

HIGH SCHOOL TRANSCRIPT REQUEST

Transcripts through 1989 are available at the Central Office.
Transcripts for graduates in 1990 to present are available at the system's high schools.
Graduate should request at the school from which he/she graduated.

Pulaski County
School District
PO BOX 1055
SOMERSET KY 42502-1055

By Mail Phone Fax E-Mail @ Office

BY _____ (Signature)

Photo ID _____ (Kind)

Number _____

Date of Request: _____ / _____ / _____

NAME _____
(Last) (First) (Middle)

MAIDEN NAME _____ DATE OF BIRTH _____ / _____ / _____

MAILING ADDRESS _____

PHONE NO. (_____) _____

GRADUATION YEAR _____ SCHOOL _____

OR

LAST YEAR ATTENDED _____ SCHOOL _____

CHECK THE APPROPRIATE BOX: Transcript to be picked up or to be mailed.

- PICK UP Date to Be Picked Up _____
- MAIL

If the request is by mail, fax, phone, e-mail, the Request Form may be mailed to requestee. For the requestee to receive the record requested, his/her request form must be signed by the requestee and the signature notarized.

Notarized Signature of individual named in block above signifying that he/she is the person making the request. (NECESSARY ONLY IF REQUEST IS NOT MAKE IN PERSON @ THE OFFICE)

X _____ DATE _____

NOTARY _____ My Commission Expires _____

FOR OFFICE USE ONLY -- Pulaski County Board of Education Record

Date Sent Out _____	Check One:
District Official Signature _____	From Card <input type="checkbox"/>
Title _____	From Microfilm <input type="checkbox"/>
Place the school system's seal on the copy of the transcript given/sent.	Roll No. _____
	Teacher's Register <input type="checkbox"/>
	Year _____ Vol. _____