

Sacred Heart School Commission Meeting Minutes

Wednesday, January 5, 2022

Present: David Burroughs (Principal), Pauline Kenny (Chair), Kelly Bach (Health & Safety), Kris Mitchke (Secretary), Karen Reinke (Finance), Charlie Herb (Facilities), Heather Bradford (Vice Chair), Kyle Clines (Parent Club President), Fr. John Madigan (Sacred Heart Church Priest Administrator), Carlos Gonzales (Incoming Chair), Orville McDonald (Technology), Merrill Behnke (Parent Club President Elect), Katie Goodrich (Legal)

Absent: Father Rob

Meeting occurred in Microsoft Teams

Minutes respectfully recorded by Heather Bradford

Action items in bold

1. Welcome by Pauline
2. Opening Prayer by Father John
3. Approved Minutes December 5th, 2021 Meeting
4. Auction update—Kris Mitchke
 - a. Tickets on sale this week, capping at 300 people which is consistent with most years pre-COVID. Several levels of tickets have sold out including the after party event. 225 tickets thus far have been sold.
 - b. Communication: Auction newsletter going out tomorrow via Bloomz and in via From the Heart to promote ticket sales.
 - c. Mad for Plaid is theme, event will be held 2/5/2022 at Hyatt
 - d. Omicron variant is surging, no plans to cancel at this time. David Burroughs will be the decision maker if we need to cancel due to COVID.
 - e. Classroom projects and teacher experiences are on track.
 - f. Kris collecting names for middle school and high school volunteers who can serve during the event.
5. Committee Reports
 - a. Parish Update
 - i. Christmas Masses went smoothly, cap put on numbers of attendees, 4pm on Christmas Eve was the most popular.
 - ii. RCIA program has been revamped by Father Rob, will be launched in late January, fewer sessions, will occur virtually.
 - iii. Andrew Morgan leaving SH Parish staff. He will be moving to Holy Family in Kirkland to work with their youth ministry program. Brief discussion if we can combine youth programs with Holy Family.

- iv. David Burroughs will take over organizing confirmation in Andrew's absence. First session will be this coming Sunday.
 - v. Synod – Final planning meeting this coming weekend, organizers would like to connect with School Commission members.
- b. Facilities Update – Charlie Herb
- i. Upper parking lot to be regraded (new asphalt) summer 2021 and lower parking lot will be addressed a later date.
 - ii. Phase 1 re: roof is complete, all ladders are installed.
- c. Finance Update – Karen Reinke
- i. School budget is in the black. Budget set for this year for 400 students, we are at 445 students for enrollment.
 - ii. PPE loan was forgiven in November.
- d. Technology Update – Orville
- i. Tech committee met and discussed several topics. These include:
 - ii. Maker Space with strong interest from students in all grades, except for 4th and 5th due to conflict with recess.
 - iii. Webinar on how to use Bloomz will be held tomorrow evening, still some challenges with parents accessing info using this app
 - iv. Discussion of using YouTube links in class, with downside of ads and access to other follow up videos. Looking at “Safe share” as an option.
 - v. Tech Week planning underway, scheduled for March 25-April 1st.
 - vi. Discussion of speaker to students about use of social media.
 - vii. 1 hololens has been donated to the school, discussion of how best to use it, **David to follow up with donor notifying them of ideas for use.**
- e. Legal Update – Katherine Goodrich
- i. No updates
- f. Health & Safety – Kelly Bach
- i. Omicron variant is surging. KN95 masks are best for protection.
 - ii. Messaging went out in December to students about proper mask wearing.
6. Parent's Club Report – Kyle and Merrill
- a. Father-daughter sock hop has been postponed to April or May due to surge of Omicron variant. Bingo night still on for 3/18/2022.
 - b. Teacher/Staff Appreciation Lunch planned for Thurs, 2/3/2022. Will be potluck. **Kyle to send sign up for food contributions from School Commission members.**
7. Principal Update – David Burroughs

- a. Nicole Pickett continues to lead admin role with COVID, she is now working from AZ. She is observing some rapid testing with students and staff. She will be back 3-4 times over the spring.
 - b. Job posted for Vice Principal for next year. Mrs. Jorrisen's position also posted. Kari Boyd is pregnant, David looking at options to cover her leave.
 - c. CYO basketball put on hold, still making decisions about the season.
 - d. Discussion of Plan B if staffing out due to COVID and transitioning to virtual learning.
 - e. Admissions is underway, we have held 1 open house and plan to hold a 2nd one. Interest in Pre-K program has grown, Pre-K playdate is being utilized to gauge interaction.
8. Strategic Plan Review – not discussed due to time limits, will discuss at next month's meeting.

Next Meeting: February 2nd, 2022