



Memorandum of Recommendation

March 21, 2022

TO: Dr. Robert Shaner, Superintendent

FROM: Dana Taylor, Deputy Superintendent for Business Affairs

RE: **Recommendation for Award of Contracts for Administration Center Interiors Re-bid**

On Thursday, February 24, 2022, the district received four (4) responses for two (2) categories of construction trade for the Administration Center Interiors project re-bid, per the attached Bid Summary by category.

A request for proposals was issued February 10, 2022, with advertising on the district’s Purchasing Department website, on the State procurement website Sigma.com, on BidNet Direct, and in the Rochester Post. A public bid opening was conducted on February 24, 2022 at 2:00pm.

Bids were reviewed and evaluated by a team from Frank Rewold and Son Inc., and by Pete Muscio, Director of Capital Projects for Rochester Community Schools. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary. The bids were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews and evaluations were conducted according to the attached documentation and recommendation submitted by Mike Gagnon of Frank Rewold & Son which was reviewed by Peter Muscio and Jennifer Fickel, Purchasing Supervisor.

Source of funding is the 2015 Bond.

Based on this information, we recommend **THAT the Board of Education award the following contracts to:**

Category:	Vendor:	Amount:
I – HVAC	R.W. Mead & Sons	\$66,700
K – Structural Steel and Misc. Metals	Nelson Iron Works	\$52,250
		\$ 118,950

for a contract sum of \$118,950.00, and we recommend THAT the Board of Education approve the Allowances and CM Fees as detailed in the attached analysis, in the amount of \$10,741.00, for a Total of Re-bid Contracts for March 21, 2022, in the amount of \$129,691.00. These awards are in addition to previously awarded contracts on September 13, 2021 in the amount of \$338,802.00 and on February 7, 2022 in the amount of \$2,312,336.00 for a Project Grand Total as of March 21, 2022 of \$2,780,829.00.



March 9, 2022

Ms. Dana Taylor
Assistant Superintendent for Business Affairs
Rochester Community Schools
501 W. University Drive
Rochester, MI 48307

RE: Award Recommendation for the new RCS Administration Building Interiors Re-Bid

Dear Ms. Taylor:

Frank Rewold and Son Inc. accepted bids for the new RCS Administration Building Interiors Re-Bid on February 24, 2022 at 2:00 p.m. This project was publically advertised in the local newspaper and the state of Michigan bid website as required. A public bid opening was held February 24, 2022 at 2:00 p.m., and all bids were sealed upon delivery, publically opened, and read aloud.

All bids were recorded on the attached *Bid Opening Summary*. A total of 4 bids were received for the 2 bid categories currently being awarded on this project. Frank Rewold and Son Inc. interviewed the lowest qualified bidders and based on the interviews, recommend the attached contract awards.

Please contact me at (248) 618-0220 if you have any questions about these recommendations.

Sincerely,

FRANK REWOLD AND SON INC.

A handwritten signature in black ink, appearing to read 'Mike Gagnon'.

Mike Gagnon
Project Executive

c: Jennifer Fickel, RCS
Pete Muscio, RCS
Mike Durand, Ghafari Associates

Attachments

Contract Recommendations		Subtotals	Totals
<u>Bid Package I - HVAC</u>			
R.W. Mead & Sons, Inc.	Base Bid	\$ 65,950	
33795 Riveria			
Fraser, MI 48026			
	Performance and Labor Bond	750	
	Contract Recommendation		\$ 66,700
<u>Bid Package K - Structural Steel and Misc. Metals</u>			
Nelson Iron Works	Base Bid	\$ 51,632	
6350 Benham			
Detroit, MI 48211			
	Performance and Labor Bond	618	
	Contract Recommendation		\$ 52,250
	Total Contract Recommendations		\$ 118,950
Other Project Costs			
		Subtotals	Totals
	<u>Allowances</u>		
	General Contingency 5%	\$ 5,948	
	Pipe chase leak detection	\$ 2,500	
	Allowance Subtotal		\$ 8,448
	CM General Conditions and Staff		See previous awards
	CM Fee (1.8%)		2,293
	CM Bond (NA)		NA
	Total Other Project Costs		\$ 10,741
	Total All Re-Bid Contract Recs		\$ 129,691
	Previous Site Contract Awards		\$ 338,802
	Previous Interior Contract Awards		\$ 2,312,336
	Total All Project Costs		\$ 2,780,829

Category No. :
Project: **10263 - Rochester Community Schools - Bid Package 12: Administration Building Interiors Re-Bid**
Bid Category/Description: **HVAC**

Bids Due: 02/24/2022 at 2:00 p.m.
Bids Opened: 02/24/2022 at 2:00 p.m.

Company	Base Bid	Bid Memo #1	Addendum A	Re-Bid Memo #1	N/A	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
R.W. Mead & Sons	\$65,950					\$750	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Apparent Low Bidder:	\$ 65,950.00									

Company Name: R.W. Mead & Sons
Bids Recorded By: Sue Welch, Frank Rewold and Sons Inc.
Witnessed By: Jennifer Fickel, Rochester Community Schools

Category No. : K
 Project: 10263 - Rochester Community Schools - Bid Package 12: Administration Building Interiors Re-Bid
 Bid Category/Description: Structural Steel and Miscellaneous Metals

Bids Due: 02/24/2022 at 2:00 p.m.
Bids Opened: 02/24/2022 at 2:00 p.m.

Company	Base Bid	Bid Memo #1	Addendum A	Re-Bid Memo #1	N/A	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
Nelson Iron Works	\$51,632					\$618	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Men of Steel	\$52,420					\$275	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Ross Structural Steel	\$88,000					\$1,400	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Apparent Low Bidder:	\$ 51,632.00									

Company Name: Nelson Iron Works
 Bids Recorded By: Sue Welch, Frank Rewold and Sons Inc.
 Witnessed By: Jennifer Fickel, Rochester Community Schools