

# RICHFIELD PUBLIC SCHOOLS

## Health, Safety and Wellness Committee

### Meeting Minutes

3.17.2022

Meeting Called to Order: 7:15 a.m. in the District Office Boardroom.

#### Members Present

- Peter Fitzpatrick (Centennial Custodial)
- Daniel Holcomb (IEA Health & Safety)
- Dan Kretsinger (Facilities & Transportation Director)
- Michael Manning (Food Services Director)
- Will Wlizlo (Safe Routes to School Coordinator)
- Craig Holje (Chief Human Resources Admin Officer)
- Lamija Alisic (Hanover Insurance)
- Michelle Whiteside (Exposure Control Officer, District Nurse)
- Courtney Laduke (Food Services)
- Marta Weirich (Human Resources)
- Esther Mwangi (Bloomington Public Health)
- Chris Bartlett (High School Chemical Hygiene Officer)
- Eric Carter (School Board Member)

## Minutes

#### REVIEW INCIDENT REPORTS

- A total of 40 injury reports so far for this school year. 18 reports have required medical and 5 have resulted in lost time.
- The OSHA 300A Form is to be posted from 2/1 – 4/30.

#### WORKERS COMPENSATION UPDATE

- 18 Total Reports (Since last meeting in January)
  - 7 Medical Only
  - 7 Incident Only
  - 4 Loss Time (2 were slips on ice)
- Source of injury
  - 4 Student related (punch, kick, etc.)
  - 6 slips and falls (3 Winter related)

#### COVID-19 INFORMATION AND UPDATES

- Masks are recommended but not required. The district will continue to monitor and follow CDC guidance.
- COVID cases have been trending down since January in schools.
- Masks and COVID take-home tests are available.

#### HANOVER INSURANCE PRESENTATION

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- Presentation by Lamija Alisic. Hanover is willing to come in to be involved with on-site training or walkthroughs to provide guidance.

#### WELLNESS UPDATE

- Nutrition Services Update
  - Ala Carte back open at the HS. Increased meatless options for Friday. Testing out at the high school: plant-based options, meatless meatball, meatless fish, and different chicken options. Health inspections will continue throughout the district. Intern from University of Illinois will be starting and focusing on increased training for staff, nutritional deep dive, and site reviews.
- Safe Routes to Schools Update
  - **Grant received:** Office of Traffic Safety funding for school bus stop signal arm cameras (for the last three buses in the RPS fleet that are not yet equipped with them), approximately \$8,000.
  - **Grant received:** SRTS Infrastructure Grant for installing a sidewalk on southside of STEM/RDLS campus, as well as enhancing the crossing of 71st Street over Elliot Avenue with a crosswalk and new curb ramp, approximately \$173,000
  - **Grant received:** MnDOT Boost Grant to purchase bicycle parking for RHS, Central, athletic facilities, and a few other places around the district, as well as some programming to promote the new bike racks, approximately \$17,000
  - **Grant applied for:** Two (2) MnDOT Demonstration Project Technical Assistance Grants for an on-road multi-use trail serving Centennial Elementary and intersection enhancements for the intersections of 70th/12th and 70th/Elliot near RDLS STEM
  - **Upcoming applications:** Metropolitan Council Regional Solicitations for long-term infrastructure investments. Richfield Public Works intends to apply for a more permanent version of the Centennial multi-use path noted above, replacing the pedestrian bridge over I-35W at 73rd Street to be ADA accessible and installing a sidewalk on 73rd east of the freeway, and a 4-to-3 lane conversion on 76th Street west of I-35W to Edina border with pedestrian enhancements. Hennepin County intends to apply for a Complete Streets-style reconstruction of Penn Avenue between 75th Street and Hwy 62. I will be assisting (but not leading) all of these applications.
  - Other quick notes:
    - RPS hosted an excellent Winter Walking Day on Wednesday, March 2.
    - I have been working with Freewheel Bike Shop on tune ups for our bicycle fleet. The education season begins after Spring Break.
    - The next SRTS Committee is on Wednesday, March 23 at 11 a.m. Let Will know if you would like an invitation!

#### HEALTH & SAFETY UPDATE

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- Indoor Air Quality Walkthrough Review – These were completed on 2/22 – 2/25 (cold temps that week). Haven't discussed the final reports with Dan Kretsinger yet. No rooms or offices tested were beyond 68 – 75 degrees. Limited number of rooms that were above 1200 ppm. Stained ceiling tiles located at most buildings. Dan Kretsinger to share the reports with his staff to address the ceiling tiles and inspect for leaks.
- Mock OSHA Inspection 3/22 – Will be completed next Tuesday with Dan Kretsinger and Luke with SFM. Most likely will inspect the High School and an Elementary School or Bus Garage. Last year, the MS, STEM, and RDLS were inspected.
- Lockout/Tagout Periodic Inspections 4/14 – Required by OSHA for all LOTO Authorized employees to participate in a lockout/tagout event. LOTO is used to deenergize a machine to conduct maintenance on it. You apply a device, lock, and tag to ensure no one will power the machine back up while you're working on it to avoid serious injury. LOTO procedures will be updated after July 1<sup>st</sup>.
- Facilities & Transportation CPR/First Aid/AED Training – Spring Break 3/28 – Last I heard from Michelle Gogue was that Transportation had 3 employees signed up for Monday of Spring Break. The first round of training occurred during MEA break.
- Fall Protection Upgrade - Two Staircases at HS will be installed next week to prevent fall hazards while climbing onto the roof with Air Filters.
- Health & Safety Email Concerns – No submissions to review since the last committee meeting. The email address is [health-safety@rpsmn.org](mailto:health-safety@rpsmn.org).
- Safety Suggestion Form – No submissions to review since the last committee meeting. The form is located on the District website under the Facilities page.

#### FACILITIES UPDATE

- Turf Replacement – The turf was installed in 2010. Every year, the district has G-Max testing conducted to ensure the field is safe for use. The turf will be replaced the summer of 2023.
- Tuck Pointing – Project this summer at STEM to help prevent insects and water from entering the building.
- Bus Inspections – This is completed every December. One bus needed a minor repair which has been completed.

#### NEW BUSINESS

- April Meeting – discuss welcome back trainings that will occur in August.

#### OPEN DISCUSSION

- None

**NEXT MEETING: THURSDAY, MAY 19<sup>TH</sup>**

**LOCATION: DISTRICT BOARD ROOM**

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**Health, Safety and Wellness Committee**  
**Meeting Minutes**

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**TIME: 7:15 AM**