



Dalton Public Schools

PURCHASING DEPARTMENT

REQUEST FOR PROPOSAL

FOR

DPS WATER HEATERS/BOLIERS REPLACEMENT

2021-2022 DALTON PUBLIC SCHOOLS

BID NUMBER (#202245 DPS Water Heaters/Boiler Replacement)

ISSUED March 31, 2022

Proposal Opening: April 29, 2022 – 11 a.m.

Invitation to Bid

To: All Bidders

Dalton Public Schools invites you to bid to provide water heaters/boilers for:

Park Creek (PC) 1500 Hale Bowen Drive, Dalton Ga 30720,
Westwood (WW) 708 Trammel St Dalton, Ga 30720.

Bid prices quoted shall remain effective until **July 31, 2022**. The prices in this bid supersede any other quote given to Dalton Public Schools to date on the same items.

Responses to this Invitation to Bid shall be submitted in a sealed envelope marked "**Bid No. 202245 DPS water heater/ Boiler Replacement.**" Bids may be mailed or delivered to Dalton Public Schools, Maintenance and Operations Building, 412 S. Hamilton St., P.O. Box 1408, Dalton, Georgia 30722-1408 or hand delivered to the Maintenance & Operations Department before bid opening time.

Bids will be opened at the Maintenance and Operations Building Conference Room located at 412 S. Hamilton St., P.O. Box 1408, Dalton, Georgia 30722-1408 on **April 29, 2022, at 11 a.m.**

Bidders are required to use the enclosed specifications forms. They are instructed to read carefully all items, conditions and specifications in this letter and the attached pages before completing their bid.

Dalton Public Schools reserves the right to accept or reject any and all bids, and to waive any irregularity in bids received to award the entire bid to one vendor or to make awards by groups or line items, whichever is in the best interest of the school district.

Any questions concerning this bid may be forwarded to:

Rusty.Lount@dalton.k12.ga.us

Your interest and participation are solicited and appreciated.

Sincerely,

Rusty Lount

Rusty Lount

Director of Operations
Dalton Public Schools

General Terms and Conditions

1. Bids should be mailed in ample time to assure delivery before the bid opening date and time:

Mail To: Dalton Public Schools
Attn: Rusty Lount
412 S. Hamilton St
Dalton Ga 30720

2. Bids may be hand delivered to the Dalton Public Schools' 412 Building, 412 S. Hamilton St, Dalton Ga, prior to bid opening time.
3. Bids must be on the specifications forms provided within this Invitation to Bid, sealed within an envelope marked as shown in the cover letter.
4. No awards of any kind are made at the time of the bid opening. A copy of the bid tabulations and/or the awards will be available upon request after the bid has been awarded.
5. Bids must be submitted based on the water heater/boiler replacements being delivered to each location and installed. See attachment for locations.
6. Vendor is responsible for the removal from the location any and all waste materials or other debris from the delivery, assembly, and installation of items received and all cost associated with the disposal of the debris.
7. All Vendors MUST meet trucks to receive shipment. Dalton Public Schools personnel will not meet carrier to receive delivery.
8. Bid submitted must include any and all freight and handling cost. Dalton Public Schools will pay no additional charges.
9. The bidder's and manufacturer's representatives responsibilities to Dalton Public Schools include, but are not limited to, handling any problems with products supplied and any necessary instruction on use and upkeep.
10. When an article of particular make or trade name is specified, it is meant to establish a quality standard and is not intended to eliminate competing articles of equal quality. Bidders are at liberty to quote on substitutions provided complete specifications are included with the bid. Vendor is also required to describe all exceptions to our specifications and include a color photo. We need the URL for the manufacturer website for the product listed. If no substitutions are indicated, it will be assumed the quotations are based on our specifications. DPS reserves the right to accept a higher bid on items where the need to "match existing items previously purchased" exists and the lower bidder does not meet bid specifications.
11. Samples may be requested for comparison purposes. Samples, when required, must be furnished free of expense to Dalton Public Schools, and must be tagged with the bidder's

name and bid item number. If samples are not used or destroyed in testing, the bidder must claim them within thirty (30) days from date of bid or they will become the property of the school system. If there is a sample of the item within 30 miles that can be viewed, please let us know.

12. No partial payment will be made. The total amount of each purchase order will be paid only after the complete order has been received in good condition. The final inspection and approval must be made by an authorized representative of Dalton Public Schools.
13. The bidder, by submitting a bid, certifies that to the best of their knowledge, neither they nor any of their suppliers discriminate against any employee or applicant for employment because of any protected class as defined by federal Equal Employment Opportunity regulations.
14. Dalton Public Schools has the right to award the entire bid to one vendor or to separate the bid and order by line item. Dalton Public School reserves the right to order additional quantities or reduce quantity amounts as need to meet the school's needs. Dalton Public Schools reserves the right to reject any or all bids to best meet the interests of the school district.

BIDDER'S DECLARATION

The bidder understands, agrees and warrants:

1. That the bidder has carefully read and fully understands the full scope of the specifications. That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.
2. That the installer must have a one million dollar (\$1,000,000) general liability policy, proof of workers' compensation on all workers, and proof of vehicle insurance that covers all vehicles on school property. Proof of all insurances must be included in the bid.
3. That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **April 29, 2022, at 9:00 AM**, but may not be withdrawn after such date and time.
4. That Dalton Public Schools reserves the right to reject any or all bids and to accept that bid or portions of the bid which will, in its opinion, best serve the public interest. Dalton Public Schools reserves the right to waive any technicalities and formalities in the bidding.
5. That by submission of this bid the bidder acknowledges that Dalton Public Schools has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

Name

Title

Signature

Date

AFFIX CORPORATE SEAL *(If Applicable)*

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidders' non-compliance with this non-discrimination clause, the contract may be canceled or terminated by Dalton Public Schools. The bidders may be declared by the school system ineligible for further contracts with Dalton Public Schools until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

BIDDER:

Name

Title

Signature

Date

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF _____, COUNTY OF _____

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of Dalton Public Schools, or any of its employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of Dalton Public Schools, or any of its employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME

SIGNATURE

TITLE

Subscribed and sworn to before me this _____ day of _____ 2022.

NOTARY PUBLIC

STATE OF GEORGIA PROMPT PAY ACT AFFIDAVIT

THIS AFFIDAVIT IS TO ACCOMPANY THE BID

GEORGIA PROMPT PAY ACT: The Georgia Prompt Pay Act was enacted by the General Assembly in 1994 and took effect January 1, 1995. This act requires owners to pay contractors within 15 days of receipt of a pay request by the owner or the owner's representative. If payment is not made the owner shall pay the contractor 1 percent per month interest on the delayed payment. Additionally, the contractor must pay subcontractors within 10 days of receipt of payment from the owner.

This Act is Code Section 13-11-1 (Georgia Laws of 1994, p. 1398 par. 4)

FIRM NAME

SIGNATURE

TITLE

Subscribed and sworn to before me this _____ day of _____ 2022.

NOTARY PUBLIC

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Dalton Public Schools has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Dalton Public Schools, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Dalton Public Schools at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed name of Authorized Officer or Agent

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)

Subscribed and sworn to before me this _____ day of _____ 2022.

NOTARY PUBLIC

My Commission Expires:

DALTON PUBLIC SCHOOLS
Water Heater / Boiler Replacement

Scope of Work:

Supply equipment, parts, and labor to complete the replacement of 2 Electric and 2 Gas water heater(s)/boiler(s) located at the following school facilities:

- Park Creek (PC) - 1500 Hale Bowen Drive, Dalton, Ga 30721
- Westwood (WW) - 708 Trammel St., Dalton, Ga 30720

Specifications:

Electric Water heater(s) / Boiler(s)

- Shut down, and fully drain the existing water heaters.
- Demo the existing water heater, expansion tank, and all connecting piping.
- Install new 54KW 119 gallon water heater in existing location of old water heaters.
- Install new expansion tank, new relief valves, new isolation valves, new piping and piping connections.
- Provide and install all connections to the existing inlets and outlets.
- All new piping will be covered with 1.5" fiberglass insulation.
- Once all piping and electrical is connected, the water heater will be filled and new piping checked for leaks at all connections.
- All Tanks are to be checked and free of air.
- Test water at all fixtures to confirm there is proper flow.
- Quote should be separated into labor and parts cost along with a total cost for DPS record keeping purposes
- Work to be performed when school is not in session. All work scheduled must be approved by Dalton Public Schools maintenance department.
- Price to be effective until July 31, 2022
- All work to be done in compliance with OSHA safety standards.
- Price quoted supersedes any other quote given to DPS to date on same items.
- Must include a 1 year material and workmanship warranty

Gas Water Heater(s) / Boiler(s)

- Drain and remove existing boiler/holding tanks in mechanical closet
- Cut out existing piping and install (2) 120-gallon gas fired water heaters (quick recovery)
- Connect gas and vent lines
- Confirm gas pressures are correct and venting is sized accordingly
- Check for leaks and system operations
- Ensure temperature is set at tempering valve for public use at fixtures
- Set temperature for use in kitchen
- Quote should be separated into labor and parts cost along with a total cost for DPS record keeping purposes
- Work to be performed when school is not in session. All work scheduled must be approved by Dalton Public Schools maintenance department.
- Price to be effective until July 31, 2022
- All work to be done in compliance with OSHA safety standards.
- Price quoted supersedes any other quote given to DPS to date on same items.
- Must include a 1 year material and workmanship warranty

BID FORM

Name of Company Bidding _____

Contact Name _____ Phone No. _____

Please record your pricing for water heater(s)/boiler(s) as listed below:

1. **Park Creek Elementary in room #506.** Water heater/boiler #1 & #2.

Labor _____

Material _____

Total Price _____

2. **Westwood Elementary School in room #233.** Water heater/boiler #1 & #2.

Labor _____

Material _____

Total Price _____

NOTE: The quantity is an estimate. There could be more or less of any item listed. Also all items will be ordered by purchase order and each item will be delivered to the same address specified on the purchase order.