

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, March 23, 2022

HESD District Office Board Room

714 N. White Street, Hanford, CA

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

OPEN SESSION

- Take action on closed session items

CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918... requires closed sessions in order to prevent the disclosure of confidential student record information*)

Administrative Panel Recommendations

Case# 22-13 Jefferson

Case# 22-14 Jefferson

OPEN SESSION

5:45 P.M.

Take action on closed session items

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember
- e) Recognize the 2021-2022 HESD Excellence in Education Honorees:
 - Josie Bustos-Pelayo
 - Ron Riso
 - Dr. Carol Gallegos
 - Jaime Martinez

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated March 4, 2022 and March 11, 2022.
- b) Approve minutes of Regular Board Meeting held on March 9, 2022.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$40.00 from The Blackburn Giving Fund.
- e) Approve donation of \$3,912.38 from Washington Parent Teacher Club.
- f) Approve donation of \$500.00 from The Wonderful Company Foundation Inc.

3. INFORMATION ITEMS

- b) Receive for information monthly financial reports for the period of 07/01/2021-02/28/2022 (Endo)
- c) Receive for information the following revised Board Policy and Administrative Regulation: (McConnell)
 - 6164.4 – Identification and Evaluation of Individuals for special Education
- d) Receive for information the following revised Board Policy and Administrative Regulation: (McConnell)
 - 6164.41 – Children with Disabilities Enrolled by their Parents in Private School
- e) Receive for information the following revised Board Policy: (Potter)
 - 7210 – Facilities Financing

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of the 2021-2022 Updated School Plans for Student Achievement (Heugly)
- b) Consider approval of the 2021-2022 Updated LCAP Federal Addendum Spending Plan (Carlton)
- c) Consider approval of the consultant contract for Bricks 4 Kidz for incoming 1st through 6th grade students the weeks of 6/13, 6/21 and 6/27 for 560 students (Rubalcava)
- d) Consider declaration of surplus property (Potter)
- e) Consider approval to solicit bids for the Roosevelt modernization project phase II (Potter)

5. PERSONNEL (Martinez)

a) Employment

New Hire

- Teaya Albanez, Educational Tutor – 4.5 hrs., Richmond, effective 3/1/22
- Adriana Canchola, Yard Supervisor – 2.5 hrs., Hamilton, effective 2/28/22
- Michaela Mendes, Educational Tutor – 4.5 hrs., Hamilton, effective 3/9/22
- Biane Teofilo, Special Education Aide – 5.0 hrs., Monroe, effective 2/28/22

Classified Temps/Sub

- Maria Palacios, Substitute Yard Supervisor, effective 3/3/22
- Bailey Vandersteen, Substitute READY Program Tutor, effective 3/8/22

Short Term Classified

- Nichole Armenta Ferrer, Short Term Yard Supervisor – 1.5 hrs., King, effective 2/28/22-6/3/22
- Alma Davalos Banks, Short-Term Yard Supervisor – 3.5 hrs., Monroe, effective 3/7/22-6/3/22

- Javier Isodoro, Short Term Yard Supervisor – 3.5 hrs., Simas, effective 2/28/22-6/3/22

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Allen Christian Altamirano, Boys Track, Monroe, effective 3/7/22-4/30/22
- DeMerio Carre, Boys Track, Washington, effective 3/7/22-4/30/22
- Michael Quinones, Girls Track, Washington, effective 3/7/22-4/30/22

Administrative Transfer

- Roxana Vasquez, from Special Circumstance Aide – 5.75 hrs., Washington, to Special Circumstance Aide – 5.75 hrs., Hamilton, effective 2/24/22

Retirement

- Gina Wibeto, Lead Food Service Worker – 8.0 hrs., Wilson, effective 3/31/22

b) Resignations

- Kayla Clement, Teacher, Richmond/Simas, effective 6/3/22
- Christabel Guerrero, Teacher, Washington, effective 6/3/22
- Nichole Mercado, Teacher, Roosevelt, effective 6/3/22

c) Volunteers

<u>Name</u>	<u>School</u>
Desiree Davis	Monroe/Richmond
Brittney Juarez	Monroe
Matthew Knevelbaard	Monroe
Amber Lyn LaRue	Monroe
Audree Mercado	Monroe
Isabel Perez	Monroe

6. FINANCIAL (Endo)

- a) Consider approval of the Comprehensive Maintenance Plan
- b) Consider approval of the contract for survey services

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Joy Gabler
FROM: Jay Strickland
DATE: March 14, 2022

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: March 23, 2022

ITEM: Administrative Panel Recommendations

PURPOSE:

Case# 22-13 – Jefferson

Case# 22-14 - Jefferson

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 03/14/2022

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 03/23/2022

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 03/04/22 and 03/11/22.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Warrant Register For Warrants

Dated 03/04/2022

Warrant Number	Vendor Number	Vendor Name	Amount
12680743	3970	MICHELLE ADAMS – Reimburse-Materials/Supplies	\$114.92
12680744	6650	MONICA ALBERT – Reimburse-Materials/Supplies	\$220.32
12680745	7321	ALICIA ALEIXO – Reimburse-Materials/Supplies	\$26.36
12680746	6934	BLANCA ALVARADO-CABRERA – Reimburse-Materials/Supplies	\$399.63
12680747	59	ARAMARK UNIFORM & CAREER – Food Services-Other Services	\$386.76
12680748	91	AUTOMATED OFFICE SYSTEMS – Services/Repair	\$7,027.72
12680749	7865	SCOTT BALDWIN – Reimburse-Materials/Supplies	\$227.00
12680750	7760	RACHEL BEER – Reimburse-Materials/Supplies	\$173.06
12680751	5895	PEGGY BELL – Reimburse-Materials/Supplies	\$205.06
12680752	7399	BIMBO BAKERIES USA – Food Services-Food	\$748.80
12680753	7184	CARLA BODE – Reimburse-Materials/Supplies	\$147.41
12680754	5806	JASON BRASIL – Reimburse-Materials/Supplies	\$578.87
12680755	162	ANGEL BRAVO – Reimburse-Materials/Supplies	\$400.00
12680756	7866	ASHLEY BROWN – Reimburse-Materials/Supplies	\$349.93
12680757	4287	GREG BROWN – Reimburse-Materials/Supplies	\$179.01
12680758	1954	KATHALEEN S. CARRI – Reimburse-Materials/Supplies	\$112.44
12680759	6506	VANESA CARSON – Reimburse-Mileage	\$15.91
12680760	7864	CARLOS CASTELLANOS – Reimburse-Other Services	\$35.00
12680761	355	CDT INC. – Other Services	\$536.00
12680762	6954	MARINA CERVANTEZ – Reimburse-Materials/Supplies	\$400.00
12680763	3344	EMILY CLARKE – Reimburse-Materials/Supplies	\$104.20
12680764	4713	STACEY CLAYCAMP – Reimburse-Materials/Supplies	\$393.28
12680765	6236	ALEXANDRIA CODAY – Reimburse-Materials/Supplies	\$129.37
12680766	4178	COOK'S COMMUNICATION – Services/Repair	\$89.11
12680767	7333	JOEL COOLEY – Reimburse-Other Services	\$85.00
12680768	4148	CARRIE CORTINAS – Reimburse-Materials/Supplies	\$161.30
12680769	6999	KATHRYN COZ – Reimburse-Materials/Supplies	\$112.11
12680770	5905	KATELYN CRUSE – Reimburse-Materials/Supplies	\$123.33
12680771	7854	JOSE LUIS CRUZ – Reimburse-Materials/Supplies	\$272.79
12680772	5996	NADIA D'AGOSTINO – Reimburse-Materials/Supplies	\$268.90
12680773	405	DASSEL'S PETROLEUM INC. – Materials/Supplies	\$6,874.29
12680774	405	DASSEL'S PETROLEUM INC. – Food Services-Materials/Supplies	\$401.29
12680775	5354	DIANNE DIAS – Reimburse-Materials/Supplies	\$306.20
12680776	7832	SERENA DILL – Reimburse-Materials/Supplies	\$397.84
12680777	6274	ANTHONY ECK – Reimburse-Materials/Supplies	\$189.72
12680778	6851	JENNIFER FOSSETT – Reimburse-Materials/Supplies	\$107.91
12680779	6862	CRYSTAL FOSTER – Reimburse-Materials/Supplies	\$400.00
12680780	5517	FRESNO STATE – Other Services	\$450.00
12680781	6090	MALISSA FROLEY – Reimburse-Materials/Supplies	\$324.33
12680782	6239	ANJALI FRY – Reimburse-Materials/Supplies	\$400.00
12680783	562	GRACIELA GARCIA – Reimburse-Materials/Supplies	\$400.00
12680784	6481	TAMRA GARCIA – Reimburse-Materials/Supplies	\$249.27
12680785	1393	GAS COMPANY – Utilities	\$12,037.09
12680786	3305	GILBERT ELECTRIC COMPANY – Services/Repair	\$125.00
12680787	591	GOLD STAR FOODS – Food Services-Food	\$11,093.18
12680788	4075	PETER GONSALVES – Reimburse-Materials/Supplies	\$277.03
12680789	4300	LESLIE GRIFFITH – Reimburse-Materials/Supplies, Mileage	\$423.22
12680790	5216	HANFORD ELEMENTARY SCHOOL DISTRICT – Other Services	\$5,000.00

Warrant Register For Warrants

Dated 03/04/2022

Warrant Number	Vendor Number	Vendor Name	Amount
12680791	4793	RUTH M HERNANDEZ – Reimburse-Materials/Supplies	\$366.47
12680792	7859	YVONNE HERNANDEZ – Reimburse-Materials/Supplies	\$48.80
12680793	2853	LISA HINOJOS – Reimburse-Materials/Supplies	\$299.46
12680794	2188	THE HOME DEPOT PRO – Warehouse Inventory	\$948.52
12680795	4597	IVS COMPUTER TECHNOLOGY – Materials/Supplies	\$801.31
12680796	2329	DAMIEN JUAREZ – Reimburse-Materials/Supplies	\$92.75
12680797	7867	KRISTY KAIRIS – Reimburse-Materials/Supplies	\$389.24
12680798	3962	KINGS COUNTY GLASS – Services/Repair	\$201.86
12680799	802	KINGS COUNTY PIPE & SUPPLY – Materials/Supplies	\$68.03
12680800	6356	MAUREEN KUIPER – Reimburse-Materials/Supplies	\$317.80
12680801	7675	JENNIFER LAIRD – Reimburse-Materials/Supplies	\$256.04
12680802	7553	MARIA LAWSON – Reimburse-Materials/Supplies	\$400.00
12680803	5765	RYAN LEDAK – Reimburse-Materials/Supplies	\$400.00
12680804	2033	ROSEMARY LERMA – Reimburse-Materials/Supplies	\$139.73
12680805	3048	CYNTHIA LEWIS – Reimburse-Materials/Supplies	\$386.50
12680806	6581	JENNIFER LOCHER – Reimburse-Materials/Supplies	\$155.99
12680807	7860	BETHANY LOERA – Reimburse-Materials/Supplies	\$85.43
12680808	4437	MACARIA LOPEZ – Reimburse-Materials/Supplies	\$51.44
12680809	7821	LOW COST EARBUDS – Warehouse Inventory	\$1,855.97
12680810	4299	CHRISTINE LUIS – Reimburse-Materials/Supplies	\$400.00
12680811	4746	MONICA MALDONADO-HUBANKS – Reimburse-Materials/Supplies	\$115.31
12680812	7868	ZACHARY MARTIN – Reimburse-Materials/Supplies	\$398.57
12680813	7051	EILEEN MARTINEZ-BEDOLLA – Reimburse-Materials/Supplies	\$373.83
12680814	4704	KELLEY MAYFIELD – Reimburse-Mileage	\$52.65
12680815	7101	SHELBY MCWELLS – Reimburse-Materials/Supplies	\$208.09
12680816	7666	ELIZABETH MEDEROS – Reimburse-Materials/Supplies	\$396.50
12680817	3373	MARICELA MENDOZA – Reimburse-Materials/Supplies	\$400.00
12680818	6077	ALLISON MINICK – Reimburse-Materials/Supplies	\$391.57
12680819	5111	P & R PAPER SUPPLY COMPANY INC – Food Services-Materials/Supplies	\$8,392.22
12680820	1168	PRODUCERS DAIRY PRODUCTS – Food Services-Materials/Supplies	\$17,134.87
12680821	4827	RAYMOND GEDDES & CO. INC. – Materials/Supplies	\$908.92
12680822	1404	STANISLAUS FOUNDATION – ADMIN – Health/Welfare Benefits	\$2,756.25
12680823	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$13,859.40
12680824	4764	STEPS TO LITERACY L.L.C. – Books	\$322.48
12680825	1444	SYSCO FOODSERVICES OF MODESTO – Food Services-Food	\$79,170.70
12680826	7811	TRAVEL HAVEN MOTEL – Other Services	\$846.72
12680827	1508	U.S. POSTAL SERVICE (CMRS-POP) – Postage	\$4,000.00
12680828	3154	UPS – Postage	\$12.90

Total Amount of All Warrants:

\$190,886.28

**Warrant Register For Warrants
Dated 03/04/2022**

Warrant Number	Vendor Number	Vendor Name	Amount
12681107	7811	TRAVEL HAVEN MOTEL – Other Services	\$846.72
Total Amount of All Warrants:			\$846.72

Credit Card Register For Payments
Dated 03/04/2022

Document Number	Vendor Number	Vendor Name	Amount
14032808	3599	4IMPRINT INC – Materials/Supplies	\$751.36
14032809	176	BSN SPORTS – Materials/Supplies	\$2,557.48
14032810	3618	CURRICULUM ASSOCIATES INC. – Books	\$377.73
14032811	529	FOLLETT SCHOOL SOLUTIONS – Books	\$15,899.97
14032812	599	GOPHER SPORT – Materials/Supplies	\$1,435.98
14032813	3653	HEINEMANN PUBLISHING – Books	\$281.96
14032814	6114	MCGRAW-HILL EDUCATION – Textbooks, Books	\$83.97
14032815	2126	READ NATURALLY – Other Services	\$800.00

Total Amount of All Credit Card Payments:**\$22,188.45**

Warrant Register For Warrants

Dated 03/11/2022

Warrant Number	Vendor Number	Vendor Name	Amount
12681205	2972	ROSA E. ADAMS – Reimburse-Materials/Supplies	\$140.55
12681206	7768	LARA ALLEN – Reimburse-Mileage	\$147.19
12681207	7786	LORENA ALLEN – Reimburse-Mileage	\$467.53
12681208	4566	ALLIED STORAGE CONTAINERS – Services/Repair	\$182.33
12681209	6431	AMAZON.COM – Materials/Supplies, Books	\$21,950.03
12681210	7230	ARDENT GENERAL INC – Roosevelt Modernization Project	\$281,401.70
12681211	6253	AT&T – Telephone Communications	\$210.85
12681212	3505	CRYSTAL G. AVILA – Reimburse-Materials/Supplies	\$380.27
12681213	2773	KRISTI BACHMAN – Reimburse-Materials/Supplies	\$293.70
12681214	7865	SCOTT BALDWIN – Reimburse-Materials/Supplies	\$156.31
12681215	113	BARNES AND NOBLE-5886056 – Books	\$93.42
12681216	6107	RAECHELLE BERNA – Reimburse-Materials/Supplies	\$400.00
12681217	4415	HEATHER BRASIL – Reimburse-Materials/Supplies	\$383.40
12681218	7250	LUCY BRIENO – Reimburse-Materials/Supplies	\$490.98
12681219	5585	BROOKES PUBLISHING – Books	\$388.27
12681220	7866	ASHLEY BROWN – Reimburse-Materials/Supplies	\$62.16
12681221	184	BUREAU OF EDUCATION & RESEARCH – Other Services	\$279.00
12681222	3654	JOSEFA BUSTOS-PELAYO – Reimburse-Materials/Supplies	\$282.90
12681223	7099	CHARGEPOINT INC. – Equipment, Services/Repair	\$41,721.09
12681224	3089	COMMITTEE FOR CHILDREN – Materials/Supplies	\$426.86
12681225	7863	CONSTAR SUPPLY – Materials/Supplies	\$1,538.65
12681226	4178	COOK'S COMMUNICATION – Materials/Supplies	\$143.81
12681227	7818	ROBERT DUGAN – Reimburse-Mileage	\$123.32
12681228	1693	E M THARP INC – Materials/Supplies	\$3,875.10
12681229	3567	E.L. ACHIEVE – Travel/Conference	\$495.00
12681230	7853	JAYLA ENGLISH – Reimburse-Mileage	\$111.38
12681231	7789	ELIZABETH GARCIA – Reimburse-Mileage	\$18.72
12681232	7874	STARLA GARCIA – Reimburse-Mileage	\$117.94
12681233	1393	GAS COMPANY – Utilities	\$1,147.81
12681234	7780	MARIA GRANADO – Reimburse-Mileage	\$235.87
12681235	632	CITY OF HANFORD – Utilities	\$9,982.30
12681236	7841	JOSEPH HERNANDEZ – Payroll Refund	\$44.55
12681237	7849	ROSEMARY HERNANDEZ – Reimburse-Mileage	\$96.88
12681238	7850	VERONICA HERRERA – Reimburse-Mileage	\$67.39
12681239	5264	HOUGHTON MIFFLIN HARCOURT – Books	\$1,736.00
12681240	7847	DANIELLE JOHNSON – Reimburse-Mileage	\$84.24
12681241	5290	KEENAN & ASSOCIATES – Other Services	\$3,697.50
12681242	7450	JULIA LOFY – Reimburse-Materials/Supplies	\$400.00
12681243	7260	LOWE'S PRO SERVICES – Materials/Supplies	\$1,129.77
12681244	912	MANGINI ASSOCIATES INC. – Shade Structures, Modernization Projects	\$32,207.74
12681245	7851	MARITZA MATA – Reimburse-Mileage	\$779.69
12681246	7158	MDR UTILITY LOCATING SPECIALIST INC. – Shade Structures	\$7,140.00
12681247	5688	MIRANDA MENDOZA-ROBINSON – Reimburse-Materials/Supplies	\$117.04
12681248	1013	CANDY MULLINS – Payroll Refund	\$27.95
12681249	2909	MARCELA NICOLE NASH – Reimburse-Materials/Supplies	\$301.45
12681250	7875	ALEXIS NEWTON – Reimburse-Mileage	\$101.09
12681251	6056	KRISTI OCHOA – Reimburse-Materials/Supplies	\$61.43
12681252	7339	JANELL ORTEGA – Reimburse-Materials/Supplies	\$386.40

Warrant Register For Warrants

Dated 03/11/2022

Warrant Number	Vendor Number	Vendor Name	Amount
12681253	4404	JASON ORTEGA – Reimburse-Materials/Supplies	\$400.00
12681254	6172	LAUREE PACHECO – Reimburse-Materials/Supplies	\$27.32
12681255	3147	JODY PATTON – Reimburse-Materials/Supplies	\$250.24
12681256	7772	MARLENN PEREZ Reimburse-Mileage	\$48.91
12681257	1116	TRINIDAD PEREZ – Reimburse-Materials/Supplies	\$367.97
12681258	4118	KERRY PIEROTTE -Reimburse-Materials/Supplies, Mileage	\$216.68
12681259	2011	MARICELY PIMENTEL – Reimburse-Materials/Supplies	\$400.00
12681260	7404	MADISON POLLARD – Reimburse-Materials/Supplies	\$24.94
12681261	7141	ANTHONY PORRAS – Reimburse-Materials/Supplies	\$355.31
12681262	4686	JOHN PORRAS – Reimburse-Materials/Supplies	\$400.00
12681263	6946	MARIA PORRAS – Reimburse-Materials/Supplies	\$1,314.82
12681264	7804	DEBORAH POST – Reimburse-Mileage	\$61.78
12681265	7869	ALICIA RAMIREZ – Reimburse-Materials/Supplies	\$298.52
12681266	7831	JULIA RAMOS – Reimburse-Mileage	\$548.96
12681267	2956	JACQUELINE A. RAVEN – Reimburse-Materials/Supplies	\$396.38
12681268	6768	REPTILE RON ANIMAL PRESENTATIONS – Other Services	\$225.00
12681269	7346	RMA GEOSCIENCE INC. – Shade Structure Projects	\$4,443.10
12681270	7676	ROXANA RODRIGUEZ – Reimburse-Materials/Supplies	\$400.00
12681271	6450	MARIAH ROMERO – Reimburse-Materials/Supplies	\$381.50
12681272	7870	KELCIE ROSE – Reimburse-Materials/Supplies	\$400.00
12681273	5287	TRACY RYAN – Reimburse-Materials/Supplies	\$257.00
12681274	3073	NINA SCHAFFER – Reimburse-Materials/Supplies	\$352.04
12681275	5452	SUSAN SCHNEIDER – Reimburse-Materials/Supplies	\$980.60
12681276	2013	MICHELLE SCHOFIELD – Reimburse-Materials/Supplies	\$195.38
12681277	5079	SCHOOL KIDS HEALTHCARE – Warehouse Inventory	\$43.00
12681278	4748	TARYN SCHRECKENGOST – Reimburse-Materials/Supplies	\$400.00
12681279	6364	MELISA SCOTT-MCCALLION – Reimburse-Materials/Supplies	\$388.71
12681280	4186	ISAIAS SERRATO III – Reimburse-Materials/Supplies	\$499.15
12681281	7337	JAMEE SERRATO – Reimburse-Materials/Supplies	\$284.18
12681282	1874	APRIL M. SILVA – Reimburse-Materials/Supplies	\$174.45
12681283	7680	VIRGINIA SILVA – Reimburse-Materials/Supplies	\$333.19
12681284	7871	KATHERINE SIPPEL – Reimburse-Materials/Supplies	\$271.24
12681285	7773	WAQUANA SMITH – Reimburse-Mileage	\$370.66
12681286	7774	RAMONA SOLARIO – Reimburse-Mileage	\$155.84
12681287	3800	SONITROL OF FRESNO – Other Services	\$7,596.00
12681288	1403	STANISLAUS FOUNDATION – DENTAL -Health/Welfare Benefits	\$17,365.10
12681289	4381	STAPLES - BUSINESS ADVANTAGE – Food Services-Materials/Supplies	\$163.14
12681290	7673	STEPHEN L. HAHN INSPECTIONS – Shade Structures, Roosevelt Mod Project	\$9,525.00
12681291	3128	COURTNEY STONE – Reimburse-Materials/Supplies	\$62.70
12681292	7338	CINDY STOWE – Reimburse-Materials/Supplies	\$817.64
12681293	2847	PAULINE STRAMBI – Reimburse-Materials/Supplies	\$400.00
12681294	7775	ABELINA SUMAYA – Reimburse-Mileage	\$41.18
12681295	6744	OSCAR TAFOLLA – Reimburse-Materials/Supplies	\$50.93
12681296	7872	EMILY THOMPSON – Reimburse-Materials/Supplies	\$164.65
12681297	4017	JOSE TORRES – Reimburse-Materials/Supplies	\$388.80
12681298	7614	SANDRA TORRES – Reimburse-Other Services	\$25.00
12681299	5884	GARRETT TOY – Reimburse-Materials/Supplies	\$275.66
12681300	7811	TRAVEL HAVEN MOTEL – Other Services	\$846.72

Warrant Register For Warrants

Dated 03/11/2022

Warrant Number	Vendor Number	Vendor Name	Amount
12681301	7811	TRAVEL HAVEN MOTEL – Other Services	\$846.72
12681302	3154	UPS – Postage	\$.20
12681303	4494	ROBERTA VASQUEZ – Reimburse-Other Services	\$14.95
12681304	1558	VERIZON WIRELESS – Telephone Communications	\$1,295.56
12681305	1575	WALMART COMMUNITY RFCSLLC – Materials/Supplies	\$3,430.37
12681306	7247	FREDERICK WILLIAMS – Reimburse-Materials/Supplies	\$400.00
12681307	6317	JENNIFER WITTUS – Reimburse-Materials/Supplies	\$399.89
12681308	1649	LUPE YADETA – Reimburse-Materials/Supplies	\$55.95
12681309	2822	GRISELDA YRIGOLLEN – Reimburse-Materials/Supplies	\$20.40
Total Amount of All Warrants:			\$475,880.99

Credit Card Register For Payments
Dated 03/11/2022

Document Number	Vendor Number	Vendor Name	Amount
14032854	2	A-Z BUS SALES INC – Materials/Supplies	\$396.24
14032855	176	BSN SPORTS – Materials/Supplies	\$1,572.27
14032856	806	KINGS COUNTY TROPHY – Materials/Supplies	\$634.92
14032857	4276	LEARNING A-Z – Other Services	\$900.00
14032858	1071	ORIENTAL TRADING CO. INC. – Materials/Supplies	\$257.89
14032859	1466	TERMINIX INTERNATIONAL – Services	\$818.00
Total Amount of All Credit Card Payments:			\$4,579.32

Hanford Elementary School District
Minutes of the Regular Board Meeting
March 9, 2022

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on March 9, 2022, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Garner called the meeting to order at 5:30 p.m. Trustee Garcia, Revious, Strickland and Hernandez were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Doug Carlton, David Endo, Robert Heugly, Karen McConnell, David Goldsmith, Jill Rubalcava and Jay Strickland.

CLOSED SESSION

Closed Session Trustees adjourned to closed session at 5:30 for the purpose of:

- Student Discipline pursuant to Education Code section 48918

Open Session Trustees returned to open session at 5:52 p.m.

Case #22-12 Trustee Hernandez moved to accept the Findings of Facts and expel Case #22-12 for the remainder of the 2021-22 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on March 7, 2022. Parents may apply for readmission after June 3, 2022. Trustee Garcia seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

PRESENTATION, REPORTS AND COMMUNICATIONS

Public Comments Travis Auten, daughter at JFK, stated "is the mask mandate ending on the 14th? There is a lot of misinformation, I want to make sure that is correct." President Garner confirms the mask mandate ends on the 14th.

Board and Staff Comments Trustee Garcia stated he visited the Warehouse with Superintendent Gabler and Director Potter. He was impressed with the organization of the Warehouse and the supplies available despite the shortage. He was also impressed with the mail room and the copier room and everything that gets done in house. It saves the district money. Seeing the new electric buses was neat – each bus has seatbelts, air conditioning and cameras. When visiting the Transportation Department, our Dispatcher Cassy, pulled up an app that allows the district and school sites to

monitors the location of all the HESD buses - where they are at and if they are running late. Trustee Garcia also met Linda, the DSF Work Control Tech. He stated we have good people working for the district. He also visited the District Kitchen. The Kitchen was preparing orange chicken, a favorite with the students. Food Services Manager Anneliese was cooking a separate meal because some students have a gluten allergy to the sauce. Trustee Garcia observed how the meals were loaded onto the trucks with temperature-controlled storage carts. Trustee Garcia concluded by stating William Potter hasn't missed a step since Gerry retired.

Requests to Address the Board

None

Dates to Remember

President Garner reviewed dates to remember: Regular Board Meeting – March 23rd; Honor Band – March 25th and March 26th; Spring Break – April 9th to April 18th.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "d" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Revious then made a motion to approve consent items "a" through "d". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated February 18, 2022 and February 25, 2022.
- b) Approve minutes of Regular Board Meeting held on February 23, 2022.
- c) Interdistrict transfers as recommended.
- d) Donation of \$52.30 from Box Tops to Lee Richmond.

INFORMATION ITEMS

November 2022 School Bond Measure Follow-Up a) Joy Gabler, Superintendent, presented for information the November 2022 Bond Measure Follow-Up. She stated she brought it back to give the Board the opportunity to talk about it and decide if they are interested in moving forward with the survey. If the Board decides to move forward, we will need to bring

forward a contract for approval at the next Board meeting. Joy shared a facility master plan cost sheet to show the various projects needed and the cost per site. Trustee Strickland stated the district certainly needs the money. Vice-President Revious believes the selling point should be Woodrow Wilson and its parking extension and drop off relocation due to the safety of students. David Endo stated WW needs a lot of work. Our priority is safety upgrades, but the parking lot and relocation of drop-off can definitely be part of the conversation if we move forward. President Garner asked with the extension of TK will we need additional building and will the State help with cost. David Endo answered we have the space. In regard to financial help from the State, they will only help if we can prove we have a hardship. We don't have a hardship, so it eliminates that. President Garner stated there is a need, is everyone okay with moving forward with study. Trustee Garcia agrees they should, and Vice-President Revious also agree with moving forward with the study. Trustee Strickland does not believe the time is right to place a Bond Measure on the ballot in November 2022 but will support the Board's direction. Superintendent Gabler stated this is just to move forward with the survey, depending on the results of the survey the Board can decide if the district should move forward with the bond. David Endo stated Jason works on contingency bases. They won't support the bond if they know it will fail because they won't get paid.

PAC Meeting #2

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a report from the District Parent Advisory Committee for the meeting held on January 19, 2022 (Meeting #2). The PAC received information on the following topics: the Local Control Accountability Plan (LCAP), the California School Dashboard and State Indicators, test scores in ELA and Math, English Learner progress, programs and services to support academic achievement, review of programs and services, use of funds provided through the Budget Act of 2021, and one-time federal funds to support recovery from the COVID-19 pandemic. The PAC made the following recommendations: the PAC members expressed concern of the decline in test scores between the 2018-2019 and 2020-2021 school years, the PAC recognizes that in-person learning is the most effective form of learning, every effort should be made to ensure schools remain open and students remain in class, the PAC recommends that the district have programs, services, and incentives for students to motivate them to work hard and catch up, the PAC recommends that the district implement paraprofessionals in classrooms to work in classrooms providing teachers greater opportunity to give students individualized instruction, and allow parent volunteers back into classrooms to provide additional support. The Superintendent responded and concurred with the recommendation.

DELAC Meeting #3

b) Lucy Gomez, Director of Curriculum, presented for information a report from the District English Learner Advisory Committee for the meeting held on January 20, 2022 (Meeting #2). The DELAC received information on the following topics: the Local Control Accountability Plan, State and Local LCAP Indicators, State test scores in ELA and mathematics including the percentage of students scoring

proficient on the CAASPP, the progress English learners made learning the English language including the percentages of EL students proficient on the ELPAC at the district and for each school, and Programs and Services for English learners. The DELAC made the following recommendations: the DELAC expresses concern over the decline in state test scores in ELA and mathematics, the DELAC commends the district on the growth of the EL student subgroup in ELA, the DELAC recommends further study of the achievement levels of EL students in ELA, and possible revision of the 2023-2024 LCAP target for this group of students, the DELAC notes that keeping schools open is the best form of learning, the DELAC recommends that the district make every effort to keep schools open, the DELAC realizes the importance of reclassification of EL students, the DELAC recommends that the district work toward giving EL students the tools and support that are necessary for reclassification, the DELAC recommends that the district focus on the underperforming subgroups and provide these students with tools support to close achievement gaps, the DELAC recommends that the district have an expert on integrated ELD at each of the school sites using an instructional coaching model, and the DELAC recommends that the district identify/study those individual schools or people who have success in raising the English proficiency of EL students and replicate their results at other sites. The Superintendent responded and concurred with the recommendation.

BOARD POLICIES AND ADMINISTRATION

2022-23 & 2023-24 School Calendars

- a) Trustee Strickland made a motion to adopt 2022-2023 and 2023-2024 School Calendars. Trustee Hernandez seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes

InnovEd Contract – Study Trip

- b) Trustee Garcia made a motion to approve the consultant contract/study trip with InnovEd for incoming 1st through 6th grade student the week of 7/5 for 120 students. Trustee Strickland seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes

InnovEd Contract – Study Trip

- c) Trustee Strickland made a motion to approve the consultant contract/study trip with InnovEd for Jr High students the week of 7/1 for 100 students. Trustee Hernandez seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes

Hernandez – Yes
Revious – Yes
Strickland – Yes

**Kings River
Expeditions
Contract –
Study Trip**

- d) Trustee Revious made a motion to approve the consultant contract/study trip with Kings River Expeditions for Jr High students on 6/8 – 6/10. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Scout Island
Contract –
Study Trip**

- e) Trustee Garcia made a motion to approve the consultant contract/study trip at Scout Island for incoming 1st through 6th grade students the weeks of 6/13, 6/21 and 6/27 for 300 students. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**San Joaquin
River Parkway –
Study Trip**

- f) Trustee Strickland made a motion to approve the consultant contract/study trip with San Joaquin River Parkway at Owl Hollow for Jr High students the week of 6/13 for 40 students. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**San Joaquin
River Parkway –
Study Trip**

- g) Trustee Garcia made a motion to approve the consultant contract/study trip with San Joaquin River Parkway at Scout Island for 1st through 6th grade students the weeks of 6/13, 6/20 and 6/27 for 210 students. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**West Hills
College
Contract –
Study Trip**

- h) Trustee Garcia made a motion to approve the consultant contract/study trip with West Hills College for Jr High students on 6/20 – 6/23 and 6/27 – 6/30 for 60 students. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes

Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Fresno Chaffee Zoo – Study Trip i) Trustee Strickland made a motion to approve the consultant contract/study trip with Fresno Chaffee Zoo for incoming 1st through 6th grade students the weeks of 6/13, 6/21 and 6/27 for 600 students. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Roosevelt Modernization Project j) Trustee Garcia made a motion to approve the change order 1 for Roosevelt modernization project. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Hamilton Exterior Painting k) Trustee Strickland made a motion to approve the solicit bids for the Hamilton exterior painting project. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

JFK HVAC Replacement l) Trustee Strickand made a motion to approve the of solicit bids for the locker room HVAC replacement project at Kennedy Jr. High School. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items “a” through “b” together. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes

Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "b".
Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

***Item "a" –
Employment***

The following items were approved:

New Hire

- Sharon Barajas-Diaz, READY Program Tutor – 4.5 hrs., Roosevelt, effective 2/16/22
- Ashley Ruby, READY Program Tutor – 4.5 hrs., Hamilton, effective 2/28/22
- Hanna Valdez, READY Program Tutor – 4.5 hrs., Lincoln, effective 2/23/22

Classified Temps/Sub

- Brenda Hernandez Gomez, Substitute Yard Supervisor, effective 2/18/22

- Miranda Lopez, Substitute Licensed Vocational Nurse, effective 2/22/22

Admin Transfer

- Vanessa Carson, from Licensed Vocational Nurse – 8.0 hrs., District Office, to Licensed Vocational Nurse – 8.0 hrs., Richmond, effective 2/22/22
- Roxanna Vasquez, from Special Circumstance Aide – 5.75 hrs., Washington, to Special Circumstance Aide – 5.75 hrs., Hamilton, effective 2/24/22

***Item "b" –
Resignations***

- Sally Calderon, Teacher, King, effective 6/3/22
- Gina Carinalli-Barnes, Teacher, Hamilton, effective 6/3/22
- Erin Franklin, Teacher, Richmond, effective 4/8/22
- Deloris Tara Keeton, School Nurse, Special Services, effective 6/3/22
- Miranda Lopez, Licensed Vocational Nurse – 8.0 hrs., Richmond, effective 2/18/22
- Melissa Martinez, Special Education Teacher, Richmond, effective 6/3/22

Adjournment

There being no further business, President Garner adjourned the meeting at 6:42 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Jeff Garner, President

Lupe Hernandez, Clerk

No	A/D	Sch Req'd	Home Sch	Date
O-165	A	Lemoore	Washington	3/14/2022
O-166	A	Lemoore	Kennedy	3/14/2022

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Javier Espindola

DATE: March 4, 2022

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: March 23, 2022

ITEM: Donation from The Blackbaud Giving Fund on behalf of New York Life and its donors.

PURPOSE: To be used for student incentives.

FISCAL IMPACT: Increase of \$40.00 to 0100-1100-0-1110-1000-430000-021-0000

RECOMMENDATIONS: Approve Donation

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy Gabler
FROM: Lindsay Hastings
DATE: 3/11/22
FOR: (X) Board Meeting
() Superintendent's Cabinet
FOR: () Information
(X) Action

Date you wish to have your item considered: March 23, 2022

ITEM: Consider approval of donations to HESD- Washington School from:
Washington PTC, Total donation of 3912.38


PURPOSE: Classroom supplies/student rewards and incentives

FISCAL IMPACT: 0100-1100-0-1110-1000-43000-028-0000

RECOMMENDATION: Approve donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy Gabler
FROM: Cruz Sanchez-Leal 
DATE: 3/11/2022
FOR: (X) Board Meeting
() Superintendent's Cabinet
FOR: () Information
(X) Action

Date you wish to have your item considered: March 23, 2022

ITEM: Consider approval of a check donation to MLK School from:
The Wonderful Company Foundation Inc. In the amount of \$500.00

PURPOSE: Donation to purchase School/Office Supplies

FISCAL IMPACT: \$500.00 added to account 0100-1100-0-0000-2700-430000-022-0000

RECOMMENDATION: Approve donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 03/14/2022

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 03/23/2022

ITEM:

Receive for information monthly financial reports for the period of 07/01/2021-02/28/2022.

PURPOSE:

Attached are financial summaries for all of the District funds for the period of 07/01/2021-02/28/2022.

FISCAL IMPACT:

The financial reports are informational only.

RECOMMENDATIONS:

Receive the monthly financial reports.

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

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3/10/2022 9:34:32AM

Fund: 0100 General Fund

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$21,183,330.32	\$21,183,330.32		
REVENUES						
1) LCFF Sources	8010-8099	\$3,339,396.00	\$40,737,724.15	\$66,115,141.00	61.62	38.38
2) Federal Revenues	8100-8299	\$76,262.56	\$6,001,193.74	\$14,827,039.96	40.47	59.53
3) Other State Revenues	8300-8599	\$824,654.00	\$7,653,548.52	\$14,691,961.58	52.09	47.91
4) Other Local Revenues	8600-8799	\$212,255.89	\$1,785,092.70	\$2,906,500.76	61.42	38.58
5) Total, Revenues		\$4,452,568.45	\$56,177,559.11	\$98,540,643.30	57.01	42.99
EXPENDITURES						
1) Certificated Salaries	1000-1999	\$3,087,179.78	\$22,792,178.85	\$36,052,557.01	63.22	36.78
2) Classified Salaries	2000-2999	\$1,127,502.04	\$9,222,876.99	\$14,452,320.59	63.82	36.18
3) Employee Benefits	3000-3999	\$1,719,578.38	\$11,936,911.33	\$23,068,481.21	51.75	48.25
4) Books and Supplies	4000-4999	\$145,953.36	\$1,896,130.22	\$6,644,715.15	28.54	71.46
5) Services, Oth Oper Exp	5000-5999	\$257,993.11	\$3,606,947.97	\$6,584,576.89	54.78	45.22
6) Capital Outlay	6000-6999	\$44,102.70	\$2,492,849.70	\$6,018,156.01	41.42	58.58
7) Other Outgo(excl. 7300`s)	7100-7499	\$76,080.00	\$589,499.64	\$1,514,076.00	38.93	61.07
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	(\$65,000.00)	0.00	100.00
9) Total Expenditures		\$6,458,389.37	\$52,537,394.70	\$94,269,882.86	55.73	44.27
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$288,274.00	\$288,274.00	100.00	0.00
2) Other Sources/Uses						
A) Sources	8930-8979	\$0.00	\$1,236,575.50	\$1,854,863.35	66.67	33.33
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$948,301.50	\$1,566,589.35	71.15	28.85
NET INCREASE (DECREASE) IN FUND BALANCE		(\$2,005,820.92)	\$4,588,465.91	\$5,837,349.79		
ENDING FUND BALANCE			\$25,771,796.23	\$27,020,680.11		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

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Fund: 0800 Student Activity Special Revenue Fund

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$29,382.29	\$29,382.29		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$0.00	0.00	100.00
EXPENDITURES						
4) Books and Supplies	4000-4999	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$0.00	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$0.00	\$0.00		
ENDING FUND BALANCE			\$29,382.29	\$29,382.29		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

Page 3 of 12
 3/10/2022 9:34:32AM

Fund: 0900 Charter Schools Fund

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1.73	\$1.73		
REVENUES						
3) Other State Revenues	8300-8599	\$0.00	\$1,697.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$1,697.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE						
		\$0.00	\$1,697.00	\$0.00		
ENDING FUND BALANCE						
			\$1,698.73	\$1.73		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

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3/10/2022 9:34:32AM

Fund: 1300 Cafeteria Fund

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,604,481.74	\$1,604,481.74		
REVENUES						
2) Federal Revenues	8100-8299	\$0.00	\$1,510,824.60	\$3,749,582.48	40.29	59.71
3) Other State Revenues	8300-8599	\$0.00	\$68,708.30	\$209,040.00	32.87	67.13
4) Other Local Revenues	8600-8799	\$233.60	\$6,338.33	\$107,676.00	5.89	94.11
5) Total, Revenues		\$233.60	\$1,585,871.23	\$4,066,298.48	39.00	61.00
EXPENDITURES						
2) Classified Salaries	2000-2999	\$108,365.22	\$772,532.58	\$1,241,071.00	62.25	37.75
3) Employee Benefits	3000-3999	\$41,411.09	\$291,863.16	\$521,927.00	55.92	44.08
4) Books and Supplies	4000-4999	\$93,248.78	\$753,684.05	\$1,686,675.00	44.68	55.32
5) Services, Oth Oper Exp	5000-5999	\$3,465.90	\$12,111.20	(\$16,221.20)	(74.66)	174.66
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	\$65,000.00	0.00	100.00
9) Total Expenditures		\$246,490.99	\$1,830,190.99	\$3,498,451.80	52.31	47.69
NET INCREASE (DECREASE) IN FUND BALANCE		(\$246,257.39)	(\$244,319.76)	\$567,846.68		
ENDING FUND BALANCE			\$1,360,161.98	\$2,172,328.42		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

3/10/2022 9:34:32AM

Fund: 1400 Deferred Maintenance Fund

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$101,995.22	\$101,995.22		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$300,000.00	\$300,000.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$1,091.39	\$1,500.00	72.76	27.24
5) Total, Revenues		\$0.00	\$301,091.39	\$301,500.00	99.86	0.14
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$140,000.00	0.00	100.00
6) Capital Outlay	6000-6999	\$0.00	\$3,311.64	\$10,353.46	31.99	68.01
9) Total Expenditures		\$0.00	\$3,311.64	\$150,353.46	2.20	97.80
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$297,779.75	\$151,146.54		
ENDING FUND BALANCE			\$399,774.97	\$253,141.76		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

3/10/2022 9:34:32AM

Fund: 1500 Pupil Transportation Equip

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$193,177.05	\$193,177.05		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$893.35	\$1,500.00	59.56	40.44
5) Total, Revenues		\$0.00	\$893.35	\$1,500.00	59.56	40.44
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$100,893.35	\$101,500.00		
ENDING FUND BALANCE			\$294,070.40	\$294,677.05		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

Fund: 2000 SPECIAL RESERVE FUND FOR OTHER POSTE

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$7,541,190.61	\$7,541,190.61		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$25,124.78	\$45,000.00	55.83	44.17
5) Total, Revenues		\$0.00	\$25,124.78	\$45,000.00	55.83	44.17
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$188,274.00	\$188,274.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$188,274.00	\$188,274.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$213,398.78	\$233,274.00		
ENDING FUND BALANCE			\$7,754,589.39	\$7,774,464.61		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

3/10/2022 9:34:32AM

Fund: 2120 Building Funds - Local 2

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$6,522,506.38	\$6,522,506.38		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$16,897.75	\$36,000.00	46.94	53.06
5) Total, Revenues		\$0.00	\$16,897.75	\$36,000.00	46.94	53.06
EXPENDITURES						
6) Capital Outlay	6000-6999	\$121,477.00	\$121,477.00	\$200,000.00	60.74	39.26
9) Total Expenditures		\$121,477.00	\$121,477.00	\$200,000.00	60.74	39.26
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$3,500,000.00	\$5,057,471.13	69.20	30.80
4) Total, Other Financing Sources/Uses		\$0.00	(\$3,500,000.00)	(\$5,057,471.13)	69.20	30.80
NET INCREASE (DECREASE) IN FUND BALANCE		(\$121,477.00)	(\$3,604,579.25)	(\$5,221,471.13)		
ENDING FUND BALANCE			\$2,917,927.13	\$1,301,035.25		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

3/10/2022 9:34:32AM

Fund: 2500 CapitalFacilities Fund

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$489,322.39	\$489,322.39		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$259,190.37	\$300,000.00	86.40	13.60
5) Total, Revenues		\$0.00	\$259,190.37	\$300,000.00	86.40	13.60
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$117,504.00	\$127,354.00	92.27	7.73
9) Total Expenditures		\$0.00	\$117,504.00	\$127,354.00	92.27	7.73
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$141,686.37	\$172,646.00		
ENDING FUND BALANCE			\$631,008.76	\$661,968.39		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

3/10/2022 9:34:32AM

Fund: 3500 SCHOOL FACILITY PROGRAM

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$227,412.88	\$227,412.88		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$2,097.08	\$2,000.00	104.85	(4.85)
5) Total, Revenues		\$0.00	\$2,097.08	\$2,000.00	104.85	(4.85)
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$182.33	\$761.48	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$234,037.19	\$2,977,740.40	\$5,222,151.49	57.02	42.98
9) Total Expenditures		\$234,219.52	\$2,978,501.88	\$5,222,151.49	57.04	42.96
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$3,500,000.00	\$5,057,471.13	69.20	30.80
4) Total, Other Financing Sources/Uses		\$0.00	\$3,500,000.00	\$5,057,471.13	69.20	30.80
NET INCREASE (DECREASE) IN FUND BALANCE		(\$234,219.52)	\$523,595.20	(\$162,680.36)		
ENDING FUND BALANCE			\$751,008.08	\$64,732.52		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

3/10/2022 9:34:32AM

Fund: 4000 Special Reserve - Capital Outlay

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$2,142,270.95	\$2,142,270.95		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$7,137.34	\$13,000.00	54.90	45.10
5) Total, Revenues		\$0.00	\$7,137.34	\$13,000.00	54.90	45.10
NET INCREASE (DECREASE) IN FUND BALANCE						
		\$0.00	\$7,137.34	\$13,000.00		
ENDING FUND BALANCE						
			\$2,149,408.29	\$2,155,270.95		

13 Hanford Elementary School District
 Fiscal Year: 2022
 Requested by dendo

Fiscal Position Report

February 2022

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3/10/2022 9:34:32AM

Fund: 6720 Self-Insurance/Other

		February Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$603,651.46	\$603,651.46		
REVENUES						
4) Other Local Revenues	8600-8799	\$69,718.41	\$431,062.03	\$752,000.00	57.32	42.68
5) Total, Revenues		\$69,718.41	\$431,062.03	\$752,000.00	57.32	42.68
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$57,182.53	\$380,884.19	\$749,000.00	50.85	49.15
9) Total Expenditures		\$57,182.53	\$380,884.19	\$749,000.00	50.85	49.15
NET INCREASE (DECREASE) IN FUND BALANCE		\$12,535.88	\$50,177.84	\$3,000.00		
ENDING FUND BALANCE			\$653,829.30	\$606,651.46		

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: March 2, 2022

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: March 23, 2022

ITEM: Review recommended revisions to Administrative Policy and Board Policy 6164.4 – Identification and Evaluation of Individuals for Special Education

PURPOSE: Regulation updates recommend that districts undertake new child find activities in light of the educational disruptions caused by the COVID-19 pandemic. Further, this update also includes specific language to include the district's obligation to ensure that evaluations of children suspected of having a disability are not delayed or denied because of the implementation of intervention strategies.

FISCAL IMPACT: None

RECOMMENDATIONS:

Policy 6164.4: Identification And Evaluation Of Individuals For Special Education

Status: ADOPTED

Original Adopted Date: 04/21/2004 | Last Revised Date: 09/19/2007

The Board of Trustees recognizes the need to actively seek out and evaluate district residents from birth ~~to through~~ age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

~~(cf. 0430—Comprehensive Local Plan~~

~~(cf. 6164.41—Children with Disabilities Enrolled by Their Parents in Private School)~~

~~(cf. 6164.6—Identification and Education under Section 504)~~

~~The Superintendent or designee shall develop processes to determine when an individual is establish a comprehensive child find system that includes procedures for the identification, screening, referral, assessment, and triennial assessment of individuals eligible for special education, as well as procedures for the services and shall establish systematic procedures for special education program identification, screening, referral, assessment, planning, implementation, and review of the special education and related services provided to such individuals. and triennial assessment.~~ (Education Code 56301)

~~The district's identification procedures shall include systematic methods for utilizing referrals from The Superintendent or designee shall establish a method whereby parents/guardians, teachers, agencies, appropriate professionals, and other members of the public, and others may refer an individual for assessment for special education services. Identification procedures shall be coordinated with school site procedures for referral of students whose with needs that cannot be met with modifications to the regular instructional program. (Education Code 56302)~~

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent or designee shall notify parents/guardians of district's procedures for initiating a referral for assessment to identify individuals ~~for who need~~ special education services. (Education Code 56301)

~~(cf. 1312.3—Uniform Complaint Procedures)~~

~~(cf. 3541.2—Transportation for Students with Disabilities)~~

~~(cf. 4112.23—Special Education Staff)~~

~~(cf. 5144.2—Suspension and Expulsion/Due Process (Students with Disabilities))~~

~~(cf. 5145.6—Parental Notifications)~~

~~(cf. 6159—Individualized Education Program)~~

~~(cf. 6159.1—Procedural Safeguards and Complaints for Special Education)~~

~~(cf. 6159.2—Nonpublic, Nonsectarian School and Agency Services for Special Education)~~

~~(cf. 6159.3—Appointment of Surrogate Parent for Special Education Students)~~

~~(cf. 6162.51—Standardized Testing and Reporting Program)~~

~~(cf. 6162.52 – High School Exit Examination)~~

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
5 CCR 3021-3029	Identification, referral and assessment
5 CCR 3030-3031	Eligibility criteria
Ed. Code 44265.5	Professional preparation for teachers of impaired students
Ed. Code 56000-56885	Special education programs
Ed. Code 56195.8	Adoption of policies
Ed. Code 56300-56304	Identification of individuals with disabilities
Ed. Code 56320-56331	Assessment
Ed. Code 56333-56338	Eligibility for specific learning disabilities
Ed. Code 56340-56347	Individualized education program teams
Ed. Code 56381	Reassessment of students
Ed. Code 56425-56432	Early education for individuals with disabilities
Ed. Code 56441.11	Eligibility criteria, children ages 3-5
Ed. Code 56445	Transition to grade school; reassessment
Ed. Code 56500-56509	Procedural safeguards
Gov. Code 95000-95029.5	California Early Intervention Services Act
Federal References	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1412	State eligibility
20 USC 1415	Procedural safeguards
34 CFR 104.35	Evaluation and placement
34 CFR 104.36	Procedural safeguards
34 CFR 300.1-300.818	Individuals with Disabilities Education Act
34 CFR 300.301-300.306	Evaluations and reevaluations
Management Resources	Description
References	
Court Decision	Hood v. Encinitas Union School District, (2007) 486 F.3d 1099
Federal Register	Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845
Website	California Department of Education, Special Education - https://simbli.eboardsolutions.com/SU/wbtzINw8puwslshjTsrMvmBCA==
Website	U.S. Department of Education, Office of Special Education Programs https://simbli.eboardsolutions.com/SU/v4I2D9cNplus2KZ0yVtPslshvZhg==
Cross References	Description
0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/TahleBitslshsbnbdeS7rVJAg==
0430	Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/weYMs4m5eTBUbT6cRVbnXQ==

0430	Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/k1Ue5xXpcBSAe07g23wvHQ==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/gGplush8ivcRdlU9sIsh2xJ4CtRQ==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/yPyO74Acplus62hPzZ8JUI8Lw==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/loJ1XyepIushLQ70hOMHi0LHw==
3541.2	Transportation For Students With Disabilities - https://simbli.eboardsolutions.com/SU/k5F9xQH1GNVF6FUILe57dw==
3552	Summer Meal Program - https://simbli.eboardsolutions.com/SU/BadsiZslshbS3au4B8WcoPTjQ==
<u>3552</u>	<u>Summer Meal Program -</u> https://simbli.eboardsolutions.com/SU/IL94KP89gp47SisIshk8QncRw==
<u>4112.23</u>	<u>Special Education Staff -</u> https://simbli.eboardsolutions.com/SU/qlqL1MDdd6CpV7sqbJFCcQ==
<u>5144.2</u>	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u> https://simbli.eboardsolutions.com/SU/bJ9BfrAyiOM1a9rGZU0EtQ==
<u>5145.6</u>	<u>Parental Notifications -</u> https://simbli.eboardsolutions.com/SU/SVh9c5vAppvZXDHq9LvEsQ==
<u>5145.6-E(1)</u>	<u>Parental Notifications -</u> https://simbli.eboardsolutions.com/SU/1tnmC4RSauktplus5IQACGBpA==
<u>6146.4</u>	<u>Differential Graduation And Competency Standards For Students With Disabilities -</u> https://simbli.eboardsolutions.com/SU/S30aRrMY0jn4Ua0fk0AuAQ==
<u>6159</u>	<u>Individualized Education Program -</u> https://simbli.eboardsolutions.com/SU/znZXtCu1BAuMByacP1m8cA==
<u>6159</u>	<u>Individualized Education Program -</u> https://simbli.eboardsolutions.com/SU/BadsiZslshbS3au4B8WcoPTjQ==
Summer Meal Program—	3552 https://simbli.eboardsolutions.com/SU/IL94KP89gp47SisIshk8QncRw==
4112.23	Special Education Staff— https://simbli.eboardsolutions.com/SU/qlqL1MDdd6CpV7sqbJFCcQ==
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)— https://simbli.eboardsolutions.com/SU/bJ9BfrAyiOM1a9rGZU0EtQ==
5145.6	Parental Notifications— https://simbli.eboardsolutions.com/SU/SVh9c5vAppvZXDHq9LvEsQ==
5145.6-E(1)	Parental Notifications— https://simbli.eboardsolutions.com/SU/1tnmC4RSauktplus5IQACGBpA==
6146.4	Differential Graduation And Competency Standards For Students With Disabilities— https://simbli.eboardsolutions.com/SU/S30aRrMY0jn4Ua0fk0AuAQ== =
6159	Individualized Education Program— https://simbli.eboardsolutions.com/SU/znZXtCu1BAuMByacP1m8cA== =
6159	Individualized Education Program— https://simbli.eboardsolutions.com/SU/2wZM24OxvMtJ5LadVDIUgA==
	Procedural Safeguards And Complaints For Special Education -

- 6159.1 <https://simbli.eboardsolutions.com/SU/tRoPeHJFhgsIshokbxTnRdR0Q==>
- 6159.1 Procedural Safeguards And Complaints For Special Education -
<https://simbli.eboardsolutions.com/SU/mQtCIXDEKpxo8uENBC670Q==>
- 6159.2 Nonpublic, Nonsectarian School And Agency Services For Special Education -
<https://simbli.eboardsolutions.com/SU/Y4Jlsv5cOn9KmMktAypktw==>
- 6159.2 Nonpublic, Nonsectarian School And Agency Services For Special Education -
<https://simbli.eboardsolutions.com/SU/R1hs3OCe48bSs5geWGvLmA==>
- 6159.3 Appointment Of Surrogate Parent For Special Education Students -
<https://simbli.eboardsolutions.com/SU/COZPD5I6SqN6LoWTL4Iz7A==>
- 6159.3 Appointment Of Surrogate Parent For Special Education Students -
<https://simbli.eboardsolutions.com/SU/xGPm9Ja5iHNKe9Hf9bAHjg==>
- 6162.5 Student Assessment -
<https://simbli.eboardsolutions.com/SU/BLnMpUynVpW8InLplusanWxcg==>
- 6162.5 Student Assessment -
<https://simbli.eboardsolutions.com/SU/slshplusBNn4t6kLA9tW1vfNNzbg==>
- 6162.51 State Academic Achievement Tests -
<https://simbli.eboardsolutions.com/SU/QedRRYplussBsDhplus5HoK0Zhrge==>
- 6162.51 State Academic Achievement Tests -
<https://simbli.eboardsolutions.com/SU/OXhX2dQQIRMBAWUDslshMuGeA==>
- 6163.2 Animals At School -
<https://simbli.eboardsolutions.com/SU/bdV9cT4UslshncWmdoUeXl3mA==>
- 6163.2 Animals At School -
<https://simbli.eboardsolutions.com/SU/plusg4qzZR6aELzKTY4ZOYbmA==>
- 6164.41 Children With Disabilities Enrolled By Their Parents In Private School -
<https://simbli.eboardsolutions.com/SU/DiOOJPIQObEKyktAHf2slsh8Q==>
- 6164.41 Children With Disabilities Enrolled By Their Parents In Private School -
<https://simbli.eboardsolutions.com/SU/zZNokcl4A7plusJ8oZePGDAyA==>
- 6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/QbYAokVsEt94prJULkGrCg==>
- 6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/Il2yokXjjul6zKjd25EdDw==>
- 6173.1 Education For Foster Youth -
<https://simbli.eboardsolutions.com/SU/eVhjcNplus5gaKuXjDnh3LfRQ==>

Education For Foster Youth -

6173.1

6173.1

<https://simbli.eboardsolutions.com/SU/9zSYbslshmJ955flW8slshWtTClw==>

Education Of Children Of Military Families -

6173.2

6173.2

<https://simbli.eboardsolutions.com/SU/KH4ab7brXUqsqOL5JlicFA==>

Education Of Children Of Military Families -

6173.2 <https://simbli.eboardsolutions.com/SU/IGiLCqplusjhgePoer5hCHSuA==>

Home And Hospital Instruction -

6183

<https://simbli.eboardsolutions.com/SU/3zxBA4aO37KRplusHEIO5K32Q==>

Regulation 6164.4: Identification And Evaluation Of Individuals For Special Education

Status:
ADOPTED

Original Adopted Date: 05/16/2001 | Last Revised Date: 09/19/2007

The Superintendent or designee shall ensure that the district's child find process includes the collection of data and, at reasonable intervals, the screening of such data to determine if students are making adequate progress, as appropriate.

A student shall be referred for special education ~~at~~ instruction and services only after the resources of the regular education program have been considered and used where appropriate. (Education Code 56303)

However, the district shall ensure that evaluations of children suspected of having a disability are not delayed or denied because of the implementation of response to intervention strategies.

A parent/guardian or the district may initiate a request for an initial evaluation to determine if the student is a student with a disability. (34 CFR 300.301)

When a verbal referral is made, staff shall offer assistance to the individual to make the request in writing and shall assist the individual if the individual requests such assistance. (5 CCR 3021)

All referrals from school staff for ~~an initial evaluation~~ ~~special education and related services~~ shall include a brief reason for the referral and description of the regular program resources that were considered and/or modified for use with the student and, when appropriate, the results of intervention. This documentation shall not delay the timelines for completing the assessment plan or assessment. ~~and their effect.~~ (5 CCR 3021)

Initial Evaluation for Special Education Services

Before the initial provision of special education and related services to a student with a disability, the district shall conduct a full and individual initial evaluation of the student. ~~(34 CFR 300.301;~~ Education Code 56320; 34 CFR 300.301)

~~Upon receipt~~ ~~Within 15 days of~~ ~~the~~ referral of any student for special education and related services, ~~the district shall develop a proposed evaluation plan~~ shall be developed within 15 calendar days, unless the parent/guardian agrees in writing to an extension. This 15-day period does not counting include days between the student's regular school sessions or terms, or calendar days of school vacation in excess of five school days, unless the parent/guardian agrees, in writing, to an extension. from the date of receipt of the referral. If the referral is made within 10 days or less prior to the end of the student's regular school year or term, the proposed evaluation plan shall be developed within 10 days after the beginning of the next regular school year or term. ~~or the student's regular school term. In the case of the student's school vacation in excess of five school days, the 15-day deadline shall recommence on the date the student's regular school days reconvene.~~ (Education Code 56043, 56321)

The proposed evaluation plan shall meet all of the following requirements: (Education Code 56321)

1. Be in a language easily understood by the general public
2. Be provided in the native language of the parent/guardian or other mode of communication used by the parent ~~the parent~~/guardian unless it is clearly not feasible
3. Explain the types of evaluation ~~assessment~~ to be conducted
4. State that no individualized education program (IEP) will result from the evaluation ~~assessment~~ without parent/guardian consent ~~guardian consent~~

A copy of the notice of a parent/guardian's rights and procedural safeguards shall be attached to the evaluation plan.

(cf. 6159—Individualized Education Code 56321Program)

The proposed written evaluation plan shall include a description of recent assessments conducted, including available independent assessments and assessment information requested by the parent/guardian to be considered, as well as information indicating the student's primary language and the student's primary language proficiency as determined by Education Code section 52164.1. (5 CCR 3022)

Before~~Prior to~~ conducting an initial evaluation, the district shall provide the parent/guardian with prior written notice in accordance with 34 CFR 300.503. In addition, as part of the evaluation plan, the parent/guardian shall receive written notice that includes all of the following information: (Education Code 56329; 34 CFR 300.304, 300.502, 300.504; Education Code 56329)

1. Upon completion of the administration of tests and other evaluation materials, an IEP team meeting that includes the~~includes the~~ parent/guardian or the parent/guardian's~~his/her~~ representative shall be scheduled pursuant to Education Code 56341. At this meeting, the team shall determine whether or not the student is a student with disabilities, as defined in Education Code 56026, and shall discuss the evaluation, the educational recommendations, and the reasons for the recommendations.
2. When~~In~~ making a determination of eligibility for special education, the district~~student~~ shall not determine that the student is disabled~~be determined to be a student with a disability~~ if the primary~~determinant~~ factor for such determination is lack of appropriate instruction in reading, including the essential components of reading instruction as defined in 20 USC 6368, lack of appropriate instruction in mathematics, or limited English proficiency, if the student does not otherwise meet the eligibility criteria under 34 CFR 300.8.
3. A copy of the evaluation report and the documentation of determination of eligibility shall be given to the parent~~the parent~~/guardian.
4. If the~~a~~ parent/guardian disagrees with an evaluation obtained by the district, the parent/guardian has the right to obtain~~to obtain~~, at public expense, an independent educational evaluation (IEE) of the student from qualified specialists, in accordance with 34 CFR 300.502. The parent/guardian is entitled to only one such evaluation at public expense each time the district conducts an assessment with which the parent/guardian disagrees.

If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of the~~a~~ student, an equivalent opportunity shall apply to the IEE~~independent educational evaluation~~. This equivalent opportunity shall apply to the student's current placement and setting as well as observation of the district's proposed placement and setting, if any, regardless of whether the IEE~~independent educational evaluation~~ is initiated before or after the filing of a due process hearing proceeding.

5. The district may initiate a due process hearing pursuant to Education Code 56500-56508 to show that its evaluation is appropriate. If the final decision resulting from the due process hearing is that the evaluation is appropriate, the parent/guardian maintains the right for an IEE~~independent educational evaluation~~, but not at public expense.

If the parent/guardian obtains an IEE~~independent educational evaluation~~ at private expense, the results of the IEE~~evaluation~~ shall be considered by the district with respect to the provision of a free appropriate public education (FAPE) to the student, and may be presented as evidence at a due process hearing regarding the student. If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to an IEE~~independent educational evaluation~~ of the

student in the student's current educational placement and setting and in, if any educational placement and setting, proposed by the district, regardless of whether the ~~IEE independent educational evaluation~~ is initiated before or after the filing of a due process hearing.

6. If ~~the~~ parent/guardian proposes a publicly financed placement of the student in a nonpublic school, the district ~~shall have~~ ~~shall have~~ an opportunity to observe the proposed placement and, if the student has already been unilaterally placed in the nonpublic school by the student's parent/guardian, the student in ~~the~~ ate proposed placement. Any such observation shall only be of the student who is the subject of the observation and ~~shall may~~ not include the observation or evaluation of any other student in the proposed placement unless that other student's parent/guardian consents to the observation or evaluation. The results of any observation or evaluation of another student in violation of Education Code 56329(d) shall be inadmissible in any due process or judicial proceeding regarding FAPE of that other student.

~~(cf. 5145.6 – Parental Notifications)~~

~~(cf. 6159.1 – Procedural Safeguards and Complaints for Special Education)~~

Parent/Guardian Consent for Evaluations

Upon receiving the proposed evaluation plan, the parent/guardian shall have at least 15 days to decide whether ~~or not~~ to consent to the initial evaluation. assessment. The district shall not interpret parent/guardian consent for initial evaluation assessment as consent for initial placement or initial provision of special education services. ~~(34 CFR 300.300, 34 CFR 300.301; Education Code 56320, 56321; 34 CFR 300.300)~~

Informed parental consent means that the parent/guardian: (Education Code 56021.1; 34 CFR 300.9)

1. Has been fully informed, in the parent/guardian's native language or other mode of communication, of all information relevant to the activity for which consent is sought, ~~in his/her native language or other mode of communication~~
2. Understands and agrees, in writing, to the ~~assessment to the~~ carrying out of the activity for which parent/guardian consent is ~~his/her consent is~~ sought and the consent describes that activity and lists the records (if any) that will be released and to whom ~~3. Understands that the granting of consent is voluntary on his/her part and may be revoked at any time~~
3. Understands that the granting of consent is voluntary on the parent/guardian's part and may be revoked at any time
4. ~~4-~~ Understands that if the parent/guardian he/she revokes consent, that revocation is not retroactive (i.e., it does not negate an action that has occurred after the consent was given and before the consent was revoked). The district is not required to amend the education records of a student to remove any reference to the student's receipt of special education and services if the student's parent/guardian submits a written revocation of consent after the initial provision of special education and related services to the student.

The district shall make reasonable efforts to obtain the informed consent ~~off from~~ the parent/guardian for an initial evaluation or reevaluation of a student. (Education Code 56321; 34 CFR 300.300, 300.322)

The district shall maintain a record of its attempts to obtain consent, which may include: ~~including: (34 CFR 300.300, 300.322)~~

1. Detailed records of telephone calls made or attempted and the results of those calls

2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

If a parent/guardian refuses to consent to the initial evaluation or fails to respond to a request to provide consent, the district may, but is not required to, pursue an evaluation by utilizing the procedural safeguards, including the mediation and due process procedures pursuant to 20 USC 1415 and 34 CFR 300.506-300.516. ~~(34 CFR 300.300;~~ Education Code 56321; 34 CFR 300.300)

For a student who is a ward of the state and not residing with the student's~~his/her~~ parent/guardian, the district shall make reasonable efforts to obtain the informed consent from the parent of the student for an initial evaluation to determine whether the student is a student with a disability. The district may conduct an initial evaluation without obtaining informed consent if any of the following situations exists: ~~(34 CFR 300.300;~~ Education Code 56321.1; 20 USC 1414; 34 CFR 300.300)

1. Despite reasonable efforts to do so, the district cannot discover the whereabouts of the parent/guardian of the student~~the student~~.
2. The rights of the parent/guardian of the student have been terminated in accordance with state~~California~~ law.
3. The rights of the parent/guardian to make educational decisions have been subrogated by a judge in accordance with state~~accordance with California~~ law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the student.

~~(cf. 6159.3—Appointment of Surrogate Parent for Special Education Students)~~

The district need not obtain parent/guardian consent before reviewing existing data as part of an evaluation or reevaluation, or before administering a test or other evaluation that is administered to all students, unless consent is required from the parents/guardians of all students. (Education Code 56321; ~~34 CFR 300.300)~~

Conduct of the Evaluation

Within 60 calendar days of receiving parental consent for the initial assessment of a student, not counting days between the student's regular school sessions, terms, or days of school vacation in excess of five schooldays, a determination whether the student is eligible for special education and the educational needs of the student shall be made, an IEP team meeting shall occur, and an IEP shall be developed, unless the parent/guardian agrees in writing to an extension, pursuant to Education Code 56344. If the 60-day time is interrupted by a student school vacation, the 60-day time shall recommence on the date that student schooldays reconvene and a meeting to develop an IEP for the student shall be conducted within 30 days of a determination that the student needs special education and related services. (Education Code 56043, 56344)

However, when a referral has been made for a student 30 days or less prior to the end of the regular school year, an IEP required as a result of an assessment of the student shall be developed within 30 days after the commencement of the subsequent regular school year. (Education Code 56043, 56344; 34 CFR 300.301, 300.323)

~~The district shall complete the determination as to whether the student is a student with a disability, conduct the initial evaluation to determine his/her educational needs, and develop an IEP within 60 days~~

~~of receiving informed parent/guardian consent for the evaluation. (34 CFR 300.300, 34 CFR 300.301; Education Code 56344)~~

The evaluation shall be conducted by qualified personnel who are competent to perform the assessment as determined by the district. ~~county office of education, or special education local plan area (SELPA).~~ (Education Code 56320, 56322)

In addition, evaluations and reevaluations shall be administered by qualified personnel who are competent in the oral or sign language skills and written skills of the student's primary language or mode of communication and have a knowledge and understanding of the cultural and ethnic background of the student. If it is clearly not feasible to do so, an interpreter shall be used, and the assessment report shall document this condition and note that the validity of the assessment may have been affected. The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance shall not be diagnosed as a disabling condition. (5 CCR 3023)

The screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation shall not be considered to be an evaluation for eligibility for special education and related services. (Education Code 56321; 20 USC 1414;
~~(34 CFR 300.302)~~

In conducting the evaluation, the district shall use a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the student. The district shall also use any information provided by the parent/guardian that may assist the district in making the determination as to whether the student is a student with a disability and, if so, the necessary components of ~~the student's~~his/her IEP when the IEP is developed, including information related to enabling the student to be involved in and to progress in the general education curriculum. (34 CFR 300.304)

The district's evaluation shall not use any single measure or assessment as the sole criterion for determining whether a student is a student with a disability and for determining the appropriate educational program for the student. The assessment shall use technically sound instruments that may assess the relative contribution of cognitive and behavioral factors in addition to physical or developmental factors. (34 CFR 300.304)

The district shall also ensure that assessments and other evaluation materials provide relevant information that ~~directly assists persons~~ in determining the student's educational needs and are: ~~(34 CFR 300.304; Education Code 56320; 34 CFR 300.304)~~

1. Selected and administered so as not to be discriminatory on a racial, cultural, or sexual basis
2. Provided and administered in the student's native language or other mode of communication and in the form ~~most likely~~most likely to yield accurate information on what the student knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to so provide or administer
3. Used for the purposes for which the assessments or measures are valid and reliable
4. Administered by trained and knowledgeable personnel except that individually administered tests of intellectual or emotional functioning shall be administered by a credentialed school psychologist
5. Administered in accordance with any instructions provided by the producer of the assessments
6. Tailored to assess specific areas of educational need and not merely designed to provide a single ~~general intelligence~~general intelligence quotient

7. If administered to a student with impaired sensory, manual, or speaking skills, selected and administered to ~~best ensure~~ best ensure that the results accurately reflect the student's aptitude or achievement level or whatever other factors the test purports to measure, rather than reflecting the child's impaired sensory, manual, or speaking skills (unless those skills are the factors that the test purports to measure).

Students shall be assessed in all areas related to the suspected disability, including, if appropriate, health and development, vision (including low vision), hearing, motor abilities, language function ~~social and emotional status~~, general intelligence, academic performance, communicative status, self-help, orientation and mobility skills, career and vocational abilities and interests, and social and emotional status. When appropriate, a developmental history shall be obtained. For students with residual vision, a low vision assessment shall be provided in accordance with guidelines established pursuant to Education Code 56136. ~~and motor abilities.~~ The district shall ensure that the evaluation is sufficiently comprehensive to identify all of the student's special education and related service needs, whether or not commonly linked to the disability category in which the student has been classified. (Education Code 56320; 34 CFR 300.304)

As part of the initial evaluation and any reevaluation, the IEP team and other qualified professionals, shall, if appropriate, review existing evaluation data on the student, including evaluations and information provided by the parents/guardians, current classroom-based local or state assessments and classroom-based observations, and observations by teachers and related services providers. On the basis of that review and input from the student's parent/guardian, the team shall identify what additional data, if any, are needed to determine: (34 CFR 300.305; Education Code 56381; 34 CFR 300.305)

1. Whether the student is a student with a disability, or in the case of a reevaluation, whether the student ~~continues to~~ continue to have a disability, and the educational needs of the student
2. The present levels of academic achievement and related developmental needs of the student
3. Whether the student needs, or continues to need, special education and related services
4. Whether any additions or modifications to the special education and related services are needed to enable ~~the student~~ the student to meet the measurable annual goals set out in the student's ~~his/her~~ IEP and to participate, as appropriate, in the general education curriculum

If a student has transferred from another district in the same school year or leaves this district, the district shall coordinate with the student's prior or subsequent district as necessary and as expeditiously as possible to ensure prompt completion of full evaluations. (34 CFR 300.304)

Evaluation Report

Eligibility Determination

~~Upon completion of the administration of assessments and other evaluation measures, a group of qualified professionals and the parent/guardian shall determine whether the child is a student with a disability and the student's educational needs. In interpreting the data, the group shall draw information from a variety of sources, including aptitude and achievement tests, parent/guardian input, and teacher recommendations, as well as information about the student's physical condition, social or cultural background, and adaptive behavior. The group shall ensure that the information obtained from these sources is documented and carefully considered. (34 CFR 300.306)~~

The personnel who evaluate the student shall prepare a written report of the results of each evaluation. The report shall include, but not be limited to, the following: (Education Code 56327)

1. Whether the student may need special education and related services
2. The basis for making the determination
3. The relevant behavior noted during the observation of the student in an appropriate setting
4. The relationship of that behavior to the student's academic and social functioning
5. The educationally relevant health, developmental, and medical findings, if any
6. For students with learning disabilities, whether there is such a discrepancy between achievement and ability that ~~it cannot~~~~cannot~~ be corrected without special education and related services
7. A determination concerning the effects of environmental, cultural, or economic disadvantage, where appropriate
8. The need for specialized services, materials, and equipment for students with low incidence disabilities, ~~consistent with~~~~consistentwith~~ Education Code 56136

Eligibility Determination

Upon completion of the administration of assessments and other evaluation measures, a group of qualified professionals and the parent/guardian shall determine whether the student is a student with a disability as defined in 5 CCR 3030 and 34 CFR 300.8 and, if so, the student's educational needs. In interpreting the data, the group shall draw information from a variety of sources, including aptitude and achievement tests, parent/guardian input, and teacher recommendations, as well as information about the student's physical condition, social or cultural background, and adaptive behavior. The group shall ensure that the information obtained from these sources is documented and carefully considered. (34 CFR 300.306)

When making a determination of eligibility for special education and related services, the district shall not determine that a student is disabled if the primary factor for such determination is a lack of appropriate instruction in reading, including the essential components of reading instruction pursuant to 20 USC 6368 ~~of the No-Child Left Behind Act~~, lack of instruction in mathematics, limited English proficiency, or that the student does not otherwise meet the eligibility criteria. ~~(34 CFR 300.306; Education Code 56329; 34 CFR 300.306)~~

The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance, shall not be diagnosed as a disabling condition. (5 CCR 3023)

~~If a determination is made that a student has a disability and needs special education and related services, an IEP shall be developed within a total time not to exceed 60 days, not counting days between the student's regular school sessions, terms, or days of school vacation in excess of five school days, from the date of the receipt of the parent/guardian's consent for evaluation, unless the parent/guardian agrees, in writing, to an extension. (34 CFR 300.306; Education Code 56043)~~

Independent Educational Evaluation

~~The parents/guardians of a student with a disability have the right to obtain an independent educational evaluation at public expense under the same criteria that the district uses for a district-initiated evaluation. An independent educational evaluation is defined as~~ an evaluation conducted by a qualified examiner who is not employed by the district. (34 CFR 300.502)

Public expense means that the district either pays for the full cost of the ~~IEE~~independent educational evaluation or ensures that the evaluation is otherwise provided at no cost to the parent/guardian. ~~(34 CFR 300.502)~~

(34 CFR 300.502)

The parents/guardians of a student with a disability have the right to obtain an IEE at public expense under the same criteria, including the location of the evaluation and the qualifications of the examiner, that the district uses for a district-initiated evaluation. (34 CFR 300.502)

The parent/guardian is entitled to only one ~~IEE~~independent educational evaluation at public expense each time the district conducts an evaluation with which the parent/guardian disagrees. (Education Code 56329; (34 CFR 300.502)

If a parent/guardian has requested an ~~IEE~~independent educational evaluation, the district may ask for ~~the~~ reason that the parent/guardian~~he/she~~ objects to the district's evaluation. However, the parent/guardian is not required to provide an explanation and the district may not unreasonably delay either providing the IEE at public expense or filing a due process complaint to request a due process hearing to defend the public evaluation. the reason to the district. (34 CFR 300.502)

Upon receiving the request for an ~~IEE~~independent educational evaluation, the district shall, without unnecessary delay, either: (34 CFR 300.502)

1. File a due process complaint to request a hearing to show that its evaluation is appropriate
2. Ensure that an ~~IEE~~independent evaluation is provided at public expense, unless the district ~~demonstrates~~can later demonstrate at a hearing~~hearing~~ that the evaluation obtained by the parent/guardian did not satisfy the district's criteria

If a due process hearing decision determines that the district's evaluation is appropriate, then the parent/guardian may obtain an ~~IEE~~independent evaluation but not at public expense. (Education Code 56329; (34 CFR 300.502)

In any decision made with respect to providing FAPE to a student with a disability, the result~~The results of any IEE~~an independent evaluation obtained by the student's parent/guardian, ~~whether at public or private expense,~~ shall be considered by the district if it meets district criteria. Any such result also in any decision made with respect to FAPE and may be presented as evidence at a hearing on a due process complaint. (Education Code 56329; (34 CFR 300.502)

Reevaluation

A reevaluation shall be conducted when the district determines that the educational or related services needs of the student, including improved academic achievement and functional performance, warrant a reevaluation or if the student's parent/guardian or teacher requests reevaluation. Such reevaluations shall occur every three years, unless the parent/guardian and district agree in writing that a reevaluation is unnecessary. A reevaluation may not occur more than once a year, unless the parent/guardian and the district agree otherwise. ~~(34 CFR 300.303; Education Code 56043, 56381; 34 CFR 300.303)~~

The district shall ensure that any reevaluations of the student are conducted in accordance with the evaluation procedures pursuant to 34 CFR 300.304-300.311. (34 CFR 300.303)

Before entering kindergarten or first grade, as the case may be, children with disabilities who are in a preschool program shall be reevaluated to determine if they still need special education and services. IEP teams shall identify a means of monitoring the continued success of children who are determined to be eligible for less intensive special education programs. ~~to ensure that gains made are not lost by a rapid removal of individualized programs and supports for these children.~~ (Education Code 56445)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 3021-3029	Identification, referral and assessment
5 CCR 3030-3031	Eligibility criteria
Ed. Code 44265.5	Professional preparation for teachers of impaired students
Ed. Code 56000-56885	Special education programs
Ed. Code 56195.8	Adoption of policies
Ed. Code 56300-56304	Identification of individuals with disabilities
Ed. Code 56320-56331	Assessment
Ed. Code 56333-56338	Eligibility for specific learning disabilities
Ed. Code 56340-56347	Individualized education program teams
Ed. Code 56381	Reassessment of students
Ed. Code 56425-56432	Early education for individuals with disabilities
Ed. Code 56441.11	Eligibility criteria, children ages 3-5
Ed. Code 56445	Transition to grade school; reassessment
Ed. Code 56500-56509	Procedural safeguards
Gov. Code 95000-95029.5	California Early Intervention Services Act

Federal References

	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1412	State eligibility
20 USC 1415	Procedural safeguards
34 CFR 104.35	Evaluation and placement
34 CFR 104.36	Procedural safeguards
34 CFR 300.1-300.818	Individuals with Disabilities Education Act
34 CFR 300.301-300.306	Evaluations and reevaluations

Management Resources References

	Description
Court Decision	Hood v. Encinitas Union School District, (2007) 486 F.3d 1099
Federal Register	Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845
Website	California Department of Education, Special Education - https://simbli.eboardsolutions.com/SU/wbtzINw8puwslshjTsrMvmBCA==
Website	U.S. Department of Education, Office of Special Education Programs https://simbli.eboardsolutions.com/SU/v4I2D9cNplus2KZ0yVtPslshvZhg==

Cross References

	Description
0410	https://simbli.eboardsolutions.com/SU/TahleBitslshsbnbdeS7rVJAg== https://simbli.eboardsolutions.com/SU/weYMs4m5eTBUBt6cRVbnXQ==
0430	https://simbli.eboardsolutions.com/SU/weYMs4m5eTBUBt6cRVbnXQ==

	<u>Comprehensive Local Plan For Special Education -</u>
0430	https://simbli.eboardsolutions.com/SU/k1Ue5xXpcBSAe07g23wvHQ==
	<u>Local Control And Accountability Plan -</u>
0460 0410	Nondiscrimination In District Programs And Activities- https://simbli.eboardsolutions.com/SU/TahleBitslshsbnbdeS7rVJAg==
0430	Comprehensive Local Plan For Special Education- https://simbli.eboardsolutions.com/SU/weYMs4m5eTBUBT6cRVbnXQ==
0430	Comprehensive Local Plan For Special Education- https://simbli.eboardsolutions.com/SU/k1Ue5xXpcBSAe07g23wvHQ==
0460	Local Control And Accountability Plan- https://simbli.eboardsolutions.com/SU/gGplush8ivcRdlU9slsh2xJ4CtRQ==
	Local Control And Accountability Plan -
0460	https://simbli.eboardsolutions.com/SU/yPyO74Acplus62hPzZ8JUI8Lw==
	Uniform Complaint Procedures -
1312.3	https://simbli.eboardsolutions.com/SU/loJ1XyepusslshLQ70hOMHiOLHw==
	Transportation For Students With Disabilities -
3541.2	https://simbli.eboardsolutions.com/SU/k5F9xQH1GNVF6FUILe57dw==
	Summer Meal Program -
3552	https://simbli.eboardsolutions.com/SU/BadsizslshbS3au4B8WcoPTjQ==
	Summer Meal Program -
3552	https://simbli.eboardsolutions.com/SU/IL94KP89gp47Sislskh8QncRw==
	Special Education Staff -
4112.23	https://simbli.eboardsolutions.com/SU/qlqL1MDdd6CpV7sqbJFCcQ==
	Suspension And Expulsion/Due Process (Students With Disabilities) -
5144.2	https://simbli.eboardsolutions.com/SU/bJ9BfrAyiOM1a9rGZU0EtQ==
	Parental Notifications -
5145.6	https://simbli.eboardsolutions.com/SU/SVh9c5vAppvZXDHq9LvEsQ==
	Parental Notifications -
5145.6-E(1)	https://simbli.eboardsolutions.com/SU/1tnmC4RSauktplus5IQACGBpA==
	Differential Graduation And Competency Standards For Students With Disabilities -
6146.4	https://simbli.eboardsolutions.com/SU/S30aRrMY0jn4Ua0fK0AuAQ==
	Individualized Education Program -
6159	https://simbli.eboardsolutions.com/SU/znZXtCu1BAuMByacP1m8cA==
	Individualized Education Program -
6159	https://simbli.eboardsolutions.com/SU/2wZM24OxvMtJ5LadVDIUgA==
	Procedural Safeguards And Complaints For Special Education -
6159.1	https://simbli.eboardsolutions.com/SU/tRoPeHJFhgsIshokbxTnRdR0Q==
	Procedural Safeguards And Complaints For Special Education -
6159.1	https://simbli.eboardsolutions.com/SU/mQtCIXDEKpxo8uENBC67OQ==
	Nonpublic, Nonsectarian School And Agency Services For Special Education -

- 6159.2 <https://simbli.eboardsolutions.com/SU/Y4JIsV5cOn9KmMktAypktw==>
Nonpublic, Nonsectarian School And Agency Services For Special Education -
- 6159.2 <https://simbli.eboardsolutions.com/SU/R1hs3OCe48bSs5geWGvLmA==>
Appointment Of Surrogate Parent For Special Education Students -
- 6159.3 <https://simbli.eboardsolutions.com/SU/COZPD5l6SqN6LoWTL4lz7A==>
Appointment Of Surrogate Parent For Special Education Students -
- 6159.3 <https://simbli.eboardsolutions.com/SU/xGPm9Ja5iHNKe9Hf9bAHjg==>
Student Assessment -
- 6162.5 <https://simbli.eboardsolutions.com/SU/BLnMpUynVpW8InLplusanWxcg==>
Student Assessment -
- 6162.5
<https://simbli.eboardsolutions.com/SU/slshplusBNn4t6kLA9tW1vfNNzbg==>
State Academic Achievement Tests -
- 6162.51
<https://simbli.eboardsolutions.com/SU/QedRRYplussBsDhplus5HoK0Zhrge==>
State Academic Achievement Tests -
- 6162.51 <https://simbli.eboardsolutions.com/SU/OXhX2dQQIRMBAWUDslshMuGeA==>
Animals At School -
- 6163.2 <https://simbli.eboardsolutions.com/SU/bdV9cT4UslshncWmdoUeXl3mA==>
Animals At School -
- 6163.2
<https://simbli.eboardsolutions.com/SU/plusg4qzZR6aELzKTY4ZOYbmA==>
Children With Disabilities Enrolled By Their Parents In Private School -
- 6164.41
<https://simbli.eboardsolutions.com/SU/DiOOJPIQObEKyktAHf2slsh8Q==>
Children With Disabilities Enrolled By Their Parents In Private School -
- 6164.41 <https://simbli.eboardsolutions.com/SU/zZNokcl4A7plusJ8oZePGDAyA==>
Identification And Education Under Section 504 -
- 6164.6
<https://simbli.eboardsolutions.com/SU/QbYAokVsEt94prJULkGrCg==>
Identification And Education Under Section 504 -
- 6164.6
<https://simbli.eboardsolutions.com/SU/Il2yokXijul6zKjd25EdDw==>
Education For Foster Youth -
- 6173.1 <https://simbli.eboardsolutions.com/SU/eVhjcNplus5gaKuXjDnh3LfrQ==>
Education For Foster Youth -
- 6173.1 <https://simbli.eboardsolutions.com/SU/9zSYbslshMJ955fIW8slshWtTClw==>
Education Of Children Of Military Families -
- 6173.2 <https://simbli.eboardsolutions.com/SU/KH4ab7brXUqsgQL5JlicFA==>
Education Of Children Of Military Families -
- 6173.2 <https://simbli.eboardsolutions.com/SU/lGiLCqplusjhgePoer5hCHSuA==>
Home And Hospital Instruction -
- 6183
<https://simbli.eboardsolutions.com/SU/3zxBA4aO37KRplusHEIO5K32Q==>

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: March 14, 2022

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: March 23, 2022

ITEM: Review recommended revisions to Administrative Policy and Board Policy 6164.41 – Children with Disabilities Enrolled by their Parents in Private School.

PURPOSE: Update policy to outline and recommend best practices for keeping parents/guardians, teachers, and private school officials to be fully informed of the child find process, enhance the consultations with public school representatives and private school agencies. Additionally, similar updates were added so that either party does not delay the responsibility of assessment because of the implementation of a Response to Intervention process.

FISCAL IMPACT: None

RECOMMENDATIONS:

Policy 6164.41: Children With Disabilities Enrolled By Their Parents In Private School

Status:
ADOPTED

Original Adopted Date: 09/19/2007

The Board of Trustees recognizes its obligations under state and federal ~~and state~~ law to locate, identify, evaluate, and provide equitable services to children voluntarily enrolled by their parents/guardians in private schools located within the district.

~~(cf. 0430—Comprehensive Local Plan for Special Education)~~

The Superintendent or designee shall ensure that activities to locate, identify, and evaluate children with disabilities enrolled by their parents/guardians in private schools within the district are comparable to activities undertaken for individuals with disabilities aged three to 22 in public schools within the district. ~~(34 CFR 300.131; Education Code 56171; 34 CFR 300.131)~~

~~(cf. 6164.4—Identification and Evaluation of Individuals for Special Education)~~

The Superintendent or designee shall develop a budget for the provision of services to children with disabilities enrolled by their parents/guardians in private school based on the proportionate share of federal funds received and the number of eligible children, including the possibility of mid-year enrollees, and the types of services to be provided.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

State References	Description
Ed. Code 56000	Special education; legislative findings and declarations
Ed. Code 56020-56035	Definitions
Ed. Code 56170-56177	Children enrolled in private schools
Ed. Code 56195.8	Adoption of policies
Ed. Code 56300-56385	Identification and referral, assessment
Ed. Code 56500-56509	Procedural safeguards
Ed. Code 56600-56606	Evaluation, audits and information

Federal References

Federal References	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 794	Rehabilitation Act of 1973, Section 504
34 CFR 300.1-300.818	Assistance to states for the education of students with disabilities
34 CFR 300.130-300.140	Children with disabilities enrolled by their parents in private schools

Management Resources References

Management Resources References	Description
Court Decision	Agostini v. Felton, (1997) 521 U.S. 203, 117 S.Ct. 1997
Federal Register	Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845
U.S. Department of Education Publication	Questions and Answers on Serving Children with Disabilities Placed by Their Parents at Private Schools, March 2006
Website	California Department of Education, Special Education - https://simbli.eboardsolutions.com/SU/wbtzINw8puwslshjTsrnVmBCA==

Website

U.S. Department of Education, Office of Special Education Programs
<https://simbli.eboardsolutions.com/SU/v4I2D9cNplus2KZ0yVtPslshvZhg==>

Cross References**Description**

1

0430	Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/weYMs4m5eTBUBT6cRVbnXQ= ≡
0430	Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/k1Ue5xXpcBSAe07g23wvHQ==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/znZXtCu1BAuMByacP1m8cA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/2wZM24OxvMtJ5LadVDIUGA==
6159.1	Procedural Safeguards And Complaints For Special Education - https://simbli.eboardsolutions.com/SU/tRoPeHJFhgsIshokbxTnRdR0Q==
6159.1	Procedural Safeguards And Complaints For Special Education - https://simbli.eboardsolutions.com/SU/mQtCIXDEKpxo8uENBC67OQ==
6164.4	Identification And Evaluation Of Individuals For Special Education - https://simbli.eboardsolutions.com/SU/SuslshwZaGBGCFACJRcyJuOKw= ≡
6164.4	Identification And Evaluation Of Individuals For Special Education - https://simbli.eboardsolutions.com/SU/Mfslh5plusjp8CjGgOTO8IYFA==

Board Policy Manual
Hanford Elementary School District

Regulation 6164.41: Children With Disabilities Enrolled By Their Parents In Private School

Status:
ADOPTED

Original Adopted Date: 09/27/2017

Definitions

Parentally--placed private school children with disabilities means children with disabilities who are voluntarily enrolled by their parents/guardians in a private school or facility within district boundaries, including children who are attending a private school or facility within district boundaries but who reside in another district or state. (34 CFR 300.130, 300.131)

Private school or facility means a private full-time day school, including a religious school, located within district boundaries, that has filed an affidavit with the California Department of Education pursuant to Education Code 33190 and is registered in the California Private School Directory.

Consultation with Private School Representatives

The Superintendent or designee shall consult with all private school representatives and representatives of parents/guardians of parentally--placed private school children with disabilities during the design and development of equitable services for the children. In order to ensure a meaningful and timely consultation, the consultation shall include: (Education Code 56301; 20 USC 1412(a)(10)(A)(iii); 34 CFR 300.134; Education Code 56301)

1. The child find process and how parentally--placed private school children suspected of having a disability can participate~~can participate~~ equitably
2. The manner in which~~How~~ parents/guardians, teachers, and private school officials will be informed of the child find process
3. The determination of the proportionate share of federal funds available to serve parentally--placed private school children~~school children~~ with disabilities and how this share is calculated
4. How the consultation process among district staff, private school officials, and representatives of parents of parentally-placed private school children with disabilities will operate throughout the school year to ensure that identified children can meaningfully~~can meaningfully~~ participate in equitable services
5. The provision of equitable special education and related services including how, when~~How, where,~~ and by whom such~~equitable~~ services will be provided including a discussion about the types of services, alternate service delivery mechanisms, how services will be apportioned if funds are insufficient to serve all of the identified children, and how and when those decisions will be made
6. In the event that the district and private school disagree on the provision of or the types of services, how the district~~the district~~ will provide the private school officials with a written explanation of the reasons that the district chose to not provide the services

When meaningful and timely consultation has occurred, the district shall obtain a written affirmation signed by the representatives of participating private schools. If the private school representatives do not provide the affirmation within a reasonable period of time, the district shall forward documentation of the consultation process to the California Department of Education. (34 CFR 300.135; Education Code 56172; 20 USC 1412; 34 CFR 300.135)

After the consultation has occurred, the district shall ensure an annual count of the number of parentally-placed children with disabilities attending private schools located within the district. This count shall be conducted between October 1 and December 1 each year and shall be used to determine the amount the district must spend on providing equitable services to the children in the subsequent fiscal year. (34 CFR 300.133) **Provision of Services**

A child with a disability parentally-placed in a private school has no individual right to receive some or all of the

-special education and related services that ~~he/she~~ would have been received~~receive~~ if enrolled in public school. Such a child may receive a different amount of services than students with disabilities in public schools. (34 CFR 300.137, 300.138)

~~(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)~~

The district shall evaluate all identified parentally-placed private school children with disabilities for purposes of considering them for equitable services. This evaluation shall be conducted in accordance with the timelines and procedures for evaluating public school students with disabilities pursuant to 34 CFR 300.300-300.311 and as specified in BP/AR 6164.4 - Identification and Evaluation of Individuals for Special Education, including obtaining parent/guardian consent and providing the parent/guardian with a copy of the procedural safeguards notice. (34 CFR 300.131, 300.504)

~~(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)~~

~~If in order to ensure that each child entitled to special education and related services from the district receives an offer of a free appropriate public education (FAPE), the district where the child resides in the district and is eligible for an shall develop an individualized education program (IEP) for each identified child who attends a private school located in the district shall make a free appropriate public education (FAPE) available to and who resides in the child. district.~~

However, the district ~~is shall~~ not required to develop an IEP if the parent/guardian makes clear ~~the his/her~~ intention to keep the child enrolled in private school. In such situations, the district shall obtain written certification confirming the parent/guardian's intention to keep ~~the his/her~~ child enrolled in private school, including the fact that ~~the parent/guardian he/she~~ is not interested in the development of an IEP or the district's offer of FAPE. If the parent/guardian does not provide confirmation in writing, the district shall obtain oral confirmation of the parent/guardian's intention and confirm the conversation in writing.

If the child resides in a different district, then this district and the district of residence shall work together to ensure that the parent/guardian receives an offer of FAPE in accordance with law.

The district shall develop and implement ~~an individual service plan (ISP)~~ for each identified ~~private school~~ child with a disability enrolled by their parents/guardians in a private school within the district's boundaries an individual services plan (ISP) that describes the equitable services that the district will provide, as ~~determined agreed to~~ by the district after the consultation process with and private school representatives. ~~during the consultation process.~~ (34 CFR 300.138)

The ISP shall be developed, reviewed, and revised consistent with 20 USC 1414. 34 CFR 300.121-300.324. A representative of the private school shall be invited to attend each ISP team meeting. If the representative cannot attend the meeting, the district shall use other methods to ensure the representative's participation, including individual or conference calls. (34 CFR 300.137, 300.138)

~~(34 CFR 300.137, 300.138)~~

~~(cf. 6159—Individualized Education Program)~~

The district may provide services on the private school premises, including a religious school, to the extent consistent with law. The services shall be provided by personnel meeting the same standards as personnel providing services in the public school except that private elementary school and secondary school teachers who are providing equitable services to parentally-placed private school children with disabilities do not have to meet the special education teacher qualification requirements specified in 34 CFR 300.156. The personnel shall either be district employees or contractors of the district. (34 CFR 300.138, 300.139)

The district shall offer transportation to the child if services are provided on a site other than the child's school and the ISP team determines that transportation is necessary for the child to benefit from or participate in the services provided in the ISP. Depending on the timing of the services, the district shall provide transportation from the child's school or home to the service site and from the service site to the child's school or home. (34 CFR 300.139)

The district may place equipment and supplies in a private school for the period of time necessary to provide the services pursuant to the ISP. All such equipment shall remain the property of the district and must be able to be removed without remodeling or causing damage to the private school. The district shall remove the equipment when no longer required by the child, when the child no longer attends the private school, or when removal is necessary to prevent unauthorized use. (34 CFR 300.144)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
Ed. Code 56000	Special education; legislative findings and declarations
Ed. Code 56020-56035	Definitions
Ed. Code 56170-56177	Children enrolled in private schools
Ed. Code 56195.8	Adoption of policies
Ed. Code 56300-56385	Identification and referral, assessment
Ed. Code 56500-56509	Procedural safeguards
Ed. Code 56600-56606	Evaluation, audits and information
Federal References	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 794	Rehabilitation Act of 1973, Section 504
34 CFR 300.1-300.818	Assistance to states for the education of students with disabilities
34 CFR 300.130-300.140	Children with disabilities enrolled by their parents in private schools
Management Resources References	Description
Court Decision	Agostini v. Felton, (1997) 521 U.S. 203, 117 S.Ct. 1997
Federal Register	Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

U.S. Department of Education Publication	Questions and Answers on Serving Children with Disabilities Placed by Their Parents at Private Schools, March 2006
Website	California Department of Education, Special Education - https://simbli.eboardsolutions.com/SU/wbtzINw8puwslshjTsrnVmBCA==
Website	U.S. Department of Education, Office of Special Education Programs https://simbli.eboardsolutions.com/SU/v4l2D9cNplus2KZ0yVtPslshvZhg==

Cross References	Description
0430	Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/weYMs4m5eTBUbT6cRVbnXQ==
0430	Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/k1Ue5xXpcBSAe07g23wvHQ==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/znZXtCu1BAuMByacP1m8cA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/2wZM24OxvMtJ5LadVDIUgA==
6159.1	Procedural Safeguards And Complaints For Special Education https://simbli.eboardsolutions.com/SU/tRoPeHJFhgslshokbxTnRdR0Q==
6159.1	Procedural Safeguards And Complaints For Special Education https://simbli.eboardsolutions.com/SU/mQtCIXDEKpxo8uENBC67OQ==
6164.4	Identification And Evaluation Of Individuals For Special Education https://simbli.eboardsolutions.com/SU/SuslshwZaGBGCFacJRcyJuOKw==
6164.4	Identification And Evaluation Of Individuals For Special Education - https://simbli.eboardsolutions.com/SU/Mfslh5plusjp8CjGgOTO8lYFA==

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Bill Potter

DATE: March 14, 2022

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: (X) Information
() Action

Date you wish to have your item considered: March 23, 2022

ITEM:

Consider the following revised Board Policy

PURPOSE:

The following policy reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and Federal law mandates as well as Education Code changes.

Policy updated to add state facilities financing funding from Leroy F. Greene School Facilities Act as a method of funding facilities and to reflect NEW LAW (SB820, 2020) which requires filing the audit of completed facilities projects with the California State Controller. Policy also adds requirement to comply with law and board policy regarding debt insurance and management.

- BP 7210- Facility Financing

FISCAL IMPACT:

None

RECOMMENDATION:

Consider for adoption at next regular board meeting.

Board Policy Manual
CSBA Policy Management Console
Hanford Elementary School District

Policy 7210: Facilities Financing

Status: ADOPTED

Original Adopted Date: 02/01/1997 | Last Revised Date: 03/01/2021 | Last Reviewed Date: 02/01/199905/16/2001

The Governing Board recognizes its responsibility to identify the most cost-efficient and effective method of financing when purchasing or modifying district facilities. Financing may be necessary when it is determined that school facilities must be built or expanded to accommodate an increased or projected increased enrollment or, the Board of Trustees shall consider appropriate methods of financing for the purchase of school sites and the construction of buildings. In addition, financing may be needed when safety considerations and educational program improvements require the replacement, reconstruction, or modernization of existing facilities.

The Superintendent or designee shall research funding alternatives and recommend to the Board the method of funding that will~~would~~ best serve district needs as identified in the district's master plan for school facilities.

Funding(~~cf. 7110 - Facilities Master Plan~~)

These funding alternatives may include, but are not be limited to:

1. Levying developer fees pursuant to Education Code 17620 and Government Code 65995-65998 (~~cf. 7211 - Developer Fees~~)

2. Forming a community facilities district pursuant to Government Code 53311-53368.3, the Mello-Roos Community Facilities Act

3. Forming a school facilities improvement district pursuant to Education Code 15300-15425

~~2-4.~~ Issuing voter-approved general obligation bonds

5. Imposing a parcel tax pursuant to Government Code 50079

6. Using lease revenues for capital outlay purposes from surplus school property

7. Applying for state facilities funding pursuant to the Leroy F. Greene School Facilities Act (Education Code 17070.10-17079.30)

The district shall provide reports, maintain records, and provide for audits of the expenditure of state facilities funds as required by law and AR 3460 - Financial Reports and Accountability. (Education Code 41024)

As applicable, the district shall comply with BP 3470 - Debt Issuance and Management.

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HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Robert Heugly
DATE: March 11, 2022

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: March 23, 2022

ITEM: Consider for approval, the 2021-2022 Updated School Plans for Student Achievement.

PURPOSE: Each school has carefully and thoroughly followed the planning process. School site councils have approved the 2020-2021 school plans. Planning amounts are based on estimated allocations and carryover from the prior school year.

The school plans include funding from Title I Part A, LCFF, CSI

Fiscal Impact:

School	Title I Funds	LCFF Funds	CSI Funds	Total School Plan Funds
Hamilton Elementary	\$ 64,745	\$ 12,884		\$ 77,629
Hanford CDS	\$ 1,119	\$ 766,390	\$ 170,283	\$ 937,792
Jefferson	\$ 47,135	\$ 9,708		\$ 56,843
Kennedy Jr. High	\$ 89,851	\$ 17,576		\$ 107,427
King Elementary	\$ 88,909	\$ 18,262		\$ 107,171
Lincoln Elementary	\$ 65,212	\$ 12,740		\$ 77,952
Monroe Elementary	\$ 92,419	\$ 17,865		\$ 110,284
Richmond Elementary	\$ 68,536	\$ 13,570		\$ 82,106
Roosevelt Elementary	\$ 85,212	\$ 17,071		\$ 102,283
Simas Elementary	\$ 56,908	\$ 1,116		\$ 58,024
Washington Elementary	\$ 68,672	\$ 13,570		\$ 82,242
Wilson Jr. High	\$ 78,908	\$ 15,447		\$ 94,355
Total	\$ 807,626	\$ 916,199		\$ 1,894,108

RECOMMENDATION: Approve the updated 2021-2022 School Plans

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Doug Carlton

DATE: March 14, 2022

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: March 23, 2022

ITEM: Consider for approval, the 2021-2022 Updated LCAP Federal Addendum Spending Plan.

PURPOSE: Each school, along with district leadership has carefully and thoroughly followed the planning process. School site councils have approved school plans (Title I Centralized Services are included in school plans). The District English Learner Advisory Committee has recommended the LCAP Federal Addendum Spending Plan for board approval.

The school plans include funding from Title I Part A, Title II Part A, Title III Part A, Title IV, and the ARP-HCY Homeless Grant. These amounts include the 21-22 allocations and carryover from the prior school year.

Fiscal Impact:

Funding Source	Amount
Title I Part A	\$2,081,028
Title II Part A	\$526,678
Title III Part A	\$559,568
Title IV Part A	\$165,284
ARP-HCY (Homeless Grant)	\$44,425

RECOMMENDATION: Approve the updated LCAP Federal Addendum Spending Plan

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jill Rubalcava

DATE: March 14, 2022

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: March 23, 2022

ITEM: Consultant Contract for Bricks 4 Kidz for incoming 1st through 6th grade students the weeks of 6/13, 6/21, and 6/27. They will serve up to 560 students.

PURPOSE: Bricks 4 Kidz will provide students (at school services) Engineering activities and instruction using Legos.

FISCAL IMPACT: \$18,000.00

RECOMMENDATIONS: Approval

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Bill Potter

DATE: March 14, 2022

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered March 23, 2022

ITEM:

Consider declaration of surplus property.

- 2014 Honda Civic
- 1999 Ford F-150 Pick-up Truck

PURPOSE:**FISCAL IMPACT:**

None

RECOMMENDATION:

Declare the property as surplus

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Bill Potter

DATE: March 15, 2022

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: March 23, 2022

ITEM:

Consider approval to solicit bids for the Roosevelt Modernization Project Phase II

PURPOSE:

The District would like to solicit bids for Roosevelt Modernization Project Phase II. Once a bid is awarded, we expect to start the project in September 2022. The entire project will be required to be completed by November 2022.

FISCAL IMPACT:

The total estimated cost for labor and materials on this project is \$1,012,000

RECOMMENDATION:

Authorize the solicitation of bids for the Roosevelt Modernization Project Phase II

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: March 14, 2022

RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **March 23, 2022**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

New Hire

- Teaya Albanez, Educational Tutor – 4.5 hrs., Richmond, effective 3/1/22
- Adriana Canchola, Yard Supervisor – 2.5 hrs., Hamilton, effective 2/28/22
- Michaela Mendes, Educational Tutor – 4.5 hrs., Hamilton, effective 3/9/22
- Biane Teofilo, Special Education Aide – 5.0 hrs., Monroe, effective 2/28/22

Classified Temps/Sub

- Maria Palacios, Substitute Yard Supervisor, effective 3/3/22
- Bailey Vandersteen, Substitute READY Program Tutor, effective 3/8/22

Short Term Classified

- Nichole Armenta Ferrer, Short Term Yard Supervisor – 1.5 hrs., King, effective 2/28/22-6/3/22
- Alma Davalos Banks, Short-Term Yard Supervisor – 3.5 hrs., Monroe, effective 3/7/22-6/3/22
- Javier Isodoro, Short Term Yard Supervisor – 3.5 hrs., Simas, effective 2/28/22-6/3/22

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Allen Christian Altamirano, Boys Track, Monroe, effective 3/7/22-4/30/22
- DeMerio Carre, Boys Track, Washington, effective 3/7/22-4/30/22

- Michael Quinones, Girls Track, Washington, effective 3/7/22-4/30/22

Administrative Transfer

- Roxana Vasquez, from Special Circumstance Aide – 5.75 hrs., Washington, to Special Circumstance Aide – 5.75 hrs., Hamilton, effective 2/24/22

Retirement

- Gina Wibeto, Lead Food Service Worker – 8.0 hrs., Wilson, effective 3/31/22

b. Resignations

- Kayla Clement, Teacher, Richmond/Simas, effective 6/3/22
- Christabel Guerrero, Teacher, Washington, effective 6/3/22
- Nichole Mercado, Teacher, Roosevelt, effective 6/3/22

c. Volunteers

<u>Name</u>	<u>School</u>
Desiree Davis	Monroe/Richmond
Brittney Juarez	Monroe
Matthew Knevelbaard	Monroe
Amber Lyn LaRue	Monroe
Audree Mercado	Monroe
Isabel Perez	Monroe

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 03/14/2022

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 03/23/2022

ITEM:

Consider approval of the Comprehensive Maintenance Plan.

PURPOSE:

Education Code Section 17014 requires the Board of Education to certify as part of the school district's annual budget process that a plan has been prepared for completing major maintenance, repair, and replacement requirements for state-funded school facilities.

To meet this plan requirement and to ensure that all Hanford Elementary School District (HESD) facilities are maintained in good repair, HESD has (1) established a School Facilities Inspection System to identify, budget, and schedule maintenance needs; (2) established and maintains a Routine Restricted Maintenance account within the General Fund for ongoing and major maintenance of HESD buildings, pursuant to Education Code Section 17070.75; and (3) has established a separate fund for purposes of Deferred Maintenance, pursuant to Education Code Section 17582.

Staff hereby requests that the Board certify that a Comprehensive Facilities Maintenance Plan has been established pursuant to Education Code Section 17014.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the Comprehensive Maintenance Plan.

**HANFORD ELEMENTARY SCHOOL DISTRICT
COMPREHENSIVE FACILITIES MAINTENANCE PLAN
(ROUTINE RESTRICTED AND DEFERRED MAINTENANCE PROGRAMS)**

1. OVERVIEW

The Hanford Elementary School District (HESD) participates in the State School Facility Program (SFP) and in the Deferred Maintenance Program (DMP). The SFP requires participating districts to assure that State-funded projects are kept in good repair. In order to ensure that facilities are maintained in good repair, the SFP and DMP programs require districts to have a School Facilities Inspection System in place, and also require that funds be budgeted and expended to make necessary repairs.

To meet these requirements, HESD has (1) established a School Facilities Inspection System; (2) established and maintains a restricted account (Routine Restricted Maintenance, Resource 8150) within the General Fund for ongoing and major maintenance of HESD buildings, pursuant to Education Code Section 17070.75; and (3) has established a separate fund for purposes of Deferred Maintenance (Fund 1400), pursuant to Education Code Section 17582.

HESD will identify maintenance concerns through the Facilities Inspection System that utilizes an annual evaluation with the Facility Inspection Tool and a work order system, will plan and schedule the work using routine work orders and the Deferred Maintenance Program, and will fund the necessary repairs using a combination of Routine Restricted Maintenance (RRM) funds and Deferred Maintenance funds.

The HESD shall budget the statutory minimum annually for RRM Projects and shall at least transfer the statutory amount of the unrestricted General Fund revenue into the RRM account, for no less than twenty (20) years. HESD shall set-aside the at least the statutory minimum of its current year Local Control Funding Formula as its match for DMP projects.

Unexpended balances in the RRM account and the Deferred Maintenance Fund shall be carried forward to be spent on maintenance expenditures in future years.

Annually before September 30, the RRM Account Certification shall be completed and filed by the Chief Business Official when required. The DMP will be updated by the Facilities Department in accordance with the current statute.

2. ROUTINE RESTRICTED MAINTENANCE EXPENDITURES

The RRM Account shall be used for “maintenance” of HESD facilities. The California School Accounting Manual defines maintenance as:

“Activities involved with repairing, restoring, or renovating school property, including grounds, buildings, site improvements, building fixtures, and service systems.”

RRM Account expenditures will be made as allowed by the Office of Public School Construction (OPSC). OPSC has identified four types of maintenance that may be accomplished using RRM Account funds:

1. Breakdown: The emergency maintenance to equipment necessary to continue normal school functions.
2. Operating: Work necessary for a component to function and operate properly (i.e., lubrication, belt replacement, tune up, replacement of lighting ballasts).
3. Preventive: Regularly scheduled maintenance based on life-cycle projection of various components.
4. Overhaul: Periodic major repair or replacement of operating parts and components of equipment.

Education Code Section further defines major maintenance as “*all actions necessary to keep flooring, siding, painting, floor and window coverings, fixtures, cabinets, heating and cooling systems, landscaping, fences, and other items designated by the Governing Board of the school district in good repair.*”

HESD will use the RRM funds for expenditures as indicated above.

In addition to the expenditures indicated above, the expenditures listed below are necessary for maintenance of HESD facilities, are eligible to be paid from RRM funds, and may be partially charged to the General Fund, Resource 8150 as appropriate.

1. Facilities Department management and technicians
2. Facilities Department office staff
3. Contracted maintenance workers
4. Office supplies necessary for maintenance functions
5. Maintenance supplies (nails, hammers, paint, brushes, wood, pipe)
6. Staff development to keep staff up to date on the latest technology
7. Equipment (vehicles, tools, machine rentals)

3. DEFERRED MAINTENANCE EXPENDITURES

Deferred Maintenance projects include but are not limited to major repair or replacement of building parts and components. Major maintenance for Deferred Maintenance purposes includes asbestos abatement, classroom lighting, electrical, floor covering, HVAC, painting, paving, plumbing, roofing, underground tanks, wall systems, and lead based paint abatement.

The Facilities Department will determine whether projects are more appropriately paid through the RRM or the DMP.

4. ANNUAL REVIEW AND UPDATING

The Comprehensive Facilities Maintenance Plan will be reviewed annually as part of the annual budget process and will be updated as needed. This plan, including any components or updates, will be available for public review during normal working hours.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 03/14/2022

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 03/23/2022

ITEM:

Consider approval of contract for survey services.

PURPOSE:

The District would like to conduct a survey to assess the public's opinion on the projects that have been identified in the Facilities Master Plan and the financing thereof. Isom Advisors facilitates such surveys and has been approached to draft an agreement to conduct a phone survey to assess such.

FISCAL IMPACT:

The cost of the survey is not to exceed \$12,500.

RECOMMENDATIONS:

Approve the contract for survey services.

Consulting Services Agreement

This CONSULTING SERVICES AGREEMENT (this "Agreement") is dated as of the latest date set forth on the signature page hereto (the "Effective Date") and is entered into by and between Isom Advisors, a Division of Urban Futures Inc., a California corporation ("Advisor"), and the Hanford Elementary School District ("District").

Advisor agrees to:

1. Prepare a telephone-based tracking survey of the voters of the District, the purpose of which is to collect updated information on the feasibility of a voter approved tax measure in the District.
2. Survey an audience that consists of a random sample of registered voters that represents a subset of the various demographics in the community (i.e. age, political party, ethnicity, parent/non-parent, gender, and geographic location)
3. Test specific project support and tax tolerances and overall support for a local school district tax measure.
4. Prepare a summary survey presentation to be presented to the District and Board at a public board meeting.

District agrees to:

1. Fully cooperate and assist Advisor in providing appropriate background data unique to the District including project lists for the development of the survey on behalf of District.

Consideration:

1. In consideration for the above services, District agrees to pay Advisor pursuant to the following:
 - a. The fee for the survey will be not to exceed Twelve Thousand Five Hundred Dollars (\$12,500) and is to be paid upon presentation of results to the District.
 - b. This agreement shall terminate with 30 days written notice from either party sent via certified mail.

Arbitration:

In the event of a dispute between the parties regarding the terms or performance of this Agreement, the parties agree to decide this dispute under the rules of the American Arbitration Association.

Complete Agreement:

The parties agree that this Agreement is the complete agreement between the parties superseding all prior written or oral agreements between the parties. The parties further agree that this Agreement can be altered or modified only through a writing signed and dated by both parties.

Hanford Elementary School District

Isom Advisors, a Division of
Urban Futures Inc.

Joy Gabler, Superintendent

Jon Isom, Managing Principal