

SAYREVILLE BOARD OF EDUCATION

TO: MEMBERS OF THE BOARD OF EDUCATION
MR. EMIDIO D'ANDREA
DR. MARILYN ZEICHNER-SHEDIACK
MRS. TAMIKA REESE
THE BUSCH LAW GROUP LLC

FROM: DR. RICHARD LABBE

DATE: MAY 5, 2015

AGENDA
REGULAR MEETING
MAY 5, 2015

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. PUBLIC NOTICE
- IV. ROLL CALL
- V. EXECUTIVE SESSION
- VI. PRESENTATION
 - 2015-16 School District Budget – Dr. Richard Labbe
- VII. CORRESPONDENCE
- VIII. APPROVAL OF MINUTES
 - Minutes of the Regular and Executive Session of April 21, 2015
- IX. SUPERINTENDENT'S REPORT OVERVIEW

X. SUPERINTENDENT’S REPORT

A – VISION 2030: FINANCE & INFRASTRUCTURE

Discussion Item: Committee Report

FINANCE

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Secretary Report for the month of March 2015.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Treasurer of School Monies Report for the Month of March 2015.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the State and Federal Grants for the month of March 2015 in the amount of \$2,573,013.49.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Business Administrator/Board Secretary to advertise for Transportation bids for In/Out of District Students for the 2015-2016 School Year.

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve School Board Members Daniel Balka, Phyllis Batko and Michael Macagnone to attend the New Jersey School Boards Association 2nd Annual iSTEM NASA Field Trip to Goddard Space Flight Center in Greenbelt, MD on Friday, May 29, 2015 at a cost of \$50.00 each.

6. Pursuant to enacted legislation, P.L. 192-1989, chapter 254, the Sayreville Board of Education elected John Walsh to the Representative Assembly of the Middlesex Regional Educational Services commission at their meeting held on May 5, 2015 from July 1, 2015 through June 30, 2016.

7. The Superintendent recommends and so moves the Board of Education to approve the Teamsters Local 469 Holiday Schedule for the 2015-2016 school year as follows:

TEAMSTERS LOCAL 469 HOLIDAYS 2015 – 2016

July 3, 2015	Friday (Independence Day)
September 7, 2015	Monday (Labor Day)
September 14, 2015	Monday (Rosh Hashanah)
November 5, 2015	Thursday (NJEA Convention)
November 6, 2015	Friday (NJEA Convention)
November 11, 2015	Wednesday (Veterans Day)
November 26, 2015	Thursday (Thanksgiving)
November 27, 2015	Friday (Day After Thanksgiving)
December 24, 2015	Thursday (Day Before Christmas)

December 25, 2015	Friday (Christmas Day)
December 28, 2015	Monday (Monday After Christmas)
December 31, 2015	Thursday (Day Before New Year's)
January 1, 2016	Friday (New Year's Day)
March 25, 2016	Friday (Good Friday)
March 28, 2016	Monday (Day After Easter)
March 29, 2016	Tuesday (Easter Recess)
May 30, 2016	Monday (Memorial Day)
1 Floating Holiday to be determined by each member of Local 469	

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Proposed Budget for Fiscal Year 2015-2016 for submission as follows:

WHEREAS, in addition to the public hearing scheduled to be held on May 5, 2015, the Board of Education discussed the 2015-2016 School District Budget and provided opportunity for public comment at each Board meeting where the Board discussed the 2015-2016 Budget from October 21, 2014 through March 17, 2015; and

WHEREAS, the tentative 2015-2016 School District Budget requires the use of Bank Cap Adjustments in the amount of \$431,596.00, which is comprised of amounts generated per Cap Banking Eligibility; and

WHEREAS, the school district policy (Expenses - #9250) and N.J.A.C. 6A:23B-1-2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure for the 2015-2016 school year; and

WHEREAS, that the Sayreville Board of Education hereby establishes the school district travel maximum for the 2015-2016 school year at the sum of \$17,000.00 and be it further resolved that the School Business Administrator shall track and record these costs to insure that the maximum is not exceeded. Current 2014-2015 school-year expenditures are \$5,299.37 and budget is \$17,142.79; and

WHEREAS, the 2015-2016 Budget Comparison with Justification Reports include the supporting documentation for this 2015-2016 Budget and also contains an itemization of certain expenditures and revenues required under administrative regulations; and

NOW, THEREFORE, BE IT RESOLVED, that the Sayreville Board of Education adopt the Proposed Tentative Budget for Fiscal Year 2015-2016 for the School District General Fund Budget of \$82,606,996.00, including a local tax levy \$56,876,379.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Sayreville Board of Education adopt a Proposed Tentative Budget for fiscal school year 2015-2016 for the school district special revenue fund budget of \$2,422,127.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Sayreville Board of Education adopt a Proposed Tentative Budget for fiscal school year 2015-2016 for the school district debt service fund budget of \$3,738,793.00, including a local tax levy \$3,648,826.00.

SUPPORT SERVICES

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the waiver of the transportation policy as outlined by the following parent(s):

Name	School	Reason
Shequa Gordon	Project Before	Employment
David Smith	Project Before	Employment

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following negotiated joint transportation contract for school year 2014-2015:

Route/School: Mini 1-Samsel Upper Elementary/Project Before
 Host: Sayreville Board of Education
 Joiner: South Amboy Board of Education
 Cost: \$1,350.00 (1 student)

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the use of one Board bus per day for the following Sayreville High School Tomorrow’s Teacher’s Observations:

Date	Location	Cost
Monday, May 11, 2015	Arleth/Eisenhower	\$39.33
Tuesday, May 12, 2015	Arleth/Eisenhower	\$39.33
Wednesday, May 13, 2015	Arleth/Eisenhower	\$39.33
Friday, May 15, 2015	Arleth/Eisenhower	\$39.33
Monday, May 18, 2015	Arleth/Eisenhower	\$39.33
Tuesday, May 19, 2015	Arleth/Eisenhower	\$39.33
Wednesday, May 20, 2015	Arleth/Eisenhower	\$39.33
Friday, May 22, 2015	Arleth/Eisenhower	\$39.33
Tuesday, May 26, 2015	Arleth/Eisenhower	\$39.33
Wednesday, May 27, 2015	Arleth/Eisenhower	\$39.33
Friday, May 29, 2015	Arleth/Eisenhower	\$39.33
Wednesday, June 3, 2015	Arleth/Eisenhower	\$39.33

Thursday, June 4, 2015	Arleth/Eisenhower	\$39.33
Friday, June 5, 2015	Arleth/Eisenhower	\$39.33
Monday, June 8, 2015	Arleth/Eisenhower	\$39.33
Tuesday, June 9, 2015	Arleth/Eisenhower	\$39.33

12. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following trips:

- a. On Tuesday, May 5, 2015, fifteen Sayreville High School TV & Film Society students and one teacher to the Middlesex County Fire Academy, Sayreville, NJ. Students will attend the awards conference for video created by TV and Film Society. One Board bus will be utilized at a cost \$3.30 for fuel to be paid by the Board of Education.
- b. On Wednesday, May 6, 2015, twenty-five students from the Sayreville High School TIGS club and two teachers to Thompson Park in Lincroft. One Board bus will be utilized in a four-way move at a cost of \$159.58 (salary \$124.38– fuel \$35.20) to be paid by the students. Alternate Date: May 8th
- c. On Thursday, May 14, 2015, forty-four Sayreville High School Sports & Entertainment Marketing class students and four teachers to MetLife Stadium. One additional stop will be made for lunch. One bus will be contracted from *Wehrle Bus Company at a cost of \$550.00 to be paid by the Board of Education.

*Other quotes: No other quotes.

- d. On Wednesday, June 10, 2015, twenty-five students from the Sayreville High School TIGS club and two teachers to Thompson Park in Lincroft. One Board bus will be utilized in a four-way move at a cost of \$159.58 (salary \$124.38– fuel \$35.20) to be paid by the students.

B – VISION 2030: STUDENT ACHIEVEMENT
Discussion Item: Committee Report

CURRICULUM

1. The Superintendent recommends and so moves the Board of Education of Sayreville to revise the 2014-15 School Calendar to include June 22, 23 and 24, 2015 as early dismissal student school days.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to revise the 2015-16 School Calendar as follows:

- June 20, 21 & 22, 2016 - Early Dismissal Days
- June 22, 2016 - Last Day for Students
- June 23, 2016 - Last Day for Teachers

CO-CURRICULUM

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a Marching Band Competition Fundraiser on Sunday, September 20, 2015 from 8:00 AM to 9:00 PM in Bomber Stadium at Sayreville War Memorial High School.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Education First Tours (EF) to conduct an information meeting at Sayreville War Memorial High School on Tuesday, June 9, 2015 at 7:00 PM in Room A90 to discuss next year’s 2016 Summer European Trip. Mr. Alcolea, Spanish Teacher at the high school will host the meeting.

C – VISION 2030: GOVERNANCE
Discussion Item: Committee Report

POLICY

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the second and final reading of the following policies/regulations, as per attached:

- Policy 2130 - Principal Evaluation
- Regulation R2130 - Principal Evaluation
- Policy 4116 - Evaluation of Teaching Staff Members
- Regulation R4116 - Evaluation of Teaching Staff Members
- Policy 6164.1 - Intervention and Referral Services for General Education Pupils
- Policy 6172 - Alternative Educational Programs
- Policy 6173 - Home Instruction

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the first reading of the following policies/regulations, as per attached:

- Policy 4112.2 - Certification
- Policy 4115 - Supervision
- Policy 4123 - Classroom Aides
- Policy 4222 - Noninstructional Aides

Policy 5120	- Assessment of Individual Needs
Policy 5127	- Commencement Activities
Policy 5141.21	- Administering Medication
Policy 5141.4	- Child Abuse and Neglect
Regulation R5141.4	- Child Abuse and Neglect
Policy 5141.8	- Sports Related Concussion and Head Injury
Policy 5145.11	- Questioning and Apprehension
Policy 6147.1	- Evaluation of Individual Student Performance
Policy 6178	- Early Childhood Education/Preschool

D – VISION 2030: PERSONNEL

Discussion Item: Committee Report

Acceptance of Retirements

1. The Superintendent recommends and so moves the Board of Education of Sayreville to honor the retirement of Deborah Glaser, Grade 1 Teacher at Truman Elementary School, effective July 1, 2015.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to honor the retirement of Susan Kaprowski, Administrative Secretary in the Business Office at Selover School, effective October 1, 2015.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to honor the retirement of Karen Rubio, Grade 5 Language Arts Teacher at the Samsel Upper Elementary School, effective July 1, 2015.

Acceptance of Resignations

4. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively accept the resignation of Brian Fitzgerald, Custodian (3 pm to 11 pm) at Arleth Elementary School, effective April 27, 2015.

5. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively accept the resignation of Melissa Menden, Head Varsity Cheerleading Coach at the Sayreville War Memorial High School, effective April 28, 2015.

6. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively accept the resignation of Janet Cook, JV Girls Softball Coach for the Sayreville War Memorial High School, effective April 29, 2015.

Approval of Leave Requests and Changes

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following leave requests and changes for school year 2014-15.

Staff	Position	Department or School	Days (Leave of Absence)
Cook, Janet	Grade 5 Math/Science/Social Studies Teacher	SUES	Modify Maternity Leave Beginning 4/29/15 (8 sick days)
Rice, Ellen	Cafeteria Worker	SWMHS	FMLA 4/29/2015 thru 6/24/2015
Yuhas, Colleen	Grade 4 LAL Teacher	SUES	Modify Medical Leave of Absence 5/13/2015 thru 6/25/2015 (20 sick days/11 unpaid days)
Zeza, Jessica	English Teacher	SWMHS	Medical Leave of Absence 4/26/2015 thru 5/18/2015 (16 unpaid days)

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following leave requests and changes for school year 2015-16.

Staff	Position	Department or School	Days (Leave of Absence)
Boehringer, Lorraine	Spanish Teacher	SMS	Unpaid Childrearing Leave 9/1/2015 thru 10/12/2015
Cook, Janet	Grade 5 Math/Science/Social Studies Teacher	SUES	Unpaid Childrearing Leave 9/1/2015 thru 10/12/2015
Hobson, Lauren	Grade 7 Math Teacher	SMS	Unpaid Childrearing Leave School Year 2015-16
Hornlein, Laura	Special Education Teacher	SUES	Unpaid Childrearing Leave 9/1/2015 thru 10/9/2015
Onuska, Melissa	English Teacher	SWMHS	Unpaid Childrearing Leave 9/1/2015 thru End of MP2
Russ, Diana	Grade 3 Teacher	Truman Elementary School	Unpaid Childrearing Leave 9/1/2015 thru End of MP2
Saybolt, Rickie Lee	Grade 1 Teacher	Arleth Elementary School	Unpaid Childrearing Leave School Year 2015-16
Scanielo, Megan	English Teacher	SWMHS	Unpaid Childrearing Leave School Year 2015-16
Zeza, Jessica	English Teacher	SWMHS	FMLA 9/1/2015 thru 10/12/2015

Approval of Job Descriptions

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following Job Descriptions:

- Director of Athletics and Student Services
- Supervisor of Professional Development/Middle School Education

Approval of New Hires and Modifications

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of Kishan Patel as a CO-OP student office worker (replacing T. Rinaldi) at the Sayreville War Memorial High School Main Office, at a salary of \$8.25 hourly, not to exceed 20 hours per week, effective May 6, 2015 thru June 30, 2015.

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Mykalia Wolfe as a CO-OP student office worker in the Sayreville War Memorial Main Office, at a salary of \$8.25 hourly, not to exceed 20 hours per week, for school year 2015-16.

12. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following personnel for coaching assignments and salaries as indicated for school year 2014-15, effective May 4, 2015 thru June 30, 2015.

<u>Name</u>	<u>Assignment</u>	<u>2014-15 Stipend</u>
Lawson, Lynn	JV Girls Softball Coach	Prorated \$6,781

13. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following personnel (Certificated) for school year 2014-15 at the salaries and assignments indicated below.

Name	Location	Assignment	2014-15 Salary	Effective Dates	Track
Fischer, Michele (D. LeBlon)	District	Class IV Substitute Speech Language Specialist	\$200 per day	5/6/2015 Thru 6/30/15	Non Tenure

14. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following personnel (Certificated) for school year 2015-16 at the salaries and assignments indicated below.

Name	Location	Assignment	2015-16 Salary	Effective Dates	Track
Chuntz, Theresa (M. Scanielo)	SWMHS	Replacement English Teacher	Prorated \$45,753 (BA, Step 2)	9/1/2015 thru 1/31/2016	Non Tenure
Chuntz, Theresa (M. Scanielo)	SWMHS	Replacement English Teacher	Prorated \$46,353 (BA, Step 3)	2/1/2016 Thru 6/30/2016	Non Tenure

Approval of Increment Withholding

15. The Superintendent recommends and so moves the Board of Education of Sayreville for good cause shown that the salary increment and employment adjustment increment for the 2015-16 school year are hereby withheld for Jennifer Rabago, Custodian (11 am – 7pm) at the Samsel Upper Elementary School.

16. The Superintendent recommends and so moves the Board of Education of Sayreville for good cause shown that the salary increment and employment adjustment increment for the 2015-16 school year are hereby withheld for Peter Vichorec, Custodian (3 pm – 11 pm) at the Sayreville War Memorial High School.

Approval of Professional Days

17. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Edward Aguiles	2 nd Annual Student Achievement & Data Summit	5/21/15	Free
Jennifer Barreiro	NJASSW “Promoting Academic Progress”	5/18/15	\$95.00
Alicia Berry	Meeting the Behavioral Needs of Children w/High Functioning Autism & Asperger Syndrome	6/9/15	\$100.00
Karl Boehringer	Teaching Using Multiple Intelligences	5/28/15	\$180.00
Lorraine Boehringer	Teaching Using Multiple Intelligences	5/28/15	\$180.00
Edith Braun	“Mommy I Don’t Feel Good”	5/14/15	\$189.00
Wendy Cacioli	Practical Therapy Techniques for Challenging Articulation Cases	5/13/15	\$175.00

Pamela Chartock	Utilizing Resources in the Classroom to Teach about Bias, Bullying, Genocide, Holocaust, Prejudice	6/2/15	Free
Carmen Davis	2 nd Annual Student Achievement & Data Summit	5/21/15	Free
Nina DeLeonibus	First 5 Days: Building a Culture for Year Long Success	6/12/15	\$149.00
Dana Ebbighausen	Google Education on Air	5/8/15	Free
Eric Glock-Molloy	2 nd Annual Student Achievement & Data Summit	5/21/15	Free
Adele Goldenberg	“Nazi Holocaust” offered by the Jewish War Veterans of the United States	5/12/15	Free
Sheri Kemprowski	2015 Annual MRESC Vendor Expo	5/8/15	Free
Jessica Magistro	Use Close Reading Strategies to Help Students Meet Your Literacy Standards	5/18/15	\$111.00
Stacey Maher	2 nd Annual Student Achievement & Data Summit	5/21/15	Free
Katherine Mojzsis	New Art Dealers Alliance Art Fair	5/15/15	Free
Scott Nurnberger	School Negligence	5/20/15	\$75.00
Lori Pacansky	Google Education on Air	5/8/15	Free
Dennis Pantiliano	2015 Annual MRESC Vendor Expo	5/8/15	Free
Michael Provenza	3 rd Annual NJ Basketball Coaches Clinic Benefit	5/22/15	\$100.00
Carter Quinby	16 th Annual NJ Writing Alliance Conference	5/28/15	\$50.00
Stephanie Reed	NJ Speech Language Hearing Association Convention	4/30/15 & 5/1/15	\$250.00
Tonya Rivera	2 nd Annual Student Achievement & Data Summit	5/21/15	Free
Lauren Roman	Use Close Reading Strategies to Help Students Meet you Literacy Standards	5/18/15	\$235.00
Jodi Schreier	Integrating Science, Math & Literacy Grades K-4	5/7/15	\$155.00 Title IIA
Marilyn Shediack	Student Achievement & Data Summit	5/21/15	Free
Amy Stueber	2 nd Annual Student Achievement & Data Summit	5/21/15	Free
Abigail Tonzola	Curriculum, Instruction & Assessment: High School Edition Conference	5/18/15	\$25.00
Josephine Tutela	Integrating Science, Math & Literacy Grades K-4	5/7/15	\$180.00 Title IIA
David Vogel	Meeting the Behavioral Needs of Children w/High Functioning Autism & Asperger Syndrome	6/9/15	\$100.00
Michael Weinert	NJ Writing Alliance 2015 Conference	5/28/15	\$50.00

XI. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

XII. SUPERINTENDENT'S REPORT APPROVAL

- **VISION 2030 FINANCE AND INFRASTRUCTURE**
- **VISION 2030 STUDENT ACHIEVEMENT**
- **VISION 2030 POLICY**
- **VISION 2030 PERSONNEL**

XIII. DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION

Kevin Ciak

XIV. SPECIAL COMMITTEE REPORTS

XV. DISCUSSION

XVI. PUBLIC PARTICIPATION

XVII. NEXT MEETING DATES

- May 19, 2015
- June 2, 2015

XVIII. ADJOURNMENT

Time: _____