



Model Policy Technical Revisions: Series 100-600

MSBA is in the process of deep review and revision of existing policies. In light of the number of updates, MSBA has organized these updates in four units in order of significance.

- **Chapter 260E Reorganization**
- **Series 600 updates**
- **Policy Text Updates**
- **Legal and Cross Reference Updates**

Because the revisions in each of the four units (1) reflect legal changes that the Minnesota legislature adopted; or (2) update references rather than substantive policy language, a school board may adopt the revisions in a single meeting pursuant to MSBA Model Policy 208:

If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

The final set of updates (for Series 700-900) will be available soon.

Unit 1: Chapter 260E Reorganization

The Minnesota Legislature reorganized the *Maltreatment of Minors Act* by moving it from a criminal law chapter (Ch. 626) to a public health chapter (Ch. 260E). The following MSBA model policies should be updated in a single meeting to reflect this change:

Model Policy Number	Model Policy Title
206	Public Participation
211	Criminal or Civil Action
414	Mandated Reporting of Child Neglect
423	Employee-Student Relations
519	Interviews of Students by Outside Agencies
532	Use of Peace Officers and Crisis Teams

Unit 2: Series 600 Updates

Because MSBA Model Policies Series 600 focuses upon students, we combine the policy updates in one unit:

Model Policy Number	Model Policy Title	Notes
603	Curriculum Development	Update References
604	Instructional Curriculum	Update References
605	Alternative Programs	Update Text
606	Textbooks and Instructional Materials	Update References
607	Organization of Grade Levels	Update References
608	Instructional Services; Special Education	Update Text
609	Religion	Update Text
611	Home Schooling	Update References
613	Graduation Requirements	Update References
614	School District Testing Plan and Procedures	Update References
615	Testing Accommodations	Update References
616	School District System Accountability	Update Text and References
623	Mandatory Summer School Instruction	Update References

The green policies do not involve substantive changes to the policy; the revisions can be adopted in a single meeting.

The yellow policies involve legislative legal updates over which school boards have no control. They may be adopted in a single meeting.

Unit 3: Policy Text Updates

This set of revisions cleans up and clarifies existing policies. These changes are not substantive and can be adopted in a single meeting.

Model Policy Number	Model Policy Title	Note
204	School Board Meeting Minutes	Update text to mirror statute
205	Open Meetings and Closed Meetings	Update titles/text to mirror statutes
208	Development of Policies	Clarify existing text
305	Policy Implementation	Add 'procedures' to text
422	Policies Incorporated by Reference	Delete unneeded cross references
427	Workload Limits	Update text
504	Student Dress and Appearance	Replace <i>i.e.</i> with <i>e.g.</i>
521	Student Disability Nondiscrimination	Update text and legal reference
523	Policies Incorporated by Reference	Delete unneeded cross references

Unit 4: Legal and Cross Reference Updates



MSBA has discontinued its *Service Manual* (individual Law Bulletins continue to be available). These updates address this change and update other references. These can be adopted in a single meeting.

Model Policy Number	Model Policy Title	Note
101	Legal Status of School District	Delete Service Manual Reference
103	Complaints	Delete Service Manual Reference
203.5	School Board Meeting Agenda	Add Advisory Opinion Reference
207	Public Hearings	Update Statutory Reference
210	Conflict of Interest	Delete Service Manual Reference
301	School District Administration	Delete Service Manual Reference
302	Superintendent	Delete Service Manual Reference
303	Superintendent Selection	Delete Service Manual Reference
304	Superintendent Contract	Delete Service Manual Reference
401	Equal Employment Opportunity	Update Statutory Reference
402	Disability Nondiscrimination	Update References
403	Discipline, Suspension	Delete Service Manual; Update Reference
408	Subpoena of District Employee	Delete Service Manual Reference
419	Tobacco-Free Environment	Delete Service Manual; Update Reference
514	Bullying Prohibition Policy	Update Policy 522 Cross Reference Title
516	Student Medication	Fix Numerical Order of Legal References
520	Student Surveys	Update Policy 522 Cross Reference Title

Instructions to access the Policy Manual online

1. Please visit www.mnmsba.org.
2. Go to the Resources tab and select Policies
3. Log into the Members area (access is limited to Policy Services subscribers)



Access the MSBA/MASA Policy Reference Manual

Within the Policy Reference Manual, you may access, download, and search all of the policies. To download the entire Policy Reference Manual at once, click on the link labeled “Download the Entire Manual” and follow the dialog boxes that appear. A separate link for “Revision History” is also available to review or download redlined versions of the revisions and access a list of revised policies.

If you would prefer to receive the revised policies on CD or paper, please contact the MSBA office. Additional charges apply. These items are available to Policy Services subscribers only.

If you have questions about Policy Services, how to navigate the online Policy Reference Manual, or the content of the model policies, please contact Terry Morrow at (507) 934-8126 or (800) 324-4459 or by email at tmorrow@mnmsba.org

