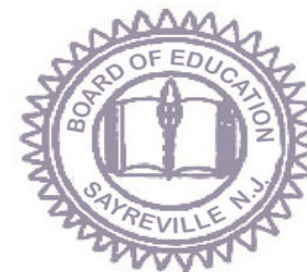




***Sayreville Public Schools***  
***Vision 2030***

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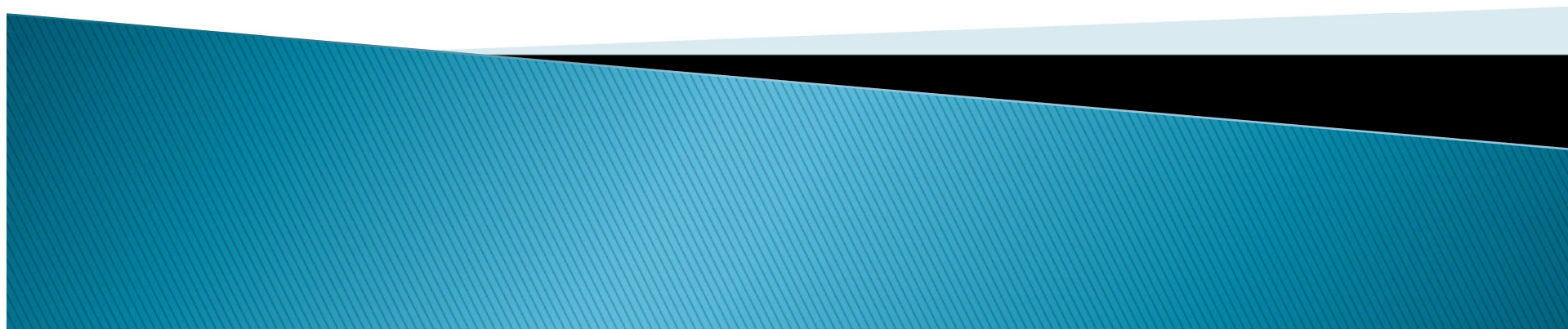
**Mr. Eric Glock-Molloy, Assistant Superintendent**  
**Ms. Erin Hill, Business Administrator/Board Secretary**

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# Sayreville Public Schools

## Emergency Virtual Instruction Presentation


Presented by: Dr. Richard Labbe, Superintendent of Schools  
on  
Tuesday, September 21, 2021



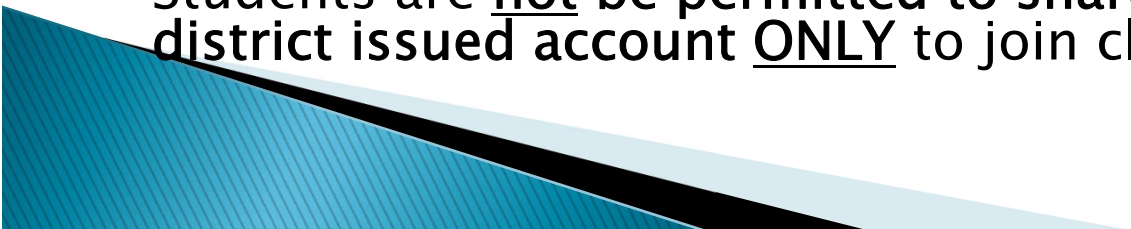
# Preface

- ▶ The Road Forward guidance states that in the event of a public health-related emergency closure, school districts are permitted to utilize virtual or remote instruction to satisfy the 180-school day requirement pursuant to *N.J.S.A. 18A:7F-9*.
  - ▶ It further states that school districts must deliver some form of virtual instruction for children who are required to quarantine as a result of testing positive for COVID-19 or because they were determined to be a “close or proximate contact” to an infected person.
    - Are to provide it in a manner commensurate with in-person instruction by employing the same strategies of the previous year to ensure that students are able to continue their educational progress even when excluded from school due to COVID-19.
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# Preface – Plan

- ▶ School districts must submit a proposed program or plan for emergency virtual or remote instruction to the Commissioner of Education
  - ▶ The plan should be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.
    - The superintendent must consult with the board of education, if practicable, prior to implementing the school district's plan of virtual or remote instruction.
  - ▶ 2021–2022 plans must be approved by the board of education, submitted to the county office of education for review and approval, and posted on the school district's website by **October 29, 2021**.
  - ▶ In the event that the district has to provide virtual or remote instruction before garnering county office approval, the approval date will be retroactive.
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# Remote Virtual Instruction for Students Required to Quarantine Due to Infection or Close Contact Exposure

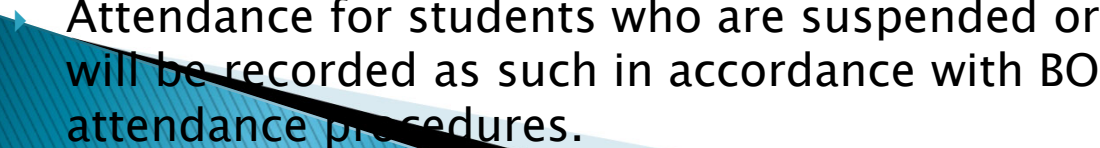
- ▶ Students who have to isolate because they test positive for COVID-19 or who have to quarantine because they were determined by administration to be in “close contact” or “proximate contact” with an infected individual will receive asynchronous virtual and synchronous hybrid instruction for the duration of their isolation and/or quarantine period.
  - ▶ The first two school days of the quarantine will be asynchronous.
    - Students will complete all the assignments listed on their teacher’s Google Classroom or Oncourse Classroom learning management system (LMS) independently.
  - ▶ On the third school day, the teacher will provide synchronous hybrid instruction to the quarantined remote learners and those learning in-person.
    - Prior to this, the teacher will email the student and/or the parent of the student a link for Google Meet or WebEx, the two district approved direct interactive instruction software.
    - Students are not be permitted to share the link and will use their district issued account ONLY to join classes.
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# Remote Virtual Home Instruction for Students Required to Quarantine Due to Travel, Suspension, or Application for Medical or Other Home Instruction

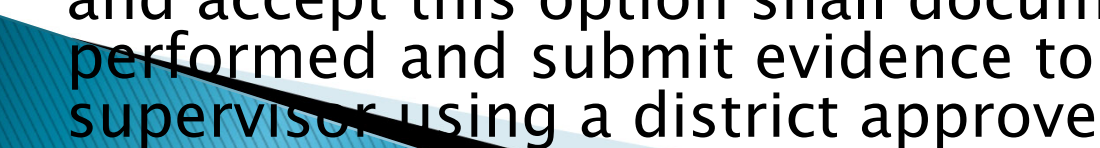
- ▶ Students who have to quarantine due to travel will receive **two hours per day of Administrative Virtual Home Instruction** beginning on the **third school day** of their quarantine.
  - ▶ Students who are suspended from school for a code of conduct infraction will receive Administrative Virtual Home Instruction beginning on the **fifth school day** of their suspension.
  - ▶ Students whose parents/guardians apply for home instruction due to medical or other acceptable reasons, will be eligible to receive virtual home instruction once it is **approved by the district in conjunction with the school district physician and/or the child's individualized education program or 504 assistance plan team.**
    - Parents/guardians must provide **medical documentation and permission for the school district physician to speak with the private physician authoring the medical documentation.**
    - Once permission for medical or other-based virtual home instruction is approved by administration, it will begin on the **third school day.**
  - ▶ Students are encouraged to complete all assignments listed on their teacher's learning management system (LMS) independently whenever they are absent **regardless of the reason.**
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# Student Attendance

- ▶ For students who attend in-person instruction, established attendance policies will apply.
  - ▶ Likewise, students who fail the health screening and/or who are not sent to school due to being symptomatic, will be marked absent and will be responsible for making up work in accordance with BOE policy and regulations.
  - ▶ Attendance for quarantined students participating in asynchronous and/or synchronous hybrid instruction periods will also be recorded.
    - During synchronous hybrid learning, quarantined remote learners will have their attendance recorded as daily or period attendance as is appropriate.
      - Students **must** have their cameras on during the entire period of instruction and **must** participate in lessons freely or when asked to do so by their teacher.
    - Completed assignments for students participating in asynchronous virtual instruction will serve as both evidence of their attendance, as well as their completion of assignments.
      - Upon receiving submitted work, teachers will request for an administrative override of student attendance so that absences can be converted to attending.
  - ▶ Attendance for students who are suspended or granted virtual home instruction will be recorded as such in accordance with BOE policy and school district attendance procedures.
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# Staff Remote Work

- ▶ Staff members who have to isolate because they test positive for COVID-19 or who have to quarantine because they were determined by administration to be in “close contact” or “proximate contact” with an infected individual or an immediate family member who is symptomatic, may be granted the opportunity to work remotely from home.
  - ▶ They will also have the option to use available vacation (if applicable), personal, sick and/or deduct (days without pay) days, as well as apply for a paid or an unpaid leave of absence instead of approved remote work.
  - ▶ Staff members who are required to quarantine because they knowingly travel to a location identified by the CDC and/or NJDOH as being “high risk”, will NOT be eligible to work remotely. Rather, they will be required to use available vacation (if applicable), personal, sick, and/or deduct (days without pay) days.
  - ▶ Non-instructional staff who are approved to work remotely and accept this option shall document daily work performed and submit evidence to his/her immediate supervisor using a district approved process.
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# Staff Remote Work – Continued

- ▶ Instructional staff who are approved to work remotely and accept this option shall be responsible for all professional responsibilities as defined in their job description, including, but not limited to: grading, planning, and teaching, as if the employee was on site.
    - Instructional staff must use district approved software to conduct real-time synchronous instruction of students as assigned by building administration.
  - ▶ All staff approved for remote work will still be expected to continue to attend all scheduled meetings using one of the two approved (Google Meet or WebEx) virtual conferencing software.
  - ▶ All employees approved to work remotely shall verify their attendance daily using approved district procedures. If a staff member working remotely shall find the need to take an available sick day, personal, vacation (if applicable) or deduct (day without pay) day, he/she shall report their absence in Frontline Absence Management (Aesop) in accordance with BOE policy and established district procedures.
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# Questions and Comments

