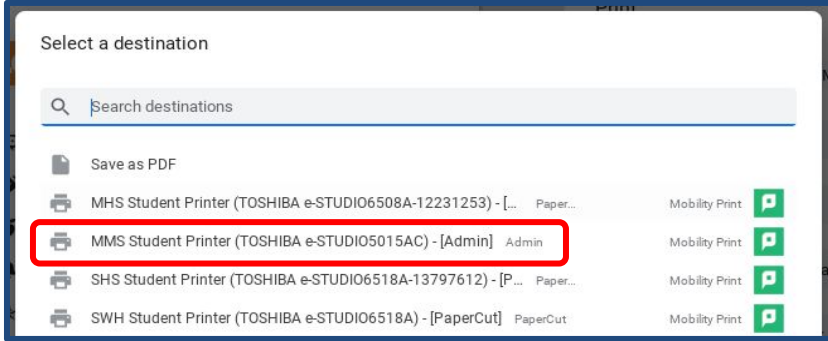
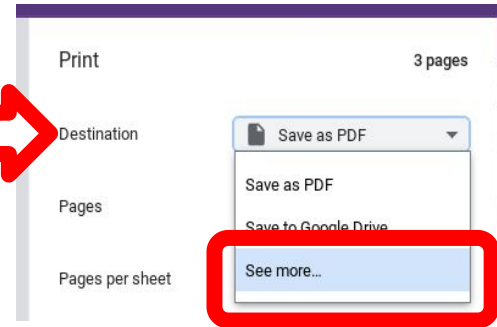
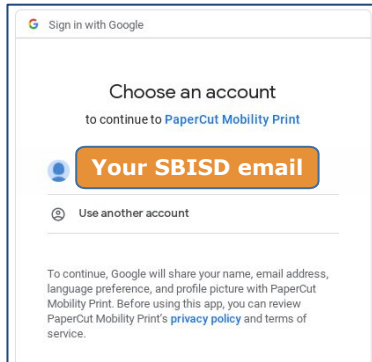
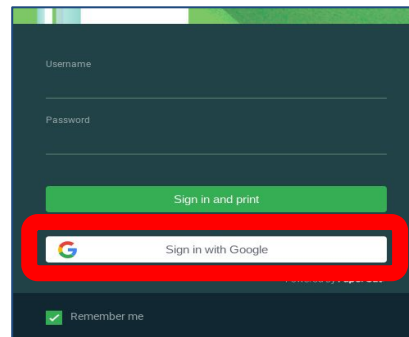


Air printing from your Chromebook

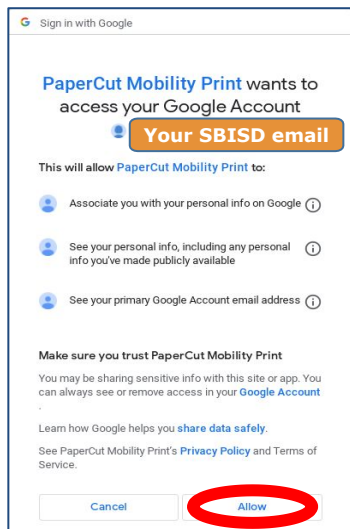
1. What are you printing?
 - a. A Google Doc or Slidedeck, click the Printer icon
 - b. From the web, click on the 3 dots menu : → Click Print
2. Under Destination... Click the drop down arrow
3. Select "See more" →
4. Select the **MMS Student Printer** ↓



7. Click Print
 - *If it is your first time printing...*
Make sure to click "Sign in with Google" →
 - Select your SBISD google account



- Then select the Allow button.



Students are currently set to print 100 pages per year.

So print with care!

You have 24 hours to collect your printing from the library.

8. Get a purple library pass from your teacher
9. Head to the library to retrieve your printing job using your ID (lunch) number

The printer is located in the purple room by the flag.



YOU'VE PRINTED. NOW WHAT?

HOW TO RETRIEVE YOUR PRINT JOB

Follow the steps below.

1

CLICK THE MOON BUTTON

This will wake up the printer.

2

LOGIN WITH YOUR ID NUMBER

Touch the box to bring up the keyboard.
Type in your 6 digit ID (lunch) number. Touch Log In.

3

CLICK PRINT

Touch your print job to select it. Touch Print.
BE PATIENT! Your job will print below the screen.

4

LOG OUT

Click the logout icon  by your name in the top right corner.
Don't forget to collect your printing before you go!

HAVING TROUBLE?

SEE THE LIBRARY STAFF FOR HELP.