

Sacred Heart School Commission Meeting Minutes
Wednesday, November 3, 2021

Present: David Burroughs (Principal), Pauline Kenny (Chair), Kelly Bach (Health & Safety), Kris Mitchke (Secretary), Orville McDonald (Technology), Karen Reinke (Finance), Charlie Herb (Facilities), Heather Bradford (Vice Chair), Merrill Behnke (Parent Club President Elect), Katie Goodrich (Legal) (via phone)

Absent: Fr. John Madigan (Sacred Heart Church Priest Administrator), Father Rob, Carlos Gonzales (Incoming Chair), Kyle Clines (Parent Club President)

Meeting occurred in person in library.
Minutes respectfully recorded by Heather Bradford

Action items in bold

1. Welcome
2. Opening Prayer by David Burroughs
3. Approved Minutes October 6th, 2021 Meeting
4. Auction update—Kris Mitchke
 - a. Mad for Plaid is theme, event will be held 2/5/2022
 - b. 65-70% of SHS families procured for silent auction (it was not a requirement), strong amount of cash donations
 - c. Auction teams are strong and organized
 - d. Silent auction will be online (ahead of time) and in person
 - e. Several party sign ups have been sent out, all sold out very quickly
 - f. Discussion regarding COVID policy during live event, ideal to collect vaccination information ahead of time
 - g. School commission live auction item will be a golf package location, **Kris will send link for School Commission members to donate toward the package**, suggested donation \$200
 - h. Fund A Need has not been finalized but portion of it will be replacement of big toy on upper lot
 - i. Discussion of communication strategy regarding auction, considering 1 day a week that correspondence goes out (ie every Wed) via Instagram
5. Committee Reports
 - a. Finance/Facilities – Karen Reinke
 - i. SHS finances are in the black
 - ii. **Karen to meet with Charlie about role of facilities**, facilities committee needs to be reconvened
 - iii. Waiting to hear if second PPP loan will be forgiven, if forgiven, money allocated for that will be allocated to several other projects, such as tree trimming around campus

- iv. SHS roof project is complete
 - v. Plan to paint stripes on lower lot (weather permitting) on 11/12
 - vi. Landscaping around Mary Statue was redone
6. Technology –Orville McDonald
- a. Tech committee met and discussed the following:
 - b. Role of communications within SHS and how best to use them, specifically From the Heart, Bloomz, and Instagram. SHS does have a Facebook page but it is being underutilized, may want to phase it out
 - c. Makers Space and how to integrate into the curriculum
 - d. Child safety on students’ laptops
7. Legal – Katherine Goodrich - nothing to report.
8. Health & Safety – Kelly Bach
- a. Hearing/vision screenings will be conducted this week
 - b. Annemarie Thompson, health room staff, will be out on medical leave from Thanksgiving week to early 2022. Extra volunteers are being solicited to staff the health room during her absence
 - c. Discussion on eIQ and ways to increase messaging to students on emotional intelligence with devices/social media from peers and/or older adults and not parents
9. Parent’s Club Report – Merrill
- a. Holiday Scripp is planned again for teacher holiday gifts
 - b. Trunk Hunt on 10/29 was a big success with 39 cars. Father Rob, Father John, and Mr. Morgan dressed up as Seuss characters which students and parents enjoyed. Discussion of having it held a little earlier in the evening when there is more daylight as lower lot is not well lit.
 - c. Mother-Son Bowling event sold out very quickly, names also on a waitlist.
10. Principal Update
- a. Bloomz blast for teacher conference sign up experienced some glitches
 - b. Mrs. Pickett is leaving SHS by Christmas break. She will work online for SHS from AZ and continue to do many of her duties (including COVID contact tracing) from a distance.
 - c. Mrs. Jorrissen’s math position will be posted
 - d. CYO basketball decision is still pending, season will be pushed back if it occurs
 - e. There was a COVID case in 2nd grade, no other students from grade affected
11. Strategic Plan Review –
- a. Reviewed: Engaging our Community – Students
 - i. CYO sports continues to have high SHS participation

- ii. SHS sport bag orders are moving forward, will be delivered by Christmas
 - iii. Smart with Art is student option for participation again
 - iv. Math games with Seattle Prep and Bishop Blanchett led by Ms. Ward is underway
 - v. Minecraft with Mr. Granlund is being offered again to students
- b. Schedule for other sections:
- i. December: Engaging Our Community—Current Parents
 - ii. January: Engaging Our Community—Larger Community
 - iii. February: Engaging Our Community—Regional Gatherings/Mapping Families
 - iv. March: Excelling in Academics—Develop a competitive compensation system for school employees
 - v. April: Excelling in Academics—Focus on SLEs
 - vi. May: Excelling in Academics—Continuous review of curricula

Next Meeting: December 1, 2021