

SAYREVILLE BOARD OF EDUCATION

TO: MEMBERS OF THE BOARD OF EDUCATION
MS. ERIN HILL
DR. MARILYN SHEDIACK
THE BUSCH LAW GROUP LLC

FROM: DR. RICHARD LABBE

DATE: MARCH 7, 2017

AGENDA
REGULAR MEETING
MARCH 7, 2017

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. PUBLIC NOTICE
- IV. ROLL CALL
- V. EXECUTIVE SESSION
- VI. APPROVAL OF MINUTES
 - Minutes of the Regular & Executive Session of February 21, 2017
- VII. DISTRICT HIGHLIGHTS
 - Phyllis Batko
- VIII. SUPERINTENDENT'S REPORT OVERVIEW
- IX. SUPERINTENDENT'S REPORT

A – VISION 2030: FINANCE & INFRASTRUCTURE

Discussion Item: Committee Report

FINANCE

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Proposed Tentative Budget for Fiscal Year 2017-2018 for submission as follows:

WHEREAS, in addition to the public hearing scheduled to be held on May 2, 2017, the Board of Education discussed the 2017-2018 School District Budget and provided opportunity for public comment at each Board meeting where the Board discussed the 2017-2018 Budget from December 1, 2016 through March 7, 2017; and

WHEREAS, the tentative 2017-2018 School District Budget requires the use of Health Care Cost Adjustments in the amount of \$438,306.00 and

WHEREAS, the school district policy (Expenses - #9250) and N.J.A.C. 6A:23A-7.3 provides that the Board of Education shall establish in the annual school budget a maximum expenditure for the 2017-2018 school year; and

WHEREAS, that the Sayreville Board of Education hereby establishes the school district travel maximum for the 2017-2018 school year at the sum of \$15,000.00 and be it further resolved that the School Business Administrator shall track and record these costs to insure that the maximum is not exceeded. Current 2016-2017 school-year expenditures are \$4,011.94 and budget is \$15,000.00; and

WHEREAS, the 2017-2018 Budget Comparison with Justification Reports include the supporting documentation for this 2017-2018 Budget and also contains an itemization of certain expenditures and revenues required under administrative regulations; and

NOW, THEREFORE, BE IT RESOLVED, that the Sayreville Board of Education adopt the Proposed Tentative Budget for Fiscal Year 2017-2018 for the School District General Fund Budget of \$86,250,544.00, including a local tax levy \$60,289,602.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Sayreville Board of Education adopt a Proposed Tentative Budget for fiscal school year 2017-2018 for the school district special revenue fund budget of \$2,098,432.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Sayreville Board of Education adopt a Proposed Tentative Budget for fiscal school year 2017-2018 for the school district debt service fund budget of \$3,593,277.00, including a local tax levy \$3,445,666.00.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a Public Hearing on the 2017-18 School Budget on May 2, 2017, at 7:30 PM in the Sayreville War Memorial High School Cafeteria.

BUILDINGS AND GROUNDS

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following facility use permits:

- a. Retroactively, the Sayreville Recreation Department holding floor hockey at the Sayreville Middle School, Mondays through Fridays, from March 7 through April 27, 2017, from 2:45 pm to 5:30 pm in the gymnasium.
- b. Sayreville Soccer Association holding soccer games at the Sayreville War Memorial High School on Sundays, March 12 and 26, 2017, from 10:00 am to 3:00 pm on the stadium turf field.
- c. ATA Black Belt Academy hosting a basketball tournament at the Samsel Upper Elementary School on Saturday, April 1, 2017, from 2:30 pm to 4:30 pm in the gymnasium. Fees in accordance with schedule.
- d. The baseball team holding a car wash at the Sayreville War Memorial High School on Saturday, April 22, 2017, from 9:00 am to 3:00 pm in the parking lot.
- e. Spring Users Group meeting (Link-It!) at the Samsel Upper Elementary School on Tuesday, April 25, 2017, from 8:30 am to 3:00 pm in the media center.
- f. New Jersey Premier Cricket League playing cricket at the Eisenhower Elementary School on Saturdays and Sundays, from April 29 through September 24, 2017, from 9:00 am to 1:00 pm on field #1. Fees in accordance with schedule.
- g. RJC Charities and the Auto Tech Club hosting a fundraiser car show for Jaclyn Squillace at the Sayreville War Memorial High School on Sunday, June 4, 2017, from 8:00 am to 2:00 pm in the parking lot. Rain date will be Sunday, June 11, 2017.

- h. Stardust Musicals for Kids holding a musical theatre summer workshop at the Sayreville War Memorial High School on Mondays through Thursdays, from July 24 through August 8, 2017, from 8:30 am to 2:30 pm in the chorus rooms. Performance will be on Wednesday, August 9, 2017, from 6:00 pm to 9:00 pm in the auditorium. Fees in accordance with schedule.

SUPPORT SERVICES

4. The Superintendent recommends and so moves the Board of Education of Sayreville to waive the transportation policy as outlined by the following parent(s) for 2016-2017:

Name	School	Reason
Smith, Alesha	SUES/Project Before	Employment

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the use of one Board bus on Saturday, March 11, 2017, to transport approximately fifteen bus drivers and aides to Northern Burlington Regional Middle School in Columbus, NJ to attend the School Bus Driver Safety 2017 seminar. Fuel cost in the amount of \$45.10 to be paid by the Board of Education.

6. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following trips:

- a. On Sunday, March 26, 2017, sixty members of the Sayreville B.I.C. and chaperones to Bow Tie Cinemas in Aberdeen. Two Board buses will be utilized at a cost of \$227.17 (salary \$216.17 – fuel \$11.00) per bus for a total cost of \$454.34 to be paid by the Sayreville B.I.C. Association. Buses will depart from Wilson School.
- b. On Friday, March 31, 2017, twenty-seven students from the Sayreville High School French Honor Society and two teachers to Montclair State University to attend French Day 2017. One Board bus will be utilized at a cost of \$349.49 (salary \$310.99 – fuel \$38.50) to be paid by the students.
- c. On Thursday, April 20, 2017, forty-five 4th grade Samsel Upper Elementary School TAG students (Group 1) and two teachers to Meadowlands Environmental Center in Lyndhurst. One Board bus will be utilized at a cost of \$288.17 (salary \$242.72 – fuel & tolls \$45.45) to be paid by the Board of Education.

- d. On Wednesday, April 26, 2017, forty members of the Sayreville High School Choir and two teachers to TD Bank Ball Park in Bridgewater to perform the national anthem. One Board bus will be utilized at a cost of \$278.30 (salary \$254.10 – fuel \$24.20) to be paid by the Sayreville Board of Education.
- e. On Thursday, May 11, 2017, twenty-eight members of the Sayreville High School Choir and two teachers to Ambassador Theatre, New York, NY. Students will observe world-class artists performing American Music Standards. One Board bus will be utilized at a cost of \$316.43 (salary \$265.48 – fuel & tolls \$50.95) to be paid by the SWMHS Choral Parents Association.
- f. On Monday, May 15, 2017, eighty-nine Sayreville Middle School TAG and Student Council members, nine teachers and two chaperones (if needed) to YMCA Camp Bernie, Port Murray, NJ. Three Board buses will be utilized to drop off at a cost of \$240.46 (salary \$174.46 – fuel \$66.00) per bus for a total of \$721.38 to be paid by the Board of Education.
- g. On Wednesday, May 17, 2017, three Board buses will be utilized to return students and staff from Camp Bernie to Sayreville Middle School at a total cost of \$721.38 to be paid by the Board of Education.
- h. On Tuesday, June 6, 2017, ninety-seven Wilson School students and seven teachers to Burkes Park for the 3rd grade moving-up picnic. Three Board buses will be utilized in a four-way move at a cost of \$87.84 (salary \$83.44 – fuel \$4.40) per bus for a total cost of \$263.52 to be paid by the Wilson School PTO. Alternate date: Wednesday, June 7, 2017.

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve:

- a. Bedside instruction for student ID# 4962028143 costing \$53.84 per hour payable to The Children's Hospital of Philadelphia.
- b. Bedside instruction for student ID# 3442201204 costing \$65.00 per hour payable to Rutgers University Behavioral Health Care, New Brunswick.
- c. Bedside instruction for student ID# 7180593232 costing \$53.00 per hour payable to High Focus Centers of Cranford.

- d. Translation services for student ID# 1033717240 for three evaluations (estimated to be 2 hours per evaluation) costing \$175.00 per hour payable to Cross County Clinical.

B – VISION 2030: STUDENT ACHIEVEMENT

Discussion Item: Committee Report

CO-CURRICULUM

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the formation of the Criminal Justice Club at Sayreville War Memorial High School for the 2016 – 2017 school year under the direction of Detective Dan Ellmeyer, Sayreville Police Department.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Wilson School PTO Clothing Drive on Saturday, April 22, 2017 from 9:00 am to 1:00 pm in the front parking lot of Wilson School.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the attendance of an additional chemistry teacher on the AP Chemistry field trip scheduled for Friday, May 26, 2017, to the Colgate-Palmolive Company, Piscataway, NJ. This trip was previously approved on January 24, 2017.

C – VISION 2030: GOVERNANCE

Discussion Item: Committee Report

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the February 2017 HIB Report, including any investigations and/or recommendations for action provided by the Superintendent (attached to preserve confidentiality).

Month	SWMHS	SMS	SUES	Arleth	Eisenhower	Truman	Wilson	Totals
September								
Number of Incidents Reported and Investigated	1	0	0	0	0	0	0	1
Number of Confirmed Cases	0	0	0	0	0	0	0	0
October								
Number of Incidents Reported and Investigated	0	3	0	0	1	1	0	5
Number of Confirmed Cases	0	0	0	0	0	0	0	0

Month	SWMHS	SMS	SUES	Arleth	Eisenhower	Truman	Wilson	Totals
November								
Number of Incidents Reported and Investigated	0	1	1	0	0	0	0	2
Number of Confirmed Cases	0	0	0	0	0	0	0	0
December								
Number of Incidents Reported and Investigated	0	4	2	1	1	0	0	8
Number of Confirmed Cases	0	1	0	0	0	0	0	1
January								
Number of Incidents Reported and Investigated	1	1	2	0	0	3	0	7
Number of Confirmed Cases	0	0	0	0	0	1	0	1
February								
Number of Incidents Reported and Investigated	0	2	1	0	0	2	0	5
Number of Confirmed Cases	0	2	0	0	0	0	0	2
TOTALS								
Number of Incidents Reported and Investigated	2	11	6	1	2	6	0	23
Number of Confirmed Cases	0	3	0	0	0	1	0	2

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following resolution:

RESOLUTION IN COMMON CAUSE WITH THE KINGSWAY REGIONAL SCHOOL DISTRICT SEEKING A JUDICIAL ORDER FROM THE SUPREME COURT TO COMPEL THE STATE OF NEW JERSEY TO PROVIDE SCHOOL DISTRICTS WITH SCHOOL FUNDING CONSISTENT WITH THE FUNDING FORMULA ENACTED IN THE SCHOOL FUNDING REFORM ACT

WHEREAS, SAYREVILLE PUBLIC SCHOOL DISTRICT (“DISTRICT”) is a local public school district committed to providing the students whom the District serves with a thorough and efficient public education, as guaranteed to all students under the New Jersey State constitution; and

WHEREAS, the District believes that the school funding which it has received from the State of New Jersey has been incorrect and inconsistent with that which the District should have received pursuant to the funding formula enacted in the School Funding Reform Act of 2008,

WHEREAS, the District believes that the incorrect and inconsistent school funding which it has received from the State of New Jersey has negatively affected the District’s mission to provide its students with a thorough and efficient public education; and

WHEREAS, the District wishes to pursue its legal right to receive school funding from the State of New Jersey which is consistent with the funding formula enacted in the School Funding Reform Act of 2008 so that the District may better provide its students with a thorough and efficient public education; and

WHEREAS, the Kingsway Regional School District has filed a motion to intervene in the Abbott v. Burke matter before the New Jersey Supreme Court and seeks a judicial order from that Court to, *inter alia*, compel the State of New Jersey to provide all public school districts in New Jersey with school funding which is consistent with the funding formula enacted in the School Funding Reform Act of 2008; and

WHEREAS, the District believes that it is in the best interests of the public which the District serves to join in the Abbott v. Burke matter in common cause with the Kingsway Regional School District and also seek a judicial order from the Supreme Court to, *inter alia*, compel the State of New Jersey to provide all public school districts in New Jersey with school funding which is consistent with the funding formula enacted in the School Funding Reform Act of 2008;

IT IS HEREBY RESOLVED that SAYREVILLE PUBLIC SCHOOLS seeks to intervene in the Abbott v. Burke matter and a judicial order from the Supreme Court to, *inter alia*, compel the State of New Jersey to provide all public school districts in New Jersey with school funding which is consistent with the funding formula enacted in the School Funding Reform Act of 2008; and it is

FURTHER RESOLVED that the Superintendent, Business Administrator, and Board Solicitor are hereby authorized to take such steps as necessary to intervene in the pending matter and to join in the arguments already set forth by the Kingsway Regional School District.

POLICY

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the first reading of Policy/Exhibit E5141.21 and Regulation R5141.21, Administering Medication, as per attachment.

D – VISION 2030: PERSONNEL
Discussion Item: Committee Report

Approval of Retirements

1. The Superintendent recommends and so moves the Board of Education of Sayreville to honor the retirement of Margarita Caro, Manager/Cook at the Samsel Upper Elementary School, effective July 1, 2017.

Approval of Leave Requests and Modifications

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the leaves of absence and modifications for school year 2016-17 as listed below. *Any changes made to previous approved dates are in **bold** type.*

Staff	Position	Department or School	Type of Leave of Absence	Dates
Dubil, Keith	Grade 6 Mathematics Teacher	SMS	Disability	03/02/2017 through 05/01/2017
Ferraro, Courtney	Mathematics Teacher	SWMHS	Disability	Retroactive 02/22/2017 through TBD
Kennedy, Erica	Language Arts Teacher	SWMHS	Maternity Childrearing	04/24/2017 through 06/30/2017
Orzo, George	Groundskeeper	District	Disability	11/14/2016 through 03/05/2017
Tonzola, Abigail	Physical Education/Health Teacher	SUES	Disability	03/01/2017 through 03/28/2017

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the leaves of absence and modifications for school year 2017-18 as listed below. *Any changes made to previous approved dates are in **bold** type.*

Staff	Position	Department or School	Type of Leave of Absence	Dates
Kennedy, Erica	Language Arts Teacher	SWMHS	Childrearing	09/01/2017 through 11/30/2017

Approval of New Hires and Modifications

4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following (Non-Certificated) personnel for school year 2016-17 at the salaries and assignments indicated below.

Name	Location	Assignment	2016-17 Salary	Effective Dates
Ditzel, Jahna <i>(M. Cruz)</i>	Arleth School	Lunchroom/ Playground Aide (3 hours per day)	\$10.71 Hourly Prorated Annualized Salary \$5,847.66	03/08/2017 through 06/30/2017

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a change in the effective date of Thomas Wonaszek, Physical Education/Health Teacher at Truman School to March 13, 2017.

Approval of Volunteer Coaches

6. Pursuant to N.J.A.C. 6:11-4.6 the Superintendent recommends and so moves the Board of Education of Sayreville to approve the following personnel and assignments indicated below as a coaching aide (unpaid) for school year 2016-2017:

Name	Assignment
Gentile, Michele	MS Softball
Olender, Amanda	Softball

Approval of Substitutes

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following (Certificated) personnel for school year 2016-17 at the salaries and assignments indicated below.

Name	Position	Pay Rate	Effective Date
Akter, Shahina	Substitute Teacher	\$85 per day	March 8, 2017
Bloodgood, Emily	Substitute Teacher	\$85 per day	March 8, 2017
Boland, Sheila	Substitute Teacher	\$85 per day	March 8, 2017
Chevrony, Kristen	Substitute Teacher	\$85 per day	March 8, 2017
Khalil, Mariam	Substitute Teacher	\$85 per day	March 8, 2017
Kuczynski, Ricky	Substitute Teacher	\$85 per day	March 8, 2017
Osmond, Kimberly	Substitute Teacher	\$95 per day	March 8, 2017
Pierce, Janessa	Substitute Teacher	\$85 per day	March 8, 2017
Revel, Matthew	Substitute Teacher	\$95 per day	March 8, 2017
Ritter, Cassidy	Substitute Teacher	\$85 per day	March 8, 2017
Ritter, Samantha	Substitute Teacher	\$85 per day	March 8, 2017
Sepa-Canavo, Irma	Substitute School Nurse	\$200 per day	March 8, 2017
Sepa-Canavo, Irma	Substitute Teacher	\$95 per day	March 8, 2017
Schrier, Elyse	Substitute Teacher	\$95 per day	March 8, 2017
Woolf, MaryBeth	Substitute Teacher	\$95 per day	March 8, 2017
Yi, Susan	Substitute Teacher	\$85 per day	March 8, 2017

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following support personnel to the (Non-Certified) substitute list for school year 2016-17.

Melvin, Winsome

Approval of Staff for SMS ELA and Math Special Education Academies

9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the teachers indicated below to work in the Sayreville Middle School ELA and Math Special Education Academies for school year 2016-2017. The class is scheduled before school beginning the week of March 13th, two (2) times weekly for twelve (12) weeks. The rate of pay is \$58.00 per hour/session, paid through IDEA Part B funds.

ELA		Math
Hall, Eric		Gates, Linda
Wrightson, Kirsten		Lampkin, Jarrett
Younger, Joan		Merrick, Michelle

Approval of Staff to Conduct Kindergarten Screenings

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following Adult School preschool teachers to conduct kindergarten screenings on an as-needed basis. The teachers will be paid \$30.33 hourly.

McNamara, Karen
O'Connor, Hannah

Approval of Professional Days

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following professional days at the amounts listed in addition to mileage at the employee's respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Anderson, Barry	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Basile, Antonietta	2017 Annual School Counselor Conference at Kean University	03/31/17	\$35.00
Becofsky, Theresa	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Braun, Edith	Managing Diabetes Improving Patient Outcome	03/10/17	\$199.99
DaRold, Jessica	2017 Annual School Counselor Conference at Kean University	03/31/17	\$35.00
Fleschner, Kerry	ReThink K-6 Grading with Student Based Report Cards	03/20/17	\$149.00
Giarraffa, Tara	AOTA 2017 Annual Conference and Centennial Celebration	03/30/17 03/31/17	\$651.00
Jedrusiak, Anna	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Labbe, Richard	Women's Leadership Conference	03/30/17 03/31/17	\$325.00
Latz, Andrea	ReThink K-6 Grading with Student Based Report Cards	03/20/17	\$149.00
Leon, Joanne	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00

Name	Professional Day	Date	Registration Fee
Mahieu, Jennifer	New Jersey Association for Gifted Children Annual Conference	03/17/17	\$219.00
Nizolek, Rosanne	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Obryk, Nina	ReThink K-6 Grading with Student Based Report Cards	03/20/17	\$149.00
Parse, James	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Przybylski, Stanislaw	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Pullman, Sheryl	AOTA 2017 Annual Conference and Centennial Celebration	03/30/17 03/31/17	\$651.00
Rochford, Maureen	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Smaldone, Nancy	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Stueber, Amy	ReThink K-6 Grading with Student Based Report Cards	03/20/17	Free
Sylvester, Joan	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00
Tiberi, Debra	AOTA 2017 Annual Conference and Centennial Celebration	03/30/17 03/31/17	\$651.00
Ventre, Luigi	School Bus Driver Safety Seminar STS of NJ	03/11/17	\$40.00

X. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

XI. SUPERINTENDENT'S REPORT APPROVAL

- **VISION 2030 FINANCE AND INFRASTRUCTURE**
- **VISION 2030 STUDENT ACHIEVEMENT**
- **VISION 2030 POLICY**
- **VISION 2030 PERSONNEL**

XII. DISCUSSION

XIII. PUBLIC PARTICIPATION

XIV. NEXT MEETING DATES

- March 21, 2017
- April 18, 2017

XV. ADJOURNMENT

Time: _____