

Skokie-Morton Grove School District 69



LANDSCAPE MAINTENANCE SERVICES BID

**Bid Opening: April 4, 2022
11:00 A.M.**

Skokie-Morton Grove School District 69

5050 Madison Street
Skokie, Illinois 60077

Invitation to bid – Landscaping Maintenance Services

Skokie-Morton Grove School District 69 will be receiving sealed bids for Landscape Maintenance Service until **11:00 AM, Monday, April 4 2022 at which time the bids will be opened and read aloud at the Skokie-Morton Grove School District 69, 5050 Madison Street, Skokie, Illinois 60077**. Bids are to be submitted to:

Attention: Frank Adams
Skokie-Morton Grove School District 69
5050 Madison Street
Skokie, Illinois 60077

Failure to comply with these bid documents or submit all required forms may lead to disqualification of your bid.

We look forward to your participation in this bid.

Sincerely,

Frank Adams
Business Manager/CSBO

INSTRUCTIONS TO BIDDERS

1. Skokie-Morton Grove School District 69 (the "District") is presently soliciting bids for Landscape Maintenance Services. Bids placed in a sealed envelope bearing the title of the bid and the name of the contractor, shall be addressed and delivered to Skokie-Morton Grove School District 69, Frank Adams, Business Manager/CSBO, Skokie-Morton Grove School District 69, 5050 Madison St., Skokie, IL 60077 any time prior to, but no later than **11:00 AM, Monday, April 4, 2022**. Bids received after this deadline, will not be considered and will be returned unopened.
2. The submission of a proposal by a contractor will be construed as an indication that it is fully informed as to the extent and character of the service and materials required and can offer the services and materials satisfactorily in compliance with the specifications. The items and criteria set forth herein are minimal standards and statements and shall be provided for in proposal submissions and contractual arrangements.
3. Please be informed that, should a contractor find discrepancies and omissions in the specifications or instructions, or should he be in doubt as to their true meaning, he shall at once notify the Business Manager/CSBO. The Business Manager/CSBO will in turn clarify such specifications and notify each person who has received specification documents as to the true interpretation thereof. The District shall not be held responsible for oral instructions to contractors.
4. The District reserves the right to accept or reject any or all proposals, and to waive technicalities, if deemed to be in the best interest of the District. Bids received after the bid deadline stipulated herein shall be returned to vendor unopened.
5. Upon selection of a bid winner, contractor shall enter into a contract with the Board of Skokie-Morton Grove School District 69 in accordance with the specific provisions of the attached bid Specifications ("Contract") between the District and the supplier. The contractor, by signing the Contract, acknowledges and agrees to comply with all other requirements, terms, provisions, and conditions as listed in these bid specifications.
6. Each contractor, by submitting a bid, acknowledges the provisions of the attached Contract and does thereby agree to comply with all provisions of the Contract. No contractor shall make any changes to the wording of the Contract.

7. All bids shall be deemed final, conclusive, and irrevocable, and once opened no bid shall be subject to correction or amendment for any error or miscalculation. No bid shall be withdrawn without the consent of the Board of Education of Skokie-Morton Grove School District 69 after the scheduled closing time for the receipt of bids. All bids submitted must be valid for a minimum period of sixty (60) days after the date set for the bid opening.
8. Bids shall be without interlineations, or erasures. No oral, telephonic, facsimile or telegraphic bid or revision to a bid will be considered.
9. Contractors must satisfy themselves, upon examination of these specifications, as to the intent of the specifications. After the submission of the bid, no complaint or claim that there was any misunderstanding regarding items listed will be entertained from either party.
10. Contractors shall not include taxes in their quotations which school Districts are not subject to; namely, Retailers Occupation Tax, (both State and Local) Sales Tax of any kind, Service Use Tax, and any other such applicable tax.
11. The Board may inquire as to the financial stability of the contractor and may request financial references. Such information shall be provided by the contractor within 48 hours.
12. No contract shall be assigned or any part of the same subcontracted without the written consent of the District, and in no case shall such consent relieve the Contractor from its obligations or change the terms of the contract.
13. Each bid must be accompanied by a Certificate Regarding Sexual Harassment Policy certifying that the contractor has a written sexual harassment policy as required by section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105). The form of the Certificate Regarding Sexual Harassment Policy is included within the bid documents. No bid shall be considered responsive unless accompanied by a Certificate Regarding Sexual Harassment Policy.
14. Each bid must be accompanied by a Certificate of Eligibility certifying that the contractor is not barred from bidding on public contracts due to a conviction for the violation of section 33E-3 (bid Rigging) or section 33E-4 (bid Rotating) of the Illinois Criminal Code of 1961 (720 ILCS 5/33E-3, 5/33E-4). The form for Certificate of Eligibility is included within the bid documents. No bid shall be considered responsive unless accompanied by the signed Certificate of Eligibility.
15. Each bid from a company with 25 or more employees must be accompanied by a Certificate of Compliance with the Illinois Drug-Free Workplace Act certifying that the contractor shall provide a drug-free workplace for employees engaged in the performance of work under the contract and that the contractor is not barred from bidding on public contracts due to a violation of the Illinois Drug-Free Workplace Act (30 ILCS 1 et seq.). Each bid from an individual must be accompanied by the Certificate of Compliance with the Illinois Drug-Free Workplace Act certifying that the Contractor shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract and that the Contractor is not barred from bidding on public contracts due to a violation of the Illinois Drug-Free Workplace Act. The forms of the Certificate of Compliance with the Illinois Drug-

Free Workplace Act are included within the bid documents. No bid shall be considered responsive unless accompanied by a signed certificate were applicable. The contract award shall be subject to suspension of payments or termination, or both, if it is determined that the contractor has made false certification or that the contractor has violated the certification by failing to carry out the requirements of the Illinois Drug-Free Workplace Act. Each bid must be accompanied by a copy of the contractor's current drug and alcohol testing procedures which must be in strict compliance with State and Federal regulations.

16. Costs Incurred in Preparation of bids: All costs directly or indirectly related to preparation of a bid responding to this bid, any oral presentations required to supplement and/or clarify a bids, and any reasonable appearance which may be required by the District in connection with this Invitation To bid, shall be the sole responsibility of the contractor, and shall not be reimbursed in any manner by the District.
17. Ownership of bids: All materials submitted in response to this request become the property of the District. Selection or rejection of a bid does not affect this right. All bids submitted will be retained by the District and not returned to contractors.
18. **Bid Bond.**
There will be no bid bond for this solicitation process.
19. **Performance and Payment Bond.** There will be no performance bond required under this contract.
20. Contractors Inquiry Periods: An inquiry period is hereby firmly set for all interested contractors to perform a detailed review of the bid documents and to submit any written questions relative thereto. *Without exception*, all questions MUST be in writing and received by the close of business on the Inquiry Deadline date set forth in the bid Schedule, hereto attached as Exhibit A. Inquiries shall not be entertained thereafter.
21. The District shall not and cannot permit an open-ended inquiry period, as this creates an unwarranted delay in the procurement cycle and our operations. The District reasonably expects and requires *responsible and interested contractors* to conduct their in-depth bid review and submit inquiries in a timely manner. The District shall only consider written and timely communications from contractors.
22. Inquiries shall be submitted in writing by an authorized representative of the contractor, clearly cross-referenced to the relevant bid section and page number. Only those inquiries received by the established deadline shall be considered by the District. Answers to questions that change or substantially clarify the bid shall be issued by addendum and provided to all prospective contractors.
23. This public body is subject to the Freedom of Information Act, 5 ILCS 140/1, et seq. ("FOIA"), and any and all information submitted by the bidder to this public body is subject to disclosure to third parties in accordance with FOIA.

24. If the bidder intends for the public body to withhold the bidder's trade secrets, commercial information, or financial information from disclosure to a third party in response to a FOIA request, the bidder must include with its bid submittal a written notification specifically identifying such information, along with a statement that disclosure of such information will cause competitive harm to the bidder, as provided by FOIA Section 7(1)(g), 5 ILCS 140/7(1)(g). Any content not so marked by the bidder at the time of bid submittal will be presumed to be open to public inspection. The bidder may be required to substantiate the basis for its claims at a later time.

25. Notwithstanding timely notice received from a bidder in accordance with Section 7(1)(g), the public body reserves the right, in its sole discretion and subject only to applicable law, to withhold or release the subject information in response to a FOIA request

Inquiries concerning this bid may be delivered by mail, express courier, or e-mail to:

Attention: Frank Adams

Skokie-Morton Grove School District 69

5050 Madison St.

Skokie, IL 60077

E-Mail: adamsf@skokie69.net **Phone:** (847)-675-7666

EXHIBITS

- A. BID SCHEDULE
- B. BID SPECIFICATIONS
- C. PRICING PROPOSAL
- D. CONTRACTOR'S INFORMATION SHEET
- E. REFERENCES
- F. CERTIFICATIONS
- G. SCHOOL CALENDAR 2021-2022 and 2022-2023
- H. SITE PLANS
- I. CONTRACTOR SERVICE AGREEMENT

EXHIBIT A
BID SCHEDULE

3/10/22	Bid notification made, bid packets released.
3/29/22 12:00 PM	Deadline for written vendor inquiries.
3/30/22 12:00 PM	Anticipated deadline for District addendum issuance.
4/4/22 11:00 AM*	Bid opening, Skokie-Morton Grove School District 69, 5050 Madison St., Skokie, IL 60077
4/19/22 7:00 PM	Contract approved at Board of Education Meeting, Skokie-Morton Grove School District 69, 5050 Madison St., Skokie, IL 60077

***District reserves the right to delay the bid opening as required and arising from additional questions or clarifications brought forward at the pre-bid meeting.**

EXHIBIT B

BID SPECIFICATIONS

Insurance and indemnification

1. The Contractor will provide Workmen's Compensation, public liability and property damage insurance to fully protect the Contractor, his employees, subcontractors and the District.

2. Minimum Coverages:

Commercial General Liability:	\$2,000,000 per occurrence
(Including sexual abuse and molestation)	\$4,000,000 aggregate
Workmen's Compensation-Employers Liability:	of not less than \$1,000,000
Comprehensive Auto Liability:	\$1,000,000 combined single limit
(Owned, hired and non-owned autos)	

Umbrella for all insurance risks, including sexual abuse coverage:
\$5,000,000 per occurrence

3. The Contractor will provide insurance policies that may not be canceled or endorsed to reduce or limit coverage during this contract.

4. An insurance certificate(s) in the given amounts must be submitted to the address given on page 2, within five (5) days after award of the contract.

5. All Contractor insurance will name the District, its Board, Board members, employees, agents, and successors as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District as an additional insured, written by a surety legally authorized to write such insurance in the State of Illinois. The terms of coverage will require written notice of cancellation be given to the District (45) days prior to cancellation.

6. To the full extent permitted by law, the Contractor will indemnify and hold harmless the District, its agents and employees, against all claims, damages, losses and expenses; including but not limited to, attorney's fees resulting from the performance of the Contractor's work in this contract. This is provided the claim, damage, loss or expense is attributable to bodily injury, sickness, disease, death, or injury; or destruction of tangible property, other than the service itself. It includes the loss of use, in whole or part, by a negligent act or omission of the Contractor or anyone directly or indirectly employed by him, or any one for whose acts he may be liable, regardless of whether it is caused in part by a party indemnified hereunder. This obligation will not be construed to neglect, abridge or reduce; any right, obligation or indemnity, that otherwise exists for any part or person, described in this article.

7. The general liability, automobile liability and umbrella liability policies must name the District as an additional insured on a primary non-contributory basis. The following language is required, "It is understood and agreed that Skokie-Morton Grove School District 69, The Board of Education, employees and volunteers are added as additional insureds relating to this contractor providing facility management services. This coverage shall be provided on a primary noncontributory basis without regard for other insurance the District may carry."

8. Waiver of Subrogation. Contractor hereby grants to District a waiver of any right to subrogation which any insurer of said Contractor may acquire against the District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

9. Self-Insured Retentions. Self-insured retentions must be declared to and approved by the District. The District may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall

provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the name insured or District.

10. In the event Contractor damages the District's property, the Contractor shall, at the Contractor's sole cost, restore the property or any surrounding area. The restoration shall be to a condition at least equivalent to the condition off the affected area immediately before the destruction or damage. If the Contractor does not repair the damage within 14 days after receiving written notice from the District, or a lesser time if the District determines the damage creates an emergency, the District may repair the damage and the Contractor shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the Contractor

Terms and conditions

1. **Contract Term:** contract will cover the April to November 2022 season, commencing on date of signature and expiring on December 31, 2022. However, upon mutual agreement, this contract may be extended for up to two (2) one-year terms.
2. **Default**
 - a. If either party materially breaches any term of the contract, such party will be considered to be in default. The non-defaulting party may terminate this contract at any time as a result of any default by the other party if adequate notice has been given of such breach and the breach has not been cured after a reasonable period of time has been allowed to cure (usually ten (10) calendar days, but not exceeding (30) calendar days). A written termination may, at the option of the terminating party, be effective immediately, if the breach is causing damages to accrue. In addition to any right to terminate, the non-defaulting party may enforce any remedy available at law or in equity in connection with a default by the other party, and the defaulting party will be liable for any direct damages to the non-defaulting party resulting from such default.
 - b. Neither party will be considered to be in default if its default is:
 - 1) Attributable solely to the actions of the other party;
 - 2) Attributable to matters beyond the control of the other party as described in paragraph (c.) below;
 - 3) Excusable as determined in the sole discretion of the other party.

- c. For purposes of the contract, matters beyond the control of a party will include acts of God, national emergencies, acts of a public enemy, and governmental restrictions, laws or regulations to the extent such matters create a default that is beyond the control of such party, and further provided that such party takes action as can practically be taken to mitigate the effect of such default.
 - d. The District may terminate this contract if the Business Manager/CSBO or his designee, reasonably determines a reexamination is necessary for any of the following:
 - i) To enable the District to best pursue its educational mission;
 - ii) Unforeseen circumstances that have made the contract impractical;
 - iii) Failure to fulfill the terms of the contract.
 - e. Upon termination of the contract:
 - i) Each party will continue to be liable to the other party for any cause of action accruing or obligation arising prior to termination, and for any cause of action that may accrue after termination.
 - ii) The termination of the contract by the District will not be deemed a waiver of any right or remedy of the District under the contract or under applicable law.
3. Except as provided herein, the District retains all rights under the governmental immunity laws for the State of Illinois. The contract will not be construed to create any right or benefit for any person who is not a party to this contract.
4. The relationship between the Contractor and the District is a contractual relationship. It is not intended in any way to create a legal agency or employment relationship. The Contractor will maintain its status as an independent contractor and both parties acknowledge neither is an agent, partner or employee of the other. The Contractor will be responsible for causing all required workers' compensation and unemployment insurance to be provided for its employees and subcontractors.
5. This contract may not be assigned or delegated by either party without the written consent of the other.

6. Disputes

- a. The parties agree to cooperate in good faith in all actions relating to this contract. If for any reason a dispute should arise in connection with this contract, the parties agree to first use their reasonable best efforts to resolve such dispute in a fair and equitable manner without the need for expensive and time-consuming litigation, by entering into good faith dispute resolution. Reasonable best efforts may include discussions, negotiation, and/or submitting such dispute to mediation. If a dispute cannot be resolved in a timely manner through such good faith efforts, the District will make a final decision resolving the dispute. This decision may be appealed if the Contractor does not agree, but only for substantive reasons expressed in writing within (30) calendar days from the date of final District decision. However, as a condition to pursuing litigation with respect to any dispute, the parties will first be required to submit the dispute to mediation on terms and conditions determined in good faith by the parties. The costs of such mediation will be shared equally.
- b. All simultaneous disputes arising individually or collectively during the course of the contract will be consolidated and submitted jointly in one action.

7. Designated Representatives

- a. The Facilities Director has District authority regarding the contract and may delegate certain administrative responsibilities to his designee(s), who will oversee contract administration on a day-to-day basis and is responsible for technical coordination and technical approvals.
- b. The Contractor will appoint one of its key personnel as a representative (the "Contractor's Authorized Representative") who will have power and authority to interface with the District and represent the Contractor in all administrative matters concerning this contract, including without limitation such administrative matters as correction of service problems and financial concerns. The Authorized Representative will be designated by contractor within (10) days of contract award.

8. Each section, subsection, paragraph, item and provision of this agreement is severable and, if one or more of such is declared invalid, the remaining portions of this agreement will remain in full force and effect if such is practicable and if the essence of the agreement is maintained in the absence of the severed portions. If severance renders performance impracticable or damages the essence of the agreement, the parties may mutually agree, in writing, to substitute new provisions for the severed portions.

9. This contract will be construed in accordance with and governed by Illinois law.

10. Exclusive venue and jurisdiction over any dispute relating in any way to the contract will be in the County of Du Page, Illinois.
11. This writing constitutes the complete agreement of the parties with respect to its subject matter and takes precedent over prior proposals and agreements, whether written or oral, and all other written and oral communications between the parties.

Scope of Services

1. The District has the right to inspect services for conformity to specifications. If the Contractor and its employees at any time fail to comply with the terms of this contract, or do not fully perform and strictly adhere to any of the terms hereof required to be performed, the District may terminate this contract as provided herein.
 - A. In the event the District determines the Contractor has failed to comply with, fully perform, or strictly adhere to the contract, at its discretion the District will send written notice to the Contractor indicating intent to declare the Contractor in default. In such notice, the District will state how the Contractor has failed to comply with the terms of the contract and will state a date upon which the contract will terminate unless the Contractor cures the defect to the satisfaction of the District.
 - B. If prior to the termination date stated in the notice the District notifies the Contractor the defect has been cured, the contract will not terminate, but will be deemed to have remained in effect as the date such notice was given. If the District does not notify the Contractor the defect has been cured, the contract is terminated without further action by the District, on the date of termination stated in the notice.
 - C. The termination date stated in the notice of intent to declare the Contractor in default, as provided in "A." above, may not be sooner than thirty (30) calendar days following the date of such notice, unless there is complete Contractor failure to provide the services required by the agreement. In that event, the date of termination may be five (5) calendar days following the date of such notice.
 - D. The right of the District to terminate this contract as provided in this section is cumulative with all other rights of the District contained herein.
2. The agreement will be construed according to the laws of the State of Illinois. The agreement will be divisible to any provisions that contravene any law.

3. The agreement constitutes the entire contract between the parties. Any understanding not contained in the agreement, is not binding upon either party.
4. No waiver, alteration, or modification of any provision will be binding on the parties, unless reduced to writing and signed by each party's authorized agent.
5. Bids are final and irrevocable. No proposal will be amended or corrected due to error or miscalculation.
6. A Contractor's bid may not impose conditions on the District in addition to those expressly stated by the District in the bid specifications. The District's award of a contract under this bid shall not constitute the District's agreement to any bidder's clarifications or assumptions, and no bidder's clarifications or assumptions shall be included in the agreement.

Costs to the Contractor

1. The Contractor will pay all direct operating costs connected to all services included in the bid specifications. Direct operating costs include, but may not be limited to:
 - A. salaries and benefits of all Contractor personnel;
 - B. training materials as described in the bid specifications; and
 - C. all taxes and fees currently imposed by federal, State or local authorities in connection with all services provided; including but not necessarily limited to: payroll tax and insurance, State unemployment tax, and federal unemployment tax.

EXHIBIT C

Edison Elementary School Soccer Fields and Grounds Skokie-Morton Grove School District 69 **2022 Customized Turfgrass Maintenance Guidelines**

North soccer field – 37,000 sq. ft. ----- 0.9 acre (37M)
 South soccer field – 31,000 sq. ft. ----- 0.7 acre (31M)
 General grounds – 86,000 sq. ft. ----- 2.0 acres (86 M)
 All turfgrass, total 154,000 sq. ft. ----- 3.6 acres (154M)

("M" = 1,000 sq. ft., "A" = acre, "N" = nitrogen, "SRN"/"CRN" = slow/controlled release nitrogen, "A. I." = active ingredient, "bag" = 50 lbs. unless otherwise noted)

The timing as stated is also a very important ingredient!

<u>Month</u>	<u>Day</u>	<u>Turf Area</u>	<u>Inputs</u> (M = 1,000 sq. ft.)	<u>Qty</u> (bag = 50lbs)	<u>Footnotes</u> (Related Info.)	<u>Notes</u> Dates of applications and cultural practices, actual products and amounts used, etc. can be recorded herae.
Early-Spring 2022 (Late-Feb. to Early-April)						
Late Feb to Apr 15	ASAP	Soccer fields	Roll turf when soil is workable yet still heaved from winter. Use a turf roller – levels surface "lumps and bumps" without compacting the entire soil profile.	-----	22	Rolling improves ball roll and player safety. It also promotes more even mowing and reduces wear-n-tear on equipment and operators.
		Soccer goalmouths & thin/bare field areas	Grass seed – overseed thin and bare areas and goalmouths with 3 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with soil.	As needed		Seed must be put in good contact with the soil for better seed establishment. Use an aerifier and/or slit seeder to get seed in good contact with the soil. Continue to aerify and overseed goalmouths and other wear areas with this mixture throughout the year as need occurs.
(Cont'd on next page)		Soccer fields	Soil Surfactant – apply Cascade 16G (Conserv #434076) granular, non-burning soil surfactant @ 7 lbs./M. <ul style="list-style-type: none"> ▪ North soccer field -----6 bags ▪ South soccer field ----- 5 bags 	11 bags (42 lbs./bag)	10 14 15	A soil surfactant allows water to distribute more evenly through the soil profile instead of taking paths of least resistance. The recommended product is long-lasting, reduces localized dry spots, and makes more efficient and effective use of water.

Early-spring (cont.)		Soccer fields	Aerify if possible in April when soil is workable and weather permits – Use a core tine aerifier	----	11	
			Ready Watering equipment in April in case of a dry spring	----	23	
Mid to Late-Spring 2022 (April 15 to May 30)						
Apr to May	15 15	All turfgrass	Fertilizer Clesens 28-0-5 50% XRT CRN, 35% biosolids SRN @ 3.5 lbs./M, 3 bags/acre <ul style="list-style-type: none"> ▪ North soccer field -----3 bags ▪ South soccer field ----- 3 bags ▪ General grounds ----- 6 bags 	12 bags		
		Soccer fields	Extra potassium – apply 0-0-50 sulfate of potash Clesens or Conserv (#550105) @ 2 lbs./M. <ul style="list-style-type: none"> ▪ North soccer field -----1.5 bags ▪ South soccer field ----- 1.5 bags 	3 bags	10	This natural-occurring mined product provides extra potassium that is needed per soil test results and sports turf needs. Potassium helps strengthen the turf against the stresses of wear, heat, cold, and drought and promotes greater disease resistance. (0-0-50 sulfate of potash is the non-burning potassium source and should not be confused with the higher burn potential 0-0-60 muriate of potash.)
		Soccer fields	Micronutrients – apply G Plus non-burning granular micronutrients @ 5lbs./M or 4 bags/acre. (Contact Van’s Enterprises in Waukegan, marc@vansenterprises.com , 847-367-7828) <ul style="list-style-type: none"> ▪ North soccer field ----- 4 bags ▪ South soccer field ----- 3 bags 	7 bags	10	
		Soccer fields	Granular Gypsum Clesens or Conserv (#434170) Apply at 1,000 lbs./acre rate, 25 lbs./M <ul style="list-style-type: none"> ▪ North soccer field ----- 18 bags ▪ South soccer field ----- 15 bags 	33 bags		Gypsum (calcium sulfate) is a natural-occurring mined product and is non-burning. Apply at 25 lbs./M. (Gypsum is recommended in this situation to raise calcium levels to balance with magnesium and reduce soil pH.
		Soccer goalmouths & thin/bare field areas	Grass seed – overseed thin and bare areas and goalmouths with 3 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with soil.	As needed	05 07 11	Seed must be put in good contact with the soil for better seed establishment. (i.e., Surface application is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil.
(Cont’d on next page)			Spot spray any broadleaf weeds with a selective weed control	Per label, as needed	01 03 04 12	There are many products available that will work. Please contact me regarding the product to be used.

May to June	15 15	Soccer fields	Aerify again in May – Use a core tine aerifier	----	11	
		Soccer goalmouths & thin/bare field areas	Grass seed – overseed thin and bare areas and goalmouths with 3 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with the soil.	If needed	05 07 11 24	Seed must be put in good contact with the soil for better seed establishment. (Surface application is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil.
Summer 2022 (June 15 to July 31)						
June to July	15 1	All turfgrass	Grub Control – Apply Clesen 15-0-0 w/0.2% Merit or Conserv #550039 15-0-5 w/0.2% imidacloprid) - June 15 to July 4 @ 200 lbs. or 4 bags/acre (4.5 lbs./M, 0.68 lb. N): <ul style="list-style-type: none"> ▪ North soccer field -----4 bags ▪ South soccer field ----- 3 bags ▪ General grounds ----- 8 bags 	15 bags	10 14 15	Water in after application to activate.
		All turfgrass	Spot spray broadleaf weeds and crabgrass with a selective weed control	Per label as needed	01 03 04 12 14 15	Suggested: <ul style="list-style-type: none"> - P. B. I. Gordon's Q-4 or similar, or - Tenacity (5 oz./acre rate), or - Mesotrione
July	1 - 31	All turfgrass	Spot spray broadleaf weeds and crabgrass with a selective weed control	Per label as needed	01 03 04 12 14 15	Suggested: <ul style="list-style-type: none"> - P. B. I. Gordon's Q-4 or similar, or - Tenacity (5 oz./acre rate) or - Mesotrione

Early-Fall 2022 (August 15-31)

Aug	15-31	All turfgrass	<ul style="list-style-type: none"> o Fertilizer Clezens 28-0-5 50% XRT CRN, 35% biosolids SRN @ 3.5 lbs./M, 3 bags/acre <ul style="list-style-type: none"> ▪ North soccer field -----3 bags ▪ South soccer field ----- 3 bags ▪ General grounds ----- 6 bags 	12 bags	10 – water in or apply just before rain	
			Spot-spray broadleaf weeds and crabgrass with a selective weed control	Per label as needed	01 03 04 12 14 15	Suggested: <ul style="list-style-type: none"> - P. B. I. Gordon’s Q-4 or similar, or - Tenacity (5 oz./acre rate) or - Mesotrione
		Soccer fields	Aerify –Use coring aerifier and drag/broom afterwards to break up cores.		11 15 16	
		Soccer fields	Grass seed – Overseed fields (5 bags each field) with 5 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with the soil.	10 bags	05 07 11 24	This the #1 time of year to get grass seed established! Seed must be put in good contact with the soil for better seed establishment. (Surface application is a waste of grass seed and time.)
		Soccer fields	Extra potassium – apply 0-0-50 sulfate of potash Clezens or Conserv (#550105) @ 2 lbs./M. <ul style="list-style-type: none"> ▪ North soccer field -----1.5 bags ▪ South soccer field ----- 1.5 bags 	3 bags	10	This natural-occurring mined product provides extra potassium that is needed per soil test results and sports turf needs. Potassium helps strengthen the turf against the stresses of wear, heat, cold, and drought and promotes greater disease resistance. (0-0-50 sulfate of potash is the non-burning potassium source and should not be confused with the higher burn potential 0-0-60 muriate of potash.)
		Soccer fields	Micronutrients – apply G Plus non-burning granular micronutrients @ 5lbs./M or 4 bags/acre. (Contact Van’s Enterprises in Waukegan, marc@vansenterprises.com , 847-367-7828) <ul style="list-style-type: none"> ▪ North soccer field ----- 4 bags ▪ South soccer field ----- 3 bags 	7 bags	10	G-Plus contains manganese that is needed per soil test report
		Soccer fields	Granular Gypsum Clezens or Conserv (#434170) Apply at 1,000 lbs./acre rate, 25 lbs./M <ul style="list-style-type: none"> ▪ North soccer field ----- 18 bags ▪ South soccer field ----- 15 bags 	33 bags		Gypsum (calcium sulfate) is a natural-occurring mined product and is non-burning. Apply at 25 lbs./M. (Gypsum is recommended in this situation to raise calcium levels to balance with magnesium and reduce soil pH.
		Soccer fields	Soil Surfactant – apply Cascade 16G (Conserv #434076) granular, non-burning soil surfactant @ 7 lbs./M. <ul style="list-style-type: none"> ▪ North soccer field -----6 bags ▪ South soccer field ----- 5 bags 	11 bags (42 lbs./bag)	10 14 15	A soil surfactant allows water to distribute more evenly through the soil profile instead of taking paths of least resistance. The recommended product is long-lasting, reduces localized dry spots, and makes more efficient and effective use of water.

Mid-Fall 2022 (Sept. 10-20)

Sep	15-20	Soccer fields	Fertilizer - apply 33-0-3 with 33% XRT controlled release nitrogen and 2% Fe (Conserv #550042) @ 3 lbs./M or 3 bags/acre rate (1#N/M). <ul style="list-style-type: none"> ▪ North soccer field -----2 bags ▪ South soccer field ----- 2 bags 	4 bags	10	
		Soccer goalmouths & thin/bare field areas	Grass seed – overseed thin and bare areas and goalmouths with 3 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with the soil.	__bags?	05 07 11 24	Seed must be put in good contact with the soil for better seed establishment. (Surface application is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil.
		Soccer fields	Aerify if possible. Use a core tine aerifier	_____	11 15 16	
		All turfgrass	Spot-spray broadleaf weeds with a selective weed control.	Per label	01 03 04 12	There are many products available that will work. Please contact me regarding the product to be used.

Late-Fall 2022 (Oct. 20 to Nov. 10)

Oct to Nov	20 10	All turfgrass	<p>Fertilizer for late fall – apply a 25% to 33% SRN fertilizer (70% to 75% quick-release N) at this time of year @ 1.25 to 1.5 lbs. N/M. (e.g., Conserv #550042 33-0-3 with 33% XRT controlled release nitrogen @ 4 lbs./M or 3.5 bags/acre of product to get 1.3 lbs. N/M . (Contact me if other types of fertilizers are being considered.)</p> <ul style="list-style-type: none"> ▪ North soccer field -----3 bags ▪ South soccer field ----- 3 bags ▪ General grounds ----- 7 bags 	13 bags 18	<p>This timing and a heavier-than-normal application rate are very important for promoting results that will be realized next year. Advantages of properly timed late-fall fertilization include:</p> <ul style="list-style-type: none"> ○ Helps increases turf and root density at this time of year ○ Helps reduce disease incidence next year ○ Improves stress tolerance ○ Promotes earlier spring green-up with color that can continue into May; replaces early-spring fertilization ○ Eliminates surges of growth in early spring and extra clean-ups that early-spring fertilization can produce
		All turfgrass	<p>Spot-spray broadleaf weeds with a selective weed control.</p>	Per label 01 03 04 12	There are many products available that will work. Please contact me regarding the product to be used.
		Soccer fields	<p>Aerify Use a core tine aerifier</p>	_____ 11	
			<p>Re-test soil to prepare for 2023</p>		
		Soccer fields	<p>Repair/fill-in any low areas with quality topsoil when use of the fields has ended for the year.</p>	As needed 05 07 11 At Unit cost	Continue to aerify and overseed goalmouths and other wear areas with this mixture throughout the year as need occurs.

Madison Elementary School

(Skokie-Morton Grove S.D. 69)

2022 Customized Grounds Turfgrass Maintenance Guidelines

General grounds around school building ----- 38,000 sq. ft ----- **0.9 acre (38 M)**

(Include **two areas that need seeding** (or sodding) ----- 9M total)

- Area between parking lot & playground - north side of bldg. - 5M

- Area between sidewalk & south side of school building ----- 4M

Playground area ----- 30,000 sq. ft., ----- **0.7 acre (30M)**

All Turfgrass less the soccer field ----- **68,000 sq. ft.** ----- **1.6 acres (68M)**

(Soccer field ----- maintained by the Park District)

("Bag" = 50 lbs. unless otherwise stated, "M" = 1,000 sq. ft., "A" = acre, "N" = nitrogen, "SRN/CRN" = slow/controlled N)

(The timing as stated in this program is also very important for better turfgrass performance.)

<u>Month</u>	<u>Day</u>	<u>Turf Area</u>	<u>Inputs</u> (M = 1,000 sq. ft.)	<u>Qty</u> (bag = 50lbs)	<u>Footnotes</u> (Related Info.)	<u>Notes</u> Dates of applications and cultural practices, actual products and amounts used, etc. can be recorded here.

Early Spring - late-February to early-April

Mar to Apr	1 30	Playground	Roll turf on playground as soon as soil is workable yet still heaved from winter. Use a turf roller – levels the surface lumps and bumps without compacting the entire soil profile.	-----	22	
		Two areas to be seeded (9M total)	Grass seed – Seed thin/bare areas with Nat’l Seed Game Day (60KB, 40 PR) or Conserv Legend Pro 2 (70 KB, 30 PR) mix - 6 lbs./M rate on bare areas, 3 lbs./M on thin areas	1 bag	05 07 11	Seed must be put in good contact with the soil for better seedling establishment. (i. e., Surface application without lightly incorporating it is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil. Follow up with dragging and/or lightly raking in.
		Two areas to be seeded (9M total)	Starter fertilizer w/crabgrass control (by Apr 1) – 21-22-4 w/Mesotrione (Scotts or Lebanon brands) from Clesens or Conserv @4.5 lbs./M, 40 lb. bags	1 bag	10	Apply at same time as seeding.
		Two areas to be seeded (9M total)	Micronutrients – apply G Plus non-burning granular micronutrients @ 5lbs./M or 4 bags/acre. (Contact Van’s Enterprises in Waukegan, marc@vansenterprises.com , 847-367-7828)	1 bag	10	
		Playground	Soil Surfactant – apply Cascade 16G Plus (Clesen or Conserv #434076) granular, non-burning soil surfactant to @ 7 lbs./M.	5 bags (42 lbs./bag)	10 14 15	A soil surfactant allows water to distribute more evenly through the soil profile. The recommended product is long-lasting, reduces localized dry spots, and makes more efficient and effective use of water.
		Playground	Aerify in April when soil is workable – Use a core tine aerifier on playing surfaces.	----	11	
		All turfgrass	Ready Watering equipment in April in case of a dry spring	-----	23	

Mid- to Late Spring - April 15 to May 30

Apr	15-30	All turfgrass	Complete any applications and cultural practices that did not get done in "Early Spring"			
		All turfgrass	Fertilizer – organic-based: Clesen 28-0-5 50% XCU CRN and 35% biosolids (Nutripel) or Conserv #550084 28-0-6 - 33% XRT CRN and 30% biosolids (Milorganite) - General grounds (38M) ----- 4 bags - Playground area (30M) ----- 3 bags	7 bags		Reasons for using this type of maintenance fertilizer: <ul style="list-style-type: none"> • Provides gentle, steady, even, long-term nitrogen feeding needed for promoting sturdier sports turf • Promotes beneficial microbial activity for healthier roots, reduced thatch, reduced disease incidence • Keeps excessive growth, clippings & clean-ups to a minimum – saves time, labor and fuel • Resistant to run-off & leaching – enviro-friendly
		All turfgrass	Spot spray any broadleaf weeds with a selective weed control such as SpeedZone or TZone (PBI Gordon)	Per label, as needed	01 03 04 12	Spot-spraying uses the least amount of weed control when only a few weeds are present. (i.e., Blanket-spraying the entire field should not be done if there are only a few weeds present.)
May	15-30	Playground	Aerify again in May – Use a core tine aerifier on playing surfaces.	----	11	

Summer - June 1 to July 30

June	1	Two areas seeded in spring (9M total)	Starter fertilizer w/crabgrass control (June 1) – 21-22-4 w/Mesotrione (Scotts or Lebanon brands) from Clesens or Conserv @4.5 lbs./M, 40 lb. bags	1 bag	10	
June to July	15 1	All turfgrass	Grub control – Jun 15 to Jul 1, all turfgrass - Clesen 15- 0-0 w/0.2% imidacloprid, 20% PCSCU - 4 bags/A ,4.6 lbs./M <ul style="list-style-type: none"> ▪ General grounds ----- 4 bags ▪ Playground area ----- 3 bags 	7 bags	10	

(cont. nxt)

June to July (cont.)	15 1	All turfgrass	Spot spray crabgrass and broadleaf weeds with Q4 or Quincept. Spray yellow nutsedge with halosulfuron (Prosege/SedgeHammer) mixed with nonionic surfactant. (This mix can be combined with Q4 or Quincept for broad spectrum control.)	Per label as needed	01 03 04 12 14 15	If only broadleaf weeds are present, spot spray a selective weed control such as TZone or SpeedZone
July	1 - 31	All turfgrass	Spot spray crabgrass and broadleaf weeds with Q4 or Quincept. Spray yellow nutsedge with halosulfuron (Prosege/SedgeHammer) mixed with nonionic surfactant. (This mix can be combined with Q4 or Quincept for broad spectrum control.)	Per label as needed	01 03 04 12 14 15	If only broadleaf weeds are present, spot spray a selective weed control such as SpeedZone.
Early Fall - August 15-30						
Aug	1-15	Two areas seeded in spring (9M total)	Starter fertilizer w/crabgrass control (Aug 1) – 21-22-4 w/Mesotrione (Scotts or Lebanon brands) from Clelens or Conserv @4.5 lbs./M, 40 lb. bags	1 bag	10	
		All turfgrass	Fertilizer – organic-based: Clesen 28-0-5 50% XCU CRN and 35% biosolids (Nutripel) or Conserv #550084 28-0-6 - 33% XRT CRN and 30% biosolids (Milorganite) - General grounds (38M) ----- 4 bags - Playground area (30M) ----- 3 bags	7 bags	10	Reasons for using this type of maintenance fertilizer: <ul style="list-style-type: none"> • Provides gentle, steady, even, long-term nitrogen feeding needed for promoting sturdier sports turf • Promotes beneficial microbial activity for healthier roots, reduced thatch, reduced disease incidence • Keeps excessive growth, clippings & clean-ups to a minimum – saves time, labor and fuel • Resistant to run-off & leaching – enviro-friendly
		Playground	Soil Surfactant – apply Cascade 16G (Clesens or Conserv #434076) granular, non-burning soil surfactant to playground area @7 lbs./M.	5 bags (42 lbs./bag)	10 14 15	A soil surfactant allows water to distribute more evenly through the soil profile. The recommended product is long-lasting, reduces localized dry spots, and makes more efficient and effective use of water.

		All turfgrass	Grass seed – Seed thin/bare areas with Nat'l Seed Game Day (60KB, 40 PR) or Conserv Legend Pro 2 (70 KB, 30 PR) mix - 6 lbs./M rate on bare areas, 3 lbs./M on thin areas	? bags	05 07 11 24	This the #1 time of year to get grass seed established! Seed must be put in good contact with the soil for better seed establishment. (Surface application is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil.
		All turfgrass	Spot spray crabgrass and broadleaf weeds with Q4 or Quincept. Spray yellow nutsedge with halosulfuron (Prosedge/SedgeHammer) mixed with nonionic surfactant. (This mix can be combined with Q4 or Quincept for broad spectrum control.)	Per label as needed	01 03 04 12 14 15	If only broadleaf weeds are present, spot spray a selective weed control such as SpeedZone.
		Playground	Aerify – Use a core tine aerifier on playing surfaces.	—	11 15 16	
Mid-Fall - Sep 15 20						
Sep	15-30	Playground	Fertilizer – playground only - apply 33-0-3 with 33% XRT controlled release nitrogen and 2% Fe (Conserv #550042) @ 3 lbs./M or 3 bags/acre rate (1#N/M).	13 bags	10	
		All turfgrass	Grass seed – Seed thin/bare areas with Nat'l Seed Game Day (60KB, 40 PR) or Conserv Legend Pro 2 (70 KB, 30 PR) mix - 6 lbs./M rate on bare areas, 3 lbs./M on thin areas	? bags	05 07 11 24	Seed must be put in good contact with the soil for better seed establishment. (Surface application is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil.
		All turfgrass	Spot-spray broadleaf weeds with a selective weed control such as TZone.	Per label	01 03 04 12	
		Playground	Aerify – Use a core tine aerifier on playing surfaces.	—	11 15 16	
(Cont. on next page)						

Oct (Mid-fall cont.)	1-31	All turfgrass	Spot spray any broadleaf weeds with a selective weed control such as SpeedZone or TZone (PBI Gordon)	Per label, as needed	01 03 04 12 14 15	Spot-spraying uses the least amount of weed control when only a few weeds are present. (i.e., Blanket-spraying the entire field should not be done if there are only a few weeds present.)
		All turfgrass	<u>Collect soil samples and re-test soil for the 2023 maintenance program and recommendations</u>			
Late-Fall- Oct 20 to Nov 10						
Oct to Nov	20 10	All turfgrass	Fertilizer for late fall – apply Conserv #550042 33-0-3 with 33% XRT controlled release nitrogen @ 4 lbs./M or 3.5 bags/acre) to get 1.3 lbs. N/M . - General grounds (38M) ----- 3 bags - Playground area (30M) ----- 2 bags Contact me if other types of fertilizers are being considered – not all fertilizers can provide proper late-fall feeding..	5 bags	18	This timing and a heavier-than-normal application rate are very important for promoting results that will be realized next year. Advantages of properly timed late-fall fertilization include: <ul style="list-style-type: none"> ○ Helps reduce disease incidence next year ○ Improves stress tolerance next year ○ Helps increases turf and root density ○ Promotes earlier spring green-up with color that carries into May; replaces early-spring fertilization ○ Eliminates surges of growth and extra clean-ups that early-spring fertilization can produce
		Playground	Shallow-tine core aerify (3 - 4" depth) Do 3 to 4 passes with a coring aerifier.	----	11	

This program is customized for the Madison Elementary School, Skokie-Morton Grove School District 69 general grounds and playground area for 2022. It is based on the characteristics of the recommended products, sound agronomic practices, the growth cycle of cool-season turfgrasses, and turfgrass research. It does not assume the same recommendations for subsequent years nor the needs of other sports fields.

Lincoln Jr. High School Soccer Fields and Grounds

Skokie-Morton Grove School District 69

2022 Customized Turfgrass Maintenance Guidelines

Soccer Fields Area ----- 3.2 acres (140M)

- Main soccer field playing surface ---- 150' X 250' = 37,500 sq. ft. ---- 0.9 acre (38M)
- Track soccer field ----- 127' X 253' = 32,000 sq. ft.---- 0.7 acre (32M)
- Turfgrass surrounding the soccer fields and track ----- 1.6 acres (70M)

General/other grounds areas– turfgrass around building and in parkways, islands, etc. ----- 2.0 acres (87M)

Total of all turfgrass at Lincoln Jr. H. S. ----- 5.2 acres (227M)

("M" = 1,000 sq. ft., "A" = acre, "N" = nitrogen, "SRN"/"CRN" = slow/controlled release nitrogen, "A. I." = active ingredient, "bag" = 50 lbs. unless otherwise noted)

The timing as stated is also a very important ingredient

<u>Month</u>	<u>Day</u>	<u>Turf Area</u>	<u>Inputs</u> (M = 1,000 sq. ft.)	<u>Qty</u> (bag = 50lbs)	<u>Footnotes</u> (Related Info.)	<u>Notes</u> Dates of applications and cultural practices, actual products and amounts used, etc. can be recorded herae.
<u>Winter (Jan. and Feb.)</u>						
Jan-Feb		-----	Preparation time - Contact suppliers, contractors, etc. that will be needed this year and schedule deliveries and services. Repair/prepare grounds maintenance equipment.	-----		
<u>Early-Spring 2022 (Late-Feb. to Early-April)</u>						
Late Feb to Apr 15	ASAP	Soccer fields	Roll turf when soil is workable yet still heaved from winter. Use a turf roller – levels surface “lumps and bumps” without compacting the entire soil profile.	-----	22	Rolling improves ball roll and player safety. It also promotes more even mowing and reduces wear-n-tear on equipment and operators.
		Thin/bare areas if needed	Grass seed – overseed thin and bare areas and goalmouths with 3 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with soil.	As needed		Seed must be put in good contact with the soil for better seed establishment. Use an aerifier and/or slit seeder to get seed in good contact with the soil. Continue to aerify and overseed goalmouths and other wear areas with this mixture throughout the year as need occurs.
(Cont'd on next page)		Soccer fields	Soil Surfactant – non-burning granular (e.g., Cascade 16G, 42 lb. bag @ 7 lbs./M or 7.3 bags/A (works 2 -3 months) <ul style="list-style-type: none"> o Main soccer field, playing surface only - 7 bags o Track soccer field ----- 5 bags 	12 bags (42 lbs./bag)	10 14 15	A soil surfactant allows water to distribute more evenly through the soil profile instead of taking paths of least resistance. The recommended product is long-lasting, reduces localized dry spots, and makes more efficient and effective use of water.

Early-spring (cont.)		Soccer fields	Aerify if possible in April when soil is workable and weather permits – Use a core tine aerifier	----	11	
			Ready irrigation system in April in case of a dry spring	-----	23	
Mid to Late-Spring 2022 (April 15 to May 30)						
Apr to May	15 15	General Grds	Fertilizer (general/other grounds) Clesens 28-0-5 50% XRT CRN, 35% biosolids SRN @ 3.5 lbs./M, 3 bags/acre	6 bags		
		Soccer Fields Area	Fertilizer (soccer field area) Conserv 17-17-17 (#5500172) 60% SRN fertilizer @ 6 lbs. /M or 6 bags/acre), water in after app. <ul style="list-style-type: none"> ○ Main soccer field, playing surface ----- 6 bags ○ Track soccer field ----- 4 bags ○ Turfgrass surrounding soccer fields ----- 10 bags 	20 bags		
		Soccer fields	Micronutrients – apply G Plus non-burning granular micronutrients @ 5lbs./M or 4 bags/acre. (Contact Van’s Enterprises in Waukegan, marc@vansenterprises.com , 847-367-7828) <ul style="list-style-type: none"> ○ Main soccer field, playing surface only - 4 bags ○ Track soccer field ----- 3 bags 	7 bags	10	
		Soccer fields Area	Granular Gypsum Clesens or Conserv (#434170) Apply at 1,000 lbs./acre rate, 25 lbs./M <ul style="list-style-type: none"> ○ Main soccer field, playing surface ----- 18 bags ○ Track soccer field ----- 14 bags ○ Turfgrass surrounding soccer fields ----- 32 bags 	64 bags		Gypsum (calcium sulfate) is a natural-occurring mined product and is non-burning. Apply at 25 lbs./M. (Gypsum is recommended in this situation to raise calcium levels to balance with magnesium and reduce soil pH.
		Thin/bare areas if needed	Grass seed – overseed thin and bare areas and goalmouths with 3 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with soil.	As needed	05 07 11	Seed must be put in good contact with the soil for better seed establishment. (i.e., Surface application is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil.
(Cont’d on next page)			Spot spray any broadleaf weeds with a selective weed control	Per label, as needed	01 03 04 12	There are many products available that will work. Please contact me for approval for the product to be used. (SpeedZone or TZone are good choices.)

May to June	15 15	Soccer fields	Aerify again in May – Use a core tine aerifier	----	11	
		Thin/bare areas	Grass seed – overseed thin and bare areas and goalmouths with 3 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with the soil.	If needed	05 07 11 24	Seed must be put in good contact with the soil for better seed establishment. (Surface application is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil.
Summer 2022 (June 15 to July 31)						
June to July	15 1	All turfgrass	Grub Control – Apply Clesen 15-0-0 w/0.2% Merit or Conserv #550039 15-0-5 w/0.2% imidacloprid) - June 15 to July 4 @ 200 lbs. or 4 bags/acre (4.6 lbs./M, 0.68 lb. N/M): <ul style="list-style-type: none"> ○ Main soccer field, playing surface ----- 4 bags ○ Track soccer field ----- 3 bags ○ Turfgrass surrounding soccer fields ----- 7 bags ○ General grounds ----- 8 bags 	22 bags	10 14 15	Water in after application to activate.
		All turfgrass	Spot spray broadleaf weeds and crabgrass with a selective weed control	Per label as needed	01 03 04 12 14 15	Suggested: <ul style="list-style-type: none"> - P. B. I. Gordon's Q-4 or similar, or - Tenacity (5 oz./acre rate) or - Mesotrione (If only broadleaf weeds are present and no crabgrass, use a product such as SpeedZone or TZone.)
July	1 - 31	All turfgrass	Spot spray broadleaf weeds and crabgrass with a selective weed control	Per label as needed	01 03 04 12 14 15	Suggested: <ul style="list-style-type: none"> - P. B. I. Gordon's Q-4 or similar, or - Tenacity (5 oz./acre rate) or - Mesotrione (If only broadleaf weeds are present and no crabgrass, use a product such as SpeedZone or TZone.)

Early-Fall 2022 (August 15-31)

Aug	15-31	General Grds	Fertilizer (general grounds) Clezens 28-0-5 50% XRT CRN, 35% biosolids SRN @ 3.5 lbs./M, 3 bags/acre	6 bags	10 – water in or apply just before rain	
		Soccer Fields	Fertilizer (soccer field area) Conserv 17-17-17 (#5500172) 60% SRN fertilizer @ 6 lbs. /M or 6 bags/acre), water in after app. <ul style="list-style-type: none"> ○ Main soccer field, playing surface ----- 6 bags ○ Track soccer field ----- 4 bags ○ Turfgrass surrounding soccer fields ----- 10 bags 	20 bags	10 – water in or apply just before rain	
			Spot-spray broadleaf weeds and crabgrass with a selective weed control	Per label as needed	01 03 04 12 14 15	Suggested: - P. B. I. Gordon's Q-4 or similar, or - Tenacity (5 oz./acre rate) or - Mesotrione (If only broadleaf weeds are present and no crabgrass, use a
		Soccer fields	Aerify –Use coring aerifier and drag/broom afterwards to break up cores.		11 15 16	
		Soccer fields	Grass seed – Overseed fields with 5 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings www.ntep.org Use an aerifier and/or slit seeder to get seed in good contact with the soil. <ul style="list-style-type: none"> ○ Main soccer field, playing surface only - 6 bags ○ Track soccer field ----- 4 bags 	10 bags	05 07 11 24	This the #1 time of year to get grass seed established! Seed must be put in good contact with the soil for better seed establishment. (Surface application is a waste of grass seed and time.)
		Soccer fields	Micronutrients – apply G Plus non-burning granular micronutrients @ 5lbs./M or 4 bags/acre. (Contact Van's Enterprises in Waukegan, marc@vansenterprises.com , 847-367-7828) <ul style="list-style-type: none"> ○ Main soccer field, playing surface only - 4 bags ○ Track soccer field ----- 3 bags 	7 bags	10	
		Soccer fields	Granular Gypsum Clezens or Conserv (#434170) Apply at 1,000 lbs./acre rate, 25 lbs./M <ul style="list-style-type: none"> ○ Main soccer field, playing surface ----- 18 bags ○ Track soccer field ----- 14 bags ○ Turfgrass surrounding soccer fields ----- 32 bags 	64 bags		Gypsum (calcium sulfate) is a natural-occurring mined product and is non-burning. Apply at 25 lbs./M. (Gypsum is recommended in this situation to raise calcium levels to balance with magnesium and reduce soil pH.
		Soccer fields	Soil Surfactant – non-burning granular (e.g., Cascade 16G, 42 lb. bag @7 lbs./M or 7.3 bags/A (works 2 -3 months) <ul style="list-style-type: none"> ○ Main soccer field, playing surface only - 7 bags ○ Track soccer field ----- 5 bags 	12 bags (42 lbs./bag)	10 14 15	A soil surfactant allows water to distribute more evenly through the soil profile instead of taking paths of least resistance. The recommended product is long-lasting, reduces localized dry spots, and makes more efficient and effective use of water.

Mid-Fall 2022 (Sept. 10-20)

Sep	15-20	Soccer fields	Fertilizer – soccer fields only – apply 33-0-3 with 33% XRT controlled release nitrogen and 2% Fe (Conserv #550042) @ 3 lbs./M or 2.6 bags/acre rate (1#N/M). <ul style="list-style-type: none"> ○ Main soccer field, playing surface only - 3 bags ○ Track soccer field ----- 2 bags 	5 bags	10	
		Soccer goalmouths & thin/bare field areas	Grass seed – overseed thin and bare areas and goalmouths with 3 to 6 lbs./M of a 60%-70% Kentucky bluegrass/30%-40% perennial ryegrass mixture containing varieties with very high NTEP ratings (www.ntep.org) Use an aerifier and/or slit seeder to get seed in good contact with the soil.	__ bags?	05 07 11 24	Seed must be put in good contact with the soil for better seed establishment. (Surface application is a waste of grass seed and time.) Use an aerifier and/or slit seeder to get seed in good contact with the soil.
		Soccer fields	Aerify if possible. Use a core tine aerifier and drag/broom afterwards to break up cores.	_____	11 15 16	
		All turfgrass	Spot-spray broadleaf weeds with a selective weed control.	Per label	01 03 04 12	There are many products available that will work. Please contact me for approval for the product to be used. (SpeedZone or TZone are good choices.)

Late-Fall 2022 (Oct. 20 to Nov. 10)

Oct to Nov	20 10	All turfgrass	Fertilizer – all turf – apply a 25% to 33% SRN fertilizer (70% to 75% quick-release N) at this time of year @ 1.25 to 1.5 lbs. N/M. (e.g., Conserv #550042 33-0-3 with 33% XRT controlled release nitrogen @ 4 lbs./M or 3.5 bags/acre of product to get 1.3 lbs. N/M . (Contact me if other types of fertilizers are being considered.) <ul style="list-style-type: none"> ○ Main soccer field, playing surface ----- 4 bags ○ Track soccer field ----- 3 bags ○ Turfgrass surrounding soccer fields ----- 6 bags ○ General grounds ----- 7 bags 	20 bags 18	This timing and a heavier-than-normal application rate are very important for promoting results that will be realized next year. Advantages of properly timed late-fall fertilization include: <ul style="list-style-type: none"> ○ Helps increases turf and root density at this time of year ○ Helps reduce disease incidence next year ○ Improves stress tolerance ○ Promotes earlier spring green-up with color that can continue into May; replaces early-spring fertilization ○ Eliminates surges of growth in early spring and extra clean-ups that early-spring fertilization can produce
		All turfgrass	Spot-spray broadleaf weeds with a selective weed control.	Per label 01 03 04 12	There are many products available that will work. Please contact me regarding the product to be used.
		Soccer fields	Aerify Use a core tine aerifier and drag/broom afterwards to break up cores.	_____ 11	
			Re-test soil to prepare for 2023		
		Soccer fields	Repair/fill-in any low areas with quality topsoil when use of the fields has ended for the year.	As needed 05 07 11 At Unit cost	Continue to aerify and overseed goalmouths and other wear areas with this mixture throughout the year as need occurs.

This sports turf and grounds maintenance program is customized for Lincoln Junior High School, Skokie-Morton Grove School District 69 for the 2022 growing season. It is based on current soil test results, the characteristics of the recommended turf care products, sound agronomic practices for sports turf, the growth cycle of cool-season turfgrasses, and turfgrass research. It does not assume the same recommendations for subsequent years nor the needs of other sports fields and turfgrass areas. Soil re-testing is recommended to determine if any changes are needed for the next year.

Besides the recommended turf care products and cultural practices, **the timing as stated in this program is also very important for promoting optimum results.** Try to follow the recommended timing as closely as possible yet be aware there will be occasions when good judgment will be needed to adjust for extreme weather conditions.

Chicagoland distributors of fertilizers, grass seed, and other professional turf care products close by to Skokie-Morton Grove School District 69:

- Clesens, Inc. – Lincolnshire office, 847-537-2177
- Conserv F S – Waukonda office 847-526-0007
- Van’s Enterprises, Waukegan, IL – Marc Van Landuyt, marc@vansenterprises.com, 847-367-7828

Footnotes for This Maintenance Program (Extra information & recommendations)

01) Weed control products provide optimum performance when weeds are green, actively growing and young. Spraying weeds is preferred to granular applications as more consistent results can be realized. Spray when conditions are dry and precipitation is not expected for several hours. Most three-way products work well for selective (do not kill grass) control of broadleaf weeds. Non-selective (“total kill”) products such as Roundup (glyphosate) control grasses and broadleaf weeds but care must be taken to avoid drift into fine turf and other non-target areas. It is recommended to spot treat weeds as they pop up throughout the growing season. Always try to control weeds before they produce seeds.

3) Apply where needed only.

4) Refrain from mowing and watering for 12 to 24 hours after application.

5) Good seed-to-soil contact is important for better seed establishment. Use an aerifier and/or slit-seeder for opening the soil surface so that seed can be lightly incorporated. When slit-seeding, use a crisscross pattern to promote quicker fill-in. Also see footnote #11.

07) Seeding rates – pounds per 1,000 square feet (“M”) and pounds per acre

<u>Grass Seed Mix</u>	<u>Bare Areas</u>	<u>Thin Areas</u>
60% to 70%KB, 30% to 40% PR mixture	6 lbs./M (260 lbs./acre)	3 lbs./M (130 lbs./acre)
100% KB blend	2-3 lbs./M (90-130 lbs./acre)	1-2 lbs./M (50-100 lbs./acre)

10) Water-in with a half to one inch of irrigation water unless applied prior to the similar amount of precipitation.

- 11) Aerify . . . Aerification helps promote and maintain healthier roots, improves seed establishment, improves the effectiveness of fertilizers and soil amendment, allows more efficient use of irrigation water and precipitation (less runoff), and helps remove excessive moisture from the surface during rain games. Irrigate after aerification if conditions are dry and/or hot. (Note: Do not aerify if turf is dormant from drought or is under severe heat stress.)
- 12) Follow label instructions.
- 14) Mow higher in hot weather if possible – 2.5 to 3 inches. Turf and soil will tend to stay cooler with a higher cut.
- 15) Supplement rainfall with irrigation if dry. A general rule-of-thumb for clay, silt and loam soils is to apply a total of 1 inch of water (rainfall + irrigation) once per week during periods of dryness and low humidity and then allow the soil to drain. During very hot and dry weather and periods with drying winds, this may have to be done twice per week when the evapotranspiration rate is very high. With sandy soils water as needed which may mean several moderate applications per day depending on conditions. Only apply enough water to meet plant needs - excessive irrigation weakens roots and turf and promotes diseases. To further prevent and reduce disease incidence, do not water at night (4 p. m. to 3 a.m.) (See enclosed university extension bulletin regarding proper irrigation practices.) Watering is not included in the base bid but rather a unit cost per watering via water truck.
- 16) Try not to water within twenty-four hours of a game. (Wet soils compact more readily.)
- 18) This is a heavier-than-normal fertilizer rate recommended for late-fall application
- 22) Roll turf. Use a turf roller to smooth winter-heaved turf and soil. Roll in March to early-April as soon as the ground is workable.
- 23) Have irrigation equipment readied in early-April, if possible, in case of a dry spring.
- 24) After seeding, the soil surface needs to be kept moistened (not “flooded”) throughout the daytime until the seedlings establish. If precipitation is marginal, light frequent irrigation is needed to protect the seedlings from drying. Once established, return to watering deeply but infrequently.

PAYMENTS TO CONTRACTOR:

The contract will be paid monthly when invoices are received for work performed 14 days before the regular meeting of the Board of Education.

USE OF PREMISES AND REMOVAL OF DEBRIS:

The Contractor shall take every precaution against injuries to persons or damage to property.

Contractor shall be required to submit all employees who will enter school property or grounds to a criminal background pursuant to Section 10-21.9 of the Illinois School Code (105 ICLS 5/10-21.9), the Illinois State Police sex offender database, and the Illinois State Police child murderer and violent offender against youth database prior to employment, and periodically thereafter, to the extent permitted or available by law.

Contractor shall not knowingly employ any individual convicted in accordance with the aforementioned statutes as amended.

WORK CONDITIONS:

The contractor will perform work in such a manner that it in no way will interfere with the functioning of the buildings or grounds for the students' use. Work may have to be performed after hours. Any area in which work has been performed must be returned to a condition for full use by the District. A schedule of requested times shall be submitted and be approved by the District.

PERFORMANCE INTERFERENCE:

Contractor shall notify the School District immediately of any occurrence or conditions that interfere with the full performance of the contract, and confirm it in writing within twenty-four (24) hours.

SAFETY STANDARDS:

All items supplied on this contract shall comply with the current applicable Occupational Safety and Health Standards of the State of Illinois and any other applicable safety standards.

LICENSES:

Contractor shall maintain in current status all federal, state and local licenses and permits required for the operation of the businesses conducted by the Contractor.

SITE INSPECTION:

Contractors shall visit the sites and familiarize themselves with any conditions that may affect performance and bid prices. Submission of a bid will be considered evidence that the bidder did, in fact, review the Request for Bid, and is aware of all conditions affecting performance and bid prices. Please contact John Tinetti, Coordinator of Buildings and Grounds at tinettij@skokie69.net to arrange a site visit.

QUALIFICATIONS

The Contractor shall:

- Provide a list of résumés and pesticide certificates of service personnel within their employ.
- Provide a list of equipment to be used on the proposed work.

SCOPE OF WORK LANDSCAPE MAINTENANCE

The scope of landscape maintenance services shall be provided for the following schools:

Building	Address	City	State	Zip
Edison School	8200 Gross Point Rd.	Morton Grove	IL	60053
Madison School	5100 Madison St.	Skokie	IL	60077
Lincoln Jr. High	7839 Lincoln Ave	Skokie	IL	60077

Skokie School District 69

Bid Form and Certifications

Landscape Maintenance Bid – February 2022

We the undersigned, agree to provide landscape maintenance and grass cutting services in accordance with the Landscape Maintenance Bid opening dated April 4th, 2022, to Skokie School District 69, 5050 Madison St. Skokie IL, at the prices shown on this bid form.

This bid is subject to all terms of this document, and we hereby agree to enter into a written contract to furnish the services as may be awarded to us, and to furnish such security, as this request for bid require.

We also certify that we have read the “Landscape Maintenance Bid” documents and we offer to furnish all services as specified to the Board.

Base Bid #1 - 2015

Edison Elementary School

8200 Gross Point

Morton Grove, IL

Price for 2022 season: \$ _____

Madison School

5100 Madison St.

Skokie IL

Price for 2022 season: \$ _____

Lincoln Jr. High

7839 Lincoln Avenue

Skokie, IL

Price for 2022 season: \$ _____

Total price for all Schools: \$ _____

Services to be quoted per application*

Edison School	Madison School	Lincoln Jr. High
---------------	----------------	------------------

Water Full grounds via water truck, contractor Provides water	\$ _____	\$ _____	\$ _____
Water sports fields via water truck, contractor Provides water	\$ _____	\$ _____	\$ _____
Leaf Removal from all turf areas and shrub beds.	\$ _____	\$ _____	\$ _____
Refresh of mulch excluding playgrounds	\$ _____	\$ _____	\$ _____

Services to be quoted per unit cost*

Labor for Misc. extra work such as Replace plantings, clean beds mowing ETC. \$ _____ 1 hour labor

Filling divots/ holes with top soil, seeding \$ _____ Per 100 sf

Removing and replacing turf with sod \$ _____ Per 100 sf

Spot seeding not included in schedule \$ _____ Per 100 sf

Watering new grass/ seed Via water truck \$ _____ Per 100 sf

\$ _____ Minimum trip Charge

Removal and replacement of certified Playground Mulch \$ _____ Per Yard

Watering new grass/ seed Via School building water \$ _____ Per 100 sf

\$ _____ Minimum trip Charge

Signed this _____ day of _____, 20____

_____ *print name* *signature* *title*

_____ *Company Name*

_____ *address* *state* *zip*

Alternate #1

Hourly Rate for Special Projects: Amount \$ _____

Signed: _____ Name (printed): _____

Title: _____ Company Name: _____

EXHIBIT D

CONTRACTOR'S INFORMATION SHEET

Name of Company Preparing bid: _____

Street Address: _____

City, State, Zip: _____

Telephone Number: _____ Fax Number: _____

Name of Person Submitting bid: _____

Chicago Area Office

Contact Person: _____

Phone Number: _____

Street Address: _____

City, State, Zip: _____

I do hereby affirm that I am duly authorized as a representative of the stated corporation to legally offer the bid as stated. The offer as stated is guaranteed to remain in effect until 60 days after bid submission.

Signed: _____

Date: _____

EXHIBIT E

REFERENCES

A. Include a list of **at least three (3) government entities (schools districts, village, park districts, etc.) in DuPage County** for which contractor has completed similar work for in the past twelve (12) months.

B. Years in Business: _____

Signed: _____ Name (printed): _____

Title: _____ Company Name: _____

Address: _____

Telephone Number: _____ Date: _____

EXHIBIT F

CERTIFICATIONS BY CONTRACTOR

The undersigned hereby certifies that the contractor is not barred from bidding on this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Name of contractor (Please Print)

Submitted by (Signature)

Title

The undersigned hereby certifies that the contractor is in compliance with the Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended under Compliance with Legislation in Instructions to contractor.

Name of contractor (Please Print)

Submitted by (Signature)

Title

EXHIBIT F (Continued)

The undersigned hereby certifies he has read, understands, and agrees that acceptance by Addison School District 4 of the contractor's offer (specifications and bidding conditions contained or referenced therein) will create a binding contract.

Name of contractor (Please Print)

bid submitted by:

Address

Title

Phone Number

Date

EXHIBIT F (Continued)

**CERTIFICATIONS OF COMPLIANCE WITH
ILLINOIS DRUG FREE WORKPLACE ACT**

The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug-Free Workplace Act (30ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Name of contractor (Please Print)

Submitted by (Signature)

Title

CERTIFICATE REGARDING SEXUAL HARASSMENT POLICY

The undersigned, does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Name of contractor (Please Print)

Submitted by (Signature)

Title

EXHIBIT G



Skokie
School District 69

2021-2022 SCHOOL CALENDAR

July 2021							August 2021							September 2021									
S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total
				1	2	3	0	1	2	3	4	5	6	7	0				1	2	3	4	3
4	5	6	7	8	9	10	0	8	9	10	11	12	13	14	0	5	6	7	8	9	10	11	3
11	12	13	14	15	16	17	0	15	16	17	18	19	20	21	0	12	13	14	15	16	17	18	4
18	19	20	21	22	23	24	0	22	23	24	25	26	27	28	0	19	20	21	22	23	24	25	5
25	26	27	28	29	30	31	0	29	30	31					2	26	27	28	29	30			4
							0								0								0
Student Days							0	Student Days							2	Student Days							19
Teacher Days = 0								Teacher Days = 4								Teacher Days = 19							

October 2021							November 2021							December 2021									
S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total
					1	2	1		1	2	3	4	5	6	5				1	2	3	4	3
3	4	5	6	7	8	9	5	7	8	9	10	11	12	13	4	5	6	7	8	9	10	11	5
10	11	12	13	14	15	16	4	14	15	16	17	18	19	20	5	12	13	14	15	16	17	18	5
17	18	19	20	21	22	23	5	21	22	23	24	25	26	27	2	19	20	21	22	23	24	25	0
24	25	26	27	28	29	30	5	28	29	30					2	26	27	28	29	30	31		0
31							0								0								0
Student Days							20	Student Days							18	Student Days							13
Teacher Days = 21								Teacher Days = 19								Teacher Days = 13							

January 2022							February 2022							March 2022									
S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total
						1	0			1	2	3	4	5	4			1	2	3	4	5	3
2	3	4	5	6	7	8	5	6	7	8	9	10	11	12	5	6	7	8	9	10	11	12	5
9	10	11	12	13	14	15	5	13	14	15	16	17	18	19	5	13	14	15	16	17	18	19	5
16	17	18	19	20	21	22	4	20	21	22	23	24	25	26	4	20	21	22	23	24	25	26	5
23	24	25	26	27	28	29	5	27	28						1	27	28	29	30	31			0
30	31						1								0								0
Student Days							20	Student Days							19	Student Days							18
Teacher Days = 20								Teacher Days = 19								Teacher Days = 19							

April 2022							May 2022							June 2022										
S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	
					1	2	0		1	2	3	4	5	6	7	4				1	2	3	4	3
3	4	5	6	7	8	9	5	8	9	10	11	12	13	14	5	5	6	7	8	9*	10*	11	3	
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17	18	19	20	21	22	23	5	22	23	24	25	26	27	28	5	19	20	21	22	23	24	25	0	
24	25	26	27	28	29	30	5	29	30	31					1	26	27	28	29	30			0	
							0								0								0	
Student Days							19	Student Days							20	Student Days							6	
Teacher Days = 20								Teacher Days = 20								Teacher Days = 6.5								

		Attendance Days	Students	Teachers
Early Release	August 24 First Day 10-Month Staff			
	August 25-26 Teacher Institute Days			
	August 30 First Day for Students			
Teacher Institute Day	September 6 Labor Day			
	September 7 Student Non-Attendance			
	September 16 Student Non-Attendance			
Parent/Teacher Conference Day	October 11 Parent/Teacher Conf.			
	November 12 Teacher Institute Day			
	Nov 24, 25, 26 Thanksgiving Break			
Student Non-Attendance Day	December 20-31 Winter Break			
	January 17 Martin Luther King Day			
	February 21 President's Day			
Winter, Spring Break, & Non-Attendance Day	March 4 Teacher Institute Day			
	Mar 28 - Apr 1 Spring Break			
* Denotes possible snow days	April 15 Parent/Teacher Conf.			
	May 3 Student Non-Attendance Day			
	May 30 Memorial Day			
	June 8 Last Day for Students			
	June 9 Last Day for Teachers .5			
	June 9 Last Day 10-Month Staff			
		Total Attendance Days	174	174.5
		Teacher Institute Days	N/A	4
		Parent/Teacher Conferences	N/A	2
		Total Attendance Days (including five snow days)	179	185.5
		Emergency/Snow Days	5	5



2022-2023 FINAL APPROVED SCHOOL CALENDAR

July 2022								August 2022								September 2022							
S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total
					1	2	0	1	2	3	4	5	6	0	4	5	6	7	8	9	10	4	
3	4	5	6	7	8	9	0	7	8	9	10	11	12	13	0	11	12	13	14	15	16	17	5
10	11	12	13	14	15	16	0	14	15	16	17	18	19	20	0	18	19	20	21	22	23	24	5
17	18	19	20	21	22	23	0	21	22	23	24	25	26	27	0	25	26	27	28	29	30		4
24	25	26	27	28	29	30	0	28	29	30	31				3								0
31							0							0								0	
Student Days							0	Student Days							3	Student Days							20
Teacher Days = 0								Teacher Days = 5								Teacher Days = 20							

October 2022								November 2022								December 2022							
S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total
						1	0			1	2	3	4	5	4					1	2	3	2
2	3	4	5	6	7	8	4	6	7	8	9	10	11	12	4	4	5	6	7	8	9	10	5
9	10	11	12	13	14	15	4	13	14	15	16	17	18	19	5	11	12	13	14	15	16	17	5
16	17	18	19	20	21	22	5	20	21	22	23	24	25	26	2	18	19	20	21	22	23	24	4
23	24	25	26	27	28	29	5	27	28	29	30				3	25	26	27	28	29	30	31	0
30	31						1							0								0	
Student Days							19	Student Days							18	Student Days							16
Teacher Days = 20								Teacher Days = 19								Teacher Days = 16							

January 2023								February 2023								March 2023							
S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total
							0				1	2	3	4	3				1	2	3	4	2
1	2	3	4	5	6	7	0	5	6	7	8	9	10	11	5	5	6	7	8	9	10	11	5
8	9	10	11	12	13	14	5	12	13	14	15	16	17	18	5	12	13	14	15	16	17	18	5
15	16	17	18	19	20	21	4	19	20	21	22	23	24	25	4	19	20	21	22	23	24	25	4
22	23	24	25	26	27	28	5	26	27	28					2	26	27	28	29	30	31		0
29	30	31					2							0								0	
Student Days							16	Student Days							19	Student Days							16
Teacher Days = 16								Teacher Days = 19								Teacher Days = 18							

April 2023								May 2023								June 2023							
S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total	S	M	T	W	T	F	S	Total
						1	0							1	5					1	2	3	2
2	3	4	5	6	7	8	4	7	8	9	10	11	12	13	5	4	5	6	7	8	9	10	5
9	10	11	12	13	14	15	5	14	15	16	17	18	19	20	5	11	12*	13*	14*	15*	16*	17	0
16	17	18	19	20	21	22	4	21	22	23	24	25	26	27	5	18	19	20	21	22	23	24	0
23	24	25	26	27	28	29	5	28	29	30	31				2	25	26	27	28	29	30		0
30							0							0								0	
Student Days							18	Student Days							22	Student Days							7
Teacher Days = 18								Teacher Days = 22								Teacher Days = 7.5							

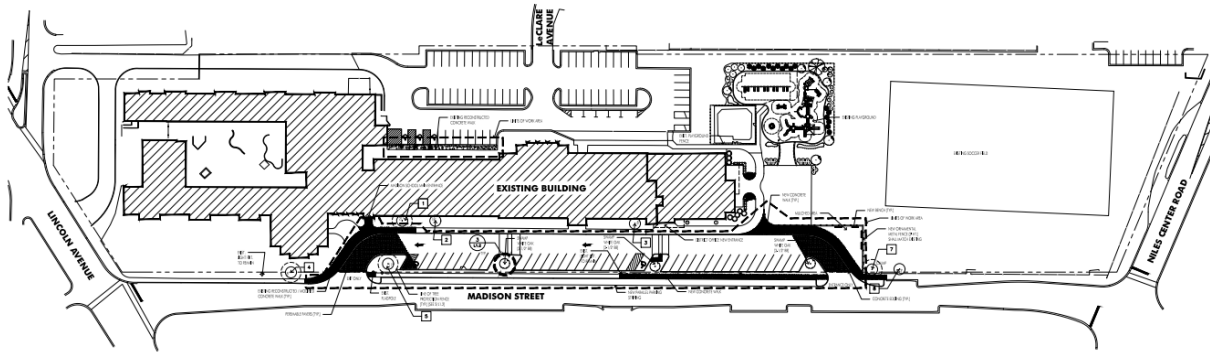
KEY	
	EARLY RELEASE
	TEACHER INSTITUTE DAY
	PARENT/TEACHER CONFERENCE DAY
	STUDENT NON-ATTENDANCE DAY
	WINTER, SPRING BREAK, & NON-ATTENDANCE DAY
*	DENOTES POSSIBLE SNOW DAYS

DATES KEY	
August 22-23	First Day 10-Month Staff
August 24-25	Teacher Institute Days
August 29	First Day for Students
September 5	No School (Labor Day)
September 26	No School (RH)
October 5	No School (YK)
October 10	Teacher Institute Day
November 8	No School (Election Day)
November 23	Parent/Teacher Conf
Nov 24, 25	Fall Break
Dec 23, Dec 26-Jan 6	Winter Break
January 16	No School (MLK)
February 20	No School (President's Day)
March 3	Teacher Institute Day
March 24	Parent/Teacher Conf.
Mar 27-31	Spring Break
April 7	No School (Good Friday)
April 21	No School (Eid)
May 29	Memorial Day
June 9	Last Day for Students
June 12	Last Day for Teachers .5
June 12	Last Day 10-Month Staff

Attendance Days	Student	Teacher
	Teacher Institute Days	174
Parent/Teacher Conferences	N/A	2
Total Attendance Days	174	180.5
Emergency/Snow Days	5	5
Total Attendance Days (including five snow days)	179	185.5

EXHIBIT H

MADISON SCHOOL



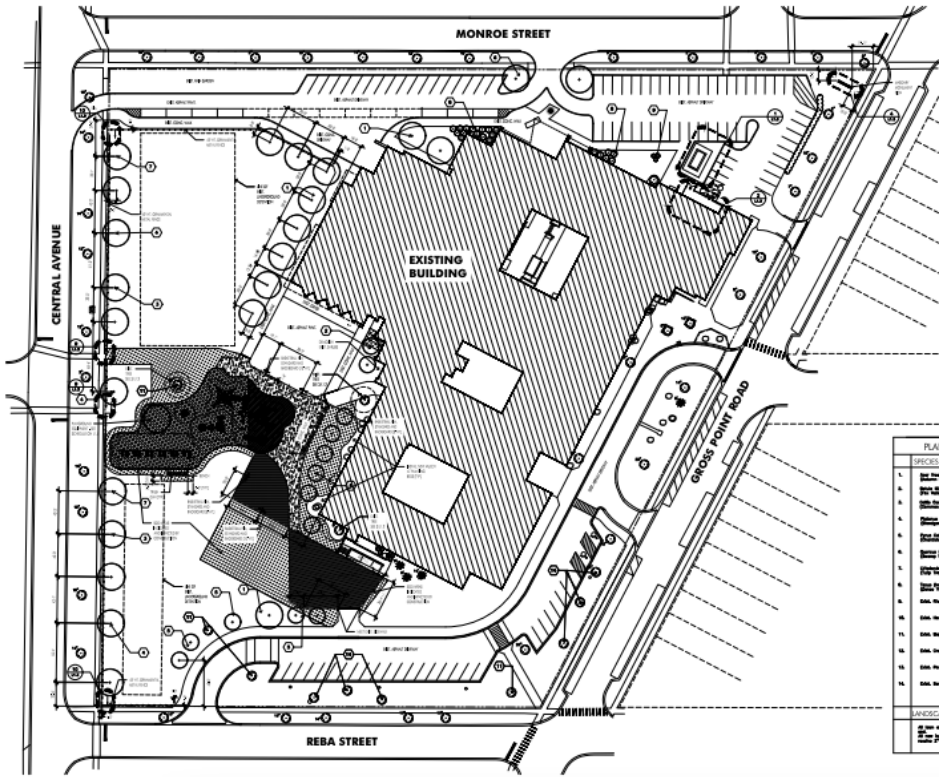
1 LANDSCAPE COMPOSITE PLAN
SCALE: 1" = 40'-0"

ISSUED FOR CONSTRUCTION
THIS PLAN IS ISSUED FOR CONSTRUCTION. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS OF THE SITE PRIOR TO CONSTRUCTION. ANY CHANGES TO THIS PLAN SHALL BE MADE BY A WRITTEN CHANGE ORDER FROM THE ARCHITECT.

No.	Date	By
1	01-12-11	

Project Number: 17038
 Issue Date: 01/12/11
 Drawn By: RCU/GO
 Checkered By: MADISON COMP.
 LANDSCAPE PLAN
 Sheet Number: **L1.2**

EDISON SCHOOL



SPECIES	QTY
1. ...	10
2. ...	10
3. ...	10
4. ...	10
5. ...	10
6. ...	10
7. ...	10
8. ...	10
9. ...	10
10. ...	10
11. ...	10
12. ...	10
13. ...	10
14. ...	10
15. ...	10
16. ...	10
17. ...	10
18. ...	10
19. ...	10
20. ...	10
21. ...	10
22. ...	10
23. ...	10
24. ...	10
25. ...	10
26. ...	10
27. ...	10
28. ...	10
29. ...	10
30. ...	10
31. ...	10
32. ...	10
33. ...	10
34. ...	10
35. ...	10
36. ...	10
37. ...	10
38. ...	10
39. ...	10
40. ...	10
41. ...	10
42. ...	10
43. ...	10
44. ...	10
45. ...	10
46. ...	10
47. ...	10
48. ...	10
49. ...	10
50. ...	10

ARCON

PHASE II ADDITIONS AND REMODELING

at
 1500 ...
 MADISON ELEMENTARY
 1500 ...
 Madison, IL 62257

EDISON ELEMENTARY
 1500 ...
 Madison, IL 62257

for the
 BOARD OF EDUCATION
 1500 ...
 1500 ...
 Madison, IL 62257

ISSUED FOR CONSTRUCTION
THIS PLAN IS ISSUED FOR CONSTRUCTION. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS OF THE SITE PRIOR TO CONSTRUCTION. ANY CHANGES TO THIS PLAN SHALL BE MADE BY A WRITTEN CHANGE ORDER FROM THE ARCHITECT.

No.	Date	By
1	01-12-11	

Project Number: 17038
 Issue Date: 01/12/11
 Drawn By: RCU/GO
 Checkered By: MADISON COMP.
 LANDSCAPE PLAN
 Sheet Number: **L1.2**

LINCOLN JR. HIGH



EXHIBIT I

LANDSCAPE MAINTENANCE SERVICE AGREEMENT

Remainder of this page intentionally left blank.

Landscape Maintenance Service Agreement

THIS AGREEMENT made this by and between the BOARD OF EDUCATION OF **Skokie-Morton Grove School District 69**, County of Cook, State of Illinois (the "District") and _____ (the "Contractor").

(City, State)

WHEREAS, School is a public school engaged in education and Contractor is engaged in the business of providing contracted landscape maintenance service for the District;

NOW, THEREFORE, in consideration of the mutual conditions, terms, and covenants hereinafter set forth, it is hereby agreed by and between the parties heretofore as follows:

1. SCOPE. The terms and conditions of this Agreement shall be as provided in the Specifications which are attached hereto and incorporated herein and made a part of this Agreement. The Contractor shall, during the period of this Agreement as hereinafter set forth, provide and maintain the required number of appropriate resources under the provisions of this Agreement.

2. DURATION OF CONTRACT. The term of this Agreement will be one (1) school year, beginning on the date contract is signed, through December 21, 2022 unless earlier terminated. The District reserves the right to negotiate up to two additional one (1) year terms with the Contractor at the conclusion of the contract year.

3. PERSONNEL. It shall be a primary obligation of Contractor to operate its affairs so that the School is assured of this continuous and reliable service. It is recognized that for the protection of the children, all contractor personnel coming in contact with the children must be of stable personality and of the highest moral character. The School places upon the Contractor and the Contractor agrees to accept the full responsibility of assuring such qualities in personnel. The Contractor agrees that it will not allow any person perform services under this contract whose moral character is not of the highest level, or whose conduct might in any way expose any child to

an impropriety of word or conduct whatsoever, nor shall Contractor allow any person to operate under this contract who is not at the time in a condition of mental, physical, and emotional stability. The responsibility for hiring and discharging personnel in respect to all of the foregoing shall rest entirely upon the Contractor, subject to paragraph 4 below.

4. CONTRACTOR.

Upon receipt of the written request of the District Superintendent or his designee, the Contractor shall remove from the District's contract, any employee or person used in performing this Agreement who in the sole discretion of the District is deemed unfit or unsuitable for the performance of services of the district; provided however, that if Contractor reasonably believes that the request of the District to remove the Contractor's employee is based on considerations of race, religion, gender, national origin or other improper grounds, Contractor shall notify the District and request a meeting to discuss the issues.

5. LAWS AND REGULATIONS. During the entire term of this Agreement, the Contractor shall comply in every respect with all the laws, rules, and regulations of the State of Illinois affecting or regulating crossing guard services, including, but not limited to, regulations promulgated by the Illinois Office of Education. Additionally, Contractor will comply with Illinois Fair Employment Practices Act and the Illinois Prevailing Wage Act.

6. INDEMNIFICATION.

Contractor agrees to indemnify, defend and hold the School harmless against any and all claims, damages, liabilities, costs, expenses or fees, including attorney fees, that the School incurs arising out of or occurring in connection with Contractor's performance or lack of performance pursuant to this Agreement.

7. FORCE MAJEURE.

If by reason of any acts of God, fires, strikes, present or future laws, ordinances or government orders, the Contractor shall be prevented from carrying out the terms and conditions of this contract, this Agreement shall not terminate, but the School shall have the right to utilize the contracted equipment, including spares and School personnel in the continued transportation of students to and from school, or hire the same done; in which case the operating expenses

incurred by the School shall be deducted from the payments owed to the Contractor. Superintendent of Schools shall have authority to determine if school will be in session in case of unusual situations.

8. CONTRACTOR NOT AN AGENT. In the interpretation of this Agreement and the relations between the Contractor and the School, the same shall be construed as being an independent agreement with the Contractor for furnishing of appropriate personnel only, and the Contractor shall not be held or deemed in any way to be an agent, employee, or official of the school.

9. OPERATING EXPENSE. The Contractor shall provide and compensate its personnel and pay all expenses pertaining associated with the provision of said services as outlined in the bid specifications.

10. SCHEDULE OF RATES. The rates to be paid by School to Contractor shall be as provided in the attached proposal.

11. PAYMENT District shall remit payment in accordance with the Illinois Local Government Prompt Pay Act. In addition to detailed monthly invoices, Contractor shall also submit such other reports as may from time to time be requested by School. Such reports shall be on such forms as may be furnished or prescribed by School. Records sufficient to confirm the accuracy of all such reports shall be kept by Contractor and made available for inspection by School at all reasonable times for one year after the submission of each report.

12. FREEDOM OF INFORMATION ACT. Contractor agrees to maintain all records and documents related to this Agreement in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. If additional time is necessary to compile records in response to a request, the Contractor shall so notify the School District and, if possible, the School District shall request an extension of time so as to comply with the Act. Contractor shall provide all records and documents to District upon request, provided Contractor is required to make such records available to District under the terms of this

agreement. District agrees that Contractor is not bound by any Freedom of Information Act claim made upon school. Contractor agrees to make its best efforts to assist District in complying with any Freedom of Information Act request made in relation to the services provided under this contract.

13. ASSIGNMENT OF CONTRACT. No contract shall be assigned or any part of the same subcontracted without the written consent of the Board, but in no case shall such consent relieve the Contractor from his obligations, or change the terms of the contract.

14. BACKGROUND CHECK. ALL OF THE CONTRACTOR PERSONNEL WHO WILL BE PROVIDING SERVICES UNDER THIS CONTRACT HAVE OR WILL HAVE BEFORE ANY SERVICES ARE PROVIDED:

(1) SUBMITTED THEIR FINGERPRINTS TO THE DEPARTMENT OF STATE POLICE IN THE FORM AND MANNER PRESCRIBED BY THE DEPARTMENT OF STATE POLICE. THESE FINGERPRINTS SHALL BE CHECKED AGAINST THE FINGERPRINT RECORDS NOW AND HEREAFTER FILED IN THE DEPARTMENT OF STATE POLICE AND FEDERAL BUREAU OF INVESTIGATION CRIMINAL HISTORY RECORDS DATABASES.

15. CANCELLATION. In the event that the Contractor at any time fails to comply with and fully perform and strictly adhere to any covenant contained herein to be performed by the Contractor, its agents or employees, the School shall give 48 hours notice in writing to the Contractor of such failure and in the event the Contractor does not remedy such failure within 48 hours from the receipt of such notice by it (except if such failure be impossible to remedy within 48 hours only because of weather conditions making roads impassable or other acts of God or strikes), then at the option of the District, this contract may be terminated by delivery to the Contractor of written notice of such election to terminate, but the Contractor shall remain liable for any cost to the School for contract services to the end of the current school year as hereinafter provided. Failure to exercise the School District's rights within 48 hours does not preclude any subsequent right to exercise at a later date. If this contract is terminated in accordance with any of the provisions contained herein, all rights of the Contractor shall cease.

Upon a default or breach by the Contractor, the Contractor shall be responsible for all costs and expenses incurred by the District as a result of such default, including, but not limited to, attorney's fees.

16. TERMINATION FOR CONVENIENCE. The School shall give 30 day's-notice in writing in order to terminate the contract for convenience without cause and the Contractor shall receive payment for all work completed but shall not be entitled to lost profit or overhead.

IN WITNESS WHEREOF, Said Contractor has set his hand and the School has caused this presence to be executed by its proper officers on the date first written above.

Skokie-Morton Grove School District 69

Contractor

By _____

By _____

Printed Name

Printed Name

Title

Title