



Independent School District No. 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082
March 3, 2022 – 6:30 p.m. Meeting Minutes

I. Recognition

Thirteen Stillwater Area High School musicians have been named All-State: six in choir, four in band and three in orchestra. They performed at Orchestra Hall on February 19, 2022 with other top high school musicians from Minnesota.

II. Public Comment

- Matthew Cooper, Lake Elmo, MN - Great music programs
- Sandi Hayner, Stillwater, MN - Data Request Policy
- DeeDee Armstrong, Afton, MN - Data Request Policy

III. Call to Order: The meeting was called to order at 6:48 p.m.

IV. Roll Call: Present: Alison Sherman, chair; Katie Hockert, vice chair; Beverly Petrie, treasurer; Annie Porbeni, clerk; Pete Kelzenberg, director; Tina Riehle, director

Not present: Vivian Votava, director

V. Pledge of Allegiance

VI. Approval of Agenda

Motion to approve the agenda by: Member Petrie; second by: Member Porbeni; Vote: 6 ayes, 0 nays; Motion carried unanimously.

VII. Student Report

Ella provided a report on academics -

- Stillwater Area High School Seniors and Juniors had the opportunity to attend College Fair during their first and second hour on Thursday, March 3.
- Thanks to the Student Council who organized the Snowball dance on Saturday, February 28 at the St. Paul Union Depot
- Student council elections are coming for our underclassmen.
- Teachers are wrapping up units before spring break begins.
- On February 28, the school held a School Safety Community Conversation to help give students and families the chance to learn about what the district is doing to keep students safe during nationwide school security concerns.

Amelia provided a report on activities and extracurriculars -

- Amelia shared a report on high school sporting events

VIII. Superintendent Report

- Stillwater Area High School Senior Araim Mussiel received the Youth Visionary of the Year Award, and Director of Communications Carissa Keister was named Educator of the Year by The Greater Stillwater Chamber of Commerce on February 18.
- The district held a community conversation on school safety on February 28. [Read more](#)

- Elementary and Middle School conferences took place during the month of February. We also held Kindergarten Orientation and we are expecting 717 incoming kindergarten students for the 2022-23 school year.
- Free at-home COVID test kits are available for students in our school health offices. Just contact the child's health office to request a kit.
- Polar Plunge is being held at the SAHS on March 28.

IX. Board Chair Report

- A closed session has been added to this agenda.

X. Consent Agenda

- Minutes of February 17, 2022 Business Session
- Minutes of February 17, 2022 Closed Meeting
- Payment of Invoices – February 19, 2022 - March 4, 2022
- Stonebridge Elementary Renovations - 2022
- Stillwater High School Wind Symphony and Wind Ensemble Field Trip to New Orleans
- Policy 215 - Board Resignation/Vacancy Annual Review
- Human Resources Personnel Report

Motion to approve item A - F by: Member Hockert; second by: Member Petrie; Vote: 6 ayes, 0 nays; Motion carried unanimously.

Motion to approve item G by: Member Petrie; second by: Member Riehle; Vote: 6 ayes, 0 nays; Motion carried unanimously.

XI. Action Item

- Wide Area Network Contract - Mr. John Perry
The District's current WAN services contract expires on June 30. In January the District posted a new Request for Proposals for these services and received six proposals from three companies. Those proposals were evaluated and scored in order to bring forward the lowest cost and best service for ISD#834 schools.

Motion to approve the contract for Zayo Leased Lit Fiber Optic WAN Services 60 Months at \$9,640/Month plus \$70,000 installation by: Member Kelzenberg; second by: Member Hockert; Vote: 6 ayes, 0 nays; Motion carried unanimously.

- Final Policy 205 Reading - Open and Closed Meetings - Dr. Jennifer Cherry
This is the final policy reading. No additional revision from the second reading at the February 17 meeting.

Motion to approve Policy 205 - Open and Closed Meetings by: Member Petrie; second by: Member Kelzenberg; Vote: 6 ayes, 0 nays; Motion carried unanimously.

- Final Policy 214 Reading - Out of State Travel By Board Members - Dr. Jennifer Cherry
This is the final policy reading. No additional revision from the second reading at the February 17, 2022 meeting.

Motion to approve Policy 214 - Out of State Travel By Board Members by: Member Porbeni; second by: Member Hockert; Vote: 6 ayes, 0 nays; Motion carried unanimously.

- Final Policy 722 Reading - Data Request - Dr. Jennifer Cherry
This is the final policy reading. No additional revision from the second reading at the February 17 meeting.

Motion to table Policy 722 - Data Request for further discussion and evaluation on this policy is brought forward by: Member Riehle; Motion failed due to no second.

Point of order that the topic is not germane by: Member Riehle

Point of order denied by: Chair Sherman

Motion to approve Policy 722 - Data Request by: Member Hockert; second by: Member Petrie; Vote: 6 ayes, 0 nays; Motion carried unanimously.

XII. Reports

- A. Second Policy 414 Reading - Mandated Reporting of Child Neglect or Physical or Sexual Abuse - Dr. Jennifer Cherry
This policy will come to a future board meeting for a final reading.
- B. Second Policy 415 Reading - Mandated Reporting of Maltreatment of Vulnerable Adults - Dr. Jennifer Cherry
This policy will come to a future board meeting for a final reading.
- C. First Policy 201.10 Reading – Board Resignation/Vacancy – Dr. Jennifer Cherry
This policy is redundant with Policy 215 - Board Resignation/Vacancy will come to a future business meeting to be revoked.
- D. First Policy 202 Reading – School Board Officers – Dr. Jennifer Cherry
This policy will come to a future business for a second reading.
- E. First Policy 201.8 Reading – Board Organization and Officers Roles – Dr. Jennifer Cherry
This policy is redundant with Policy 202 - School Board Officers. This policy will come to a future business meeting to be revoked.
- F. First Policy 201.7 Reading – Board Job Description – Dr. Jennifer Cherry
This policy is redundant with Policy 201 - Legal Status of the School Board and Policy 208 - Development, Adoption, and Implementation of Policies. Policy 201.7 will come to a future business meeting to be revoked.

Adjourn to Closed Session

The board adjourned to a closed session at 7:57 p.m. pursuant to Minnesota Statutes § 13D.05, Subd. 3(b), to discuss the purchase or sale of real properties. The properties are identified as: 10158 122nd St N, Hugo, MN 55038 (the former Withrow Elementary School property).

Motion by: Member Sherman to adjourn to closed session; second by: Member Hockert; Vote: 6 ayes, 0 nays, Motion carried unanimously.

Others present: Malinda Lansfeldt, Mark Drommerhausen, Realtor Steve Ogren

Motion by: Member Porbeni to adjourn to open meeting; second by: Member Sherman; Vote: 6 ayes, 0 nays, Motion carried.

Closed session adjourned to open meeting at 8:15 p.m.

XIII. Adjournment

- A. The meeting adjourned at 8:17 p.m.

Respectfully submitted, Annie Porbeni, clerk