

MEMO

TO STEVE BUTCHER, SUPERINTENDENT
FROM Shelley Todd
SUBJECT Surplus Items
DATE June 19, 2017

We ask that the Board declare the following items as surplus property.

These items are located at the former RECC location:

Sheds – Surplus at former RECC location

Shed 1 – Gray – Approximately 28x14x9 – exterior doors will need replaced

Shed 2 – Beige – Approximately 24x12x9 – has shelving

Legal File Cabinets

Miscellaneous Guest Chairs

Miscellaneous cabinets, desks, furniture – not able to be used in the move

Nancy Elementary

Approximately 40-50 old student desks

Thank You,

Shelley Todd