

Rockcastle County Board of Education

Angela Stallsworth-Mink, Chairman ♦ Anna Stevens-Goff, Vice Chairman
Larry Hammond ♦ Misty Lakes ♦ Angela Parsons-Woods

REGULAR BOARD MEETING MINUTES

Rockcastle Teaching & Learning Center ♦ 250 Richmond Street, Mt. Vernon, KY 40456
December 14, 2021 - 6:00 PM

1. CALL TO ORDER:

- A. Silent Prayer
- B. Roll Call
- C. Reading of Board Team Commitments

Chairperson Mink called the meeting to order at approximately 6:00 PM. At her direction, those in attendance observed a moment of silent prayer. All members were present with the exception of Mr. Hammond. Mrs. Woods read the Board Team Commitments.

2. ADOPT AGENDA/ACTION

Mrs. Woods made a motion to adopt the agenda. Ms. Goff seconded the motion. All members present agreed.

3. SCHOOL & COMMUNITY SHOWCASE:

A. Brodhead Elementary School (Mrs. McClure)

BES Principal Sandy McClure recognized School Secretary Bryanna Mullins and the BES PTG for their work in acquiring a book vending machine for their school. Mrs. Mullins noted that the new vending machine has created a lot of excitement at BES and students are eager to do special tasks or complete assignments to receive a machine token.

Mrs. McClure further presented the steps BES is taking to reduce learning loss due to the COVID-19 pandemic. Response to Intervention (RTI), Positive Behavior Intervention System (PBIS) teams, iReady assemblies and celebrating achievement are among the implementation strategies.

B. RCHS Brass Choir

Under the direction of RCHS Band Instructor Greg Daugherty, the RCHS Brass Choir played several Christmas selections and shared their plans to play around the community nursing homes, hospital, etc.

4. SPECIAL RECOGNITION:

A. Recognition of Division 5 Board Member Mr. Larry Hammond

Mr. Hammond was unable to attend for the special recognition.

5. OPERATIONS/ACTIONS:

- A. Approve Minutes of the November 9, 2021 Regular Board Meeting
- B. Approve Minutes of the December 3, 2021 Special Board Meeting
- C. Approve Bills for Payment
- D. Approve School Trips
- E. Approve Request for Employee Leave of Absence
- F. Approve Clinical Education Agreement with University of Kentucky
- G. Approve Shortened School Day Request
- H. Approve Service Agreement with Teacher of the Hearing Impaired
- I. Approve Non-Resident Contract with Madison County Schools for 2021-2022 School Year
- J. Approve American Fidelity 403(b) Plan Amendment
- K. Approve Request for Family and Medical Leave of Absence
- L. Approve MOA with Berea College Education Studies Department

Mrs. Goff made a motion to approve Operations/Actions. Misty Lakes seconded the motion. All members present agreed.

6. DISCUSSION/ACTION:

- A. Review/Approve Monthly Financial Reports (Mrs. Sweet)
 - 1. Month Ending Balance Sheet
 - 2. Revenue & Expenditures for the Month by Fund

Finance Director Jenny Sweet presented the monthly financial reports. Ms. Goff made a motion to approve the monthly financial reports. Ms. Woods made a second. All members present agreed.

B. Review/Approve Workers Compensation/Employers Liability Insurance FY 2022 (Mrs. Sweet)

Finance Director Jenny Sweet recommended the renewal from Houchens Insurance Group with a proposal from Kentucky Employers Mutual Insurance (KEMI). Based on the quote, their renewal option for 2022 is \$55,771.35. This is an increase of \$1,891.35 from the prior year. KEMI applied for the maximum schedule credit. In addition, the district will receive a dividend check from KEMI in the amount of \$12,830.17 for the 2018 policy year which will offset the increase. Mrs. Lakes made a motion to approve the Workers Compensation/Employers Liability Insurance FY 2022. Mrs. Woods seconded the motion. All members present agreed.

C. Review/Approve 2022-2023 School Calendar Committee (Mr. Reppert)

Director of Student Services Marcus Reppert presented the 2022-2023 Calendar Committee and noted that the Board would need to designate a member to serve as well. Ms. Goff was recommended by fellow Board members. Mrs. Woods made a motion to approve the 2022-2023 School Calendar Committee with Ms. Goff being the Board representative. Mrs. Lakes seconded the motion. All members present agreed.

D. Review/Approve RES Special Education Teacher Position (Mrs. Hubbard)

Director of Special Education Rebecca Hubbard explained that there are currently two special education teachers at Roundstone Elementary School and that they can each have up to 15 students on their caseloads. There is one special education teacher who is temporarily splitting her time between RES and RCHS with a half caseload at each location. (RES = 7; RCHS = 7) There are also two students who require a special education teacher to be a service provider with unique needs as well. Two RES students with IEP's are returning from virtual instruction back to in person instruction after Christmas Break. With the hire of a new position, (and no longer a need for a teacher to split between two schools) this is the caseload summary that we would have at RES:

Teacher 1: 15 Teacher 2: 15 (new) Teacher 3: 12

Ms. Goff made a motion to approve the RES Special Education Teacher Position. Mrs. Woods seconded the motion. All members present agreed.

E. Review/Approve Amendment to RCHS and RCMS 4 Hour Cook/Baker Positions (Mrs. Saylor)

Food Service Director Jamie Saylor requested that 4 hour Cook/Baker positions at RCMS and RCHS be amended to 6 hour positions. The additional hours are needed to adequately staff 2nd chance breakfast, dishrooms, 3rd lunch line at RCHS and increased meals served at RCHS. Mrs. Woods made a motion to approve the 4 hour positions being amended to 6 hour positions. Mrs. Lakes seconded the motion. All members present agreed.

7. DISCUSSION/REVIEW:

A. Review Superintendent's Personnel Action Report (Mrs. Ballinger)

Superintendent Ballinger shared the Personnel Action Report for the month of November 2021.

8. DEPARTMENT REPORTS

Department reports were shared via Google Drive with all Board members.

9. BOARD COMMENTS

Mrs. Lakes shared that she attended the RES Christmas program and was impressed with how the staff went the extra mile to make school enjoyable for students. She also visited the Area Technology Center and was impressed with the real life skills programs the school offers.

Mrs. Mink wished everyone a Merry Christmas and shared her appreciation for the "Stuff the Bus" campaign to benefit tornado victims in western Kentucky.

10. SUPERINTENDENT COMMUNICATION

Superintendent Ballinger shared additional information about the "Stuff the Bus" campaign and noted that storage space is an issue and that gift cards are now the biggest request. Mrs. Woods added that blood donations are also needed.

Superintendent Ballinger provided an update of COVID-19 numbers now that the mask mandate has been lifted. She reported that there were currently 27 quarantines and 16 positive. A month prior, when masks were in place, there had been 31 quarantines and 15 positives.

Superintendent Ballinger shared that the Superintendent Advisory Committee has been very beneficial thus far. She added that the committee met last month and discussed needs, possible changes. She noted the importance of listening and being willing to make changes. Committee members will be getting feedback from their respective schools and reporting back to the group.

11. ADJOURNMENT

Mrs. Woods made a motion to adjourn the meeting at 7:18 PM. Misty Lakes seconded the motion. All members present agreed.

Angela Stallsworth-Mink, Board Chair

Carrie Ballinger, Secretary