

Westport School Committee
Regular Meeting
DATE: Thursday, September 3, 2020
TIME: 6:30 p.m.
PLACE: Virtual Meeting

Please click the link below to join the webinar:

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Webinar ID: 838 6906 0699

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MINUTES

Members Present: Michelle Orlando, Melissa Pacheco, Nancy Stanton Cross, Nancy Tavares, Antonio Viveiros

Also Present: Thomas Aubin Assistant Superintendent / WJSHS Principal, Dr. Gary Reese, Superintendent, Michelle Rapoza School Business Manager, Kerri McKinnon Vice Principal WJRSRHS, Jason Pacheco Athletic Director, Anthony Tomah Director of Instructional Technology, 48 Community Participants

I. Call to Order and Pledge of Allegiance - Chair Viveiros opened the Virtual School Committee Meeting at 6:30 pm., followed by the Pledge of Allegiance.

Chair Viveiros announced:

This meeting is being held remotely in accordance with the Governor of Massachusetts' March 12, 2020 order suspending certain provisions of the Open Meeting Law G.L. c.30A, Section 20

Comments and Statements from the Public - Chair Viveiros announced if anyone would like to make a comment type the request in the chat. People may also send an email to SC@westportschools.org to have their comment or statement added to the record.

There were no comments or statements at this time.

III. Informational Agenda

A. Superintendent Report – Dr. Reese reported they are working hard on re-entry planning. There are 3 new staff members. Professional Development is being offered with topics on health and safety, Google Classroom and the online learning environment, curriculum planning and social emotional development. PD is being offered virtually with teachers in their classrooms.

B. Bill Warrant Update: 9-11-20 - Chair Viveiros acknowledged reviewing and signing the bill warrant dated 9.11.20 in the amount of \$114,931.66 The bill warrant was emailed to school committee members for review on 9.1.20.

C. Re-Entry Update - Ms. McKinnon Vice Principal WJRSRHS gave a demonstration by modeling what remote learning looks like. The presentation included expectations, daily schedule, weekly parent communication, and formative and summative feedback. Synchronous sessions included a sample Google Classroom, learning objectives, Google Meet link, visuals and audio. Asynchronous assignment would be reading from an excerpt. A rubric was shown. Learning materials provide the opportunity to follow audio to further reinforce what students are learning as well as visuals and content review. Learning materials can be in a single post, sample warm ups or in Google Forms. Culminating weeks assessment could be project based with instructions provided. Teacher feedback was received.

1. Family Learning Model Survey Date Results – Dr. Reese reported a Family Learning Survey was sent out on Thursday, with a quick turnaround time. For Pre-K, K, Gr. 1 a total of 80% of families are opting for full remote. For Gr. 3-12 some family’s decisions would look different depending on model used. They are adjusting staffing needs and student classrooms. Dr. Reese recommends to have an SC Working Session for further discussions.
2. Technology – Chromebooks – Mr. Tomah reported they are building and distributing machines. They are anticipating 650 Chromebooks to arrive around the third week of September and have more Surface Pros to get to the teachers. Connectivity issues are a concern. Ten additional access points are ready to be deployed. Mr. Tomah recommends to support access points instead of a site survey.
 - a. Review WCS Google Chromebook 1:1 Initiative Handbook - Dr. Reese would like the members to review this document and provide feedback.
3. Update on PPE and Other Preventative Measure Orders – Dr. Reese reported a large order of PPE material has been placed with some items on backorder. Ms. Ouellette is looking for quality alternative products for the electromagnetic sprayers. Ms. Rapoza reported the district has received 50 HEPA purifiers that are being assembled. When they are ready, the purifiers will be placed at the MAC. In addition, touchless sanitizer dispensers, social distancing stickers, lunch tables, and desks have been received. Nursing stations need a re-arrangement of the rooms and placement of curtains

Ms. Rapoza is in the process of building bus routes for the lower grades. If routes are altered there will be a change in the contract.

4. Staffing Updates - Dr. Reese reported a small number of teachers that have either childcare issues or are concerned about returning to school. Work is being done with Ms. Mc Daniel and situations will be identified.

D. Athletics Updates - Mr. Pacheco reported that he has attended several meetings. There will need to be a lot of decisions in order to follow DESE guidelines with many sports modifications. Schools are either offering sports soon or moving it to Fall 2 floating season winter to spring. The Mayflower Athletic Conference voted last Friday, 14 of 16 schools are moving Fall sports to the Fall 2 season.

Mr. Pacheco recommends it would be safer to move sports to the Fall 2 season and do some activities on campus to engage students. He is looking into Infinite Fitness for a strengthening and conditioning program and doing intramurals. There would be no competition and playing against other schools. There are concerns with the facilities and modifications need to be made for a COVID safe area. The first season begins on September 18, if the choice was to play now.

Discussion took place on what kinds of offerings are available to engage students.

Having intramurals will need several new positions for club coaches or intramural advisors.

A motion was made to accept Mr. Pacheco’s recommendation to offer sports in the Fall 2 season.
 Motion by Pacheco, seconded by Tavares 5/0/0

E. Policies: First Read

1. EBC-S – Policy On COVID Related Issues
2. EBCFA – Face Coverings
3. IHBHE – Remote Learning

These policies were presented for First Read.

F. Subcommittee Updates - Chair Viveiros reported the SBC Steering Committee met on Tuesday morning to approve invoices. Mr. Aubin attended the Construction Meeting, they are working on buttoning up the interior. A meeting was held with administration and Dan Tavares Project Manager. They are numbering classrooms, discussing technology needs, phone system, and a digital sign.

IV. Action Agenda

A. Review and Act on Minutes of Thursday, August 20, 2020, Tuesday, August 25, 2020, and Wednesday, August 26, 2020 -

A motion was made to accept the Minutes of Thursday, August 20, 2020, Tuesday, August 25, 2020, and Wednesday, August 26, 2020.

Motion by Orlando, seconded by Tavares 5/0/0

B. Review and Act on Policies: EBC-S; EBCFA; IHBHE; and JICJ - A meeting of the Policy Subcommittee took place with Ms. Tavares, Ms. Pacheco, Mr. Aubin and Dr. Reese in attendance.

A motion was made to accept polices EBC-S, EBCFA, IHBHE.
Motion by Pacheco, seconded by Orlando 5/0/0

A motion was made to approve policy JICJ Cell Phone Use.
Motion by Tavares, seconded by Stanton Cross 4/1/0 Pacheco NO

Dr. Reese acknowledged questions and comments coming in through the chat box. Follow up will take place.

V. **Routine Matters - Correspondence and Notices** - Chair Viveiros announced that the latest copy of the Mass. General Laws and copies of the budget supplement are in the Main Office available for pick up.

VI. Additional Agenda Issues -

Mr. Pacheco will plan a Fall intramural program and will evaluate what athletic positions will be needed.

Ms. Pacheco requested information on the educational plan for students with special needs.

Ms. Tavares requested more information on what the remote plan will look like without the use of the DESE platform.

There will be a SC Working Session next week to discuss re-entry plans.

VII. **Adjourn** - A motion was made to adjourn. With members being present and voting individually and unanimously, the motion passes.

Motion by Pacheco, seconded by Tavares 5/0/0

Roll call vote:

Orlando Yes Pacheco Yes Stanton Cross Yes Tavares Yes Viveiros Yes

The Virtual School Committee Meeting adjourned at 8:13 pm.

Meeting Documents

Westport Community Schools Google Chromebook 1:1 Initiative Parent / Student Handbook
Policies: First Read and Action; EBC-S Policy On COVID Related Issues, EBCFA Face Coverings, IHBHE Remote Learning, JICJ Cell Phones