



To: School Business Officials

From: Linda McClean, CPPB

Date: March 21, 2022



Re: Custodial Paper (WFL 2022-64) Bid

The Custodial Paper (WFL 2022-64) Bid has been analyzed and the results are now available for your use in ordering **from award thru March 31, 2022**; vendor contact information has been provided on the following page. Award was made to:

Section A:

W.B Mason, Co Inc.
Elise Porreca
45 Vantage Point Drive
Rochester, NY 14624
888-926-2766, Fax 585-436-3460

A copy of the Supplies Catalog, Section B vendors and discounts are enclosed for your information.

Be sure to include the bid number #WFL 2022-64 on all orders as well as any reference number on the attached listing. The bid is effective from April 1, 2022, through March 31, 2023.

Delivery of all items shall be FOB destination. **A minimum order quantity is recognized at \$100.00** for all orders delivered to a single destination. Order quantities that do not meet the \$100.00 minimum may be delivered FOB destination with freight (or delivery charges) allowed.

For Section B: for items that are not listed in Section A; see the attached instructions for Section B along with the vendor contact information.

If you have any questions, please contact me at 315-332-7458.

Enclosures