

ALLEN EAST ELEMENTARY SCHOOL

Bullying Incident Report

Status of person making this report: Student Parent Staff

Name of person making this report: _____ OR I wish to remain anonymous

Name of Victim: _____ Grade _____

Date of Incident: _____

Name(s) of accused Bully(ies): _____ Grade _____
_____ Grade _____

Name/Role of other students involved:
_____ *Supporter* *Onlooker* *Defender* *Reporter*
_____ *Supporter* *Onlooker* *Defender* *Reporter*

Type of Incident:

- Verbal (name-calling, teasing, insults)
- Intimidation (threats, taking/destroying possessions, exclusion, spreading rumors)
- Severe (physical assault, cyber bullying, sexual/racial remarks)

Time of Incident:

- During the school day (including bus)
- Outside of the school day during school-related activities
- Outside of the school day during non-school-related activities

Location of Incident:

- Hallway Auditoria Bus
- Playground Library/Computer Lab Classroom
- Gymnasium/Locker Room Restroom Other: _____

Describe the bullying incident (attach additional sheet if extra space needed): _____

Signature of Reporter: _____ Date: _____

Please drop off this report in the elementary office or send it by mail to:

Allen East Elementary School
c/o Mrs. Patterson
9105 Harding Hwy.
Harrod, OH 45850

- ❖ ***“Bullying is when someone repeatedly and on-purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself.”*** OLWEUS BULLYING PREVENTION PROGRAM
- ❖ ***Please note that all reported behaviors will not always be a case of bullying. There will be some subjective decision-making made by teachers, staff, and administrators to determine whether an action falls under bullying or general discipline guidelines.***