

Sayreville, New Jersey
October 16, 2012
6:30 P.M.

Pursuant to notice posted at the Board Offices, given to each Board member, one local newspaper, and the Borough Clerk as required by Chapter 231, Public Law 1975, the Board of Education of the Borough of Sayreville held a Regular Meeting on October 16, 2012. An Executive Session took place at 6:30 P.M. followed by the Regular Meeting at 7:30 P.M. The meeting was held in the Cafeteria at Sayreville War Memorial High School.

President Macagnone called the meeting to order at 6:30 P.M.

Members present were: Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone.

Motion by Mr. Biesiada, second by Mr. Brodzinski. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone. The Board went into Executive Session at 6:31 P.M. in accordance with the following Resolution:

Also present were: Superintendent Alfano, Assistant Superintendent Zeichner, Business Administrator D'Andrea and Board Attorney Busch of the Schwartz, Simon, Edelstein and Celso law firm.

RESOLUTION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

ATTORNEY-CLIENT PRIVILEGE

- SWMHS Student Activities Account
- SEA Grievances

NEGOTIATIONS

- Sayreville Principals Association Contract
- Sayreville Education Association Contract

STUDENT DISCIPLINE

- HIB Reports #6-10

PERSONNEL

- Agenda

3. It is anticipated at this time that the above-stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.
4. This Resolution shall take effect immediately.

The Board reopened the meeting to the public at 7:32 P.M.

Members present were: Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone.

Also present were: Superintendent Alfano, Assistant Superintendent Zeichner, Business Administrator/Board Secretary D'Andrea and Curriculum and Instruction Director Aguiles.

Mr. D'Andrea read the Executive Session Agenda.

PRESENTATION

- Strategic Plan – Phase 1 Standardized Test Scores – Ed Aguiles

CORRESPONDENCE

- Monthly Technology Work-Order Report
- Monthly Maintenance Work-Order Reports

Mr. Balka indicated that there are work orders completed that are still listed as open. Mr. D'Andrea said he would follow up with Mr. Pantiliano.

APPROVAL OF MINUTES

Motion by Mr. Ciak, second by Mrs. Raccuia. Roll call vote Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone. The Board approved the following minutes:

- Regular and Executive Session of October 2, 2012

STUDENT COUNCIL REPRESENTATIVE'S REPORT

- Tony Yuan

PARENT INVOLVEMENT REPRESENTATIVE'S REPORT

- Anna Reddington

ATTORNEY'S REPORT

DISTRICT HIGHLIGHTS

Mr. Kevin Ciak

- Congratulations to the Samsel Upper Elementary School Grade 4 students in Mrs. Kathleen Stricker, Mrs. Betty Clarke and Ms. Lori Stapleton's classes. Under the tutelage of these outstanding teachers, the students learned about the lighthouses in New Jersey and discovered the plight of these majestic beacons. Today, GPS Systems have taken the place of lighthouses, which for centuries were the only way that mariners were able to navigate the shores. As a result of their diminished importance in navigation, the lighthouses have fallen into a state of disrepair. When the students learned of this predicament, they initiated a drive to collect "Pennies for Preservation." Last year, the students collected over \$270.00 and presented a check to the Lighthouse Society. The Society used this money to purchase a new Fresnel Lens for the Navesink Twin Lights. The Lighthouse Society was so grateful, they presented the school with a gift of 25 miniature lighthouses, currently on display in the school. Thank you to the teachers and students for their efforts in preserving history!

SUPERINTENDENT'S REPORT OVERVIEW

BUILDING AND GROUNDS

1. The Board of Education approved the use of the Emma Arleth Elementary School parking lot on Saturday, November 3, 2012 (rain date: Sunday, November 4), from 7:00 AM to 5:00 PM for a yard sale by Sayreville Boy Scout Troop 97.

FINANCE

1. The Board of Education approved the Resolution on Transfers, Resolution #2012-13-04 for the month of September 2012.

2. The Board of Education approved the Transfer Spreadsheet in accordance with S-1701 for the month of September 2012.

3. The Board of Education approved the list of bills dated October 16, 2012 prepared by the Board Secretary in the amount of \$4,380,908.61 for the Operating Account.

4. The Board of Education approved the list of bills dated October 16, 2012 prepared by the Board Secretary in the amount of \$193,651.49 for the Cafeteria Account.

5. The Board of Education approved the list of bills dated September 2012 prepared by the Board Secretary in the amount of \$9,915.75 for the Athletic Account.

6. The Board of Education approved the September 2012 payroll prepared by the Board Secretary in the amount of \$4,688,029.46 for the Payroll Account.

7. The Board of Education approved the acceptance of the Secretary's Report for the month of September 2012.

It must be noted that Mr. Balka abstained on Items 8, 8a, and 8b.

8. The Board of Education approved the acceptance of the Revised Treasurer of School Monies Report for the month of July 2012.

8a. The Board of Education approved the acceptance of the Treasurer of School Monies Report for the month of August 2012.

8b. The Board of Education approved the acceptance of the Treasurer of School Monies Report for the month of September 2012.

9. The Board of Education approved the resolution regarding the requisition of taxes (T-1 Form) from the Borough of Sayreville.

10. The Board of Education is requested to approve State and Federal Grants for the month of September 2012 in the amount of \$2,581,746.99.

11. The Board of Education approved the Petty Cash Report for the Superintendent's Office for the month of September 2012.

12. The Board of Education approved the Petty Cash Report for the Business Office for the month of September 2012.

13. The Board of Education approved the disposal for the purpose of recycling, the following items which are no longer needed for school purposes:

<u>DESCRIPTION</u>	<u>MODEL #</u>	<u>SERIAL #</u>
School: Wilson		
VCR	VRE4122	291-52052274
CD/Cassette Player	MPC-CD450	673001803
School: SWMHS		
Southbend Metal Lathe		BOE Inv. #104626
Rockwell Milling Machine		BOE Inv. #10428
Rockwell Pedestal Grinder		(not available)

Mr. Biesiada suggested that a public notice be published that the above items are for sale.

14. The Board of Education approved the donation of two pieces of equipment from the Old Bridge School District for the Auto Shop as follows:

- Souix Valve Grinding Station
- Souix Cylinder Head Milling Machine

15. The Board of Education approved the donation of a 1997 Dodge Caravan from Mr. and Mrs. R. Ferlita to be used in the Auto Shop at the Sayreville War Memorial High School.

16. The Board of Education approved a contract with South Amboy Board of Education (sending) for two (2) students to attend the Behavioral Disabilities program at Samsel Upper Elementary School for the 2012-13 school year at the annual tuition of \$38,167.00 for each student.

17. The Board of Education approved the purchase of I.E.P. Direct for Special Education management Software in the amount of \$30,300.00 (I.D.E.A. Grant).

18. The Board of Education approved the Annual License of I.E.P. Direct in the amount of \$1,367.08 per month for the 2012-13 school year.

19. The Board of Education approved the filing of the final reports for I.D.E.A. for the 2011-12 school year as follows:

Basic: \$1,402,846
Pre-School: \$ 57,130

20. The Board of Education approved a \$100 merchandise donation from Lowes to the LLD/MD Classes at the Sayreville War Memorial High School and the Sayreville Middle School for use with their beautification projects.

21. The Board of Education approved the submission of an amended application for funding under the No Child Left Behind (NCLB) Act in the total amount of \$ 809,645.00 for the period September 1, 2011 through August 31, 2012.

- a) The above referenced grant shall be implemented in accordance with the Fiscal Year 2012 Notification of Grant Award and the approved FY 2012 NCLB Consolidated application, including assurances, filed with the NJDOE which was used as the basis of awarding the grant.

- b) The grant shall be administered and monitored in accordance with the appropriate state and federal regulations.
- c) Whenever the program supported with these funds involves the procurement of goods or services from vendors or consultants, written contracts between the LEA and such vendors or consultants, and the award for such contracts, shall be in accordance with the provisions of N.J.S.A. 18A-1, et-seq.
- d) The FY2012 funding is being revised to include FY2011 carryover funding as follows:

NCLB Consolidated Grant Program Name	FY2012 Funding Amount	FY2011 Carryover Funding	Amended FY2012 Funding
Title I - Part A	\$609,068.00	\$ 7.00	\$609,075.00
Title II – Part A	\$141,009.00	0	\$141,009.00
Title III	\$ 20,199.00	0	\$ 20,199.00
Title III Immigrant	\$ 39,362.00	0	\$ 39,362.00
Total NCLB Funding	\$809,638.00	0	\$809,645.00

22. The Board of Education adopted the following resolutions:

- a. WHEREAS, P.L. 1991, Chapter 226, requires that each board of education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full-time in a nonpublic school; and

WHEREAS, the Middlesex Regional Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

THEREFORE, BE IT RESOLVED that the Sayreville Board of Education enter into an agreement with the Middlesex Regional Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for those full-time students enrolled in the nonpublic school, **Our Lady of Victories School**, located within the Sayreville district for the 2012-13 school year, in accordance with applicable law; and

BE IT further resolved that the Sayreville Board of Education shall pay to the Commission 5% as an administrative fee of the entitlement fund received by the Board as state aid, per pupil, pursuant to said enactment.

- b. WHEREAS, P.L. 1991, Chapter 226, requires that each board of education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full-time in a nonpublic school; and

WHEREAS, the Middlesex Regional Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

THEREFORE, BE IT RESOLVED that the Sayreville Board of Education enter into an agreement with the Middlesex Regional Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for full-time students enrolled in the nonpublic

school, **St. Stanislaus Kostka School**, located within the Sayreville district for the 2012-13 school year, in accordance with applicable law; and

BE IT further resolved that the Board of Education shall pay to the Commission 5% as an administrative fee of the entitlement funds received by the Board as state aid, per pupil, pursuant to said enactment.

- c. WHEREAS, P.L. 1991, Chapter 226, requires that each board of education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full-time in a nonpublic school; and

WHEREAS, the Middlesex Regional Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

THEREFORE, BE IT RESOLVED that the Sayreville Board of Education enter into an agreement with the Middlesex Regional Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for full-time students enrolled in the nonpublic school, **Agapeland Child Care**, located within the Sayreville district for the 2012-13 school year, in accordance with applicable law; and

BE IT further resolved that the Board of Education shall pay to the Commission 5% as an administrative fee of the entitlement funds received by the Board as state aid, per pupil, pursuant to said enactment.

Mrs. Raccuia questioned, "Why a 5% fee?" Mr. D'Andrea indicated that this is part of the contract with MRESC.

PERSONNEL (NON-CERTIFIED)

1. The Board of Education agreed to honor retroactively, the retirement of Carol Carbonaro, Cafeteria Worker at the Samsel Upper Elementary School, effective October 1, 2012.

2. The Board of Education agreed to honor the retirement of Lorraine Lennon, Support Secretary, at the Samsel Upper Elementary School, effective January 1, 2013.

3. The Board of Education accepted the resignation of Wendy Saddler, 3 PM-11 PM custodian at the Samsel Upper Elementary School, effective November 1, 2012.

4. The Board of Education approved the following professional days at the amounts listed in addition to mileage at the employee's respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Dawn Fulbrook	Coping with the Defiant and Disruptive Student in the Classroom	12/6/12	\$100.00
Susan Karwecki	Paraprofessionals Supporting Students with Autism in General Education Settings	11/19/12	\$100.00

Doreen Kulpa	Coping with the Defiant and Disruptive Student in the Classroom	12/6/12	\$100.00
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5. The Board of Education approved the employment of the following personnel for school year 2012-13 at the salaries and assignments indicated below. Each employee will serve a ninety-day probationary period.

Name	Location	Assignment	2012-13 Salary	Effective Dates
Baig, Ruby (New Position)	Samsel UES	Part-time 1-1 Multiply Disabled Paraprofessional (on an as needed basis)	\$10.40 Hourly	10/17/2012 Thru 6/30/2013
Barone, Brianna (New Position)	Truman School	Part-time Kindergarten Paraprofessional (on an as needed basis)	\$12.40 Hourly	10/17/2012 Thru 6/30/2013
DeCandia, Filomena (New Position)	Arleth School	Part-time Multiply Disabled Paraprofessional (on an as needed basis)	\$10.40 Hourly	10/17/2012 Thru 6/30/2013
Dias, Denise (New Position)	Arleth School	Part-time 1-1 Grade 2 Paraprofessional (on an as needed basis)	\$10.40 Hourly	10/17/2012 Thru 6/30/2013
Helfer, Maureen (New Position)	Truman School	Part-time Kindergarten Paraprofessional (on an as needed basis)	\$12.40 Hourly	10/17/2012 Thru 6/30/2013
Kasternakis, Jennifer (K. Aperawic)	Samsel UES	Part-time Project Before Paraprofessional (on an as needed basis)	\$12.40 Hourly	10/17/2012 thru 6/30/2013
Knight, Gwendolyn (New Position)	Arleth School	Part-time 1-1 Multiply Disabled Paraprofessional (on an as needed basis)	\$10.40 Hourly	10/17/2012 Thru 6/30/2013
Miller, Susan (New Position)	Samsel UES	Part-time 1-1 Grade 4 In Class Resource Paraprofessional (on an as needed basis)	\$10.40 Hourly	10/17/2012 Thru 6/30/2013
Roman, Iris (New Position)	Samsel UES	Part-time LLD Paraprofessional (on an as needed basis)	\$12.40 Hourly	10/17/2012 Thru 6/30/2013
Wiernasz, Maria (W. Saddler)	Samsel UES	Custodian (3 p.m. to 11 p.m.)	\$27,300 (Step 1)	*Pending of completion of paperwork thru 6/30/13

Mrs. Batko asked, "When will the custodian start?" Mr. D'Andrea replied, "Not prior to November 1, 2012."

6.The Board of Education approved an additional stipend of \$5,000 to Christopher Makely, computer technician, for phone services for the 2012-13 school year.

Mrs. Batko asked, "Why are we paying \$5,000?" Dr. Alfano explained the rational.

7. The Board of Education approved the following support personnel to the substitute or temporary help lists for school year 2012-13. All applicants are certified for substituting. *All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent's Office.*

Bus Aide

Cruz, Paula
DeCandia, Filomena

Lunchroom/Playground Aide

Cruz, Paula
Imperato, Jean
Peebles, Wanda

Cafeteria Worker

Imperato, Jean

Clerical

Imperato, Jean
Seeger, Elizabeth

Paraprofessional

Bowidowicz, Catherine
DuBois, Carol
Imperato, Jean
Peebles, Wanda
*Yanuzzi, Joseph

*Conditional upon final approval by the N.J. Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. or N.J.S.A. 18A:6-4.13 et seq.

PERSONNEL (CERTIFIED)

1. The Board of Education agreed to honor the retirement of Phyllis Illions, Guidance Counselor for the Elementary Schools, effective November 1, 2012.

Mr. Ciak asked, "Is there a replacement for the Elementary Schools?" Dr. Alfano said that we already have a sub.

2. The Board of Education agreed to honor the retirement of James O'Kelly, Kindergarten Teacher at the Eisenhower Elementary School, effective July 1, 2013.

3. The Board of Education approved the resignation of Megan Daley, BD Teacher at the Sayreville Middle School, effective November 15, 2012.

4. The Board of Education rescinded the appointment of Amy Gioia as Middle School Girls Basketball Coach for the 2012-13 school year.

5. The Board of Education approved the attendance of Joan Ferraro, Special Education Reading Specialist at the Sayreville Upper Elementary School, at the Institute for Multi-Sensory Education Orton-Gillingham Training at the Hilton Inn, Philadelphia, PA., from November 12 through November 16, 2012 at a cost of \$975.00.

6. The Board of Education approved the following salary adjustments for a person achieving a change in credit or degree status for school year 2012-13:

Alexa Tringali, Grade 3 Teacher at the Wilson Elementary School,
from BA to MA = Salary: \$47,253 (Step 2).

7. The Board of Education approved the following salaries for SAT Prep which is run through the Sayreville tuition-based Adult School Program as follows:

Ira Babyatt (Math) \$100/student X 40 students = \$4,000
 Gordon Inverno (Verbal) \$100/student X 44 students = \$4,400

8. The Board of Education approved the following personnel for coaching assignment and salary as indicated for school year 2012-2013. All of the salaries are without prejudice of errors and or omissions in the calculations:

<u>Assignment</u>	<u>Name</u>	<u>Salary</u>
Custodian of Athletic Events	Christopher Howard	\$825

9. The Board of Education approved the following personnel retroactively, for coaching assignment and salary as indicated for school year 2012-2013 All of the salaries are without prejudice of errors and or omissions in the calculations.

<u>Assignment</u>	<u>Name</u>	<u>Salary</u>
Assistant Football	John Bell	\$7,717

10. The Board of Education approved the following professional days at the amounts listed in addition to mileage at the employee's respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Edward Aguiles	Advanced iPad Training for School Leaders	12/6/12	\$150.00
Edward Aguiles	Time to Choose A Principal Evaluation System	11/20/12	\$75.00
Judith Berg-Friel	21 st Annual AAP/NJ School Conference Clinical Pearls That Make A Difference	10/17/12	\$150.00
Daniel Brack	Collins Writing Program Workshop	11/15/12	\$150.00
Bonnie Brady	Preparing for PARCC: New Jersey Next Generation Assessment System Foundations for Educational Administration	1/11/13	Free
Gina Canale	Behavior Problems Resource Kit – Interventions for Children with Challenging Behavior	10/30/12	\$100.00 Title IIA
Gina Canale	Increasing On-Task Performance with ADHD Grades K-6	3/15/13	\$100.00 Title IIA
Jacqueline Castronovo	IEP Direct Training for School Business	10/19/12	Free
Jacqueline Castronovo	NJAPSA Conference for Directors, Supervisors, CST, Principals and Administrators	12/3/12	\$195.00
Annette Connors	Tech Tools for Math – Teaching to the Core (Common Core State Standards)	12/10/12	\$100.00 Title IIA
Annette Connors	Increasing On-Task Performance with ADHD Grades K-6	3/15/13	\$100.00 Title IIA
Emidio D'Andrea	Purchasing	1/30/13	\$50.00
Beverly Fitzsimmons	Reading Workshop Units of Study and the Common Core: A Focus on Nonfiction	12/7/12	\$75.00
Dana Giorgianni	An Introduction to the Basics of Using the iPad to Enhance Learning and Facilitate Communication for Students with Special Needs	10/24/12	\$100.00
Richard Gluchowski	Designing Creative High School and		

	Middle School Schedules to Enhance Student Success	10/24/12	\$180.00
Pamela Gunter	NJ Association of School Libraries Annual Fall Conference	11/29/12 & 11/30/12	\$150.00
Lauren Henry	Implementing the CCSS with Lesson Planning and Active Learning	12/11/12	\$125.00
Charlene Kenny	Tourette Syndrome and the Prevalence of Co-Morbid Diagnosis: Therapeutic Approaches in the Treatment of Children and Adolescents	10/30/12	\$98.00
Victoria Kilpatrick	Collins Writing Program Workshop	11/15/12	\$150.00
Lori Kirschbaum	New Jersey Partnership for Excellence in Middle School Mathematics for School Business	10/23/12	Free
Christine Lawlor	Instructional Strategies Using the Language Arts Common Core Standards Throughout the School Day	11/14/12	\$55.00 Title IA
Lynn Marie Lawson	Behavioral Problems Resource Kit: For Children with Challenging Behavior	10/30/12	\$100.00
Sherri Lorentz	Reading Workshop Units of Study and the Common Core: A Focus on Nonfiction	12/7/12	\$75.00
Thomas McCloskey	NJAPERD – Engaging Strategies for Teaching Adolescent Health	10/19/12	\$30.00
Dara Nalven	Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups	12/17/12	\$150.00
Adina O’Neill	Create Interactive Lessons with Smart Notebook II	12/12/12	\$100.00 Title IA
Pamela Schleck	Increasing Reading Comprehension Skills with Accountable Talk - Aligned with Common Core	12/4/12	\$100.00
Pamela Schleck	Writing with the Common Core	12/11/12	\$150.00
Heather Shedlock	Increasing Reading Comprehension Skills with Accountable Talk – Aligned with Common Core	12/4/12	\$125.00
Linda Smith	McKinney-Vento Homeless Liaison Meeting for School Business	10/26/12	Free
Patrice Troutman	Character Education Partnership – The 19 th National Forum on Character Education	11/2/12 & 11/3/12	295.00
Janet Ust	Tech Tools for Math – Teaching to the Core (Common Core State Standards)	12/10/12	\$100.00 Title IIA
Betty Ann Verner	Tourette Syndrome and Prevalence of Co-Morbidity Diagnosis: Therapeutic Approaches in Treatment of Children and Adolescents	10/30/12	\$98.00
Mary Beth Woolf	11 th Annual Council of Holocaust Educators	12/7/12	\$45.00
Stephanie Woods	New Jersey Partnership for Excellence in Middle School Mathematics for School Business	10/23/12	Free
Colleen Yuhás	Create Interactive Lessons with Smart Notebook II	12/12/12	\$100.00 Title IIA
Marilyn Zeichner-Shediack	Time to Choose a Principal Evaluation System	11/20/12	\$75.00

11. The Board of Education approved the employment of the following personnel, depending on enrollment, for the Title I ASI Tutorial Program in grades 6-8. The contracted rate of pay is \$53.00 per hour/session. The program will run from October 29, 2012 through April 26, 2013. In addition, each teacher will attend a professional development training session on October 23. All funds for the program are provided through the NCLB Title I grant.

Eric Boehm	Math
Darci Carnevale	Math
Ashley Connors	Math
Sarah Dovidauskas	Math
Keith Dubil	Math
Lauren Hobson	Math
Kerry Kilbride	Math
Lori Kirschbaum	Math
Nicole Lilley	Math
Eileen Truchan	Math
Stephanie Woods	Math
Melissa Ciampa	LAL
Nicole Del Popolo	LAL
Jason Price	LAL
Claire Simperts	LAL
Kathy Vernados-James	LAL
Stacey Vetter	LAL
David Vogel	LAL
Kathy Whiteley	LAL
Merritt Wildrick	LAL
Kirsten Wrightson	LAL

12. The Board of Education approved the following support personnel to the substitute teacher list for school year 2012-13. All applicants are certified for substituting. *All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent's Office.*

- Bartolotta, Stephanie
- Daley, Megan
- *Cartagena, Daniel
- *Gates, Linda
- *Gavin Jr., John
- *Kous, Anatol
- *Mages, Daniel
- *Mastrolia, Michael
- *Yanuzzi, Joseph

13. The Board of Education agreed to amend the end date of a previously approved pregnancy/childrearing leave of absence for Kerri Ann Bresocnik, Grade 1 Teacher at the Truman Elementary School, to April 12, 2013, with a return date of April 15, 2013.

*Conditional upon final approval by the N.J. Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. or N.J.S.A. 18A:6-4.13 et seq.

POLICY

1. The Board of Education approved the following annual NCLB Title I Parent Involvement Policy for 2012-2013 which was approved by the Parent Involvement Council on October 8, 2012.

**Sayreville Public Schools
Title I Parent Involvement District Policy
2012-2013**

I. Opportunities for Title I parent involvement will include the following:

A. Parents of students eligible for Title I services will receive a letter and/or telephone call prior to entrance into their school's program which includes the reasons for their child's inclusion and the program. At an annual Back-to-School Night held at each school in September, parents will be provided with information regarding the instructional objectives and methods, as well as an opportunity to provide input into planning future Title I projects.

B. Academic Support Instruction (ASI) teachers will provide quarterly progress reports for the parents of students in ASI classes in Targeted Assistance Areas or grades 1-8. Parent conferences will be scheduled twice each year with both afternoon and evening sessions. During these conferences, samples of student work will be available for inspection and teachers will offer specific ways in which parents may help their children achieve course proficiencies.

C. At least once a year, the parents of Title I students will be afforded the opportunity to meet with school personnel for the purposes of planning, consultation and evaluation to insure parental input with regard to opportunities for involvement throughout the year. This meeting will be open to all parents who wish to attend and will be held on Back-to-School Night.

D. Provisions will be made, as far as practicable, for the translation of notices and progress reports when the need arises.

E. A copy of this policy will be reviewed and disseminated annually, as well as the list of responsibilities for teachers, parents and students.

F. The annual evaluation of the effectiveness of the Title I program will be included in the Report of Annual Yearly Progress presented at a public meeting of the Board of Education. Following the presentation, opportunities for parent and public input will be provided.

G. Parents will be invited and encouraged to participate in a wide variety of activities which they can attend with and without their children such as the Family Literacy, Technology Programs as well as numerous other grade appropriate activities specific to each Title I school.

H. Copies of this policy will be distributed to all parents of students receiving Title I services.

II. Maintenance of Effort

To be in compliance with the requirements of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the No Child Left Behind Act of 2001, Section 1120A(a) the Sayreville Board of Education will maintain a combined fiscal effort per student, or aggregate expenditures, of state and local funds with respect to the provision of the free public education in the Local Education Agency (LEA) for the preceding fiscal year that is not less than 90 percent of the combined fiscal effort per student, or the aggregate expenditures, for the second preceding fiscal year.

III. Comparability (with multiple schools)

To be in compliance with the requirements of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the No Child Left Behind Act of 2001, Section 1120A(c), the Sayreville Board of Education directs the Superintendent to assign teachers, administrators, and auxiliary personnel to the schools in such a way that the equivalence of personnel is ensured among schools.

IV. Comparability of Materials and Supplies

To be in compliance with the requirements of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the No Child Left Behind Act of 2001, Section 1120A(c), the Sayreville Board of Education directs the Superintendent to distribute curriculum materials and instructional supplies to the schools in such a way that the equivalence of such material is ensured among schools.

V. Title I Parent, Teacher Compact

Each year parents, teachers and students will sign an agreement to support the improvement of math and language arts skills of Academic Support Instruction (ASI) students. The following is a copy of that agreement for 2012-2013:

NCLB TITLE I PARENT, TEACHER STUDENT COMPACT FOR 2012-2013

We, the parents of the Sayreville school community, establish this policy to foster the improvement of math and language arts skills, to support the academic success of our children. We believe this can be done through the cooperative efforts and a planned partnership of parents, students and teachers.

Parent's/Guardian's Responsibilities

We will:

- 1) Make sure that our child attends school regularly, is on time, and is prepared to learn.
- 2) Ask what skills our child is learning in ASI classes each day.
- 3) Engage in activities with our son/daughter that continues his/her classroom learning at home.
- 4) Check that written and study homework is completed each day.
- 5) Attend school activities and programs that are displays and/or applications of what my child is learning in school.
- 6) Communicate frequently with our child's teacher, through notes, conversation or email, about how well our child is doing.

Student's Responsibilities

I will:

- 1) Come to school on time and be ready to learn.
- 2) Pay attention to my teachers and family when they are helping me with my school work.
- 3) Write down my homework assignments and make sure I bring home the books and materials needed to do them.
- 4) Complete my homework and remember to bring it to class.
- 5) Ask for help from teachers and family members when it is needed.
- 6) Show parents all my work and tests, returning them with their signatures, if my teachers request it.

Teacher's Responsibilities

I will:

- 1) Provide quality teaching and model behaviors for my students and their families.
- 2) Communicate frequently with families about my students' progress.
- 3) Recognize that all students learn differently and employ varied instructional strategies.
- 4) Use technology as an assessment and teaching tool.
- 5) Provide frequent feedback to students about their academic progress and participation.
- 6) Participate in meaningful professional development to enhance my instructional skills.

Student's Signature: _____ **School:** _____

Parent's Signature: _____ **Teacher's Signature:** _____

Mr. Ciak questioned, "Why do we adopt Annually?" Mrs. Zeichner explained, "It is required."

CURRICULUM

1. The Board of Education accepted Harassment, Intimidation and Bullying Reports and Findings for Reports #06-2012-13-#10-2012-13.

2. The Board of Education approved the following revised curricula for the 2012-13 school year as follows:

<u>COURSE</u>	<u>GRADES</u>
Music	4 & 5

3. The Board of Education approved the 2012-13 Professional Development Plan as approved by the Middlesex County Professional Development Board.

4. The Board of Education approved the revision of the credit requirement for graduation from Sayreville War Memorial High School, beginning with the Class of 2015, from 120 credits to 130 credits. Upon Board approval of this item, the Policy Committee is directed to reflect this change from 120 credits to 130 credits.

Mr. Ciak said, "This required Board Policy revision." The Board discussed the Agenda Item and Revisions were made to the original Agenda Item.

5. The Board of Education approved the following for the Special Services Department:

- A. Placement of the following classified students in out-of-district placements for the remainder of the 2012-2013 school year. Transportation is required) (I)

<u>Student's</u>	<u>School</u>	<u>Cost Per Student</u>	<u>Pro-rated Cost</u>
1	UMDNJ, Piscataway	\$55,000.00	\$55,000.00
1	Cranford Achievement Program, Cranford	45,676.00	45,676.00
1	Coastal Howell Interim	257.76	257.76

	School, Howell	per day	per day
1	Lakeview School, Edison	408.19 per day	408.19 per day

- B. Request to purchase a Dynavox Maestro at \$7,820.00; Word Power Software at \$350.00; Maestro Accessible Case at \$155.00 and shipping charges at \$50.00 for a total of \$8,375.00 payable to Dynavox Technologies, Pittsburgh. (I)
- C. Request for an American Sign Language Interpreter for 2 parent/teacher conferences and 1 IEP meeting for a classified student at a total cost of \$450.00 payable to Sharon Ferraro. (I)
- D. Request for an Augmentative Communication Evaluation for a classified student at a total cost of \$1,000.00 payable to Travis Tallman, CCC-SLI:ATP, Director of Augmentative and Computer Services. (D)
- E. Request to purchase Siemens G5 audio shoes for a classified student at a total cost of \$214.39 payable to Phonak. (I)
- F. Placement of five students at the Monmouth County Vocational School MAST program at a total cost of \$12,900.00 per student payable to Monmouth County Vocational School.
- G. Home Instruction for eleven students for the month of September. Reasons for this Home Instruction are: 2-Child Study Team; 1-Aplastic Anemia; 1-Pneumothorax Spontaneous; 1-Lupus; 1-Juvenile Rheumatoid Arthritis/Fibromyalgia; 1-Vascular Lymphatic Malformation; 1-Migraine Headaches; 1-Systemic Juvenile Arthritis; 1-Crohn's Disease and 1-Fractured Tibia.
- H. As of September 30, 2012 there were 79 students in Out-of-District placements.
- I. As of September 30, 2012 there were eleven students on Home Instruction.

Special Education Items – Rationale Key

ND	New determination - special education eligibility for student within the district
NR	New registration - student with eligibility for special education services from another district/state
NS	New state agency placement – student with eligibility for special education services
T	Transfer of placement – district special education student
S	Transfer of placement – by State agency mandate/action
E	Evaluation criteria mandated by NJAC:6A Chapter 14
D	Diagnostic evaluation / consultation for IEP planning
I	IEP requirement
P	Program requirement specific to the placement or individual
M	Medically required accommodation or service
C	Placement and/or classification decisions impacted by court Mandate.
R	Placement and/or services resulting from resolution to mediation.

CO-CURRICULUM

1. The Board of Education approved the Arleth Elementary School to host an Autism Speaks Zumba Fundraiser on Tuesday, October 23, 2012 from 4:00 PM to 6:15 PM in the school gym.

2. The Board of Education approved the following extra-curricular activities for the Eisenhower Elementary School as follows:

- a. On Friday, November 16, 2012, the Eisenhower Elementary School to host a TAG Astronomy Night, from 6:00 PM to 10:00 PM, on school grounds as well as in the all-purpose room and a classroom.
- b. On Friday, November 30, 2012, the Eisenhower PTO to host Family Movie Night, from 7:00 PM to 9:00 PM in the gym.
- c. On Friday, December 7, 2012, the Eisenhower PTO to host a Tricky Tray, from 6:00 PM to 10:00 PM in the gym.
- d. On Thursday, February 21, 2013, the Eisenhower PTO to host a Health Fair, from 5:00 PM to 9:00 PM in the all-purpose room.

3. The Board of Education approved the Wilson Elementary School to host a Fall Festival on Friday, October 26, 2012, from 6:00 PM to 8:30 PM in the gym and the grass area outside of the gym.

4. The Board of Education approved the following extra-curricular activities for the Sayreville Middle School, as follows:

- a. On Friday, November 30, 2012, the Middle School PTO will sponsor a Vendor Night for holiday shopping, from 6:00 PM to 9:30 PM in the cafeteria.
- b. On Wednesday, December 12, 2012, the Middle School Band, Choir and Orchestra will hold its annual Winter Concert at 7:00 PM in the Sayreville War Memorial High School auditorium.
- c. On Thursday, May 30, 2013, the Middle School Band, Choir and Orchestra will hold its annual Spring Concert at 7:00 PM in the Sayreville War Memorial High School auditorium.

5. Pursuant to N.J.A.C. 6:11-4.6 the Board of Education appointed the following personnel as coaching aides (unpaid) for school year 2012-13 school year:

<u>NAME</u>	<u>ASSIGNMENT</u>
Sara Krainski	Cheerleading
Mark Poore	Wrestling

6. The Board of Education approved the use of the Stadium Field for the Greater Middlesex Conference Field Hockey Championship game on Tuesday, October 23, 2012. All expenses incurred will be paid by the Conference.

7. The Board of Education approved the use of the Stadium Field for the Greater Middlesex Conference Girls soccer Semi-Final Games on Thursday, October 25, 2012. All expenses incurred will be paid by the Conference.

8. The Board of Education approved a series of "Walking" trips for the LLD and MD Classes at the Sayreville War Memorial High School and the Sayreville Middle School, for the 2012-13 school year. These trips will be less than one-half mile from the schools, will last approximately one hour for each trip and the destinations include Shop-Rite, the Sayreville Library, the Rescue Squad, etc. These trips are aligned with the NJCCCS and its objectives.

9. The Board of Education agreed to suspend employee, Caroline Corvino, without pay from the following extra-curricular stipend positions:

- a. Stage Production – Art;
- b. District Technical Director; and
- c. Assistant Senior Advisor;

pending further investigation, retroactive to September 10, 2012.

SUPPORT SERVICES

1. The Board of Education agreed to waive the transportation policy as outlined by the following parent(s):

<u>Name</u>	<u>School(s)</u>	<u>Reason</u>
Elson DeSouza	Truman	Employment
Carlos Salazar	Our Lady of Victories	Employment

2. The Board of Education approved the following transportation route for school year 2012-13 with Monmouth-Ocean Educational Services Commission as host:

Route: V3028
 School: Monmouth County Career Center
 Cost: \$8.44 per diem x 180 days
 Total Cost: \$1,519.20

3. The Board of Education approved the following joint transportation agreement for school year 2012-13:

Route: SJV/1
 Host: Sayreville Board of Education
 Joiner: St. John Vianney High School/South Amboy
 Cost: \$1,768.00 (\$884.00 per student)

4. The Board of Education approved the use of Board buses on the following dates to shuttle passengers between the Sayreville Middle School, Sayreville High School, and Dwarkadhish Temple in Parlin. All costs are to be paid by Dwarkadhish Temple.

<u>Date</u>	<u>Buses</u>	<u>Cost Per Bus</u>
Saturday, November 10, 2012	2	\$189.65
Sunday, November 11, 2012	2	\$206.90
Monday, November 12, 2012	1	\$206.90
Tuesday, November 13, 2012	3	\$206.90
Wednesday, November 14, 2012	3	\$221.34
Saturday, November 17, 2012	4	\$242.03

5. The Board of Education approved the following field trips:

- a. On Wednesday, October 24, 2012, thirty-two students from the MD classes at Arleth School and twenty-two faculty and staff members to Cheesequake Farms in Old Bridge to interact with farm animals and encourage language in a new environment. Two Board buses will be utilized at a cost of \$136.54 (salary \$131.04 – fuel \$5.50) per bus for a total cost of \$273.08 to be paid by the Board of Education.
- b. On Thursday, October 25, 2012, seventy members and chaperones of Sayreville B.I.C. to the Embassy Suites in Piscataway to attend Trick-or-Suite. Two Board buses will be utilized at a cost of \$201.01 (salary \$183.41 – fuel \$17.60) per

bus for a total cost \$402.02 to be paid by the Sayreville B.I.C Association. Buses will depart from Wilson School.

- c. On Friday, October 26, 2012, thirty-eight students from the Sayreville High School Marine Biology class and two teachers to Sandy Hook for collection of field data, plankton netting, and water quality testing. One Board bus will be utilized at a cost of \$198.23 (salary \$169.63 – fuel \$28.60) to be paid by the Board of Education. Alternate date: Friday, November 2, 2012.
- d. On Monday, October 29, 2012, eight students from the Sayreville High School Echo Lites Club and one teacher to Rutgers University in Piscataway to attend the Garden State Scholastic Press Association Conference. One Board bus will be utilized in a four-way move at a cost of \$106.72 (salary \$78.12 – fuel \$28.60) to be paid by the Board of Education.
- e. On Wednesday, November 14, 2012, forty-five students from the Samsel Upper Elementary School and three teachers to Sayreville Care and Share Food Bank to deliver food collected by district schools. One Board bus will be utilized at a cost of \$153.08 (salary \$144.83 – fuel \$8.25) to be paid by the Board of Education. The Board truck will also be utilized.
- f. On Thursday, December 6, 2012, eight students from the Sayreville High School Environmental Science class and one teacher to the Institute of Marine & Coastal Sciences located on Cook Campus at Rutgers University, New Brunswick. One Board bus will be utilized in a four-way move at a cost of \$111.58 (salary \$93.10 – fuel \$18.48) to be paid by the Board of Education.
- g. On Wednesday, December 12, 2012, forty-seven students from the Samsel Upper Elementary School and three teachers to Gillette Manor in Sayreville to read original poetry and interview residents. One Board bus will be utilized in a four-way move at a cost of \$64.11 (salary \$58.61 – fuel \$5.50) to be paid by the Board of Education.

6. The following school bus emergency evacuation drills were conducted according to N.J.A.C. 6A:27-11.2. Drills were conducted on school property and all students participated.

<u>Date</u>	<u>Time</u>	<u>School</u>	<u>Person Overseeing</u>
September 11, 2012	9:00 a.m.	Eisenhower	Mr. J. Fiory
September 12, 2012	7:45 a.m.	SWMHS	Mr. E. Glock-Molloy
September 14, 2012	9:00 a.m.	Samsel	Ms. S. Maher
September 20, 2012	9:00 a.m.	Middle	Ms. D. Jakubik
September 21, 2012	9:15 a.m.	Truman	Mrs. L. Coffey
September 25, 2012	9:00 a.m.	Arleth	Mr. T. Byrne
October 2, 2012	9:00 a.m.	Wilson	Ms. C. Davis

PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

SUPERINTENDENT’S REPORT APPROVAL

Motion by Mrs. DePinto, second by Mrs. Raccuia. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and

Mr. Macagnone. The Board approved the Superintendent's Report in its entirety except where noted.

DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION
Mr. Kevin Ciak

COMMITTEE REPORTS

- Mrs. Batko - Curriculum Committee

DISCUSSION

- Residency Verification
- Mr. Ciak commented about the Standardized Test Scores Presentation
- Dr. Alfano and Mr. Aguiles explained the trend analysis and goals of the Administration

PUBLIC PARTICIPATION

Motion by Mr. Ciak, second by Mrs. DePinto. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Biesiada, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Raccuia, Mrs. Trapp and Mr. Macagnone. The Board adjourned the meeting at 8:57 P.M.

Emidio D'Andrea
Business Administrator/Board Secretary

