

**Accounting
High School Program Costs
1050 hours**

Required Items:	Estimated Cost
ODCTE: Accounts Receivable Clerk Exam	No Charge
ODCTE: Accounts Payable Clerk Exam	No Charge
ODCTE: Payroll Clerk Exam	No Charge
OECTE: Full Charge Bookkeeper Exam	No Charge
Intuit Quickbooks Certified User (QBCU) Exam	No Charge

Students are required to take one of the following exams:

MS Office Specialist Word Certification Exam (Test)	No Charge
OR	
MS Office Specialist Excel Certification Exam (Test)	No Charge

Optional Item(s) Description:

MS Office Specialist Excel Certification Exam (Fee)	\$90.00
1 GB Flash Drive (Supplies)	\$10.00

As a parent/guardian of the student identified below, I confirm his/her enrollment in the program listed at the top of this page. I accept the responsibility of purchasing the required items. My student will be responsible to bring the items marked by an X on the first day of class at Moore Norman Technology Center.

Student's Printed Name: _____

Parent/Guardian Signature: _____

Parent/Guardian Printed Name: _____

Date: _____

Prices are estimated and subject to change without notice. Please visit the MNTC website www.mntc.edu for program updates and the most current cost information. If you have questions regarding program costs, please contact the Bursar Office @ 405.801.5091 or 405.801.5090