

posted 3/24/2022
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North Central District Health Department

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Patrice A. Sulik, MPH, R.S.
Director of Health

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT
 BOARD OF DIRECTORS
MINUTES OF MONTHLY SPECIAL MEETING
ZOOM Meeting
 Wednesday, March 23, 2022
6:00 PM

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VERNON TOWN CLERK
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Members Present: Diane Wheelock, Chair, Maria Whelden, Dianne Trueb, Michael DellaVolpe, Catherine Cannon, Christiane Abraham, William Meier, Jason Walsh, James Hoyne, and Brandon Jewell.

Members Absent: Len Norton, Trish Vayda, Fred Journalist, Dawn Maselek, Victor Mathieu, Matt Maynard, and Amanda Sanelli.

Also Present: George Sinnamon, Auditor, Colin Moll, Suffield First Selectman, Patrice Sulik, Director of Health and Tung Nguyen, Deputy Director of Health.

Call to Order/Determination of Quorum: The meeting was called to order by Diane Wheelock, Chair, at 6:04 PM, after a quorum was determined.

Executive Session None

Chairman's Report Furniture Bids-Diane Wheelock reviewed that two (2) furniture bids had been received and another one was anticipated soon. She anticipates asking the Board to approve a proposal at the April meeting so that furniture can be ordered.

Director of Health Update: Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time).

Patrice discussed a Customer Service Initiative being worked on in response to applicant concerns about application turnaround time. Tung provided a COVID update for the Board.

Action on Consent Agenda None

Committee Updates and Discussions

1. Finance – Maria Whelden, Chair
2. Short and Long-Term Planning – Ben Rodriguez, Chair
3. Capital Improvements – Chair is vacant
4. Personnel – William Meier, Chair

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New Business

1. Auditor, George Sinnamon, will review the Audit for FY 2020-2021. The audit was reviewed with the Board and questions answered. The audit report is clean, with no findings.
2. Return of Testing Funds to Town of Enfield
Ben Rodriguez made a **motion**, seconded by Maria Whelden, to return the balance of the Town of Enfield's funds earmarked for a test site for Enfield residents, to the Town now that the test site had been closed. The motion carried unanimously.

Identification/Adoption of Additional Agenda Items

Informational Items

Adoption of Minutes

Maria Whelden made a **motion**, seconded by Dianne Trueb, to waive the reading of the Minutes of the Public Hearing and Regular Meeting of the NCDHD Board on February 9, 2022, and that Minutes of said meetings be approved. The motion carried with Ben Rodriguez abstaining.

Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action

Adjournment

There being no further business to discuss, a **motion** was made by Maria Whelden and seconded by Michael DellaVolpe to adjourn. The motion carried unanimously, and the meeting was adjourned at 7:30 PM.

Respectfully submitted,

Patrice A. Sulik
Director of Health

Next Board Meeting: Wednesday, April 13, 2022, 6:00 PM at the Health District Main Headquarters, 31 North Main Street, Enfield.