

## STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

Pursuant to Education Code 35160, the Governing Board may, on its own authority, elect to include one or more student members on the Board.

The Governing Board believes that engaging the student body and seeking its input and feedback regarding the district's educational programs and activities are vital to achieving the district's mission of educating district students. In order to enhance communication and collaboration between the Governing Board and the student body and to teach students the importance of civic involvement, the Board supports the participation of high school students in district governance. The Board shall include one nonvoting student representative, who shall be chosen by the students in accordance with procedures established by the Board.

1. The term of the student Board member shall be one calendar year, commencing on July 1 of each year. The Student Board member shall have the right to attend all Board meetings except closed sessions. (Education Code 35012)
2. The student Board member shall be seated with other Board members and be recognized at Board meetings as a full member. The student Board member may participate in questioning witnesses and discussing issues and shall receive all materials presented to Board members except those related to closed sessions. Student Board member(s) shall also be invited to attend staff briefings or be provided with a separate staff briefing within the same timeframe as the briefing of other Board members. In addition, all materials given to Board members by the district between meetings, except for materials that pertain to closed session items, shall be distributed to student Board members. (Education Code 35012)
3. The Student Board member shall be allowed to cast preferential votes on all matters except those subject to closed session discussion. Preferential voting means a formal expression of opinion that is recorded in the minutes and cast before the official vote of the Board. Preferential votes shall not affect the final numerical outcome of a vote. (Education Code 35012)
4. The student Board member shall be entitled to be reimbursed for mileage to the same extent as other members of the Board but shall not receive compensation for attendance at Board meetings. (Education Code 35012)
5. The student Board member shall receive transportation to Board and District meetings if they are unable to provide their own transportation

6. Student Board members may, at the Board's discretion, receive elective course credit for service as a student Board member based on the number of equivalent daily instructional minutes for the student Board member's services provided. (Education Code 35012, 35120).
7. Student Board members shall have absences for official duties of the Student Board member performed during the school day excused by the school principal; assignments missed during absences for official duties shall be submitted later without penalty
8. Student Board members shall have access to a District email account and District social media account specifically for the Student Representative to the Board
9. Student Board members shall be appointed to subcommittees of the Board in the same manner as other Board members, be made aware of the time commitment required to participate in subcommittee meetings and work, and have the right to decline an appointment. The availability of all subcommittee members, including the availability of student Board members, may be considered when scheduling subcommittee meetings. (Education Code 35012) (cf. 9130 - Board Committees)
10. Student Board members shall be invited to attend functions of the Board, such as forums, meetings with students and parents/guardians, and other general assemblies. (Education Code 35012)
11. Student Board members shall not be considered members of a legislative body for purposes of the Brown Act. (Education Code 35012)
12. A student Board member shall not be counted in determining whether a quorum of the Board is in attendance.

### Duties of a Student Board Member

The duties of the student Board member include the following:

- To provide continuing input for Board deliberations.
- To strengthen communications between the Board and district students.
- To represent all students and facilitate the discussion of all sides of issues. This duty does not preclude the student Board member from stating his/her individual opinion.

## Selection and Term

The student Board member shall be elected by the students of the district based on criteria developed by the Oxnard District Council (ODC):

1. Student Board Member candidates shall submit an application in April/May
2. Applications will be reviewed by a District staff committee.
3. Up to four finalists and not less than two finalists will be recommended to the ODC 4. The student Board member and an alternate shall be elected by a majority vote of the ODC 5. The term of office shall be July 1 - June 30.
6. If the position of student Board member becomes vacant, another student Board member shall be elected following the steps and criteria of ODC.
7. If the Board determines that the student Board member's duties are not being fulfilled, the Board may appoint the elected alternate student Board member as the Student Representative to the Board.
8. If the alternate student Board member is formally appointed as the Student Board Member, the Board shall suspend the prior student Board member's rights and privileges related to service on the Board. (Education Code 35012)

## Student Board Member Development

As necessary, the Superintendent or designee shall, at district expense, provide learning opportunities to student Board members through trainings, workshops, and conferences, to enhance their knowledge, understanding, and performance of leadership skills and their Board responsibilities.

The Superintendent or designee may periodically provide an orientation for student Board member candidates to give them an understanding of the responsibilities and expectations of Board service. Once elected or appointed, incoming student Board members shall be formally introduced to the Board and provided an orientation, prior to their first Board Meeting, designed to build knowledge of the district and an understanding of the responsibilities and expectations of the position.

## Elimination of Position

Once established, the student Board member position shall continue to exist until the Board, by majority vote of all voting Board members, approves a motion to eliminate the position. Such a motion shall be listed as a public agenda item for a Board meeting prior to the motion being voted upon. (Education Code 35012)

Legal Reference:

### EDUCATION CODE

- 33000.5 Appointment of student members to State Board of Education
- 35012 Board members; number, election and terms; pupil members
- 35120 Course credit for student board members
- 35160 Authority of governing boards

### GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act  
54950-54964 Ralph M. Brown Act

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of Student Councils: <http://www.casc.net>

California Association of Student Leaders: <http://www.caslboard.com>

ADOPTED: 11/22/77

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