

March 25, 2022

SOLICITATION ADDENDUM NO. 2
RFP 21-0025

Architectural/Engineering Services Master Contract

THE FOLLOWING CHANGES/ADDITIONS TO THE ABOVE CITED SOLICITATION ARE ANNOUNCED:

This Addendum modifies the Request for Proposal (RFP) document(s) only to the extent indicated herein. All other areas not changed or otherwise modified by this Addendum shall remain in full force and effect. This Addendum is hereby made an integral part of the RFP document. Proposer(s) must be responsive to any requirements of this Addendum as if the requirements were set forth in the RFP. Failure to do so may result in Proposal rejection. See the RFP regarding requests for clarification or change and protests of this Addendum, and the deadlines for the foregoing.

This addendum is to be acknowledged in the space provided on the Proposer Certification form supplied in the solicitation document. Failure to acknowledge receipt of this addendum may be cause to reject your offer.

The closing date **REMAINS UNCHANGED:**
April 15, 2022 at 2:00 PM Pacific Time

QUESTIONS/CLARIFICATIONS-

QUESTION: Page 1 asks the *Section 3. PROPOSAL CONTENT/v. Hourly Rates* be submitted as a separate document. Are the Hourly Rates counted in the proposal page count or are they exempt from the 10 page limit?

ANSWER: Hourly rate sheets should be submitted in a separate document clearly marked as Price Information and are not counted into the proposal page limit.

QUESTION: Page 11 Section 3. PROPOSAL CONTENT/b. DETAILED REQUIREMENTS & EVALUATION states: Proposal responses must be in the same order as presented below and each Proposal may not exceed 10 pages excluding the Proposer Certification form and any personnel resumes submitted as Supplemental Information. This mentions that Attachment A (Proposer Certification) is exempt, but what about the other attachments (Attachment B: Affidavit Of Non-Collusion Compliance With Tax Laws, Attachment C: Non-Conflict Of Interest Certification, Attachment D: Proposer Responsibility Form, and Attachment E: Proposer Reference Form)? Are B-E also exempt from the 10 page limit of the proposal or are they included in that page count?

ANSWER: The requested/required are BSD required forms which must be completed as directed and are not counted in the page limitation.

QUESTION: Are front/back covers, Table of Contents, Tabs/Dividers or cover letters exempt or included in the 10 page limit?

ANSWER: Front and back cover pages are neither requested nor required but are not counted in the page limitation.

Tabs/Dividers are not required and are discouraged. A cover letter limited to one page is not required but will not be counted in the page limitation if submitted.

QUESTION: On page 2 of Attachment D: Proposer Responsibility Form, CURRENT CONTRACTS IN FORCE – Do we list all current contracts we have with all of our clients, or is do we just list all current master contracts we have with clients?

ANSWER: The District desires information which will help to inform us concerning the viability of the Proposer and their capacity to effectively complete projects as described in the solicitation document.

Meeting: RFP 21-0025

Project: Architectural/Engineering Consultant Services- Master Contracts

Date & Time: March 17, 2022- 11AM

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