

SAYREVILLE BOARD OF EDUCATION

TO: MEMBERS OF THE BOARD OF EDUCATION
MS. ERIN HILL
DR. MARILYN SHEDIACK
THE BUSCH LAW GROUP LLC

FROM: DR. RICHARD LABBE

DATE: NOVEMBER 15, 2016

AGENDA
REGULAR MEETING
NOVEMBER 15, 2016

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. PUBLIC NOTICE
- IV. ROLL CALL
- V. EXECUTIVE SESSION
- VI. STUDENT COUNCIL REPRESENTATIVE'S REPORT
 - Zachary Corby
- VII. PARENT INVOLVEMENT REPRESENTATIVE'S REPORT
- VIII. ATTORNEY'S REPORT
- IX. PRESENTATION
 - Girls Tennis Team GMC White Division Champs & White Division Coach of the Year, Mr. Provenza – Mr. Walsh
- X. CORRESPONDENCE
 - Monthly Technology Work-Order Report
 - Monthly Maintenance Work-Order Reports

XI. APPROVAL OF MINUTES

- Minutes of the Regular & Executive Session of November 1, 2016

XII. SUPERINTENDENT'S REPORT OVERVIEW

XIII. SUPERINTENDENT'S REPORT

A – VISION 2030: FINANCE & INFRASTRUCTURE

Discussion Item: Committee Report

FINANCE

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Resolution on Transfers for the month of October 2016.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Transfer Spreadsheet in accordance with S-1701 for the month of October 2016.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated November 15, 2016 prepared by the Board Secretary in the amount of \$3,151,241.96 for the Operating Account.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated November 15, 2016 prepared by the Board Secretary in the amount of \$104,805.72 for the Cafeteria Account.

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated October 2016 prepared by the Board Secretary in the amount of \$8,614.00 for the Athletic Account.

6. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the October 2016 payroll prepared by the Board Secretary in the amount of \$5,483,260.32 for the Payroll Account.

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the resolution regarding the requisition of taxes (T-1 Form) from the Borough of Sayreville.

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Petty Cash Report for the Superintendent's Office for the month of October 2016.

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Petty Cash Report for the Business Office for the month of October 2016.

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve modifications to the previously approved request for attendance of Dr. Richard Labbe, Superintendent of Schools, at the AASA National Conference on Education in New Orleans, LA, from Thursday, March 2, 2017 through Saturday, March 4, 2017 as follows:

Registration:	\$685 & \$25 charge for PO
Accommodations:	\$254/night plus applicable taxes and fees
Meals:	Per OMB Guidelines
Mileage & Airfare:	Per State & OMB Guidelines

BUILDINGS AND GROUNDS

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a date change to a previously approved request for the Field Hockey Banquet at the Sayreville War Memorial High School, originally scheduled for November 16 to November 29, 2016, from 6:00 pm to 9:00 pm in the cafeteria.

12. The Superintendent recommends and so moves the Board of Education to approve the Athletic Department hosting a presentation by Victory Road for student athletes at the Sayreville War Memorial High School, on Thursday, November 17, 2016, from 6:00 pm to 8:00 pm in the auditorium.

13. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Girl Scouts of Central Jersey to hold a Holiday Shopping Event at the Dwight D. Eisenhower School, on Friday, November 18, 2016, from 7:00 pm to 10:00 pm in the cafeteria.

14. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Teamsters Local 469 to hold a union meeting at the Sayreville War Memorial High School Media Center, on Saturday, November 19, 2016, from 9:00 am to 1:00 pm.

15. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the SADD Blood Drive at the Sayreville War Memorial High School, on Wednesday, November 30, 2016, from 7:00 am to 2:00 pm in the auxiliary gymnasium.

16. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the practice schedule for the winter guard team as follows: Saturdays, December 3, 10, 17, 2016, and January 7, 28, 2017, from 9:00 am to 11:00 am in the SWMHS Band Room.

SUPPORT SERVICES

17. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the cancellation of the following route:

Contractor: Unlimited Autos, Inc.
Route: 30-OBHS
School: Old Bridge High School
Final Adjusted Cost: \$3,613.05 (\$97.65 per diem x 37 days)

*Student no longer residing in Sayreville

18. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following trips:

- a. On Wednesday, November 16, 2016, forty-seven students from the Samsel Upper Elementary School and five teachers to Sayreville Care and Share Food Bank and OLV - St. Vincent De Paul Food Bank to deliver food collected by district schools. One Board bus will be utilized at a cost of \$226.10 (salary \$220.60 – fuel \$5.50) to be paid by the Board of Education. The Board truck is also requested.
- b. On Friday, December 2, 2016, thirty-five students from the Samsel Upper Elementary School TAG class, two teachers and three chaperones to Ellis Island Immigration Museum. One Board bus will be utilized at a cost of \$294.35 (salary \$254.10 – fuel \$33.00 – toll \$7.25) to be paid by the Board of Education.
- c. On Sunday, December 4, 2016, one hundred Sayreville Marching Band members and three teachers to perform in the Sayreville Holiday Parade. Three Board buses will be utilized at a cost of \$253.06 (salary \$250.31 – fuel \$2.75) per bus for a total cost of \$759.18 to be paid by the Board of Education.
- d. On Tuesday, December 6, 2016, fifty-one students from the Arleth School MD program, five teachers, fifteen paraprofessionals and one school nurse to Liberty Science Center, Jersey City, NJ. Two Board buses will be utilized at a cost of \$252.97 (salary \$219.97 – fuel \$33.00) per bus for a total cost of \$505.94 to be paid by the Board of Education.

- e. On Thursday, December 8, 2016, thirty students from the Samsel Upper Elementary School TAG class, one teacher and three chaperones to Ellis Island Immigration Museum. One Board bus will be utilized at a cost of \$294.35 (salary \$254.10 – fuel \$33.00 – toll \$7.25) to be paid by the Board of Education.
- f. On Friday, December 9, 2016, twenty-seven students from the Sayreville Middle School MD class and fourteen faculty members to the Paper Mill Playhouse, Millburn, NJ. One Board bus will be utilized at a cost of \$281.22 (salary \$242.72 – fuel \$38.50) to be paid by the Board of Education.

19. The Superintendent recommends and so moves the Board of Education of Sayreville to approve:

- a. Retroactively, the ESY tuition for student ID# 3098198806 placed at Willowglen Academy at a cost of \$8,183.40.
- b. Retroactively, a one-to-one paraprofessional for ESY at The CEA School student ID# 6715409779 at a cost of \$600.00.
- c. An interpreter to assist in an educational, psychological, and speech and language evaluation for student ID# 5335390620 at a cost of \$1,050.00 payable to Cross County Clinical & Educational Services.
- d. Replacement parts for an FM transmitter for student ID# 2876849809 at a cost of \$90.00 payable to Oticon, Inc.
- e. Bedside instruction for student ID# 7180593232 at a cost of \$53.00 per hour payable to Princeton House of North Brunswick.
- f. Bedside instruction for student ID# 3342201204 at a cost of \$65.00 per hour payable to Rutgers University Behavioral Health Care of Piscataway.
- g. Retroactively, Paraprofessional Cheryl Araneo to attend the SWMHS Unified Sports practices for one hour on 11/1, 11/2, 11/7, 11/14, 11/15 and two hours on game day 11/17/16. Funds paid per contracted hourly rate.

B – VISION 2030: STUDENT ACHIEVEMENT

Discussion Item: Committee Report

CO-CURRICULUM

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Arleth Elementary School Holiday Chorus Concert on Wednesday, December 7, 2016 from 7:00 pm to 8:00 pm in the gym.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve AP Night/Freshman Orientation at the Sayreville War Memorial High School, on Wednesday, December 7, 2016, from 5:30 pm to 8:30 pm, in the auditorium and cafeteria.

C – VISION 2030: PERSONNEL

Discussion Item: Committee Report

Approval of Leave Requests and Modifications

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the leaves of absence and modifications for school year 2016-17 as listed below. *Any changes made to previous approved dates are in **bold** type.*

Staff	Position	Department or School	Type of Leave of Absence	Dates
Aguiles, Natalie	Grade 5 Math/Science Teacher	SUES	Maternity Childrearing	02/09/2017 through 06/30/2017
Kimberly Carkeek	Physical Education/Health Teacher	SWMHS	Maternity Childrearing	01/09/2017 through 04/24/2017
Kjersgaard, Monica	Bus Driver	District	Disability	Retroactive 10/26/2016 through 12/22/2016
Jedrusiak, Anna	Bus Driver	District	Disability	Retroactive 11/03/2016 through 12/16/2016
Posik, Heather	Grade 2 Teacher	Truman Elementary School	Maternity Childrearing	Retroactive 11/14/2016 through 03/28/2017
Rainho, Silvia	School Counselor	Arleth Elementary School	Maternity Childrearing	09/08/2016 through 02/28/2017

Staff	Position	Department or School	Type of Leave of Absence	Dates
Schifman, Mindy	Bus Aide	District	Disability	Retroactive 09/06/2016 through 12/22/2016

Approval of New Hires and Modifications

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following personnel (Certificated) for school year 2016-17 at the salaries and assignments indicated below. *Any changes made to previous approved dates are in **bold** type.*

Name	Location	Assignment	2016-17 Salary	Effective Dates	Track
*McVicar, Kristine <i>(H. Posik)</i>	Truman School	Replacement ASI Teacher	Prorated \$48,353 (MA, Step 1)	11/16/2016 through 03/28/2017	Non Tenure
Roman, Andrea <i>(T. Watters)</i>	Arleth School	Replacement Grade 2 Teacher	Prorated \$46,353 (BA, Step 2)	Retroactive 11/1/2016 through 12/31/2016	Non Tenure

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following (Non-Certificated) personnel for school year 2016-17 at the salaries and assignments indicated below.

Name	Location	Assignment	Hours Per Day	# of Days	Hourly Rate	2016-17 Annualized Salary	Effective Dates
*Baylis, Linda <i>(A. Jedrusiak)</i>	District	Replacement Sub Bus Driver	5.5	195	\$14.50	Prorated \$15,551	11/16/2016 through 12/16/2016
Gwizdz, Magdalena <i>(New Position)</i>	District	Bus Driver	5.5	195	\$25.78	Prorated \$27,649	11/16/2016 through 6/30/2017
Magee, Sharon <i>(M. Gwizdz)</i>	District	Permanent Sub Bus Driver	5.5	195	\$14.50	Prorated \$15,551	Retroactive 11/8/2016 through 6/30/2017

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the amendment of the effective date to November 14, 2016 for Sherry Kuo, Lunchroom/Playground Aide at Truman Elementary School.

**Conditional upon final approval by the New Jersey Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. or N.J.S.A. 18A:6-4.13 et seq.*

Approval of Coaches/Advisors

5. The Superintendent recommends and so moves the Board of Education to approve the personnel indicated below for a coaching assignment and stipend for school year 2016-17 as indicated below.

Name	Title	2016-17 Stipend
O'Connor, Carolynn	Winter Athletic Aide	\$1,702
O'Connor, Carolynn	Additional Stipend for Winter Athletic Aide	\$564
Zolla, James	Head Varsity Bowling Coach (Girls)	\$8,509

6. Pursuant to N.J.A.C. 6:11-4.6 the Superintendent recommends and so moves the Board of Education of Sayreville to approve the following personnel and assignments indicated below as a coaching aide (unpaid) for school year 2016-17.

Name	Assignment
Mara, Christopher	Swimming
Tyska, Steven	MS Basketball (Boys)

Approval of Staff for Math Academy

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following teachers to work in the Math Academy on an as-needed basis depending on student enrollment. The Math Academy will run two days each week for one hour before school beginning October 2016 and ending in May 2017. The Middle School Program is funded through Title IA funds account # 20-231-100-104-XX. The contracted rate of pay is \$58.00 per hour/session for school year 2016-17.

Teacher	School
Fox, Jennifer	Wilson School
Magistro, April	Wilson School

Approval of Salary Adjustments

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following salary adjustments for Lunchroom/Playground Aides, Little Stars and IPSP Personnel (not in a collective bargaining unit) for school year 2016-17, effective October 1, 2016 through June 30, 2017, as indicated in Attachment A.

Approval of Substitutes

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following (Certificated) personnel for school year 2016-17 at the salaries and assignments indicated below:

Name	Position	Pay Rate	Effective Date
Picinic (Pritting), Rosemary	Substitute Teacher	\$95 per day	November 16, 2016

Approval of Professional Days

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Buonpane, Lauren	AMTNJ Annual Conference	12/08/16	\$205.00
Cardillo, Margaret	NJASL 2016 Annual Fall Conference: Create, Imagine, Discover	11/17/16 11/18/16	\$150.00
Cohen, Jordana	New Jersey Association of School Psychologist Winter Conference	12/09/16	\$165.00
DeFina, Cynthia	New Jersey Multi-Tiers System of Support (NJTSS)	12/09/16	\$110.00
Hammond, Lauren	New Jersey Association of School Psychologist Winter Conference	12/09/16	\$165.00
Moroch, Kathleen	New Jersey Association of School Psychologist Winter Conference	12/09/16	\$120.00
Pollack, Joy	NJ Immunization Conference Every Age and Stage Counts	11/30/16	\$55.00

XIV. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

XV. SUPERINTENDENT'S REPORT APPROVAL

- **VISION 2030 FINANCE AND INFRASTRUCTURE**
- **VISION 2030 STUDENT ACHIEVEMENT**
- **VISION 2030 PERSONNEL**

XVI. DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION

Kevin Ciak

XVII. SPECIAL COMMITTEE REPORTS

XIII. DISCUSSION

XIX. PUBLIC PARTICIPATION

XX. NEXT MEETING DATES

- December 6, 2016
- December 20, 2016

XXI. ADJOURNMENT

Time: _____