

Construction Permit & Inspection Fee Schedule

A [Fire Department construction permit](#) is required for any new construction, or remodeling of existing commercial space. The permit allows us to review important information concerning life safety issues, the building alarm and suppression systems, utility connections, heating systems information, water supply, hazardous materials, fire lanes, and a variety of other items prior to the start of construction.

**Fire Department Construction permit fees for all commercial buildings shall be:
\$0.20 per square foot
Minimum fee: \$50.00**

Commercial structures are defined as any building that is non-residential, or any residential complex that has three (3) or more living units.

Construction permit fees cover the following services:

- ★ Initial conference and fact finding discussion
- ★ Concept plans review for compliance with local ordinances
- ★ Site plan review
- ★ Construction plans review
- ★ Follow-up meeting with contractors, architects, and building owners
- ★ Structural building inspections as necessary during construction
- ★ One comprehensive alarm system and fire suppression system test to be scheduled after coordination of reporting information with the Fire Department, and after all components have been installed to the applicable codes and pre-tested through to the monitoring company.
- ★ One final Certificate of Occupancy inspection to be scheduled when all Federal, State and Local codes have been met and the building is ready for occupancy.

Re-Inspection Fees

If a reinspection or re-testing of a fire alarm or fire suppression system is required due to improper pre-testing, installation, or lack of coordination with the Fire Department concerning appropriate reporting requirements. **The fee will be \$100.00 for the 1st retest or re-inspection and \$200.00 for the second or any subsequent occurrences.**

Please make all checks payable to the Town of Scarborough.