

SAYREVILLE BOARD OF EDUCATION

TO: MEMBERS OF THE BOARD OF EDUCATION
MS. ERIN HILL
DR. MARILYN SHEDIACK
THE BUSCH LAW GROUP LLC

FROM: DR. RICHARD LABBE

DATE: DECEMBER 6, 2016

AGENDA
REGULAR MEETING
DECEMBER 6, 2016

I. CALL TO ORDER

II. PLEDGE TO THE FLAG

III. PUBLIC NOTICE

IV. ROLL CALL

V. EXECUTIVE SESSION

VI. PRESENTATION

- Rutgers University Admissions Counselor – Barbara Loftus

VII. APPROVAL OF MINUTES

- Minutes of the Regular & Executive Session of November 15, 2016

VIII. DISTRICT HIGHLIGHTS

- Phyllis Batko

IX. SUPERINTENDENT'S REPORT OVERVIEW

X. SUPERINTENDENT'S REPORT

A – VISION 2030: FINANCE & INFRASTRUCTURE

Discussion Item: Committee Report

FINANCE

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Secretary Report for the month of October 2016.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Treasurer of School Monies Report for the month of October 2016.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to accept the Clean Communities Grant from the Borough of Sayreville in the amount of \$300.00. The grant was awarded to Eisenhower Elementary School for participating in the “Clean Communities Clean Up” program, sponsored by the Sayreville Recycling Department.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Nonpublic Security requests as follows:

<u>SCHOOL</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Our Lady of Victories School	Adalex Communications	\$6,180.79
Our Lady of Victories School	Window Film Depot, Inc.	\$2,214.98
St. Stanislaus Kostka School	Adalex Communications	\$5,417.76
St. Stanislaus Kostka School	Supplyworks	\$3,170.68

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with South Amboy Board of Education (sending) and the Sayreville Board of Education for student State I.D. #8321018699 to attend Sayreville War Memorial High School at an annual tuition of \$11,598 for the 2016-17 school year, amount to be prorated from October 26, 2016.

6. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with Perth Amboy Board of Education (sending) and the Sayreville Board of Education for student State I.D. #3677545152 to attend Sayreville War Memorial High School at an annual tuition of \$11,598 for the 2016-17 school year, amount to be prorated from October 6, 2016.

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with Perth Amboy Board of Education (sending) and the Sayreville Board of Education for student State I.D. #2815396922 to attend Sayreville Middle School at an annual tuition of \$11,412 for the 2016-17 school year, amount to be prorated from September 23, 2016

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with Union Township Board of Education (sending) for student State I.D. #8685938419 to attend Sayreville Middle School at an annual tuition of \$11,412 for the 2016-17 school year, amount to be prorated from October 17, 2016.

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a contract for home instruction services with South Amboy Board of Education for student State I.D. # 1727515740 at an hourly rate of \$70, not to exceed ten hours per week for the 2016-17 school year.

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve amendment of the 2016-17 contract with Tiny Tots Therapy for Related Services, from the previously approved amount of \$2,500 to \$24,000.

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the 2017-18 Comprehensive Maintenance Plan for the District.

12. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a contract with Acacia Financial Group, Inc. to serve as Financial Advisors on Refunding Opportunity in the amount of \$11,000.

13. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following:

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN
LEGAL SERVICES ADOPTED BY THE BOARD OF EDUCATION
OF THE BOROUGH OF SAYREVILLE IN THE
COUNTY OF MIDDLESEX**

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of The Board of Education of The Borough of Sayreville in the County of Middlesex, (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE
BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX, AS
FOLLOWS:**

The law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of December 6, 2016 and submitted to the Board (the "Contract").

The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A.18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.

A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Home News Tribune.

14. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following ordinance:

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE REFUNDING SCHOOL BONDS, SERIES 2007, OF THE SCHOOL DISTRICT, DATED JANUARY 4, 2007, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$10,000,000, APPROPRIATING NOT TO EXCEED \$7,950,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,950,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Borough of Sayreville in the County of Middlesex, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding callable Refunding School Bonds, Series 2007 of the School District issued in the original principal amount of \$10,000,000 and dated January 4, 2007 (the "2007 Bonds"). The 2007 Bonds maturing on or after March 1, 2018 may be redeemed at the option of the School District, in whole or in part, on any date, in any order of maturity, on or

after March 1, 2017 (the "Redemption Date") at a redemption price equal to the par amount of the 2007 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$7,950,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$120,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Borough Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2007 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption.

15. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the submission of an amended application for funding under the No Child Left Behind (NCLB) Act in the total amount of \$923,382 for the period July 1, 2016 through June 30, 2017.

- a) The above referenced grant shall be implemented in accordance with the Fiscal Year 2017 Notification of Grant Award and the approved FY 2017 NCLB Consolidated application, including assurances filed with the NJDOE which was used as the basis of awarding the grant.
- b) The grant shall be administered and monitored in accordance with the appropriate state and federal regulations.

- c) Whenever the program supported with these funds involves the procurement of goods or services from vendors or consultants, written contracts between the LEA and such vendors or consultants, and the award for such contracts, shall be in accordance with the provisions of N.J.S.A. 18A-1, et-seq.
- d) The FY2017 funding is being revised to include FY2016 carryover funding as follows:

NCLB Consolidated Grant Program Name	FY2017 Funding Amount	FY2016 Carryover Funding	Amended FY2017 Funding
Title I - Part A	\$624,081	\$114,606	\$741,687
Title II – Part A	\$110,168	\$ 52,686	\$162,854
Title III	\$ 27,332	\$ 8, 076	\$ 35,408
Title III Immigrant	\$ 21,064	\$ 24,899	\$ 45,963
Total NCLB Funding	\$782,645	\$200,267	\$982,912

16. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively approve the amended salary grant offsets per the NCLB application for the project period July 1, 2016 through June 30, 2017.

NCLB FY17 Title IA Salary Grant Offsets

Teacher	School	Total Salary	Title IA 20-231-101-XX	Title IA Percent Funded	FICA & Other Benefit Reimbursement
Cavallaro, M.	MS	\$85,670	\$25,701	30%	\$ 6,682

Note: This is a routine motion required because a portion of the salary of these teachers is federally funded. Grant requirements necessitate inclusion of the detailed salary information on this motion.

BUILDINGS AND GROUNDS

17. The Superintendent recommends and so moves the Board of Education to approve a date change for a previously approved request for Basketball Jersey Night, originally scheduled for December 2 to Friday, December 9, 2016, at the Sayreville War Memorial High School, from 7:00 pm to 10:00 pm, in the Main Gymnasium.

18. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Sayreville AA Basketball sponsored by the Sayreville Recreation Department at Eisenhower Elementary School, on Mondays, Wednesdays, and Fridays, from December 7, 2016 through April 7, 2017, from 6:30 pm to 9:30 pm in the gymnasium.

19. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Sayreville AA Basketball sponsored by the Sayreville Recreation Department at the Sayreville Middle School, on Mondays through Fridays, from December 7, 2016 through April 7, 2017, from 6:30 pm to 9:30 pm in the gymnasium.

20. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Sayreville AA Basketball sponsored by the Sayreville Recreation Department at the Samsel Upper Elementary School, on Mondays, Wednesdays, and Fridays, from December 7, 2016 through April 7, 2017, from 6:30 pm to 9:30 pm in the gymnasium.

21. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Sayreville AA Basketball sponsored by the Sayreville Recreation Department at Wilson Elementary School, on Mondays through Fridays, from December 7, 2016 through April 7, 2017, from 6:30 pm to 9:30 pm in the gymnasium.

22. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Sayreville Middle School Holiday Dress Rehearsal and Concert at the Sayreville War Memorial High School, on Monday, December 12, 2016, from 8:00 am to 10:30 pm in the auditorium and cafeteria.

23. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a Regional Meeting and Training for School Nutrition Professionals sponsored by the New Jersey School Nutrition Association at the Sayreville War Memorial High School, on Tuesday, December 13, 2016, from 2:00 pm to 6:30 pm in the kitchen and cafeteria. Fees in accordance with schedule.

24. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Project Before PTO meetings at the Samsel Upper Elementary School, on the following Wednesdays: December 14, 2016, January 11, February 8, March 8, April 5, 2017, from 6:00 pm to 9:00 pm in the auxiliary gymnasium.

25. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Bowling Team Parents meetings at the Sayreville War Memorial High School, on the following Thursdays: December 15, 2016, January 19, February 16, and March 16, 2017, from 6:30 pm to 7:30 pm in the cafeteria.

26. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Varsity Cheerleading Practice at the Sayreville War Memorial High School, on Tuesday, Wednesday and Thursday, December 27, 28, and 29 (provided the school is open on the 29th for sports), from 11:00 am to 2:00 pm in Auxiliary Gym A.

27. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Teamsters Local 469 to hold a union meeting at the Sayreville War Memorial High School Media Center, on Saturday, January 7, 2017, from 9:00 am to 1:00 pm.

28. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Winter Color Guard practice at Arleth Elementary School, on the following Saturdays: February 11, March 4, 11, 18, April 1, 8, 22, 2017, from 9:00 am to 3:00 pm in the main gymnasium.

29. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a Men’s Basketball League at the Sayreville War Memorial High School, on the following Tuesdays and Wednesdays: March 28, 29, April 4, 5, 18, 19, 25, 26, May 2, 3, 9, 10, 16, 17, 23, 24, 30, 31, June 6, 7, 2017, from 6:30 to 9:30 pm in the main gymnasium. Fees in accordance with schedule.

SUPPORT SERVICES

30. The Superintendent recommends and so moves the Board of Education of Sayreville to waive the transportation policy as outlined by the following parent(s) for school year 2016-2017:

Name	School	Reason
St. Clair, William	Project Before	Employment

31. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the use of one Board bus per date to transport thirty Sayreville High School students and two adults to the Samsel Upper Elementary School for Heroes and Cool Kids program. Cost of buses to be paid by the Board of Education.

Date	Buses	Cost Per Bus
Friday, January 20, 2017	1	\$86.74
Friday, March 24, 2017	1	\$86.74

32. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following trips:

- a. On Wednesday, December 7, 2016, twenty-four students from the Sayreville High School Accounting classes and three teachers to Rider University in Lawrenceville to explore higher educational opportunities. One bus will be contracted from *Wehrle’s Bus Service at a cost of \$475.00 to be paid by the Board of Education.

*Only quote.

- b. On Tuesday, December 13, 2016, three students from the Sayreville High School, two paraprofessionals and one teacher to Brunswick Square Mall in East Brunswick to participate in holiday shopping, and interact with places of business in the mall in an appropriate manner. One Board bus will be utilized in a four-way move at a cost of \$68.66

(salary \$60.68 – fuel \$7.98) to be paid by the Board of Education.
 Alternate Date: Thursday, December 15, 2016

- c. On Friday, December 16, 2016, forty-five Sayreville High School Choir members and one teacher to the NJ Veterans Memorial Home Menlo Park in Edison, to perform for disabled and retired veterans. One Board bus will be utilized at a cost of \$209.31 (salary \$197.21– fuel \$12.10) to be paid by the Board of Education.
- d. On Tuesday, December 20, 2016, forty-two Arleth Elementary School Chorus members and two teachers to the Sayreville Senior Center to perform a holiday concert for members of the senior center. One board bus will be utilized at a cost of \$71.02 (\$68.27 salary - \$2.75 fuel) to be paid by the Board of Education.

33. The Superintendent recommends and so moves the Board of Education of Sayreville to approve:

- a. Bedside instruction for student ID# 3106375920 costing \$65.00 per hour payable to Rutgers University Behavioral Health Care.
- b. Bedside instruction for student ID# 3106375920 costing \$53.00 per hour payable to Princeton House of North Brunswick.
- c. The following nurses to attend SWMHS athletic practices to support student ID #1668047703 for the hours indicated below. Funds paid per contracted hourly rate.

Nurse	Hours	Hourly Rate
Dennis Brown	0.5	\$59.15
Ginny Kania	8.25	\$59.05
Bethany Deecken	11.5	\$41.61
Judith Barcheski	4.5	\$33.00
BettyAnn Verner	9.25	\$35.39

B – VISION 2030: STUDENT ACHIEVEMENT

Discussion Item: Committee Report

CURRICULUM

1. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively approve the admission of Kindergarten Student 294119 to Eisenhower Elementary School. The student is age appropriate for Kindergarten and had an entry date of November 14, 2016.

CO-CURRICULUM

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a Truman PTO Winter Dance on Friday, December 16, 2016 from 6:00 pm to 10:00 pm in the all-purpose room.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a “Hot Spot” designation for Wilson Elementary School for a visit from the Sayreville EMS with Santa on Sunday, December 18, 2016 from 10:00 am to 1:00 pm in the side parking lot at the Wilson Elementary School. We expect approximately 15 families to attend and the Wilson School PTO will serve hot chocolate and cookies.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Truman PTO Tricky Tray/Bingo on Friday, on March 10, 2017 from 6:30 pm to 10:45 pm in the High School cafeteria with a snow date of March 24, 2017.

C – VISION 2030: GOVERNANCE

Discussion Item: Committee Report

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the November 2016 HIB Report, including any investigations and/or recommendations for action provided by the Superintendent (attached to preserve confidentiality).

Month	SWMHS	SMS	SUES	Arleth	Eisenhower	Truman	Wilson	Totals
September								
Number of Incidents Reported and Investigated	1	0	0	0	0	0	0	1
Number of Confirmed Cases	0	0	0	0	0	0	0	0
October								
Number of Incidents Reported and Investigated	0	3	0	0	1	1	0	5
Number of Confirmed Cases	0	0	0	0	0	0	0	0
November								
Number of Incidents Reported and Investigated	0	1	1	0	0	0	0	2
Number of Confirmed Cases	0	0	0	0	0	0	0	0

Month	SWMHS	SMS	SUES	Arleth	Eisenhower	Truman	Wilson	Totals
TOTALS								
Number of Incidents Reported and Investigated	1	3	1	0	1	1	0	6
Number of Confirmed Cases	0	0	0	0	0	0	0	0

D – VISION 2030: PERSONNEL
Discussion Item: Committee Report

Approval of Leave Requests and Modifications

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the leaves of absence and modifications for school year 2016-17 as listed below. *Any changes made to previous approved dates are in **bold** type.*

Staff	Position	Department or School	Type of Leave of Absence	Dates
Aguiles, Natalie	Grade 5 Math/Science Teacher	SUES	Maternity Childrearing	02/10/2017 through 06/30/2017
Bloom, Kevin	Social Studies Teacher	SMS	FMLA	01/03/2017 Through 02/10/2017
Dahl, Terilyn	Bus Driver	District	Disability	09/01/2016 through 12/13/2016
Epstein, Carolyn	Part-time Paraprofessional	SUES	Disability	12/08/2016 through 01/02/2017
Keck, Dana	School Counselor	SWMHS	Maternity Childrearing	09/01/2016 through 06/30/2017
Kjersaard, Monica	Bus Driver	District	Disability	10/26/2016 through 12/16/2016
Mayers, Linda	Part-time Paraprofessional	SMS	Disability	12/08/2016 through 01/11/2017
Orzo, George	Groundskeeper	District	Disability	Retroactive 11/14/2016 through 05/21/2017

Staff	Position	Department or School	Type of Leave of Absence	Dates
Perkowska, Maria	Custodian	Arleth Elementary School	Disability	11/16/2016 through 12/09/2016
Schombert, John	Custodian	Truman Elementary School	Disability	12/07/2016 Through 01/18/2017
Shah, Kashyapi	Speech Language Specialist	Arleth Elementary School	Disability	11/28/2016 through 12/09/2016
Taylor, Amanda	Kindergarten Teacher	Arleth Elementary School	Maternity Childrearing	02/07/2017 through 6/30/2017

Approval of Coaches/Advisors

2. Pursuant to N.J.A.C. 6:11-4.6 the Superintendent recommends and so moves the Board of Education of Sayreville to approve the following personnel and assignments indicated below as a coaching aide (unpaid) for school year 2016-17.

Name	Assignment
Bennett, Corey	Basketball (Boys)

Approval of Substitutes

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following (Certificated) personnel for school year 2016-17 at the salaries and assignments indicated below.

Name	Position	Pay Rate	Effective Date
Passman, Stefanie	Substitute Teacher	\$85 per day	December 7, 2016

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following support personnel to the (Non-Certified) substitute list for school year 2016-17.

Baylis, Linda

Approval of Professional Days

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Glock-Molloy, Eric	Cisco Live	12/08/16	Free
Kong, Cecily	Powerful Interventions & Strategies to Reduce Difficult & Challenging Behaviors	01/09/17	\$245
Marku, Liljana	AMTNJ National Conference	12/09/16	Free
Mathias, Digna	Inspire and Engage Learners through IPA's	12/08/16	\$125
Payne, Lisa	AMTNJ National Conference	12/09/16	Free
Tutela, Josephine	Jennifer Serravallo: Strategies and Structures for Teaching Reading	02/16/17	\$150
Waranowicz, Michael	Cisco Live	12/08/16	Free

6. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively approve the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Fischer, David	TCL Annual Suicide Prevention Conference	11/01/16	\$49

XI. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

XII. SUPERINTENDENT’S REPORT APPROVAL

- **VISION 2030 FINANCE AND INFRASTRUCTURE**
- **VISION 2030 STUDENT ACHIEVEMENT**
- **VISION 2030 POLICY**
- **VISION 2030 PERSONNEL**

XIII. DISCUSSION

XIV. PUBLIC PARTICIPATION

XV. NEXT MEETING DATES

- December 20, 2016
- January 3, 2017 – Reorganization Meeting

XVI. ADJOURNMENT

Time: _____