfrey, Kathy
Ray, Patricia
Tubbs, Kala
Teasley, Ashley - Director

INSTRUCTIONAL

Clark, Beth
Crocker, Lori
Crumble-Weatherspoon, Tammy
Kerney, Eric
Hutcherson, Harold
Maddox, Monica
Roberson, Mark
Tibbs, Tracy

CUSTODIAL

Adams, Tim
Fisette, Doug
Smith, Jimmie
Fisette, Taira (part-time)

HEALTH SERVICES

Lawrence, Joyce

PROGRAM COORDINATORS

Pulley, Tracy – Family Connection
Dean, Karen – Community Education

RETIREMENTS

Vicki Swift
Judy Haley

NON-RENEWAL OF CONTRACTS

Cathy Hedgepath
Kim Jobe

Fulton Independent School District
Facilities Plan Local Planning Committee

Superintendent*	DeAnna Miller
Parent	Miranda Walker
Parent	Tracy Pulley
Teacher	Melissa Trice-Martin
Building Administrator	Ronald Mays
District Facilities	Doug Fiset
Central Office Staff	Kim Farmer
Community Leader	David Prater
Board Member	Bill Robertson
Local Zoning Official	Keith Curlin
* The Superintendent serves as a non-voting member	

FULTON INDEPENDENT SCHOOL

CERTIFIED SALARY SCHEDULE

185

2018-2019

Experience	Rank I 2018-2019	Rank II 2018-2019	Rank III 2018-2019
0-3	\$ 44,153.91 \$ 238.67	\$ 39,611.90 \$ 214.12	\$35,439.75 \$191.57
4-9	\$ 47,835.45 \$ 258.57	\$ 43,723.68 \$ 236.34	\$39,611.90 \$214.12
10-14	\$ 53,096.41 \$ 287.01	\$ 49,043.13 \$ 265.10	\$44,810.59 \$242.22
15-19	\$ 54,726.77 \$ 295.82	\$ 50,616.89 \$ 273.60	\$46,444.73 \$251.05
20+	\$ 55,511.77 \$ 300.06	\$ 51,341.50 \$ 277.52	\$47,229.72 \$255.30
Rank IV	\$ 31,178.90 \$ 168.53		
Rank V	\$ 29,091.88 \$ 157.25		

Substitute Pay

RANK	DAILY RATE 2018-2019
Certified Teacher Ranks I, II, III	\$ 90.00
Emergency Certified Ranks IV, V	\$ 75.00

CLERICAL

Finance Officer I-7186 Salaried

	12 Months	240 Days	8 Hours		2018-2019 Annual Salary
Experience					
0-3 Years				\$	33,312.38
4-9 Years				\$	34,467.84
10-14 Years				\$	36,465.41
15-19 Years				\$	39,128.83
20 + Years				\$	46,159.49

Administrative & Board Secretary/Account Clerk II -7762/7164

	12 Months	240 Days	8 Hours	
<u>Computer Specialist-7534/Registrar - 7885</u>				

	12 Months	240 Days	8 Hours	2018-2019 Hourly Rate	2018-2019 Annual Salary
Experience					
0-3 Years				\$ 13.56	\$ 26,035.20
4-9 Years				\$ 14.20	\$ 27,264.00
10-14 Years				\$ 14.78	\$ 28,377.60
15-19 Years				\$ 16.10	\$ 30,912.00
20 + Years				\$ 16.60	\$ 31,872.00

School Secretary I, High School - 7773
School Secretary II, Elementary School - 7775

9.75 205 8
Months Days Hours

Experience	2018-2019 Hourly Rate	2018-2019 Annual Salary
0-3 Years	\$ 10.27	\$ 16,842.80
4-9 Years	\$ 10.83	\$ 17,761.20
10-14 Years	\$ 11.49	\$ 18,843.60
15-19 Years	\$ 12.55	\$ 20,582.00
20 + Years	\$ 13.62	\$ 22,336.80

STUDENT SERVICES

Family Resource/Youth Service Center Coordinator III - 7465

	12 Months	240 Days	8 Hours		
Experience				2018-2019 Hourly Rate	2018-2019 Annual Salary
0-3 Years				\$ 23.19	\$ 44,524.80
4-9 Years				\$ 24.13	\$ 46,329.60
10-14 Years				\$ 24.66	\$ 47,347.20
15-19 Years				\$ 25.10	\$ 48,192.00
20 + Years				\$ 25.52	\$ 48,998.40

School Nurse - 7263

(days and hours vary according to need)

Experience	2018-2019 Hourly Rate
0-3 Years	\$ 14.94
4-9 Years	\$ 15.45
10-14 Years	\$ 16.28
15-19 Years	\$ 17.00
20 + Years	\$ 17.51

Program Assistant I - 7334

9.25	185	7
Months	Days	Hours

Experience	2018-2019 Hourly Rate	2018-2019 Annual Salary
0-3 Years	\$ 12.82	\$ 16,601.90
4-9 Years	\$ 13.44	\$ 17,404.80
10-14 Years	\$ 14.10	\$ 18,259.50
15-19 Years	\$ 14.73	\$ 19,075.35
20 + Years	\$ 15.01	\$ 19,437.95

INSTRUCTIONAL

Instructional Assistant I -7320

	9.25 months	185 days	7 hours		
Experience				2018-2019 Hourly Rate	2018-2019 Annual Salary
0-3 Years				\$ 8.32	\$ 10,774.40
4-9 Years				\$ 9.08	\$ 11,758.60
10-14 Years				\$ 10.87	\$ 14,076.65
15-19 Years				\$ 11.56	\$ 14,970.20
20 + Years				\$ 12.41	\$ 16,070.95

Emergency Non-Certified Substitute Program \$63.00 Establ FY09

Instructional Assistant I -7320-1 (Bachelor degree)

	9.25 months	185 days	7 hours		
Experience				2018-2019 Hourly Rate	2018-2019 Annual Salary
0-3 Years				\$ 8.82	\$ 11,421.90
4-9 Years				\$ 9.58	\$ 12,406.10
10-14 Years				\$ 11.37	\$ 14,724.15
15-19 Years				\$ 12.06	\$ 15,617.70
20 + Years				\$ 12.91	\$ 16,718.45

CDA Certified Instructional Assistant I -8320

9.25 months	185 days	7 hours	(HeadStart)	2018-2019 Hourly Rate	2018-2019 Annual Salary
Experience					
0-3 Years				\$ 8.42	\$ 10,903.90
4-9 Years				\$ 9.18	\$ 11,888.10
10-14 Years				\$ 10.97	\$ 14,206.15
15-19 Years				\$ 11.66	\$ 15,099.70
20 + Years				\$ 12.41	\$ 16,070.95

Instructional Monitor I - 7317

9.25 months	185 days	7 hours	Special education personal assistant	2018-2019 Hourly Rate	2018-2019 Annual Salary
Experience					
0-3 Years				\$ 9.36	\$ 12,121.20
4-9 Years				\$ 10.53	\$ 13,636.35
10-14 Years				\$ 11.40	\$ 14,763.00
15-19 Years				\$ 11.81	\$ 15,293.95
20 + Years				\$ 12.46	\$ 16,135.70

Media Technician - 7361

9.25 187 8
months days hours

Computer Technician - 7526

9.25 185 7
months days hours

Experience	2018-2019 Hourly Rate	7526	7361
		2018-2019 Annual Salary	2018-2019 Annual Salary
0-3 Years	\$ 9.70	\$ 12,561.50	\$ 14,511.20
4-9 Years	\$ 10.53	\$ 13,636.35	\$ 15,752.88
10-14 Years	\$ 11.40	\$ 14,763.00	\$ 17,054.40
15-19 Years	\$ 11.92	\$ 15,436.40	\$ 17,832.32
20 + Years	\$ 12.68	\$ 16,420.60	\$ 18,969.28

FOOD SERVICE

Food Service Director I - 7466 SALARIED

12 Months	200 Days	8 Hours		
Experience			2018-2019 Annual Salary	
0-3 Years			\$	26,745.60
4-9 Years			\$	29,510.40
10-14 Years			\$	31,257.60
15-19 Years			\$	31,910.40
20 + Years			\$	35,078.40

Food Service Manager I - 7212

9.25 months	182 days	40 hrs per wk hours		
Experience			2018-2019 Hourly Rate	2018-2019 Annual Salary
0-3 Years			\$ 9.73	\$ 13,806.87
4-9 Years			\$ 11.61	\$ 16,474.59
10-14 Years			\$ 12.78	\$ 18,134.82
15-19 Years			\$ 13.17	\$ 18,688.23
20 + Years			\$ 13.52	\$ 19,184.88

Food Service Assistant I - 7234

(months, days and hours vary according to need and assignment)

9.25	181	7.5HRS M-TH;	147 days x 7.5 hrs
		6.5 HRS FRI	34 days x 6.5 hrs

Months Days Hours

Food Service Account Clerk - 7205

(months, days, and hours vary according to need)

Experience	2018-2019 Hourly Rate	2018-2019 Annual Salary
0-3 Years	\$ 9.32	\$ 11,463.60
4-9 Years	\$ 10.08	\$ 12,398.40
10-14 Years	\$ 11.50	\$ 14,145.00
15-19 Years	\$ 11.92	\$ 14,661.60
20 + Years	\$ 12.29	\$ 15,116.70

Substitute \$ 7.25

CUSTODIAL

Custodian - 7609

12 Months	200 Days	8 Hours	2018-2019 Hourly Rate	2018-2019 Annual Salary
Experience				
0-3 Years			\$ 9.48	\$ 15,168.00
4-9 Years			\$ 10.57	\$ 16,912.00
10-14 Years			\$ 11.58	\$ 18,528.00
15-19 Years			\$ 12.12	\$ 19,392.00
20 + Years			\$ 12.45	\$ 19,920.00

Maintenance 7448 /Custodial 7609

12 Months	240 Days	8 Hours	2018-2019 Hourly Rate	2018-2019 Annual Salary
Experience				
0-3 Years			\$ 10.68	\$ 20,505.60
4-9 Years			\$ 11.30	\$ 21,696.00
10-14 Years			\$ 11.91	\$ 22,867.20
15-19 Years			\$ 12.50	\$ 24,000.00
20 + Years			\$ 13.12	\$ 25,190.40

TRANSPORTATION

Bus Driver - 7941

(days and hours vary by assignments)

Cocurricular and Extracurricular Trips

Driving Rate: \$11.50

This rate will be the rate paid from beginning until end of trip, including waiting time.