

SAYREVILLE BOARD OF EDUCATION

TO: MEMBERS OF THE BOARD OF EDUCATION
MS. ERIN HILL
DR. MARILYN SHEDIACK
THE BUSCH LAW GROUP LLC

FROM: DR. RICHARD LABBE

DATE: MARCH 21, 2017

AGENDA
REGULAR MEETING
MARCH 21, 2017

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. PUBLIC NOTICE
- IV. ROLL CALL
- V. EXECUTIVE SESSION
- VI. STUDENT COUNCIL REPRESENTATIVE'S REPORT
 - Zachary Corby
- VII. PARENT INVOLVEMENT REPRESENTATIVE'S REPORT
- VIII. ATTORNEY'S REPORT
- IX. PRESENTATION
 - Let the Children Lead
 - Samsel Kids' Reading CAFÉ – Ms. Coyle and Ms. Aloisio
- X. CORRESPONDENCE
 - Monthly Technology Work-Order Report
 - Monthly Maintenance Work-Order Reports
- XI. APPROVAL OF MINUTES
 - Minutes of the Regular and Executive Session of March 7, 2017

XII. SUPERINTENDENT'S REPORT OVERVIEW

XIII. SUPERINTENDENT'S REPORT

A – VISION 2030: FINANCE & INFRASTRUCTURE

Discussion Item: Committee Report

FINANCE

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Resolution on Transfers for the month of February 2017.
2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Transfer Spreadsheet in accordance with S-1701 for the month of February 2017.
3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated March 21, 2017, prepared by the Board Secretary in the amount of \$2,702,485.54 for the Operating Account.
4. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated March 21, 2017, prepared by the Board Secretary in the amount of \$220,324.29 for the Cafeteria Account.
5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the list of bills dated February 2017 prepared by the Board Secretary in the amount of \$3,772.00 for the Athletic Account.
6. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the February 2017 payroll prepared by the Board Secretary in the amount of \$5,363,410.30 for the Payroll Account.
7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Secretary Report for the month of February 2017.
8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Treasurer of School Monies Report for the month of February 2017.
9. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the resolution regarding the requisition of taxes (T-1 Form) from the Borough of Sayreville.

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Petty Cash Report for the Superintendent’s Office for the month of February 2017.

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Petty Cash Report for the Business Office for the month of February 2017.

12. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the purchasing of awards and plaques for the Board of Education awards for 2017 Graduation and Senior Awards Night, and the printing of the commencement programs.

13. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the attendance of Erin Hill, Business Administrator/Board Secretary, at the 55th Annual NJASBO Conference in Atlantic City from June 7, 2017 through June 9, 2017. Expenses to be paid in accordance with Board Policy and OMB Guidelines

Registration:	\$275.00
Accommodations:	\$250.00 (2 nights)
Meals:	OMB Guidelines
Mileage	Per State & OMB Guidelines

14. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a tuition contract with South Amboy Board of Education (sending) and the Sayreville Board of Education for student State I.D. # 8724552313 to attend the Arleth Elementary School MD Kindergarten class at an annual tuition of \$27,521.00 for the 2016-17 school year, amount to be prorated from March 8, 2017.

BUILDINGS AND GROUNDS

15. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following facility use permits:

- a. Retroactively, Special Olympics Unified Sports at the Samsel Upper Elementary School on the following dates: March 16, 20, 21, 22, 27, 28, 2017, from 3:30 pm to 4:30 pm in the gymnasium.
- b. Retroactively, Special Olympics Unified Sports at the Sayreville Middle School on the following dates: March 17, 21, 22, 24, 27, 28, 29, 2017, from 3:00 pm to 4:00 pm in the gymnasium. On Wednesday, March 29 also utilizing the cafeteria/blue room from 4:00 pm to 7:30 pm.

- c. Retroactively, Sayreville Athletic Association holding soccer games at the Sayreville War Memorial High School on Sunday, March 19, 2017, from 10:00 am to 3:00 pm on the stadium turf field.
- d. The track team holding a Winter Track Banquet at the Sayreville War Memorial High School on Wednesday, March 29, 2017, from 4:30 pm to 8:30 pm in the cafeteria.
- e. PSR Football Scouting holding a showcase for scouts and prospects at the Sayreville War Memorial High School on Saturday, May 6, 2017, from 9:00 am to 3:00 pm on the stadium turf field. Fees in accordance with schedule.
- f. The SWMHS Baseball Team holding an End of the Year Baseball Banquet at the Sayreville War Memorial High School on Thursday, June 8, 2017, from 5:00 pm to 10:00 pm in the cafeteria.
- g. Football Mini Camp at the Sayreville War Memorial High School, Monday through Thursday, June 12 through 15, 2017, from 2:30 pm to 5:30 pm in the weight room and stadium turf field. Fees in accordance with schedule.
- h. Sayreville Touchdown Club holding a lineman challenge at the Sayreville War Memorial High School on Friday, June 16, 2017, from 4:00 pm to 10:00 pm on the stadium turf field.
- i. The SWMHS Football team holding a Junior Bomber Youth Football Camp at the Sayreville War Memorial High School, Monday through Thursday, June 26 through 29, 2017, from 9:00 am to 2:00 pm on the stadium turf field and the cafeteria.
- j. Sayreville Band Parents Association hosting the Annual Tournament of Bands Home Show at the Sayreville War Memorial High School and Sayreville Middle School on Saturday, October 7, 2017, from 9:00 am to 11:00 pm utilizing both parking lots, concession stand and stadium turf field.

SUPPORT SERVICES

16. The Superintendent recommends and so moves the Board of Education of Sayreville to waive the transportation policy as outlined by the following parent(s) for the 2016-17 school year:

Name	School	Reason
Wharton, Cherise	Project Before/SUES	Employment

17. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following negotiated joint transportation contract for school year 2016-2017:

Route: A/T Mini 1
School: Arleth Elementary School
Host: Sayreville Board of Education
Joiner: South Amboy Board of Education
Cost: \$3,400.00 (1 student)

18. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively approve the change of date, due to inclement weather, for the following trip:

On Friday, March 17, 2017, sixty-eight students from the Sayreville Middle School and four teachers to Buehler Challenger Center in Paramus to participate in a simulated mission to Mars. The trip was previously approved for March 10, 2017.

19. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following trips:

- a. On Friday, April 7, 2017, six Sayreville High School students and one teacher to Rowan University in Glassboro to compete in a programming competition. One Board bus will be utilized at a cost of \$574.42 (\$470.27 salary - \$104.15 fuel/tolls) to be paid by the Board of Education.
- b. On Saturday, April 8, 2017, thirty-five Sayreville High School Odyssey of the Mind students and two teachers to Ewing High School to compete in the Odyssey of the Mind State Finals. One Board bus will be utilized in a four-way move at a cost of \$423.19 (salary \$310.99 – fuel \$112.20) to be paid by the Board of Education. Board Truck is also requested.
- c. On Tuesday, May 23, 2017, forty students from the Sayreville High School Marketing class and four teachers to MetLife Stadium in East Rutherford. Students will tour and develop an awareness of higher education opportunities in sports marketing, advertising and business administration. One Board bus will be utilized at a cost of \$335.68 (salary \$288.23 - fuel/tolls \$47.45) to be paid by the Board of Education.

- d. On Wednesday, May 31, 2017, twenty Sayreville Middle School Student Council members, four teachers and one nurse to YMCA Camp Bernie in Port Murray, NJ to participate in educational activities as a team. One Board bus will be utilized in a four-way move at a cost of \$397.48 (salary \$265.48 – fuel \$132.00) to be paid by the Board of Education.
- e. On Thursday, June 8, 2017, sixty-six Wilson Elementary School Chorus members and three teachers to the Grand Marquis in Old Bridge to perform at the Middlesex County Retired Educators Association meeting. Two board buses will be utilized at a cost of \$100.86 (salary \$94.81 – fuel \$6.05) per bus for a total cost of \$201.72 to be paid by the Board of Education.

20. The Superintendent recommends and so moves the Board of Education of Sayreville to approve:

- a. Placement of the following classified student in out-of-district placement for the balance of the 2016-2017 school year. (Transportation is required) (I)

Student ID	School	Cost per Student	Total Cost
7933434726	Somerset Secondary Academy, Bridgewater	\$36,577.00 (pro-rated)	\$36,577.00 (pro-rated)

- b. Bedside instruction for student ID# 5867143153 costing \$53.00 per hour payable to Princeton House of North Brunswick.
- c. One-to-one paraprofessionals (Mary Hochron, Donna Eveigan, Sue Karwecki, Nancy Apito and Elenora Tramontana) to accompany student ID#s 8570745064, 4724254406, 4193783747, 6317998498 and 5498676398 at the school social from 6:00 pm- 8pm on Friday, March 31, 2017, at their contracted hourly rates.
- d. One-to-one paraprofessionals (Cheryl Scavone, Chris Eck, Dawn Fulbrook, Martiza Morales and Samantha Attardi) to work with the Unified Basketball players for a total of 10 hours each at their contracted hourly rates.

B – VISION 2030: STUDENT ACHIEVEMENT

Discussion Item: Committee Report

CO-CURRICULUM

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Wilson School PTO sponsored 3rd Grade Spring Dance on Thursday, April 20, 2017, from 6:30 pm to 8:30 pm in the Wilson School gymnasium.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a Family Reading and Math Night on Thursday, April 6, 2017, from 6:30 pm to 8:00 pm in the Wilson School auditorium.

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the Sayreville Special Education Parent Advocacy Group (PROUD) to host a Resource Fair on Thursday, June 1, 2017, from 6:00 pm to 8:00 pm in the Samsel Upper Elementary School cafeteria. This event will include vendors who will offer resources for the benefit of our families.

C – VISION 2030: GOVERNANCE

Discussion Item: Committee Report

POLICY

WITHDRAWN

1. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the second and final reading of Policy/Exhibit E5141.21 and Regulation R5141.21, Administering Medication, as per attachment.

D – VISION 2030: PERSONNEL

Discussion Item: Committee Report

Approval of Retirements

1. The Superintendent recommends and so moves the Board of Education of Sayreville to honor the retirement of Stephen Fischer, Physical Education/Health Teacher at Wilson Elementary School, effective July 1, 2017.

2. The Superintendent recommends and so moves the Board of Education of Sayreville to honor the retirement of Lorraine Lukowski, Art Teacher at Wilson Elementary School, effective July 1, 2017.

Approval of Resignations

3. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the resignation of Krystal Fazekas, Administrative Secretary in the Central Registration Department and Substitute Coordinator for the District, at the Administrative Offices in Selover School, effective April 7, 2017.

4. The Superintendent recommends and so moves the Board of Education of Sayreville to retroactively approve the resignation of Richie Tavarez, CO-OP Student working in the Library at the Samsel Upper Elementary School, effective March 6, 2017.

Approval of Leave Requests and Modifications

5. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the leaves of absence and modifications for school year 2016-17 as listed below. *Any changes made to previous approved dates are in **bold** type.*

Staff	Position	Department or School	Type of Leave of Absence	Dates
Brandon, Julia	Grade 5 Math/Science Teacher	Samsel Upper Elementary School	Maternity Childrearing	05/24/2017 through 06/30/2017
Kjersgaard, Monica	School Bus Driver	District	Disability	03/01/2017 through 03/17/2017
Najjar, George	Physical Education/Health Teacher	Eisenhower Elementary School	Disability	03/16/2017 through TBD
Onuska, Melissa	English Teacher	SWMHS	Maternity	06/02/2017 through 06/30/2017
Vernados-James, Kathleen	Special Education Teacher	SMS	Disability	03/07/2017 through 03/27/2017

6. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the leaves of absence and modifications for school year 2017-18 as listed below. *Any changes made to previous approved dates are in **bold** type.*

Staff	Position	Department or School	Type of Leave of Absence	Dates
Brandon, Julia	Grade 5 Math/Science Teacher	Samsel Upper Elementary School	Childrearing	09/01/2017 through 12/15/2017

Staff	Position	Department or School	Type of Leave of Absence	Dates
Onuska, Melissa	English Teacher	SWMHS	Childrearing	09/01/2017 through 12/01/2017
Pandozzi, Nikki	School Counselor	Truman Elementary School	Childrearing	School Year 2017-18

Approval of New Hires and Modifications

7. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following personnel (Certificated) for school year 2017-18 at the salaries and assignments indicated below. *Any changes made to previous approved dates are in bold type.*

Name	Location	Assignment	2017-18 Salary	Effective Dates	Track
Miserentino, Jessica (N. Pandozzi)	Truman School	Replacement School Counselor	(\$48,353 + \$125 Stipend =) \$48,478** (MA, Step 1)	09/01/2017 through 06/30/2018	Non Tenure

** 2016-17 Salary Guide Pending SEA Contract Negotiations

8. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the employment of the following (Non-Certificated) personnel for school year 2016-17 at the salaries and assignments indicated below.

**Conditional upon final approval by the New Jersey Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17et seq. or N.J.S.A. 18A:6-4.13 et seq.*

Name	Location	Assignment	2016-17 Salary	Effective Dates
*Callahan, Lori (M. Babino)	Arleth School	Lunchroom/Playground Aide	\$10.71 Hourly Prorated Annualized Salary \$5,847.66	TBD through 06/30/2017
*Cavallaro, Sarah (R. Cardoso)	Eisenhower School	Lunchroom/Playground Aide	\$10.71 Hourly Prorated Annualized Salary \$5,847.66	TBD Through 06/30/2017

**Conditional upon final approval by the New Jersey Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17et seq. or N.J.S.A. 18A:6-4.13 et seq.*

Approval of Salary Amendments/Corrections

9. The Superintendent recommends and so moves the Board of Education of Sayreville to restore the 2016-2017 salary increment for James Brown for the 2017-2018 school year, without back pay (and not retroactively), effective July 1, 2017. Therefore, Mr. Brown’s salary for the 2017-2018 school year will be what it would have been had he not lost his 2016-2017 increments.

10. The Superintendent recommends and so moves the Board of Education of Sayreville to approve a correction of the prorated annualized salary of the employee indicated below. *The correction is printed in bold type.*

Name	Location	Assignment	2016-17 Salary	Effective Dates
Boehler, Candice <i>(New Position)</i>	Project Before (SUES)	Part-time Paraprofessional (not to exceed 29.5 hours per week)	\$11.59 Hourly Prorated Annualized Salary \$12,581.92	03/13/2017 through 06/30/2017

Approval of Professional Days

11. The Superintendent recommends and so moves the Board of Education of Sayreville to approve the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Alexander, Victoria	5th Annual New Jersey Basketball Clinic	04/07/17	\$125.00
Barone, Samantha	12th Annual NJABA Conference	03/31/17	\$100.00
Beagan, Christopher	NJFCS Spring Coaches Clinic	04/07/17	\$60.00
Burns, Audrey	NJ Special Education Council Overview of Frontline	03/23/17	Free
Cook, Janet	NJSCA Basketball Coaching Clinic	04/07/17	\$125.00
Daloia, Paul	NAfME Eastern Conference	04/05/17 04/06/17	\$180.00
Davis, Carmen	What Do the New Professional Standards for Educational Leaders	04/18/17	Free

Name	Professional Day	Date	Registration Fee
DeSena, Michele	Eden Lecture Series: Comprehensive ABA Programming	04/06/17 04/07/17	\$130.00
Fazzini, Caileigh	5th Annual New Jersey Basketball Clinic	04/07/17	\$125.00
Garnett, Alyssa	Eden Lecture Series: Comprehensive ABA Programming	04/06/17	\$75.00
Gelfand, Jennifer	12th Annual NJABA Conference	03/31/17	Free
Gelfand, Rachel	Eden Lecture Series: Comprehensive ABA Programming	04/06/17	\$75.00
Glock-Molloy, Eric	Ensuring School Safety Preparedness While Creating a Positive Learning Environment	03/30/17	\$150.00
Isabella, Ben	CrossFit Kids Seminar 4th Annual	06/09/17	Free
Kilduff, Erin	Eden Lecture Series: Comprehensive ABA Programming	04/06/17	\$75.00
LeBlon, Deirdre	Changing the ADHD Brain: Moving Beyond Medication	03/27/17	\$199.00
Loch, Deanna	Eden Lecture Series: Comprehensive ABA Programming	04/06/17 04/07/17	\$130.00
Mazur, Dena	Authentic Forms of Literacy Assessment	03/31/17	\$145.00
Mendoza, Yvette	NJTESOL/NJBE Spring Conference	05/31/17 06/01/17	\$279.00 Title III
Morales, Maritza	Planning for the Future is Vital: What Families and Professionals Need to Know	03/31/17	Free
Poore, Mark	NJFCS Spring Coaches Clinic	04/07/17	Free
Quattrocchi, Nina	Are your Students Lazy, Distracted, or Impulsive?	04/03/17	\$149.00

Name	Professional Day	Date	Registration Fee
Quinby, Carter	Center for Literacy and Development at Rutgers-Kelly Gallagher Workshop	04/24/17	\$150.00
Shediack, Marilyn	Women in Leadership Conference	03/30/17 03/31/17	\$325.00 Title IIA
Swercheck, Dana	Are your Students Lazy, Distracted, or Impulsive?	04/03/17	\$149.00
Vilichka, John	NJPSAFEA Testing Accommodations for Students with Disabilities	04/28/17	\$149.00
Watson, Christopher	NJ Basketball Coaches Clinic	04/07/17	\$120.00
Wojcik, John	NJ Basketball Coaches Clinic	04/07/17	\$120.00

XIV. PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

XV. SUPERINTENDENT’S REPORT APPROVAL

- **VISION 2030 FINANCE AND INFRASTRUCTURE**
- **VISION 2030 STUDENT ACHIEVEMENT**
- **VISION 2030 POLICY**
- **VISION 2030 PERSONNEL**

XVI. DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION

Kevin Ciak

XVII. SPECIAL COMMITTEE REPORTS

XIII. DISCUSSION

XIX. PUBLIC PARTICIPATION

XX. NEXT MEETING DATES

- April 18, 2017
- May 2, 2017

XXI. ADJOURNMENT

Time: _____