



LAKOTA LOCAL SCHOOL DISTRICT  
Pay Period Work Report

Name Melvin Ingram  
 Building Name HEINZ FIELD  
 Building Code 6

Employee ID # 000000008  
 Position & Contracted Hours IA SPECIAL ED 7  
 Essential Personnel ? YES NO

Day of week	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
Date		11/8	11/9	11/10	11/11	11/12			11/15	11/16	11/17	11/18	11/19									
Contracted Hours Worked		7	7	7	7	7			7	7	7	7	7									
Additional Hours Worked																						
FR - Facility Rental CA - Catering																						

Exception Code			IA		IA							IA										
Exception Hours																						
Requested Leave Code																						
Requested Leave Hours																						
Docked Hours																						

Additional Information: Melvin (IA Special Education) stepped up into a pay differential position for T.J Watt (IA SCC) for 3 days.

I, the undersigned, acknowledge that this is a true statement for the above listed pay period.

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Administrative Use Only:**

Contracted Hours Worked  
 Additional Hours Worked  
 Overtime Hours Worked  
 Double Time Hours Worked  
 CN Facility Rental Hours Worked

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Exception Hours 21  
 Approved Leave Hours  
 Docked Hours  
 HR Dept: \_\_\_\_\_

Supervisor's Signature Mike Tomlin Date \_\_\_\_\_



LAKOTA LOCAL SCHOOL DISTRICT  
Pay Period Work Report

Name James Washington  
 Building Name Heinz Field  
 Building Code 6

Employee ID # 000000013  
 Position & Contracted Hours 1A Special Ed 7  
 Essential Personnel? YES NO

Day of week	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
Date		11/8	11/9	11/10	11/11	11/12			11/15	11/16	11/17	11/18	11/19									
Contracted Hours Worked		7	7	7	7	7			7	7	7	7	7									
Additional Hours Worked																						
FR - Facility Rental CA - Catering																						

Exception Code	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
Exception Hours																						
Requested Leave Code																						
Requested Leave Hours																						
Docked Hours																						

Additional Information: James (1A Special Education) stepped up into a pay differential position for Julie Smith-Schuster (1A HUB) for 2 days

I, the undersigned, acknowledge that this is a true statement for the above listed pay period.

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Administrative Use Only:**

Contracted Hours Worked  
 Additional Hours Worked  
 Overtime Hours Worked  
 Double Time Hours Worked  
 CN Facility Rental Hours Worked

\_\_\_\_\_

Exception Hours 14  
 Approved Leave Hours  
 Docked Hours  
 HR Dept: \_\_\_\_\_

Supervisor's Signature Mike Tomlin Date 11-18-2021



LAKOTA LOCAL SCHOOL DISTRICT  
Pay Period Work Report

Name Anthony McFarland  
 Building Name Heinz Field  
 Building Code 6

Employee ID # 000000026  
 Position & Contracted Hours 1A Para 3hr  
 Essential Personnel ? YES NO

Day of week	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
Date		11/8	11/9	11/10	11/11	11/12			11/15	11/16	11/17	11/18	11/19									
Contracted Hours Worked		3	3	3	3	3			3	3	3	3	3									
Additional Hours Worked									4	4												
FR - Facility Rental CA - Catering																						

Exception Code	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
Exception Hours																						
Requested Leave Code																						
Requested Leave Hours																						
Docked Hours																						

Additional Information: Anthony (1A Para 3hr) worked 8 additional hours for Najee Harris

I, the undersigned, acknowledge that this is a true statement for the above listed pay period.

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Administrative Use Only:**

Contracted Hours Worked	30
Additional Hours Worked	8
Overtime Hours Worked	
Double Time Hours Worked	
CN Facility Rental Hours Worked	

30
8

Exception Hours	
Approved Leave Hours	
Docked Hours	
HR Dept:	

Supervisor's Signature Mike Tomlin Date 11-20-2020