

BOARD MEETING OF JANUARY 3, 2017
REORGANIZATION MEETING

1. CALL TO ORDER

2. PUBLIC ANNOUNCEMENT

IN ACCORDANCE WITH CHAPTER 231, P.L. Law 1975, this public reorganization meeting of the Sayreville Board of Education has been established by sending a copy of the public meeting notice to THE HOME NEWS TRIBUNE. In addition, copies of the announcement of this meeting have been sent to the Borough Clerk and a copy of the notice of the meeting has also been posted on the bulletin board outside of the Office of the Secretary to the Board.

3. PLEDGE OF ALLEGIANCE

4. ANNOUNCEMENT OF THE OFFICIAL RESULTS OF THE BOARD ELECTION HELD ON NOVEMBER 8, 2016

Three Year Term Candidate	Daniel Balka	John Walsh	Lucille "Lucy" Bloom	Ryan DeLaUz
At Polls	5744	6111	6093	2730
Mail-In	667	725	740	397
Provisional	62	77	70	35
Federal	2	2	2	2
Military	1	1	2	0
Totals	6476	6916	6907	3164

5. READING OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION CODE OF ETHICS FOR BOARD MEMBERS

A School Board Member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual

needs of all children regardless of their ability, race, creed, sex, or social standing.

- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

7. ROLL CALL

8. NOMINATION AND ELECTION OF OFFICES OF PRESIDENT AND VICE PRESIDENT

REORGANIZATION AGENDA

- 9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve Board meeting dates for the coming year:

Pursuant to Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, the following is a list of regular public meetings of the Board of Education of the Borough of Sayreville commencing January 24, 2017, at which meeting action may be taken on any matter legally brought before the Board of Education. These meetings shall take place at the Sayreville War Memorial High School cafeteria, at 6:30 PM Executive Session and 7:30 PM Public Session except as noted.

Tuesday, January 24, 2017	Tuesday, February 7, 2017
Tuesday, February 21, 2017	Tuesday, March 7, 2017 (Tentative Budget Adoption)
Tuesday, March 21, 2017	Tuesday, April 18, 2017
Tuesday, May 2, 2017 (Public Hearing-Budget)	Tuesday, May 16, 2017
Tuesday, June 27, 2017 (4 th Tuesday)	Tuesday, July 18, 2017
Tuesday, August 29, 2017 (5 th Tuesday)	Tuesday, September 19, 2017
Tuesday, October 17, 2017	Tuesday, November 21, 2017
Tuesday, December 19, 2017	Tuesday, January 2, 2018 (Reorganization Public Session Only)

It is hereby directed that this notice shall be posted in accordance with the previous Board Resolution, mailed to the various newspapers in accordance with previous Board Resolution, mailed to those persons requesting said notice in accordance with previous Board Resolution and also published by the Board of Education in the legal advertisement section in the official newspapers of this Board of Education.

- 10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Secretary for the period of January 3, 2017 through January 2, 2018.

WHEREAS, N.J.S.A. 18A:17-5 requires the appointment of a Board Secretary.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Erin Hill as Board Secretary for the period of January 3, 2017 through January 2, 2018.

- 11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Public Agency Compliance Officer for the period of January 3, 2017 through January 2, 2018.

WHEREAS the Sayreville Board of Education has been made aware of the need for compliance with P.L. 1975, C.1237, (NJAC 17:27-3.2) and

WHEREAS, as part of that compliance an officer or employee must be designated as Public Agency Compliance Officer,

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Erin Hill, the Business Administrator/Board Secretary as the Public Agency Compliance Officer (P.A.C.O.) for contracts for the period January 3, 2017 through January 2, 2018.

12. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming a Qualified Purchasing Agent for the period of January 3, 2017 through January 2, 2018.

WHEREAS the Sayreville Board of Education wishes to recognize that Erin Hill is a Qualified Purchasing Agent pursuant to the Public School Contracts Law.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Erin Hill, the Business Administrator/Board Secretary as the Board's Qualified Purchasing Agent who may exercise the duties of a Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-3 and N.J.S.A. 18A:18A-2b for the period of January 3, 2017 through January 2, 2018.

13. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming Dr. Richard Labbe as the Affirmative Action Officer for the district for the period of January 3, 2017 through January 2, 2018.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Dr. Richard Labbe as the Affirmative Action Officer for the period of January 3, 2017 through January 2, 2018.

14. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Treasurer of School Monies for the period of January 3, 2017 through January 2, 2018.

WHEREAS N.J.S.A. 18A:17-31 requires the appointment of a Treasurer of School Monies.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Wayne Kronowski as the Treasurer of School Monies for the period of January 3, 2017 through January 2, 2018.

15. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Board Attorney for the period of January 3, 2017 through January 2, 2018.

WHEREAS the Sayreville Board of Education requires the professional services of a Board Attorney.

NOW THEREFORE BE IT RESOLVED that the law firm of Busch Law Group be appointed as legal counsel to the Sayreville Board of Education; and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period of January 3, 2017 through January 2, 2018.

16. The Superintendent recommends and so moves the Board of Education of Sayreville to approve setting policy and certain fiscal procedures for the period of January 3, 2017 through January 2, 2018.

WHEREAS this Board of Education is required by law to hold a reorganization meeting on this day and at said reorganization meeting to perform certain acts in making certain appointments as required by law; and

WHEREAS, it would be to the best interest of this school district to ratify all of the existing rules, regulations and policies of previous Boards of Education:

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Sayreville, County of Middlesex, New Jersey, as follows:

The President and Secretary of this Board and the Treasurer of School Funds are hereby authorized as persons to sign the checks of this Board.

No contract or legal documents will bind the Sayreville Board of Education unless executed by the President and Secretary. In the absence of the Secretary, the Assistant Superintendent and/or the Superintendent of Schools will execute such documents.

In the matters of checks issued by the Board of Education, with the exception of payroll checks, all other checks must have signature of the President, Treasurer and Secretary. In the absence of the President or Secretary, the Vice President and Assistant Superintendent and/or Superintendent of Schools signatures are required.

17. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming official newspapers of the Board for the period of January 3, 2017 through January 2, 2018.

WHEREAS N.J.S.A. 18A:18A-1 et seq. requires the Board to designate an official newspaper.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education names The Home News Tribune and The Star-Ledger as the official newspapers of the Sayreville Board of Education for the period of January 3, 2017 through January 2, 2018.

18. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the official depositories of the Board for the period of January 3, 2017 through January 2, 2018.

WHEREAS this Board of Education is required by N.J.S.A. 18A:17-34 to designate a depository of school monies.

NOW THEREFORE BE IT RESOLVED that the Amboy National Bank, PNC Bank, MBIA and Bank of America are hereby designated and established as the official depositories for the funds of this school district for the period January 3, 2017 through January 2, 2018.

BANK	ACCOUNT	ACCOUNT #
MBIA	Investment	-2501
PNC Bank	Operating	-8823
PNC Bank	Cafeteria	-5657
PNC Bank	SWMHS Athletic	-6772
Bank of America	SWMHS Investments	Various
Amboy National Bank	Investments	Various
Amboy National Bank	Operating	-302
Amboy National Bank	Operating	-50387
Amboy National Bank	Operating	-005
Amboy National Bank	Payroll	-046
Amboy National Bank	Payroll Agency	-9509
Amboy National Bank	Unemployment	-3731
Amboy National Bank	SWMHS Activities	-4087
Amboy National Bank	SMS Activities	-3220
Amboy National Bank	SMS Activities	-83117
Amboy National Bank	Eisenhower School	-3662
Amboy National Bank	Wilson School	-3212
Amboy National Bank	Truman School	-3174
Amboy National Bank	Arleth School	-3131
Amboy National Bank	UES Activities	-1251

Amboy National Bank	Petty Cash	-619
Amboy National Bank	Petty Cash	-7005

19. The Superintendent recommends and so moves the Board of Education of Sayreville to approve naming the Auditor for the period of January 3, 2017 through January 2, 2018.

WHEREAS N.J.S.A. 18A:23-1 requires the appointment of an Auditor of the Board of Education’s financial records.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint the firm of Samuel Klein & Company, as Auditors, and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public School Contracts Law as provided in N.J.S.A. 18A:18A-5 for the period January 3, 2017 through January 2, 2018.

20. PUBLIC PARTICIPATION ON REORGANIZATION AGENDA ITEMS ONLY

21. REORGANIZATION AGENDA APPROVAL

22. EXECUTIVE SESSION

23. PRESENTATIONS

- 2017-18 Budget Preparation Kickoff – Dr. Labbe
- 2017-18 Proposed Food Services Budget – Ms. Hill and Ms. Jenkins
- 2017-18 Proposed Buildings and Grounds Budget – Ms. Hill and Mr. Kolmansperger
- 2017-18 Proposed Capital Projects Budget – Ms. Hill and Mr. Kolmansperger

24. SUPERINTENDENT’S REPORT OVERVIEW

25. SUPERINTENDENT’S REPORT

A – VISION 2030: PERSONNEL

Discussion Item: Committee Reports

Approval of Resignations

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the resignation of Carolynn O’Connor, Science Teacher at the Sayreville War Memorial High School, submitted on December 21, 2016, effective on or before February 20, 2017.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the resignation of Taylor Shanley, Preschool Special Education Teacher for Project Before at Samsel Upper Elementary School, submitted on December 22, 2016, effective on or before February 20, 2017.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the resignation of Kimberly Foley, Part-Time Paraprofessional at the Sayreville War Memorial High School, effective January 4, 2017.

Approval of Amendments/Corrections

4. The Superintendent recommends and so moves the Board of Education to approve the following effective date correction for Danielle Fellona, Replacement School Counselor at Arleth Elementary School, effective January 3, 2017 through March 1, 2017.

26. PUBLIC PARTICIPATION ON SUPERINTENDENT’S AGENDA ONLY

27. SUPERINTENDENT’S REPORT APPROVAL

- **VISION 2030: PERSONNEL**

28. DISCUSSION

29. PUBLIC PARTICIPATION

30. NEXT MEETING DATES

- January 17, 2017
- February 7, 2017

31. ADJOURNMENT

Time: _____