

Lucille Brown Middle School



Parent and Family Engagement Policy/Plan and Procedures

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

A. Lucille Brown Middle School will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.

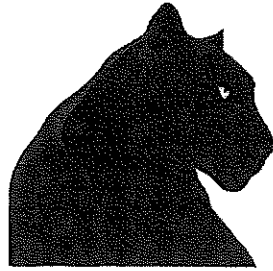
(List actions)

- Posted on school website
- Review of Parent and Family Engagement Policy and Procedures during virtual parent meetings
- Additional hard copies available in main office

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

- be active participants in assisting their children to—
 - attain English proficiency;
 - achieve at high levels within a well-rounded education; and
 - meet the challenging State academic standards expected of all students

Escuela secundaria Lucille Brown



Únase a nosotros **VIRTUALMENTE** para

la Noche de regreso a la escuela

el 20 de septiembre de 2021

6:00pm -7:00pm

Haga clic en este enlace:

<https://meet.google.com/lookup/cpvcgl7y6a>

¡Conozca al maestro de su hijo y obtenga información
escolar!

Una Escuela, Una Visión

(List Actions)

- All communications to parents are sent out in multiple languages (example above)
- All staff have Syncroz.com accounts to ensure interpretation of dialogue
- All teachers have access to the Remind app which can be translated into multiple languages

F. Provide parents of participating children—

- timely information about programs under this part;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

(List actions)

- During our virtual Back to School Night parents have the opportunity to meet their child's teachers and immediately gain access to classroom materials via Google Classroom.
- During Parent-Teacher Conferences, parents have the opportunity to meet directly with teachers after selecting a convenient time on Sign-Up Genius. At these conferences, parents can discuss grades, behavior, curriculum, and explore any avenues needed for remediation.

All these events and more are available in multiple ways:

1. Main Office
2. Weekly Parent Newsletters
3. School Website
4. All social media platforms: Twitter, Facebook, Instagram
5. Flyers and posters advertising around the building
6. School marquee
7. Reminders sent via email, Remind, and personal phone calls

G. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.

(List actions)

Any parent concerns should be addressed with the administrative team.

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.
- Provide frequent reports to parents on their child's progress.
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

(List actions)

- At Lucille Brown Middle School, there are two opportunities (Fall and Winter) for parents to meet with teachers directly during the district-wide Parent-Teacher Conferences.
- Teachers have the autonomy to schedule additional meetings with parents. These meetings could include one particular teacher or at times the whole grade level team.
- Through Aspen, teachers send home progress reports between the distribution of interims and report cards to keep parents aware of progress.

BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must:**

- Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.

(List actions)

- Parent access to Google Classroom for each teacher
 - Parent access to Aspen to view grades
 - Provide parents with VGA scores with a guide of understanding to in turn help their child succeed
- Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).

(List actions)

- Parents are encouraged to contact **Chromebook Support:** For Chromebook support, including login assistance, please visit <https://www.rpstech.org/parents.html> or email helpdesk@rvaschools.net in our weekly parent newsletters
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- Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.

(List actions)

- Weekly Impact Meetings
- Monthly professional developments through Faculty Meeting
- Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.

(List actions)

- Back-to-School Night presentation provided all necessary Title I information
- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents. of participating children in a format and, to the extent practicable, in a language the parents can understand.

(List actions)

- All school communications sent home in both English and Spanish
- Virtual parent meetings always have interpreters present for translation

The following are allowable activities:

- 1) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training. (List actions)
- 2) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training. (List actions)

3) May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions. (List actions)

- Scheduling of buses to provide transportation for parents and students to and from home for in-person evening school-related activities

4) May train parents to enhance the involvement of other parents. (List actions)

- School fundraising activities
- Monthly PTA Meetings

5) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation. (List actions)

- Monthly School-Based Intervention Team(SBIT) Meetings
- Teacher-Parent Virtual Conferences
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6) May adopt and implement model approaches to improving Parent and Family Engagement. (List actions)

- Ensure instructional practices are culturally responsive with adoption of new curriculums
- Implementation of the IB curriculum and its global practices
- Offer professional learning on cultural responsiveness for school staff

7) May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section. (List actions)

8) May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities. (List actions)

- Communities in Schools
- NextUp Programming
- Axiom Tutoring Company

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. (List actions)

- Interpreters invited to all meetings whether via Google Meet or in-person meetings
- All school information distributed in multiple languages to accommodate limited proficient parents and family members

PART IV-ADOPTION – This Lucille Brown Middle School Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Lucille Brown Middle School on September 14, 2021 and will be in effect for the remainder of the 2021-2022 school year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before October 5, 2021.

Signature of Title I Authorized Representative:

Date:

Name and Signature of Parents, Students, and Staff Involved in the Policy Development Process:

Name: Click or tap here to enter text.

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PART IV-ADOPTION – This School Name Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by School Name on mm/dd/yy and will be in effect for the period of school year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before mm/dd/yr.

Signature of Title I Authorized Representative *Dr. Stacy James*
Date: *9/20/21*

Name and Signature of Parents, Students, and Staff Involved in the Policy Development Process:

Name: ~~Click or tap here to enter text.~~ *Julian Duncan*
Signature: *[Signature]*

Name: ~~Click or tap here to enter text.~~
Signature: *[Signature]*

Name: ~~Click or tap here to enter text.~~ *Patrick Storz (parent)*
Signature: *[Signature]*

Name: ~~Click or tap here to enter text.~~ *Michelle Spence (parent)*
Signature: *[Signature]*

Name: ~~Click or tap here to enter text.~~ *Camille Sciott, ELA Coach*
Signature: *[Signature]*

Name: ~~Click or tap here to enter text.~~ *Stephanie Douglas-Jackson*
Signature: *[Signature]*

Name: ~~Click or tap here to enter text.~~ *Vivi Argeros (Teacher)*
Signature: *[Signature]*

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