

MOU Staffing Timeline*
March 2022

March 22, 2022	MOU Tentative Agreement Reached
March 23, 2022	Review MOU with Principals
March 24, 2022	Musick teachers receive Options Form
March 30, 2022	Due date for Musick teachers to submit Options Form to HR
By April 1, 2022	HR determines placements at new sites for Musick teachers
April 4, 2022	HR provides Essential Functions of a Sixth Grade Teacher in Middle School to all NTA Members HR provides the Interest Form to all NTA Members
April 11, 2022	Due date to submit Interest Forms to HR
By April 15, 2022	HR determines placements & set up interviews for Grade 6 positions
Week of April 25, 2022	Interviews
Week of May 2, 2022	Seniority-Based Assignment Process (These staffing meetings may be held earlier depending on the timing of above actions.)
Week of May 9, 2022	Other Transfers
By May 18, 2022	Tentative Assignments Provided

**subject to change/tentative*