



**CHARLEROI AREA SCHOOL DISTRICT  
APPLICATION FOR SUPPORT PERSONNEL EMPLOYMENT**



WORK DESIRED

CLERICAL \_\_\_\_\_ CAFETERIA \_\_\_\_\_ BUS DRIVER \_\_\_\_\_  
CUSTODIAL \_\_\_\_\_ VAN DRIVER \_\_\_\_\_ SECURITY \_\_\_\_\_ COACH \_\_\_\_\_  
SPECIAL EDUCATION AIDE \_\_\_\_\_ OTHER \_\_\_\_\_  
DO YOU WISH TO BE PLACED ON THE SUBSTITUTE LIST? \_\_\_\_\_

NAME \_\_\_\_\_  
(First) (Middle Initial) (Last)

MAILING ADDRESS \_\_\_\_\_  
(Street) (City & State) (Zip)

TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

PERSON TO BE NOTIFIED IN CASE OF EMERGENCY \_\_\_\_\_  
TELEPHONE NUMBER \_\_\_\_\_

EDUCATION

High School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Year Graduated \_\_\_\_\_  
College \_\_\_\_\_ Major \_\_\_\_\_ Degree \_\_\_\_\_

LIST SKILLS OR EXPERIENCE WHICH MIGHT BE OF HELP IN WORK YOU ARE APPLYING FOR:

\_\_\_\_\_

WORK EXPERIENCE (LIST FORMER EMPLOYERS, MOST RECENT EMPLOYMENT FIRST)

NAME OF EMPLOYER AND TELEPHONE NUMBER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IF YOU DESIRE TO LIST PERSONAL REFERENCES, PLEASE ATTACH A SEPARATE SHEET

(PLEASE COMPLETE THE REVERSE SIDE)

**PLEASE NOTE**

**Applicants must present the following items with this application before the application will be considered:**

- \_\_\_\_\_ **Social Security Card**
- \_\_\_\_\_ **School Personnel Health Physical**
- \_\_\_\_\_ **Tuberculosis x-ray or skin test report as required by Pennsylvania School Law.**
- \_\_\_\_\_ **Employment Eligibility (I-9)**
- \_\_\_\_\_ **W-4**
- \_\_\_\_\_ **Residency Certification Form**
- \_\_\_\_\_ **Criminal History Record Clearance – Act 34**
- \_\_\_\_\_ **Child Abuse Clearance – Act 151**
- \_\_\_\_\_ **Federal Criminal History Clearance (Fingerprints) – Act 114**
- \_\_\_\_\_ **Arrest/Conviction Report and Certification Form – Act 24**
- \_\_\_\_\_ **Mandated Reporter Training – Act 126**
- \_\_\_\_\_ **Sexual Misconduct/Abuse Disclosure Release – Act 168**

**This application for substitute employment carries with it an agreement by the applicant to the following:**

- 1. Applicant will be available to receive calls for substitute work.**
- 2. Applicant is willing and available to work in all buildings.**

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_