

BOARD MEETING OF JANUARY 5, 2016
REORGANIZATION MEETING

1. CALL TO ORDER

2. PUBLIC ANNOUNCEMENT

IN ACCORDANCE WITH CHAPTER 231, P.L. Law 1975, this public reorganization meeting of the Sayreville Board of Education has been established by faxing a copy of the public meeting notice to THE HOME NEWS TRIBUNE. In addition, copies of the announcement of this meeting have been sent to the Borough Clerk and a copy of the notice of the meeting has also been posted on the bulletin board outside of the Office of the Secretary to the Board.

3. PLEDGE OF ALLEGIANCE

4. ANNOUNCEMENT OF THE OFFICIAL RESULTS OF THE BOARD ELECTION HELD ON NOVEMBER 3, 2015

<u>Three Year Term Candidates</u>	<u>At Polls</u>	<u>Absentee</u>	<u>Provisional</u>	<u>Total</u>
Thomas Biesiada	2519	354	11	2884
Kevin Ciak	2572	374	10	2956
Anthony Esposito	2409	353	10	2772

5. READING OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION CODE OF ETHICS FOR BOARD MEMBERS

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

7. ROLL CALL

8. NOMINATION AND ELECTION OF OFFICES OF PRESIDENT AND VICE PRESIDENT

REORGANIZATION AGENDA

9. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE BOARD MEETING DATES FOR THE COMING YEAR:

Pursuant to Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, the following is a list of regular public meetings of the Board of Education of the Borough of Sayreville commencing January 19, 2016, at which meeting action may be taken on any matter legally brought before the Board of Education. These meetings shall take place at the Sayreville War Memorial High School cafeteria, at 6:30 PM Executive Session and 7:30 PM Public Session except as noted.

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| Tuesday, January 19, 2016 | Tuesday, February 2, 2016 |
| Tuesday, February 16, 2016 | Tuesday, March 1, 2016 |
| Tuesday, March 15, 2016 (Tentative Budget Adoption) | April 5, 2016 |
| Tuesday, April 19, 2016 | Tuesday, May 3, 2016 (Public Hearing-
Budget) |
| Tuesday, May 17, 2016 | Tuesday, June 7, 2016 |
| Tuesday, June 21, 2016 | Tuesday, June 28, 2016 |

Tuesday, July 19, 2016 (3rd Tues.)
Tuesday, September 6, 2016
Tuesday, October 18, 2016
Tuesday, November 15, 2016
Tuesday, December 20, 2016

Tuesday, August 23, 2016 (4th Tues.)
Tuesday, September 20, 2016
Tuesday, November 1, 2016
Tuesday, December 6, 2016
Tuesday, January 3, 2017 (Reorganization-
Public Session Only)

It is hereby directed that this notice shall be posted in accordance with the previous Board Resolution, mailed to the various newspapers in accordance with previous Board Resolution, mailed to those persons requesting said notice in accordance with previous Board Resolution and also published by the Board of Education in the legal advertisement section in the official newspapers of this Board of Education.

10. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING THE BOARD SECRETARY FOR THE PERIOD JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

WHEREAS, N.J.S.A. 18A:17-5 requires the appointment of a Board Secretary.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Emidio D'Andrea as Board Secretary for the period January 5, 2016 through January 3, 2017.

11. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE PERIOD OF JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

WHEREAS the Sayreville Board of Education has been made aware of the need for compliance with P.L. 1975, C.1237, (NJAC 17:27-3.2) and

WHEREAS, as part of that compliance an officer or employee must be designated as Public Agency Compliance Officer,

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Emidio D'Andrea, the Business Administrator/Board Secretary as the Public Agency Compliance Officer (P.A.C.O.) for contracts for the period January 5, 2016 through January 3, 2017.

12. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING A QUALIFIED PURCHASING AGENT FOR THE PERIOD OF JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

WHEREAS the Sayreville Board of Education wishes to recognize that Emidio D'Andrea is a Qualified Purchasing Agent pursuant to the Public School Contracts Law.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Emidio D'Andrea, the Business Administrator/Board Secretary as the Board's Qualified Purchasing Agent who may exercise the duties of a Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-3 and N.J.S.A. 18A:18A-2b for the period January 5, 2016 through January 3, 2017.

13. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING TAMIKA REESE AS THE AFFIRMATIVE ACTION OFFICER FOR THE DISTRICT FOR THE PERIOD OF JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Tamika Reese as the Affirmative Action Officer for the period of January 5, 2016 through January 3, 2017.

14. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING THE TREASURER OF SCHOOL MONIES FOR THE PERIOD OF JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

WHEREAS N.J.S.A. 18A:17-31 requires the appointment of a Treasurer of School Monies.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Wayne Kronowski as the Treasurer of School Monies for the period of January 5, 2016 through January 3, 2017.

15. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING THE BOARD ATTORNEY FOR THE PERIOD OF JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

WHEREAS the Sayreville Board of Education requires the professional services of a Board Attorney.

NOW THEREFORE BE IT RESOLVED that the law firm of Busch Law Group be appointed as legal counsel to the Sayreville Board of Education; and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period January 5, 2016 through January 3, 2017.

16. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE SETTING POLICY AND CERTAIN FISCAL PROCEDURES FOR THE PERIOD OF JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

WHEREAS this Board of Education is required by law to hold a reorganization meeting on this day and at said reorganization meeting to perform certain acts in making certain appointments as required by law; and

WHEREAS, it would be to the best interest of this school district to ratify all of the existing rules, regulations and policies of previous Boards of Education:

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Sayreville, County of Middlesex, New Jersey, as follows:

The President and Secretary of this Board and the Treasurer of School Funds are hereby authorized as persons to sign the checks of this Board.

No contract or legal documents will bind the Sayreville Board of Education unless executed by the President and Secretary. In the absence of the Secretary, the Assistant Superintendent of Schools will execute such documents.

In the matters of checks issued by the Board of Education, with the exception of payroll checks, all other checks must have signature of the President, Treasurer and Secretary. In the absence of the President or Secretary, the Vice President's and Assistant Superintendent's signatures are required.

17. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING OFFICIAL NEWSPAPERS OF THE BOARD FOR THE PERIOD OF JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

WHEREAS N.J.S.A. 18A:18A-1 et seq. requires the Board to designate an official newspaper.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education names the Home News Tribune and The Star Ledger as the official newspapers of the Sayreville Board of Education for the period of January 5, 2016 through January 3, 2017.

18. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING THE OFFICIAL DEPOSITORIES OF THE BOARD FOR THE PERIOD OF JANUARY 5, 2016 THROUGH JANUARY 3, 2017.

WHEREAS this Board of Education is required by N.J.S.A. 18A:17-34 to designate a depository of school monies.

NOW THEREFORE BE IT RESOLVED that the Amboy National Bank, PNC Bank, MBIA and Peapack Gladstone Bank are hereby designated and established as the

official depositories for the funds of this school district for the period January 5, 2016 through January 3, 2017.

<u>Bank</u>	<u>Account</u>	<u>Account #</u>
MBIA	Investment	-2501
PNC Bank	Operating	-8823
	Cafeteria	-5657
	SWMHS Athletic	-6772
Amboy National Bank	Operating	-302
	Operating	-50387
	Operating	-005
	Payroll	-046
	Payroll Agency	-9509
	Unemployment	-3731
	SWMHS Activities	-4812
	SWMHS Activities	-80230
	SWMHS Activities	-4087
	SWMHS Activities	-48274
	SMS Activities	-3220
	SMS Activities	-83117
	Eisenhower School	-3662
	Wilson School	-3212
	Truman School	-3174
	Arleth School	-3131
	UES Activities	-1251
Petty Cash	-619	
Petty Cash	-7005	
Investments	Various	
Bank of America	SWMHS – Investments	Various

19. THE BOARD OF EDUCATION OF SAYREVILLE IS REQUESTED TO APPROVE NAMING THE AUDITOR FOR THE PERIOD OF JANUARY 5, 2016 through January 3, 2017.

WHEREAS N.J.S.A. 18A:23-1 requires the appointment of an auditor of the Board of Education’s financial records.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint the firm of Samuel Klein & Company, as Auditors, and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt

therefrom pursuant to the provisions of the Public School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period January 5, 2016 through January 3, 2017.

20. PUBLIC PARTICIPATION

21. REORGANIZATION AGENDA APPROVAL

22. SUPERINTENDENT'S REPORT OVERVIEW

23. SUPERINTENDENT'S REPORT

A – VISION 2030: FINANCE & INFRASTRUCTURE

Discussion Item: Committee Reports

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the attendance of Eric Glock-Molloy, Director of Special Projects and Technology, at the NJASA TECHSPO 2016 Conference from Thursday, January 28, 2016 to Friday, January 29, 2016 in Atlantic City as follows:

Registration: - \$420.00

Accommodations - \$ 99.00/night plus tax

Meals - Per OMB Guidelines

Mileage - Per State & OMB Guidelines

B – VISION 2030: STUDENT ACHIEVEMENT

Discussion Item: Committee Reports

CO-CURRICULUM

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a PTO sponsored Puzzle Palooza Family Fun Night to be held at Dwight D. Eisenhower School on Thursday, January 14, 2016 from 6:00 pm to 10:00 pm in the all-purpose room.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following trip:

- a. On Friday January 8, 2016 through Sunday, January 10, for the SWMHS Downhill Ski Club 4 teachers and 35 students to the Killington Vermont Ski Resort. Lodging at the Holiday Inn, Rutland, VT. Transportation and admission costs are the responsibility of the students attending and all arrangements will be managed by the ski club.

C – VISION 2030: GOVERNANCE
Discussion Item: Committee Reports

POLICY

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the second and final reading of the following policies, per Attachment A:

- Policy 5020 – Role of Parent/Guardian
- Policy 5111 – Admission

D – VISION 2030: PERSONNEL
Discussion Item: Committee Reports

Approval of Professional Days

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Burns, Audrey	Supporting a Culture & Climate of Inclusion	1/14/2016	\$125.00
Drabik, MaryBeth	Become a Microsoft Excel Power User	1/13/2016	\$139.00
Hensle, Ashly	FEA: Reading, Writing & the Common Core: Recipes for Action	1/14/2016	\$149.00
Johnson, Shannon	Supporting a Culture & Climate of Inclusion	1/14/2016	\$125.00
Mihalenko, Geoffrey	AMTNJ 2016 Special Education and Mathematics Conference	1/6/2016	Free
Trivisonno, Joseph	Next Generation of Science Standards	1/12/2016	\$169.00

24. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

25. SUPERINTENDENT’S REPORT APPROVAL

- **VISION 2030 FINANCE AND INFRASTRUCTURE**
- **VISION 2030 STUDENT ACHIEVEMENT**

- **VISION 2030 POLICY**
- **VISION 2030 PERSONNEL**

26. DISCUSSION

27. PUBLIC PARTICIPATION

28. NEXT MEETING DATES

- January 19, 2016
- February 2, 2016

29. ADJOURNMENT

Time: _____