



Memorandum of Recommendation

March 21, 2022

TO: Dr. Robert Shaner, Superintendent

FROM: Dana Taylor, Deputy Superintendent for Business Affairs

RE: **Recommendation for Approval of AHS Equipment Storage Building**

On February 10, 2022 the district advertised a Request for Proposals for a prefabricated building in the Adams High School Ticket Booth project re-bid in the local publication, the Rochester Post, and posted RFP documents on the Purchasing pages of the district's website, Sigma, and BidNet Direct. The district received one (1) response on the due date. A bid summary was published on February 25, 2022 upon bid closing, and a public reading was conducted on February 25, 2022 at 2:00pm.

The scope of the project includes installation of a prefabricated building needed for equipment storage at Adams High School.

Proposals were evaluated by the Director of Capital Projects & Facilities, Pete Muscio, and analyzed for bid content and inclusion of required submittals by the Purchasing Supervisor, Jennifer Fickel.

The proposal summary is attached, and proposal documents are on file in the Purchasing Department. The source of funding is the Sinking Fund.

Based on this information, we recommend THAT **the Board of Education approve the purchase of the AHS Equipment Storage Building in the amount of \$39,500.00 from Quality Precast and a contingency amount of \$3,000.00 for a total not-to-exceed project amount of \$42,500.00.**



Category No. :	N/A
Project:	22.14 AHS Equipment Storage Building
Bid Category/Description:	N/A

	Date:	Time:
Bids Due:	2/25/2022	2:00pm
Bids Opened:	2/25/2022	2:00pm

Company	Base Bid (Total Project Cost)				Manufacturer	Model	Delivery Terms	Iran Economic Sanction	Familial Disclosure	Bid Bond	Comments
Quality Precast	\$39,500.00				EASI-SET	12'x20'	Sep-22	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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								<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Apparent Low Bidder:	\$ 39,500.00							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Company Name: Quality Precast
 Bids Recorded By: Jennifer Fickel, Rochester Community Schools
 Witnessed By: Deborah Whitlock, Rochester Community Schools