



# Scarborough Fire Department

## Scarborough, Maine



### Standard Operating Guidelines

<b>Book:</b>	<b>Organization</b>
<b>Chapter:</b>	<b>Fire Department Organization</b>
<b>Subject:</b>	<b>1135 – Job Description Call Firefighter</b>
<b>Revision Date:</b>	<b>07/30/2013</b>
<b>Approved by:</b>	<i>B. Michael Thurlow</i>

#### QUALIFICATIONS

- Must reside within the Town of Scarborough or in a neighboring community within one mile of the Scarborough town line.
- Must be at least 18 years of age
- Must have a High School diploma, GED, or currently be enrolled in a secondary educational program
- Must hold and maintain a valid Maine Driver’s license
- Must successfully complete a post offer comprehensive physical examination
- Must be available and willing to attend job related training classes leading to firefighter certification.

**REPORTS TO:** Call Company & Department Officers, Deputy Chiefs, and the Fire Chief

#### NATURE OF WORK

This is skilled firefighting and emergency medical work consisting of combating, extinguishing, and preventing fires. It involves responding to a wide range of fire suppression and medical emergencies in a community encompassing 54 square miles with a year round population of approximately 20,000 that is significantly higher in the summer months. The department's annual call volume is approximately 4,000 calls for service per year.

The person filling this position must be mature, honest, compassionate, able to work well with others, and be willing and able to interact positively with the public. The candidate must be prepared to respond to Fire and EMS calls in all types of weather, day or night. Due to the geography of the community the candidate must be prepared for emergencies on/in the ocean, highways, residential neighborhoods, industrial areas, as well as agricultural settings.

The work involves training for and participation in duties of protecting life and property through performing firefighting and rescue activities. Work generally is performed as a member of a team. Employees of this class participate in the performance of hazardous tasks under emergency conditions, which may require strenuous exertion under such handicaps as smoke, cramped, and hazardous surroundings. Although firefighting and rescue work are the most difficult areas of work, a significant portion of time is spent drilling and studying methods and techniques, in routine station and equipment maintenance, and in other departmental duties. Specific orders and assignments are given by a superior officer, both in fighting fires and at the fire station. Performance of the work requires initiative and a thorough understanding of firefighting methods as learned on the job and in training.

## **ILLUSTRATIVE EXAMPLES OF WORK REQUIREMENTS**

- Responding to fire alarms and a wide variety of emergency calls for service at any time of the day or night as well as weekends and holidays
- Attending and participating at call company meetings, trainings, and special events
- May drive and operate apparatus
- Operate pumps, ladders, and auxiliary equipment
- Lay and connect hose, nozzles and direct streams
- Carry, raise, climb, and work from ladders
- Work while wearing self-contained breathing apparatus (SCBA) in situations with limited visibility
- Use chemical extinguishers, bars, hooks, lines and other equipment.
- Ventilate burning buildings, remove persons from danger, and administer first aid to injured persons.
- Perform salvage operations by placing salvage covers, and removing water and debris
- Be knowledgeable in and adhere to the department's Standard Operating Procedures
- Perform station duties, equipment and apparatus maintenance checks, hydrant shoveling, hose testing, and a variety of other assignments as part of the team as assigned.
- Maintain a willingness to learn and employ additional skills and techniques as needed.
- Learn and maintain up-to-date knowledge of the location of streets, principal buildings and geographic features of the Town of Scarborough.
- Effectively receive, process, relay, and follow both oral and written instructions.
- Comply with all Department training requirements.
- Establish and maintain effective working relationships with other employees (call, part-time, full-time and students), supervisors, other departments, agencies, and the public we serve.
- Understand and work within the principals of the National Incident Management and Incident Command systems.

## **SALARY**

This position is a part time position based on an hourly pay scale that rewards experience, EMS licensure level, and training certifications.