

Attachment C-6

Sayreville Public Schools Job Description – Teacher Leader

Qualification and Requirements:

- Must have tenure.
- Effective/highly effective summative rating.
- Working knowledge of OnCourse.
- Response to Intervention (RTI) preferred.

Stipend: \$2,500 per Teacher Leader for a one-year term.

One (1) Teacher Leader position available per school.

Teacher Leader Network:

The purpose of the Teacher Leader Network is to extend the opportunity of leadership capacity to a wider range of P-12 staff who want to empower and influence other members of the school community. The mission of the network is “A network for teachers by teachers to empower themselves and others.”

2019-2020 Teacher Leader Goal:

Decrease the chronic absentee rate by designing programs, developing procedures, using data, and providing professional development. Teacher Leaders will empower other teachers to use incentives, programs, Tier 1 Intervention strategies and OnCourse to improve chronically absent students and engage their families.

Major Duties and Responsibilities:

1. Engage students and parents in regular discussions about attendance; recognize good and improved attendance; provide personalized early outreach to parents; and develop programmatic responses to attendance barriers.
2. Provide professional development for classroom teachers on research proven effective Tier 1 strategies for improving attendance.
3. Collaborate with colleagues to develop and implement a school-wide system of incentives and rewards for good attendance. Assist with the needed supports to help children and families solve any significant barriers to getting to school.
4. Work with administrators on establishing and implementing Tier 2 or building based strategies.
5. Utilize OnCourse Analytics and Assessment to identify, assess, and support students and families in need of early intervention services and resources to address barriers to regular school attendance.
6. Collaborate with administrators and teachers to be vigilante when ensuring that student contact information in our Oncourse Student Information System is current and accurate.
7. Attend workshop session scheduled on Staff Development Day 2019 and as scheduled thereafter.

October 15, 2019