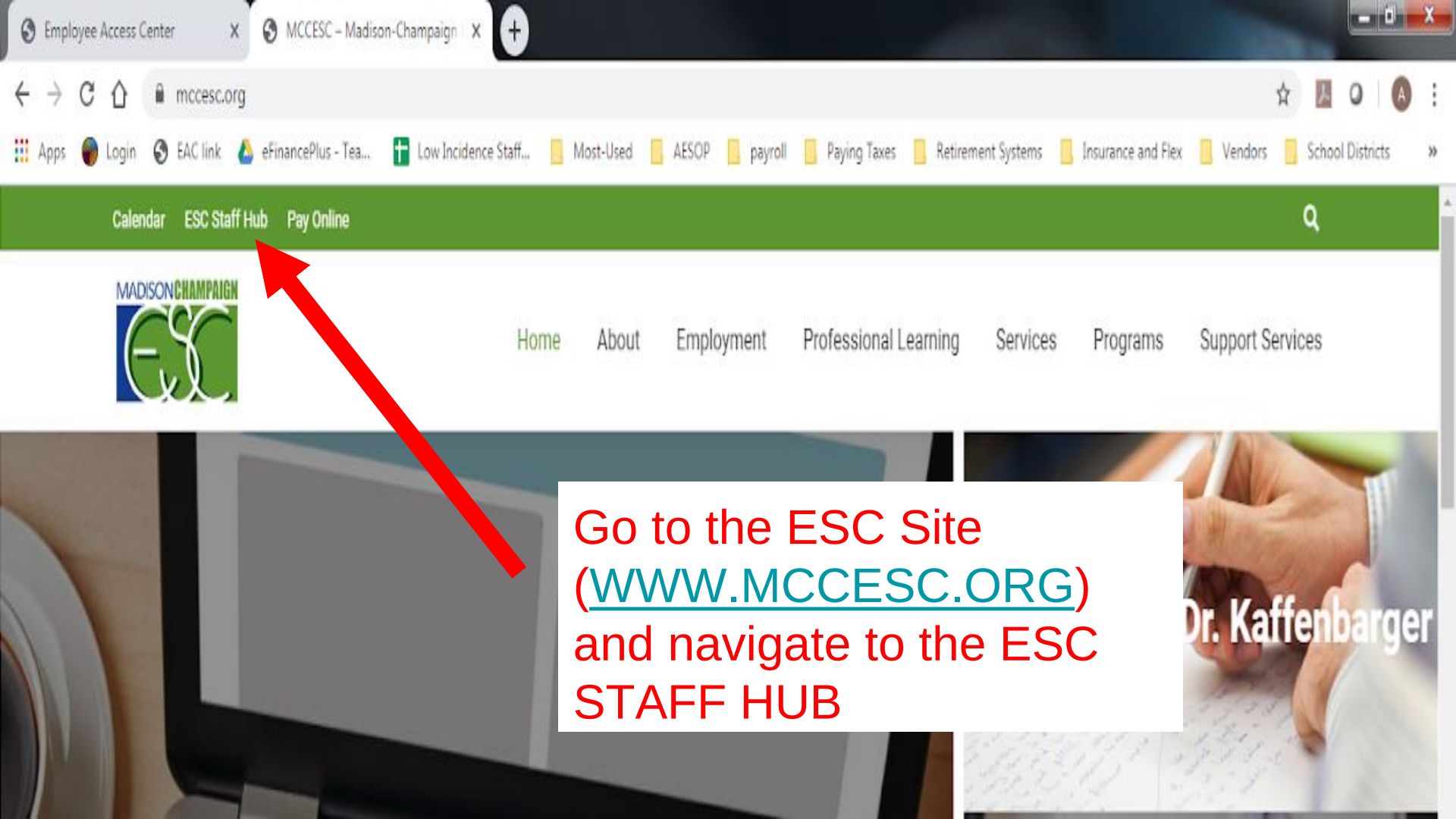


The Employee Access Center (EAC)

- This system will **replace** the Employee Kiosk for the following functions:
 - Calling off leave
 - Payslip backups
 - W2 backups
- This system has new and improved functions from the Kiosk
 - Shows your demographic, degree and licensure information (that is in payroll system)-**does not show SSN**.
 - Shows your salary overview, current deductions and benefits, and the new “What-if Paycheck Calculator”
 - Has links to other important ESC resources
- As of today Kiosk **will no longer work for Leave** (only for IPDP)



Go to the ESC Site
(WWW.MCCESC.ORG)
and navigate to the ESC
STAFF HUB

Employee Access CenterESC Staff Hub – MCCESC

»

AppsLoginEAC linkeFinancePlus - Tea...Low Incidence Staff...Most-UsedAESOPpayrollPaying Taxes

CalendarESC Staff HubPay Online

MADISONCHAMPAIGN



HomeAboutEmploymentProfessional Lea

ESC Staff Hub

Home / ESC Staff Hub

Staff Information

Employee Handbook

Employee Access Center

OTES Resources

LPDC/LPDP

Staff Forms

MCESC Email Login



Enter your ESC Email Here

District: Madison Champaign ESC ▼

Profile: Madison Champaign ESC - Live ▼

User ID:

Password:

Your password defaults as
Last four of your SSN

Login

[Forgot your Password?](#)

[Login Page Instructions](#)

Employee Access Center

ESC Staff Hub - MCCESC

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eac-efp.managementcouncil.org/eFP5.2/EmployeeAccessCenter/Web/EmployeeInfo.aspx

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Apps

Login

EAC link

eFinancePlus - Tea...

Low Incidence Staff...

Most-Used

AESOP

payroll

Paying Taxes

Retirement Systems

Insurance and Flex

Vendors

School Districts

»

eFinancePLUS

Employee Access Center

ANDREW SANFORD

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Employee Tasks:

Demographic Information

Degree and License Information

Payroll Checks

Salary Overview

Create/View Leave Requests

Task List

W2 Archives

Tax Information

Deductions and Benefits

"What If" Paycheck Calculator

Links:

ESC Home Page

OH Tax Finder

PublicSchoolWORKS

AESOP/Frontline

Medical Mutual

TASC (Flex Spending)

Employee Handbook

Please contact the Payroll Department to report inaccuracies.

Information

Update

Employee ID:

10293

First Name:

ANDREW

Middle Name:

JAMES

Last Name:

SANFORD

Other Phone:

Years in District:

2

Years in Total:

2

Emergency Contact:

Physician:

Spouse:

Staff State ID:

ZS7801058

Previous Name:

Release Information:

No

Work Email:

ANDREW.SANFORD@MCCESC.ORG

Birth Date:

8/8/1991

Hire Date:

12/12/2016

Department:

FISCAL - FISCAL DEPT

Check Location:

001 - ESC CENTRAL OFFICE

Personal Cell Phone:

Emergency Cell Phone:

Years in State:

2

Emergency Phone:

Physician Phone:

Spouse Phone:

Race/Ethnic Identity

Update

Race/Ethnicity

Ethnicity:

Not Hispanic or Latino

Race:

☐

AMERICAN INDIAN/ALASKAN NATIVE

☐

Asian

☐

BLACK OR AFRICAN AMERICAN

☐

HAWAIIAN/PACIFIC ISLANDER

☐

NOT SPECIFIED

☒

WHITE

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www.powerschool.com



Employee Tasks:

Demographic Information
Degree and License Information
Payroll Checks
Salary Overview
Create/View Leave Requests
Task List
W2 Archives
Tax Information
Deductions and Benefits
"What If" Paycheck Calculator

Please contact the Payroll Department to report inaccuracies.

Information

Update

Previous Name:
Personal Information: Mr.
Phone Number:
Work Phone:
Work Email: ANDREW.SANFORD@MCCESC.ORG

Birth Date: 8/8/1991
Hire Date: 12/12/2016
Department: FISCAL - FISCAL DEPT
Check Location: 001 - ESC CENTRAL OFFICE

Personal Cell Phone:
Emergency Cell Phone:
Years in State: 2

Emergency Phone:
Physician Phone:
Spouse Phone:

Personal Email:
Other Phone:
Years in District: 2
Years in Total: 2
Emergency Contact:
Physician:
Spouse:
Staff State ID: ZS7801058

Click on this tiny arrow to pull up your "preferences"-this is how you change your password. WE HIGHLY RECOMMEND DOING THIS AFTER YOU LOGIN FIRST TIME!

Leave Calendar

[Leave Banks](#) | [Leave Requests](#)

To call off
leave or see
leave
balances
[click here](#)

WORK DAY
NON WORK DAY
HOLIDAY
WEEKEND DAY
VACATION ESC CO YEAR 3-4
PENDING LEAVE

Key for leave banks is here

[ESC Home Page](#)
[OH Tax Finder](#)
[PublicSchoolWORKS](#)
[AESOP/Frontline](#)
[Medical Mutual](#)
[TASC \(Flex Spending\)](#)
[Employee Handbook](#)

View History Leave: Current Calendar ▾

Click on Create/View Leave Requests

Employee Access Center

← → ↺ 🏠

eac-efp.managementcouncil.org/eFP5.2/EmployeeAccessCenter/Web/ReviewLeaveRequests.aspx

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Apps Login EAC link eFinancePlus - Tea... Low Incidence Staff... Most-Used AESOP payroll Paying Taxes Retirement Systems Insurance and Flex Vendors School Districts

eFinancePLUS

Employee Access Center

ANDREW SANFORD

Employee Tasks:

Demographic Information

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AESOP/Frontline

Medical Mutual

TASC (Flex Spending)

Employee Handbook

Review Leave Requests

Leave Requests Page

[Leave Calendar](#) | [Leave Banks](#)

Add a New Leave Request

Refresh Leave Request List

Leave Type	Start Date	End Date	Units	Request Date	Status	Notes
OTHER LEAVE	08/08/2019	08/08/2019	1.0000	08/08/2019	Open	Test for the EAC (do not approve)

View Pending Requests

Create New Requests

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TYPE OF LEAVE

Number of Days (Or Hours)

When you are done hit "SAVE" button (floppy disk) in the corner

Write reason for leave request here

Write time for leave request here

If these are missing supervisor will return for correction

Leave Bank Information

Leave Code	Leave Title	Units	Earned YTD	Taken YTD	Current Balance	Pending Leave	Pending Balance
101	SICK .8-1 FTE (DAYS)	Days	2.5000	0.0000	23.5000	0.0000	23.5000
222	VACATION ESC CO YEAR 3-4	Days	2.5000	2.2500	6.2500		
301	PERSONAL .8-1 FTE (DAYS)	Days	3.0000	0.0000	3.0000		
402	PROFESSIONAL DEV CLASS	Days	0.0000	0.0000	0.0000	0.0000	0.0000
902	MISC LEAVE SERS	Days	0.0000	0.0000	0.0000	0.0000	0.0000

Leave Request Information

Leave Type*

Start Date*

End Date*

Days*

Notes

Live Demo

<https://eac-efp.managementcouncil.org/eFP5.2/EmployeeAccessCenter/Web/MultDBlogin.aspx>

- How to enter a leave request
- How to delete a leave request
- Brief overview of other functions of the EAC

More Training

- I will be coming to staff meetings for most (if not all) of the individual departments to train staff, and answer questions
- Resources will be available in the ESC Staff Hub
- More help with Requisitions (in this order)
 - Check Handouts/Resources
 - Your Supervisor
 - Teresa Barr
 - Matthew Ketcham
- More help with the EAC
 - Check Handouts/Resources
 - Your Supervisor
 - Graham Davis/Andrew Sanford
 - Matthew Ketcham