



***Sayreville Public Schools***  
***Vision 2030***

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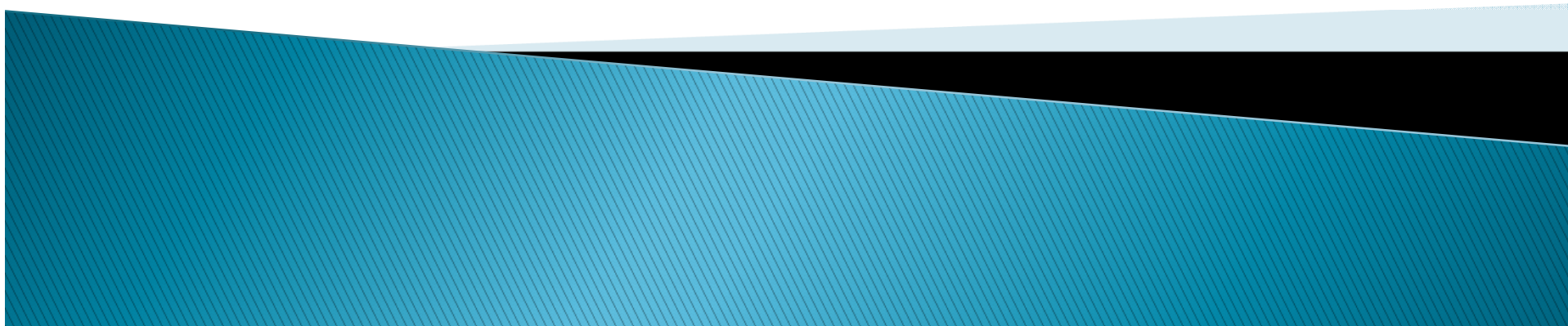
**Dr. Richard R. Labbe, Superintendent of Schools**  
**Mr. Emidio D'Andrea, Business Administrator/Board Secretary**

**Dr. Marilyn J. Shediack, Assistant Superintendent**  
**Mrs. Anne Facendo, Assistant Superintendent**

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# Sayreville Board of Education Business Meeting

Tuesday, July 15, 2014



# PRESENTATION

- ▶ 2014 Administrators' Retreat and NJPSA/FEA Legal One Video – Mrs. Anne Facendo and Dr. Marilyn Shediak
- ▶ 2014–15 Proposed BOE Committee, Agenda, and Meeting Changes – Dr. Labbe



# 2014-15 Proposed BOE Committee, Agenda, and Meeting Changes

## ▶ Philosophy

- Enhanced communication will instill trust and lead to greater collaboration, which will ultimately promote better outcomes for students.

## ▶ Purpose for Changes

- To streamline communication in both directions from building, district, and Board committees, as well as the public, in order to take action on items that will promote the most positive outcomes for students and the operation of the district.



# Proposed Changes

## ▶ Committee

- Meet monthly
- Streamline with Agenda
  - Finance and Infrastructure 2030
  - Student Achievement 2030
  - Personnel (Operations and Compliance) 2030
  - Policy 2030
  - Other Committees remain the same and meet as needed

## ▶ Agenda

- Streamline with Committees
  - BOE and District
- Combine Superintendent and Standing Committee Meeting Reports
  - Add major sections but keep subsection headers
  - Finance and Infrastructure 2030
  - Student Achievement 2030
  - Personnel (Operations and Compliance) 2030
  - Policy 2030
- Add Upcoming Meeting Dates

## ▶ Meetings

- Business vs. Workshop
  - Augmenting voting procedures



# Proposed BOE Committees


- ▶ Finance and Infrastructure
  - Fiscal matters
  - Buildings and Grounds
  - Contracts
- ▶ Student Achievement
  - Curriculum and Instruction
  - Educational Programs
  - Field Trips
  - Co-Curriculum
  - Support Services
- ▶ Policy
  - BOE By-Laws, Policies, & Regulations
- ▶ Personnel (Operations and Compliance)
  - Certified
  - Non Certified
  - Professional Development
  - Workshops
  - State Requirements and Reports

# Agenda Preparation, Distribution, & Publication

- ▶ Topics that will ultimately produce action items will be discussed in building, district, and Board committees. Agendas and follow-up memos will memorialize decisions and discussions.
- ▶ Since workshop meetings will be dedicated to presentations, such as State of Schools Address and Budget Workshops, action items will be kept to a minimum. Therefore the agenda will be sent out to BOE and posted for public review on the website 4 days prior to meetings.
  - Addendum items may be used but will be kept to a minimum.
- ▶ Since Business Meeting agendas will contain more action items, a first draft will be sent to the BOE 11 days in advance of the meeting. A final version will be sent out to BOE and posted for public review on the website 4 days prior to meetings.
  - Addendum items may be used but will be kept to a minimum.




# Agenda (By Law 9322 Public and Executive Sessions)

- I. Call to Order
  - II. Pledge
  - III. Roll Call
  - IV. Presentation
  - V. Announcement
  - VI. Approval of Minutes
  - VII. Correspondence
  - VIII. President's Report/District Highlights
  - IX. Parent Rep Report
  - X. Student Council Rep Report
  - XI. Superintendent's Report Overview
  - XII. Public Participation (Agenda Items Only)\*
  - XIII. Standing Committee Reports and Approval of Superintendent's Report
  - XIV. Special Committee Reports
  - XV. Discussion
  - XVI. Public Participation
  - XVII. Adjournment
  - XVIII. Upcoming Meeting Dates
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# Approval of Superintendent's Report by Section

## ▶ Robert's Rules

1. Speaker opens individual sections of the Superintendent's Report
  2. Speaker calls for Committee Report
  3. Speaker asks if there is a need to separate or table any item(s)
  4. Motion to move individual sections item (i.e. A1–20) of the Superintendent's Report (Seconded)
  5. Speaker calls for questions/discussions on the items moved
  6. Speaker calls for the vote (Role Call)
  7. If an item was separated, the speaker repeats steps 4, 5, & 6 for that or those item(s).
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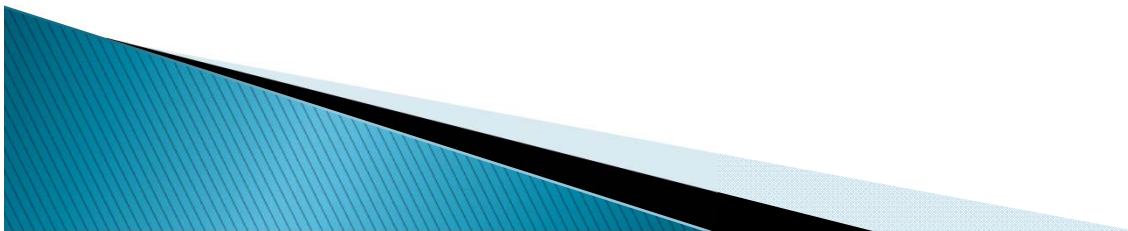
# CORRESPONDENCE

- ▶ Monthly Technology Work–Order Report
- ▶ Monthly Maintenance Work–Order Reports



# APPROVAL OF MINUTES

- ▶ Minutes of the Regular & Executive Session of June 17, 2014
- ▶ Minutes of the Special Session of June 30, 2014.



# SUPERINTENDENT'S REPORT APPROVAL

- ▶ A – BUILDING AND GROUNDS
- ▶ B – FINANCE
- ▶ C – PERSONNEL (NON-CERTIFIED)
- ▶ D – PERSONNEL (CERTIFIED)
- ▶ E – POLICY
- ▶ F – CURRICULUM
- ▶ G – CO-CURRICULUM
- ▶ H – SUPPORT SERVICES





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# Upcoming Meeting Dates

Tuesday, August 19, 2014

Tuesday, September 2, 2014

Tuesday, September 16, 2014

# ADJOURNMENT

