

ADMISSION

Eligibility

The Board of Education shall admit to its schools free of charge the following persons over five and under 20 years of age:

- A. Any student domiciled within the district;
- B. Any student kept in the home of a person other than the student's parent/guardian, where the person is domiciled in the school district and is supporting the student without remuneration as if the student were his/her own child;
- C. Any student kept in the home of a person domiciled in the district, other than the parent/guardian, where the parent/guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency;
- D. Any student whose parent/guardian temporarily resides within the district, notwithstanding the existence of a domicile elsewhere;
- E. Any student whose parent/guardian moves to another district as the result of being homeless, subject to the provisions of administrative code;
- F. Any student placed in the home of a district resident by court order pursuant to statute;
- G. Any student previously residing in the district if the parent/guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency pursuant to statute; and
- H. Any student residing on federal property within the state pursuant to statute.

Proof of Eligibility

The Board shall accept any of the forms of documentation that are listed in the administrative code *N.J.A.C. 6A:28-2.5* when they are presented by persons attempting to demonstrate a student's eligibility for enrollment in the district.

The Board shall consider the totality of information and documentation offered by an applicant and may accept other forms of documentation or information presented by a person seeking to enroll

ADMISSION (continued)

a student. The Board shall not require or request any information or document protected from disclosure by law or pertaining to criteria that are not legitimate bases for determining eligibility to attend school.

Pre-School Children with Disabilities Program

Educational programs shall be provided for pre-school children with disabilities who have been determined eligible by an IEP team on the date in which they turn three years of age.

Kindergarten

Any child residing in the district shall be admitted to kindergarten provided:

- A. The child will have attained the age of five years on or before ~~September 30~~October 1 of that school year. ~~or the child shall have both attained the age of five years on or before October 31 of the 2016-17 school year and have demonstrated the academic and social aptitude necessary to successfully succeed in kindergarten as indicated by an appropriate assessment and waiver by the Superintendent and/or his designee. The Superintendent's decision under this provision may not be appealed to the Board;~~
- B. Proof shall be furnished of immunization against the communicable diseases at the time of enrollment or such immunization shall be completed within 30 days from date of entry into the school;
- C. The child shall have been examined by either the school or a private physician, and the results shall be furnished to the school on the form provided.

Grade One

Any child residing in the district shall be admitted to grade one provided:

- A. The child will have attained the age of six years on or before ~~September 30~~October 1 of that school year or has completed a 10 month approved kindergarten program and has passed the Sayreville School District's kindergarten assessment;
- B. He/she has been in the first grade in another public school;
- C. Proof has been furnished of immunization against communicable diseases.

Transfers Into Grades Two through 12

Pupils transferring into the district are expected to present copies of records from the previously attended school (or district) to aid in placement. Also required are proof of immunization and proof of identity such as birth certificate, social security card, etc.

Within the time prescribed by law, the Superintendent or his/her designee shall request in writing from the school or district of previous attendance, the pupil's records.

Initial placement shall be made on the basis of the records, but adjustment may be made at the

ADMISSION (continued)

discretion of the administration when the state-mandated assessment indicates that such adjustments would be beneficial to the child. Parents/guardians shall be informed of this policy on registration.

Joint Custody

When divorced parents/guardians have joint custody of (a) minor child(ren), admission shall be based on the present address of the parent/guardian with whom the child(ren) resided as of the date required by administrative code.

Affidavit Pupils

When there is any doubt as to whether a child is entitled to free public education in the district schools, all procedures of law and code shall be followed. In those instances in which a resident seeks to enroll a child in the district and the resident is not the child's parents, the Board of Education requires that the resident and the student's parent complete "Affidavit of Domicile" forms, which will be provided to the resident. The "Affidavit of Domicile" forms require that the resident and the student's parent explain the nature of the family or economic hardship resulting in the student's residency within the district. The purpose of this is to ensure that the student is not residing with a resident primarily for the purpose of attending school within the district.

Nonresidents

The district is obliged to educate children of appropriate age residing in the district. The mere owning of any property whatsoever does not qualify a parent/guardian to send children to school in this school district. See policy 5118 Nonresidents.

Homeless Pupils

Each child of a homeless individual and each homeless youth shall have equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youths of this district. Homeless children and youths shall also have access to the education and other services that they need to ensure they have an opportunity to meet achievement standards of the New Jersey Student Learning Standards to which all students are held.

The homeless liaison will provide any assistance necessary and requested for the prompt enrollment of the student. The district will determine the educational placement of homeless students in each child's best interest and respond to appeals concerning them made by parents/guardians or other parties in accordance with New Jersey statutes and administrative code, as well as, pertinent federal law.

The Superintendent or his or her designee shall ensure that the parent/guardian or adult student is given written notice, at the time the child or youth seeks enrollment in the school, and at least twice annually while the child or youth is enrolled, that describes the general rights provided under the McKinney-Vento Homeless Assistance Act and specifically states the choice of schools the children and youths are eligible to attend, This notice must be signed by the parent/guardian.~~The district will determine the educational placement of homeless students in each child's best interest and respond to appeals concerning them made by parents/guardians or other parties in~~

ADMISSION (continued)

~~accordance with New Jersey statutes and administrative code.~~

~~The Superintendent shall appoint a district liaison for the education of homeless children. The liaison shall develop a system to insure that any homeless child temporarily residing in the district is appropriately enrolled and attending school and shall communicate with other districts in the interests of the homeless students.~~

Children Who Anticipate Moving To or From the District

A nonresident child otherwise eligible for attendance whose parent or legal guardian anticipates district residency and has entered a contract to buy, build, or rent a residence in this district may be enrolled without payment of tuition for a period of time not greater than six weeks prior to the anticipated date of residency. Proof of such intended occupancy, satisfactory to the Board, shall be supplied. If any such pupil does not become a resident of the district within six weeks after admission to school, tuition will be charged for attendance commencing the beginning of the seventh week and until such time as the pupil becomes a resident or withdraws from school.

Any student duly enrolled in the schools of the district who becomes a nonresident of the school district on or after April 1 may continue to attend the school in which he or she is enrolled for the remainder of the school year, without charge, provided that his or her parents or guardian submits a written request for such continued enrollment. The parent or guardian shall also complete an affidavit of Past Residency, indicating that he or she has occupied a residence of domicile in the district for the time period up to and including April 1. Said request shall be made at least fifteen days prior to said student becoming a non-resident of the district. Should such written request not be forthcoming, tuition charges shall be assessed for the entire period of nonresident attendance.

Any student duly enrolled in the schools of the district who becomes a nonresident of the school district before April 1 of any year may continue to attend the school in which he or she is enrolled until the end of the school year, provided his or her parents or guardian submits a written request for such continued enrollment and a written consent to the payment of tuition for the period of nonresident attendance. Said written request and consent shall be made at least fifteen days prior to said student becoming a nonresident of the district.

The Board of Education may accept nonresident students on a tuition basis. However, for good cause and special reason, the Superintendent may recommend the placement of such students to the Board for Board approval.

Children of Resident and Non-Resident Staff Members

Acceptance of children of nonresident staff members shall be contingent upon available space in the class as determined by the Superintendent of Schools.

Staff members who want to send their children to the Sayreville Public Schools are eligible to receive a 50% discount on all tuition based programs. The discount does not apply to any extraneous, related or supplemental services determined appropriate by the district for a given child. In addition, the discounted tuition rate shall not apply to nonresident staff members whose children require out of district educational placement.

Post-Graduate Students

ADMISSION (continued)

The Board of Education will consider the extension of the privilege of postgraduate study to high school graduates of this district upon proper application and the satisfaction of the following condition(s):

- A. The specific objective of the candidate is dependent upon the completion of certain courses offered at the high school.
- B. The past scholastic and behavioral conduct of the candidate are such as to predict success in the selected postgraduate courses.
- C. The needs of students regularly enrolled in the school are met and classroom space and instructional staff are available.

The Board shall approve, on the recommendation of the Superintendent, each qualified application for postgraduate studies before the student may begin such studies. Such approval shall not be construed to extend beyond the academic year for which application is made.

The continued attendance of each admitted postgraduate student shall be contingent upon the maintenance of a satisfactory academic performance, regular attendance and a record of good conduct.

The Board shall not assume responsibility for the transportation of students pursuing postgraduate studies.

Appeal to the Commissioner

A determination of ineligibility to attend school may be appealed to the Commissioner within 21 days as set forth in N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 et seq.

The Board shall make this policy available to parents and the public.

Possible

<u>Cross References:</u>	5118	Nonresidents
	5120	Assessment of individual needs
	5141	Health
	5141.2	Illness
	5141.3	Health examinations and immunizations
	6164.4	Child study team
	6171.4	Special education

Key Words

Admission, Resident, Pupil Records, Affidavit Pupil, Homeless Pupil, Student Records, Affidavit Student, Homeless Student

ADMISSION (continued)

Date Adopted: 08/23/2005

Date Revised: 09/07/2010, 01/05/2016, 04/05/2016, 09/20/2016

*Rationale: Updated dates of entrance to kindergarten to statutory date of October 1<sup>st</sup>. Updated section regarding homeless students to comply with current law and code.*