

**Westport School Committee  
Regular Meeting  
DATE: Thursday, June 17, 2021  
TIME: 6:30 p.m.**

**PLACE: Westport Jr./Sr. High School Media Center/Virtual Meeting**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82454298707?pwd=MW9RVjdMUGQzQ0VadEJEQ3VIY2lnUT09>

Passcode: U0pUj6

Or One tap mobile: US: +13126266799

Or Telephone: US: +1 312 626 6799

Webinar ID: 824 5429 8707

Passcode: 461920

## MINUTES

**Members Present:** Michelle Orlando, Melissa Pacheco, Nancy Stanton Cross, Nancy Tavares, Antonio Viveiros

**Also Present:** Kevin Aguiar Assistant Principal WJRSRHS, Thomas Aubin Interim Superintendent, Laura Charette JRSRHS Assistant Principal, Jennifer Chaves Director Extended Day, Stacy Duquette WES Principal, Dr. Kerri McKinnon WJRSRHS Principal, Lori Melo Administrative Assistant, Michelle Rapoza School Business Manager, Anthony Tomah Director of Technology, 13 Community Participants

**I. Call to Order and Pledge of Allegiance** - Chair Tavares opened the Virtual School Committee at 6:41 pm. with a quorum of the members present, followed by the Pledge of Allegiance.

**II. Announcement** - Chair Tavares announced that the Governor's order has been lifted and the Open Meeting Law statement is no longer in effect.

Chair Tavares called for a moment of silence for town employee Lucy Tabit who passed away Tuesday. Condolences are sent to her family.

**Comments and Statements from the Public** - There were none.

### III. Informational Agenda

A. Superintendent Report - Mr. Aubin requested to move the presentations on School Improvement Plans from the school leadership here at this time:

I. Review of School Improvement Plans for 2021-2022 (WSRH / WJRH / WES / MAC) - (taken out of order) - Dr. McKinnon reported that she and Ms. Charette met with school council to generate ideas to combine the School Improvement Plan to incorporate the 2 schools for grades 5-12.

There are 3 goals for SY2021-2022 at WMHS:

1. Develop curriculum alignment instruction and assessment systems for student growth. This alignment will be illustrated by UbD completion for each grade level/course. WMHS is on stage 1 and work on stage 2 will be completed by June 2022.
2. Implement a Big Buddies Program, they will define clear expectations for the program, determine parameters and recruit participants for the start of the 2023 school year.
3. Implement community service opportunities for students and a community service graduation requirement. Class of 2026 - 9<sup>th</sup> graders will begin this process.

Chair Tavares asked if there were any questions from the committee? There were none.

Ms. Duquette reported on the School Improvement Plans for MAC and WES. Goals are similar. They are working on creating curriculum for both schools using UbD templates for consistency, for classrooms and having a shared vision. Foundations with phonics instruction, phonemic awareness and print concepts as the building blocks of literacy instruction using a multisensory approach. Create instructional opportunities in number sense as the building block of mathematic instruction. Utilize the Zones of Regulation in Pre-

School through grade K. They will be working on community building and fund-raising opportunities and getting into community involvement.

Superintendent Aubin mentioned these School Improvement Plans align with the district 3-year goals concerning alignment and social emotional goals in order to move the district forward.

Mr. Aubin reported having a meeting with Commissioner Riley. Masks are optional for Summer and there will be no masks for Fall. There will be accelerated academies with acceleration grants made available. Mr. Aubin mentioned Westport's summer program may meet the goals for acceleration.

Evidence of providing a high-quality curriculum will be the focus. UbD development will help. There will be testing regiments for the Fall and acceleration roadmaps for social and emotional learning. Professional Development to assist staff will also take place.

Juneteenth has been approved by the federal government as a holiday. For the SY21/22 it will be recognized on a Monday so there may be a need to adjust the calendar.

Mr. Aubin's end of year message reflects how appreciative he is to work in a wonderful district and is proud of the many accomplishments and work done in this district, as well as the support of the community.

B. WCS Bill Warrant: 6-4-21 \$266,718.23 & 6-18-21 \$269,445.09 - Chair Tavares acknowledged that Mr. Viveiros signed the bill warrant dated 6-4-21 in the amount of \$266,718.23 & 6-18-21 in the amount of \$269,445.09. The bill warrants were emailed to school committee members for review.

C. Acknowledgement of the WEF Grant of \$910 to Help Fund the Eyes on Owls Education Program at the WES - Chair Tavares announced the acknowledgement of a WEF Grant in the amount of \$910 to Help Fund the Eyes on Owls Education Program at the WES. Chair Tavares thanked the WEF for their generous donation.

D. Acknowledgement of the WJSHS PTO Grant of \$298 for the Intertidal Zone Study - Chair Tavares announced the acknowledgement of a WJSHS PTO Grant in the amount of \$298 for the Intertidal Zone Study. Chair Tavares thanked the WJSHS PTO for their generous donation to assist with this Biology field trip.

E. Discussion of FY22 Budget - Chair Tavares reported this item is under the Action Agenda.

F. Discussion of FY21 Transportation Unpaid Invoices - Chair Tavares asked to table this item and have further discussion when more information becomes available.

G. Discussion of FY22 Student Fees - Mr. Aubin reported that the school committee decided to waive all fees for SY 20/21. Ms. Rapoza presented a list entitled **Student Fees 2019-2020/2021-2022** and is looking for guidance on charging fees for the next school year. After discussion took place all members agreed to go with the fees listed under FY20. Waivers are available if needed. There were questions on golf, ice hockey fees, and Preschool and PreK tuition.

H. Superintendent's Evaluation - Chair Tavares explained the process of the Superintendent evaluation. Each member submits an evaluation, results are tabulated and made into an overall summary. Chair Tavares reported Mr. Aubin received proficient with a high impact on student learning and his leadership is exceptional. Chair Tavares read many further details on the many ways Mr. Aubin has exemplified a pathway to excellence for the district. Mr. Aubin thanked the committee.

I. Review of School Improvement Plans for 2021-2022 (WSRH / WJRH / WES / MAC) - Done above

J. Subcommittee Updates - Mr. Viveiros reported the School Building Committee continues to have weekly meetings and the project is on schedule. Granite curbing, spreading loam and planting grass is being done with just a few months left.

Ms. Stanton Cross requested to have an alternative plan for grades 5-12 in case the new school is delayed. Mr. Aubin has met with building leadership and will have a contingency plan A, B, and C by middle of July. He is working with bargaining units and will ensure state approval as well.

## **VI. Action Agenda**

### **A. Review and Act on Minutes of Monday, May 17, 2021 Work Session and Thursday, May 20, 2021 -**

A motion was made to approve the Minutes of Monday, May 17, 2021 Work Session and Thursday, May 20, 2021.

Motion by Orlando, seconded by Viveiros, all were in favor, motion passed 5/0/0

### **B. Review and Act on WCS Policy EBCFA – Face Coverings - Chair Tavares called to table this item.**

**C. Review and Act on FY22 Student Fees - A motion was made by Ms. Stanton Cross to go with fees set under FY20. Ms. Rapoza recommended to go with all the fees under FY20 with exception of 3 items that include Preschool Tuition 2-day program, Preschool Tuition 3-day program and golf fees. Ms. Stanton Cross amended the motion to include the 3 exceptions as recommended by Ms. Rapoza.**

Motion by Stanton Cross, seconded by Pacheco 5/0/0

**D. Review and Act on the Acceptance of the 2021-2022 School Lunch Bids/Quotes - Ms. Rapoza reported the lunch bids opened on Friday June 4. Ms. Rapoza made the following recommendations:**

Milk and Dairy - White's Brothers All Star Dairy of Acushnet

Pizza - Domino's of Fall River

Groceries - Thurston Foods and ACE Endico

Bread - Calise & Sons Bakery of Lincoln

Ms. Rapoza noted some changes in the lunch program next year. They are looking into using Google Forms to place orders, Professional Development for staff, working with a chef, looking at menus, adding paninis and different types of wraps.

A motion was made to award food contracts to the vendors recommended by Ms. Rapoza.

Motion by Stanton Cross, seconded by Viveiros, all were in favor, motion passed 5/0/0

**E. Review and Act on FY22 Budget - Superintendent Aubin read the total budget number for FY22 based on the revised number to be \$19,935,683.**

A motion was made to approve the budget number of \$19,935,683.

Motion by Stanton Cross, seconded by Viveiros 5/0/0

**F. Review and Act on FY21 Transportation Agreement - This item was tabled due to pending negotiations.**

**G. Review and Act on FY22 Transportation Fees - This item was included in student fees above.**

**V. Routine Matters - Correspondence and Notices - Chair Tavares reported none.**

## **VI. Topics the Chair could not Reasonably Anticipate Forty-eight (48) Hours in Advance of the Meeting -**

Ms. Stanton Cross mentioned school signs / digital signs. Mr. Viveiros said any sign will not be flashy or loud. The school will have the ability to turn it off and on at any time.

Discussion on the use of the old high school building and the maintenance of the fields and how this will work out with the Town is needed. This property has been turned over to the Town. A Virtual Work Session to discuss further details will be scheduled as well as a Virtual School Committee Meeting in July 2021 to close the books.

**VII. Adjourn - A motion was made to adjourn. With members being present and voting individually and unanimously, the motion passes.**

Motion by Stanton Cross, seconded by Orlando 5/0/0

Roll call vote:

Orlando Yes      Pacheco Yes      Stanton Cross Yes      Tavares Yes      Viveiros Yes

The Virtual School Committee Meeting adjourned at 7:48 pm.

**MEETING DOCUMENTS**

Acknowledgement of WEF Grant of \$910 to Help Fund the Eyes on Owls Education Program at WES

Acknowledgement of the WJSHS PTO Grant of \$298 for the Intertidal Zone Study

FY22 Student Fees

Superintendent's Evaluation

Review of School Improvement Plans for 2021-2022 (WSRH / WJRH / WES / MAC)

WCS Policy EBCFA – Face Coverings

Acceptance of the 2021-2022 School Lunch Bids/Quotes

FY22 Budget

FY21 Transportation Agreement

FY22 Transportation Fees

*Submitted by Sharon Pinho School Committee Recording Secretary*