



Dear Parents,

On behalf of the Board of Trustees, we would like to welcome you to the German International School New York ("GISNY") and thank you for becoming a member of the GISNY Corporation and entrusting your children to us. Your membership is important to us and gives you an active voice in the governing body of the school.

GISNY confers to its graduates the German International *Abitur* and the New York State High School Diploma. Accordingly, we follow the regulatory and academic requirements of both Germany and the State of New York. From a legal point of view, GISNY is a registered 501 (c) (3) nonprofit education corporation in the State of New York, governed by its Board of Trustees, whose responsibilities are outlined in the by-laws of the Corporation. The Trustees oversee the strategy and long-term planning of the school in terms of finance, academic, personnel, development, marketing and retention and infrastructure, while the Head of School is responsible for the day-to-day management in both curricular and administrative matters. Faculty and staff report directly to the Head of School. Together, we uphold the mission of the school, and afford your children the best education possible.

The members of the GISNY Corporation meet once a year at the Annual Meeting of Members, which takes place in November/December. The members ratify and approve the actions of the Board of Trustees from the preceding year and vote on motions that require approval. On that same evening, the members elect five candidates for a three-year term to the Board of Trustees, which consists of fifteen elected members. Furthermore, any member of the corporation in good standing can submit a candidacy to run as a trustee.

As per the by-laws, membership of the Corporation requires the approval of the Board of Trustees. A few years ago, the Board of Trustees decided to actively offer membership to all incoming parents at the time of enrollment. Unless you opt out, you will become a member of the Corporation by signing the enrollment agreement. Should for any reason you decide to opt out but consider membership at a later moment in time, please email [office@gisny.org](mailto:office@gisny.org)

We look forward to your participation and support as a member of the GISNY Corporation and school community.

Sincerely yours,

[Dr. Katja Simons](#)

President

[Dr. Ronald Frank](#)

Chair