

SAYREVILLE BOARD OF EDUCATION

TO: MEMBERS OF THE BOARD OF EDUCATION  
MR. EMIDIO D'ANDREA  
DR. MARILYN ZEICHNER-SHEDIACK  
MRS. TAMIKA REESE  
THE BUSCH LAW GROUP LLC

FROM: DR. RICHARD LABBE

DATE: DECEMBER 2, 2014

AGENDA  
REGULAR MEETING  
DECEMBER 2, 2014

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. PUBLIC NOTICE
- IV. ROLL CALL
- V. EXECUTIVE SESSION
  - Personnel Matters
- VI. PRESENTATION
  - Proposed 2015-16 Buildings & Grounds Budget
- VII. APPROVAL OF MINUTES
  - Minutes of the Regular & Executive Session of November 18, 2014
- VIII. SUPERINTENDENT'S REPORT OVERVIEW

IX. SUPERINTENDENT’S REPORT

**A – VISION 2030: FINANCE & INFRASTRUCTURE**

**Discussion Item: Committee Report**

FINANCE

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with Teaneck Board of Education (sending) and the Sayreville Board of Education for student State I.D. # 1405998353 to attend the Sayreville Middle School at an annual tuition of \$11,234.00 for the 2014-2015 School Year.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with Colts Neck Board of Education (sending) and the Sayreville Board of Education for student State I.D. #7541235317 to attend the Wilson Elementary School at an annual tuition of \$10,974.00 for the 2014-2015 School Year.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with South Brunswick Board of Education (receiving) and the Sayreville Board of Education for student State I.D. #6606029015 to attend the Crossroads North School at an annual tuition of \$10,600.00 for the 2014-2015 School Year.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with South Brunswick Board of Education (receiving) and the Sayreville Board of Education for student State I.D. #6142060139 to attend the Constable School at an annual tuition of \$17,515.00 for the 2014-2015 School Year.

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following:

**RESOLUTION TO AWARD A CONTRACT FOR THE LEASE PURCHASE FINANCING OF SCHOOL VEHICLES, SCHOOL BUSES, MAINTENANCE EQUIPMENT, TECHNOLOGY EQUIPMENT.**

**WHEREAS**, the Sayreville Board of Education (“Board”), with the assistance of the Middlesex Regional Educational Services Commission Lease Purchase Bidding/Financial Advisory Service, publicly advertised, solicited and received bids for financing of the Board’s lease purchase of various personal property including school vehicles, school busses, maintenance equipment, technology equipment, and related materials (“Project”); and

**WHEREAS**, the lowest responsible and responsive bid for the Project was submitted by U.S. Bancorp Governmental Leasing and Finance Inc.;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby:

Awards a contract to U.S. Bancorp Governmental Leasing and Finance Inc. to provide lease purchase financing to the Board in a principal amount of \$685,000.00 and an effective interest rate (inclusive of fees) of 1.281%, in accordance with the terms of the bid documents; and

Authorizes U.S. Bancorp Governmental Leasing and Finance Inc., upon closing, to forward the financing proceeds directly to the Board; and

Authorizes the Business Administrator and the Board attorney to take all steps necessary and appropriate to carry out this action of the Board.

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the purchase of technology equipment from the Nonpublic Technology Grant from the following vendor:

<u>VENDOR</u>	<u>AMOUNT</u>
Dell Inc.	\$1,607.37

BUILDINGS AND GROUNDS

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve use of the Sayreville War Memorial High School cafeteria on January 25, 2015 from 11:00 am – 7:00 pm for the Leprechauns football and cheerleading banquet.

SUPPORT SERVICES

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the waiver of the transportation policy as outlined by the following parent(s):

<u>Name</u>	<u>School(s)</u>	<u>Reason</u>
Logan Graham	Wilson	Employment

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following trips:

- a. On Friday, December 5, 2014, sixty Sayreville High School Marching Band members, two teachers and two chaperones to Faith Fellowship Church, Sayreville, NJ. Two Board buses will be utilized at a cost of \$169.93 (salary \$168.28 – fuel \$1.65) per bus for a total cost of \$339.86 to be paid by the Board of Education. Board Truck is also requested.
- b. On Friday, December 5, 2014, thirty-two students from the Sayreville High School French Honor Society and three teachers to United Nations in New York City. One additional stop will be made at “Le Perigord”, a

French Restaurant. One Board bus will be utilized at a cost of \$460.00 (salary \$398.75 – fuel & tolls \$61.25) to be paid by the students.

- c. On Monday, December 8, 2014, eleven Sayreville High School students and one teacher to Samsel Upper Elementary School for observations of Pre-K and Elementary classes. One Board bus will be utilized at a cost of \$82.41 (salary \$80.48 – fuel \$1.93) to be paid by the Board of Education.
- d. On Wednesday, January 7, 2015, sixty-six students from the Sayreville High School DECA and four teachers to Kean University to attend the New Jersey DECA Central Regional Conference for Marketing and Business. Two Board buses will be utilized at a cost of \$213.38 (salary \$168.28 – fuel \$45.10) per bus for a total cost of \$426.76 to be paid by the Board of Education. Alternate Date: Friday, January 9, 2015

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve:

- a. Placement of the following classified students in out-of-district placements for the 2014-2015 school year. (Transportation is required) (I)

<u>Student State ID</u>	<u>School</u>	<u>Cost Per Student</u>	<u>Pro-rated Cost</u>
3277933610	CPC High Point	\$63,000.00	\$63,000.00

- b. Placement of 2 non-classified students, #1580354707 & #6354678174 at the Middlesex Interim Alternative program beginning 11/10/2014 at a daily rate of \$159.00 each plus transportation.
- c. Bedside instruction for #9981988088 at High Focus Center, Cranford, at an hourly rate of \$53.00. (M)
- d. Placement of a non-classified student #4625785395 in Daytop Preparatory School for a total cost of \$21,600.00.
- e. One-to-One aides for the 2014-2015 school year at Center for Lifelong Learning, Parlin for 4 students, ID#s 5138426872, 2371404818, 7724587117 and 2702327427, at a yearly cost of \$35,100.00 each. (I)

- f. The amendment of the tuition cost of ID# 41250011302 at Bright Beginnings Learning Center, previously approved on 9/16/14 from \$50,040.00 to \$48,950.00.
- g. To also amend the cost of a para for the above ID # 41250011302 at Bright Beginnings, previously approved on 9/16/14 from \$35,100.00 to \$34,710.00.
- h. The amendment of the tuition cost of ID# 4462108812 at the Center for Lifelong Learning, previously approved on 10/21/14 from \$35,550.00 to \$36,900.00.
- i. To also amend the cost of additional occupational therapy for ID# 4462108812 at Bright Beginnings, previously approved on 10/21/14 from \$1,813.00 to \$1,568.00.

Special Education Items – Rationale Key

ND	New determination - special education eligibility for student within the district
NR	New registration - student with eligibility for special education services from another district/state
NS	New state agency placement – student with eligibility for special education services
T	Transfer of placement – district special education student
S	Transfer of placement – by State agency mandate/action
E	Evaluation criteria mandated by NJAC:6A Chapter 14
D	Diagnostic evaluation / consultation for IEP planning
I	IEP requirement
P	Program requirement specific to the placement or individual
M	Medically required accommodation or service
C	Placement and/or classification decisions impacted by court Mandate.
R	Placement and/or services resulting from resolution to mediation.

**B – VISION 2030: STUDENT ACHIEVEMENT**

**Discussion Item: Committee Report**

CO-CURRICULUM

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Wilson School Holiday Show on Thursday, December 18, 2014 at 7:00 p.m. The event will be held in the Auditorium.

**C – VISION 2030: PERSONNEL**  
**Discussion Item: Committee Report**

**Acceptance of Resignations**

1. The Superintendent recommends and so moves the Board of Education of Sayreville to accept the resignation of Joseph Pastva as the Academic Team Advisor at SWMHS, effective November 25, 2014.

**Rescindment of Appointments**

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the rescindment of the following appointment:

<u>Name</u>	<u>Assignment</u>
Timothy Ballard	Freshman Baseball Coach

**Approval of Leave Requests and Changes**

3. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively grant an extension to unpaid Disability Leave of Absence to Frank Adamiec, 3 p.m. to 11 p.m., Custodian at the Sayreville War Memorial High School, effective November 11, 2014 until February 11, 2015.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively grant a Disability Leave of Absence to Lorraine Galante, Long Term Cafeteria Worker at Truman Elementary School, effective November 26, 2014 until January 7, 2015.

5. The Superintendent recommends and so moves the Board of Education of Sayreville to amend the effective date of a Pregnancy Leave of Absence for Lynn Marie Lawson, Grade 4 Special Education Teacher at the Samsel Upper Elementary School, beginning November 27, 2014 and terminating twenty days after delivery. Upon verification of delivery and subsequent use of allowable disability leave, Mrs. Lawson requests a childrearing leave through April 15, 2015.

6. The Superintendent recommends and so moves the Board of Education of Sayreville to grant a paid Disability Leave of Absence to Elgen Lewis, Special Education US History Teacher at the Sayreville War Memorial High School, effective December 8, 2014 until December 23, 2014.

7. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively grant a paid Disability Leave of Absence to Jason Price, Grade 6 LAL Teacher at Sayreville Middle School, effective October 6, 2014 until October 27, 2014.

8. The Superintendent recommends and so moves the Board of Education of Sayreville to grant an extension to a Disability Leave of Absence to Danielle Sozio, Self-Contained Grade 3 Teacher at Arleth Elementary School, effective December 2, 2014 until December 31, 2014.

9. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively grant a paid Disability Leave of Absence to Kathleen Vernados-James, Resource Center Language Arts/Social Studies Teacher at Sayreville Middle School, effective November 10, 2014 until December 10, 2014.

10. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively grant a Disability Leave of Absence to Jessica Zezza, English Teacher at the Sayreville War Memorial High School, effective November 10, 2014 until December 16, 2014.

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a Family Medical Leave of Absence to Debra Golder, Special Education Teacher at the Sayreville Middle School, retroactive from November 14, 2014 through November 25, 2014, and intermittently from December 1, 2014 through June 30, 2015.

**Approval of Amendment to Effective Salary**

12. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the amendment in salaries due to a change in the effective date for Nicole McArdle, Replacement Grade 1 Teacher for Rickie Lee Saybolt at Arleth Elementary School from December 15, 2014 to November 12, 2014. Ms. McArdle’s salary will be \$46,753 (MA, Step 1) from November 12, 2014 to November 30, 2014. Her salary will be \$47,753 (MA, Step 1) from December 1, 2014 to June 30, 2015.

**Approval of New Hires**

Certificated

13. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following personnel for school year 2014-15 at the salaries and assignments indicated below.

Name	Location	Assignment	2014-15 Salary	Effective Dates	Track
Wright, Karen (D. Sozio)	Arleth School	Replacement Grade 3 Teacher	\$49,028 (BA, Step 5)	Extension 12/2/2014 thru 12/31/2014	Non Tenure

Non-Certificated

14. The Superintendent recommends and so moves the Board of Education to amend the salary approved in the transfer of Kenneth Murray from Sayreville Middle School Night Lead, Monday through Friday, 3 pm – 11 pm to Sayreville Middle School Day Lead Custodian, Monday – Friday, 7:00 am 3:00 pm, effective November 19, 2014, at a total salary of \$32,557 (Base: \$29,357 (Step 2) + Black Seal: \$1,200 + Day Lead: \$2,000).

**Approval of Substitute Employees**

15. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following support personnel to the non-certified substitute or temporary help list for school year 2014-15. All applicants are certified for substituting. *All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent’s Office.*

Siriday, Bianca

16. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following support personnel to the substitute teacher list for school year 2014-15. All applicants are certified for substituting. *All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent’s Office.*

Banerman, Jaclyn  
 \*Revel, Mathew  
 Roy, Heather  
 Wiecek, Marguerite

\*Conditional upon final approval by the N.J. Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. or N.J.S.A. 18A:6-4.13 et seq.

**Approval of Professional Days**

17. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Jessica Blier	Middlesex County-Supporting our English Language Learners	12/12/14	Free
Kristi Casey	Orton Gillingham Review	12/11/14	\$150.00
Kimberly Gibson	11 <sup>th</sup> Annual Suicide Prevention Conference	12/4/14	\$ 95.00



James Kolmansperger	Energy Management	12/12/14	\$225.00
Deirdre LeBlon	Strengthening your Special Needs Students'	12/17/14	\$239.00
Michael Novak	NJSIAA 18 <sup>th</sup> Annual Baseball Coaches Clinic	12/11/14	\$ 90.00
Danielle Puzzo	Orton Gillingham Review	12/11/14	\$150.00
Dale Rubino	Gang Awareness Training	12/9/14	Free
Caroline Wilfong	Discovery Education Math Common Core Academy	12/10/14	Free
Stephanie Woods	A Successful Walk in the PARCC	12/5/14	\$115.00

X. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

XI. SUPERINTENDENT’S REPORT APPROVAL

- **VISION 2030 FINANCE AND INFRASTRUCTURE**
- **VISION 2030 STUDENT ACHIEVEMENT**
- **VISION 2030 PERSONNEL**

XII. DISCUSSION

XIV. PUBLIC PARTICIPATION

XV. NEXT MEETING DATES

- December 16, 2014

XVI. ADJOURNMENT

Time: \_\_\_\_\_