

STRASBURG – FRANKLIN LOCAL BOARD OF EDUCATION

October 18, 2017

OPENING

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

I. Call Meeting to Order Time: 6:30

- A. Roll Call**
Present at roll call: Mrs. Bitikofer, Mr. Hostetler, Mrs. Spidell and Mr. Harvey
- B. Pledge of Allegiance**
- C. Additions to agenda**
***** NA *****
- D. Adopt Agenda**
Mrs. Spidell made a motion to adopt the agenda with Mr. Hostetler seconding the motion. At roll call, ayes: Mrs. Spidell, Mr. Hostetler, Mrs. Bitikofer and Mr. Harvey. Motion carried

Introduction and Report for the following:

Recognition of Students of the Month for September:

- High School: Trentan Trahan
- Middle School: Garrett Lab

Speaker: Dawn Delcoma - Online learning, Digital learning, Media center

Public Participation - *In accordance with the Strasburg Franklin Board of Education Policy 0169.1, any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than two(2) days prior to the meeting and include name and address, group affiliation (if and when appropriate), and topic to be addressed. Public participation shall be permitted as indicated on the order of business. Participants must be recognized by the presiding officer. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer. No participant may speak more than once on the same topic unless all others who wish to speak that topic have been heard. All statements shall be directed to the presiding officer, no person may address or question Board members individually. Public participation shall be limited to thirty (30) minutes. All meetings are recorded to maintain an exact record of the proceedings.*

III. New Business / Treasurer's Recommendations

Mr. Hostetler made a motion to approve the following Treasurer's recommendations:

1. Approve the minutes from the September 20, 2017 regular board meeting and the Sept 27, 2017 work session.
2. Approval of payment of bills and any expenditures with "then and now" certificates, including those with amounts exceeding \$3,000.
3. The treasurer is requesting approval of the September 2017, financial report with expenditures totaling \$531,281.20. Investment balances at September 30th were \$812,198.85 in Citizen's Bank Money Market and \$4,291,392.86 in General STAR Ohio. The balance in the Fred A. and Dorothy J. Yenny Scholarship fund was \$18,890.81.

The Board also owns the following investments:

<u>Type</u>	<u>Institution</u>	<u>Amount</u>
CD -6456	Strasburg Savings	\$198,248.32

Mrs. Bitikofer seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs. Bitikofer, Mrs. Spidell and Mr. Harvey.
Nays: none Motion carried

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Mr. Hostetler made a motion to approve the following fund transfer:

4. The treasurer is requesting approval to transfer the following funds to follow the required set a side amounts per Section 3315.18:
Section 3315.18 requires boards of education of city, exempted village, local and joint vocational school districts to establish a capital and maintenance fund for capital improvement and project maintenance purposes. The boards of education are required to deposit into this fund from their school districts' revenues, an amount that equals 3% of the preceding year's formula amount as defined in ORC 3317.02 multiplied by the previous year's student population of their districts. Money deposited into this fund shall be used solely for acquisition, replacement, enhancement and maintenance or repair of permanent improvements as those terms are defined in ORC Section 5705.01. Any money in this fund that is not used in any fiscal year shall carry forward to the next fiscal year.

001 General fund 106,948.80 to 001-9920 General fund set a side Capital Outlay

Mrs. Bitikofer seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs. Bitikofer, Mrs. Spidell and Mr. Harvey.

Nays: none

Motion carried

VI. FIVE YEAR FORECAST

5. Mrs. Spidell made a motion to approve the five year forecast to be submitted to ODE for the October Reporting

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Strasburg-Franklin Local School District										
Tuscarawas County										
Schedule of Revenues, Expenditures and Changes in Fund Balances										
For the Fiscal Years Ended June 30, 2015, 2016 and 2017 Actual;										
Forecasted Fiscal Years Ending June 30, 2018 Through 2022										
	Actual				Average Change	Forecasted				
	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018		Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	
Revenues										
1.010	General Property Tax (Real Estate)	2,389,995	2,465,022	2,667,838	5.7%	2,604,121	2,637,514	2,672,652	2,704,847	2,730,112
1.020	Tangible Personal Property	0	0	0	0.0%	0	0	0	0	0
1.030	Income Tax	0	0	0	0.0%	0	0	0	0	0
1.035	Unrestricted State Grants-in-Aid	2,474,495	2,830,854	2,905,674	8.5%	2,915,440	2,910,965	2,911,282	2,911,601	2,911,920
1.040	Restricted State Grants-in-Aid	34,841	26,808	20,996	-22.4%	21,184	21,374	21,566	21,760	21,956
1.045	Restricted Federal Grants-in-Aid - SFSF/EdJOBS	0	0	0	0.0%	0	0	0	0	0
1.050	Property Tax Allocation	318,081	314,595	328,035	1.6%	337,004	342,577	345,876	349,179	351,232
1.060	All Other Revenues	328,038	363,619	379,668	7.6%	383,464	387,299	391,172	395,085	399,036
1.070	Total Revenues	5,545,450	6,000,898	6,302,211	1.8%	6,261,213	6,299,729	6,342,548	6,382,472	6,414,256
Other Financing Sources										
2.010	Proceeds from Sale of Notes	0	0	0	0.0%	0	0	0	0	0
2.020	State Emergency Loans and Advancements (Approved)	0	0	0	0.0%	0	0	0	0	0
2.040	Operating Transfers-In	135,037	73,017	161,375	37.5%	0	0	0	0	0
2.050	Advances-In	62,887	3,809	14,701	96.0%	12,231	0	0	0	0
2.060	All Other Financing Sources	32,361	0	0	0.0%	13,038	0	0	0	0
2.070	Total Other Financing Sources	230,285	76,826	176,076	31.3%	25,269	0	0	0	0
2.080	Total Revenues and Other Financing Sources	5,775,735	6,077,724	6,478,287	5.9%	6,286,482	6,299,729	6,342,548	6,382,472	6,414,256
Expenditures										
3.010	Personal Services	2,765,382	2,767,379	2,813,958	0.9%	2,883,809	2,944,076	2,996,968	3,050,894	3,105,808
3.020	Employees' Retirement/Insurance Benefits	1,232,749	1,285,821	1,147,561	-3.2%	1,193,458	1,322,587	1,401,415	1,486,637	1,578,818
3.030	Purchased Services	1,540,165	1,367,047	1,481,185	-1.4%	1,528,566	1,577,515	1,628,087	1,680,339	1,734,328
3.040	Supplies and Materials	202,230	205,831	197,956	-1.0%	207,854	218,247	229,159	240,617	252,648
3.050	Capital Outlay	23,378	51,343	67,751	75.8%	69,106	159,388	71,898	73,336	74,803
3.060	Intergovernmental	0	0	0	0.0%	0	0	0	0	0
Debt Service:										
4.010	Principal-All (Historical Only)	0	0	0	0.0%	0	0	0	0	0
4.020	Principal-Notes	0	0	0	0.0%	0	0	0	0	0
4.030	Principal-State Loans	0	0	0	0.0%	0	0	0	0	0
4.040	Principal-State Advancements	0	0	0	0.0%	0	0	0	0	0
4.050	Principal-HB 264 Loans	0	0	0	0.0%	0	0	0	0	0
4.055	Principal-Other	0	0	0	0.0%	0	0	0	0	0
4.060	Interest and Fiscal Charges	0	0	0	0.0%	0	0	0	0	0
4.300	Other Objects	85,011	55,755	88,674	12.3%	68,119	99,938	73,311	103,740	77,677
4.500	Total Expenditures	5,848,915	5,733,176	5,797,085	-0.4%	5,950,912	6,321,751	6,400,838	6,635,563	6,824,082
Other Financing Uses										
5.010	Operating Transfers-Out	141,838	73,017	174,187	45.0%	0	0	0	0	0
5.020	Advances-Out	3,809	14,701	12,231	134.6%	0	0	0	0	0
5.030	All Other Financing Uses	35,321	0	0	0.0%	0	0	0	0	0
5.040	Total Other Financing Uses	180,968	87,718	186,418	30.5%	0	0	0	0	0
5.050	Total Expenditures and Other Financing Uses	6,029,883	5,820,894	5,983,503	-0.3%	5,950,912	6,321,751	6,400,838	6,635,563	6,824,082
6.010	Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	(254,148)	256,830	494,784	-54.2%	335,570	(22,022)	(58,290)	(253,091)	(409,826)
7.010	Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	2,473,518	2,219,370	2,476,200	0.6%	2,970,984	3,306,554	3,284,532	3,226,242	2,973,151
7.020	Cash Balance June 30	2,219,370	2,476,200	2,970,984	15.8%	3,306,554	3,284,532	3,226,242	2,973,151	2,563,325
8.010	Estimated Encumbrances June 30	10,614	185,813	11,501	778.4%	20,000	0	0	0	0
Reservation of Fund Balance										
9.010	Textbooks and Instructional Materials	0	0	0	0.0%	0	0	0	0	0
9.020	Capital Improvements	0	0	0	0.0%	0	0	0	0	0
9.030	Budget Reserve	0	0	0	0.0%	0	0	0	0	0
9.040	DPIA	0	0	0	0.0%	0	0	0	0	0
9.045	Fiscal Stabilization	0	0	0	0.0%	0	0	0	0	0
9.050	Debt Service	0	0	0	0.0%	0	0	0	0	0
9.060	Property Tax Advances	0	0	0	0.0%	0	0	0	0	0
9.070	Bus Purchases	0	0	0	0.0%	0	0	0	0	0
9.080	Subtotal	0	0	0	0.0%	0	0	0	0	0
10.010	Fund Balance June 30 for Certification of Appropriations	2,208,756	2,290,387	2,959,483	16.5%	3,286,554	3,284,532	3,226,242	2,973,151	2,563,325
Revenue from Replacement/Renewal Levies										
11.010	Income Tax - Renewal	0	0	0	0.0%	0	0	0	0	0
11.020	Property Tax - Renewal or Replacement	0	0	0	0.0%	0	0	0	0	0
11.300	Cumulative Balance of Replacement/Renewal Levies	0	0	0	0.0%	0	0	0	0	0
12.010	Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	2,208,756	2,290,387	2,959,483	16.5%	3,286,554	3,284,532	3,226,242	2,973,151	2,563,325
Revenue from New Levies										
13.010	Income Tax - New	0	0	0	0.0%	0	0	0	0	0
13.020	Property Tax - New	0	0	0	0.0%	0	0	0	0	0
13.030	Cumulative Balance of New Levies	0	0	0	0.0%	0	0	0	0	0
14.010	Revenue from Future State Advancements	0	0	0	0.0%	0	0	0	0	0
15.010	Unreserved Fund Balance June 30	2,208,756	2,290,387	2,959,483	16.5%	3,286,554	3,284,532	3,226,242	2,973,151	2,563,325

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Mr. Hostetler seconded the motion, At roll call, ayes: Mrs. Spidell, Mr. Hostetler, Mrs. Bitikofer and Mr. Harvey.

Nays: none

Motion carried

V. Board of Education Committee Reports

- Buckeye Career Center – Mr. Hostetler
- Legislative Liaison – Mr. Harvey

VI. The Superintendent recommends the following items for approval for the Strasburg-Franklin Board of Education:

Mr. Hostetler made a motion to approve the following Superintendent recommendations:

1. Accept donation of a new American flag from the American Legion.
2. Approve the East Central Ohio ESC to complete and file all appropriate E-Rate forms for the 2017-2018 school year.
3. Rescind the supplemental contract for Troy McClellan as Washington DC Chaperone that was approved at the Sept 20, 2017 board meeting. Approve Jessica Pridemore as a chaperone for the Washington DC trip.
4. Approval is requested for 6th grade camp to be held at Ohio FFA Camp located in Carrolton Ohio on November 15-17, 2017.
5. Approve 8 weeks maternity leave for Courtney Pollock. Courtney had her baby on Oct 10, 2017.
6. Approve the agreement between the Village of Strasburg and the Strasburg BOE related to ownership, maintenance and upkeep of Tiger Drive.
7. Approve the quote from CCG Automation for Total Care Program.
8. Accept the resignation of Greg Seward effective November 17, 2017.
9. Approve the 8th grade class to take their annual class trip to Washington DC on May 2 to May 4, 2018
10. Approve First Reading of the following NEOLA Policies, in accordance to revisions in the law:

Policy 1240–Evaluation of Superintendent (Revision)

Policy 1330 – Evaluation of Treasurer (Revision)

Policy 2271 – College Credit Plus Program (Revision)

Policy 2464 – Gifted Education and Identification (Revision)

Policy 4120.05 – Employment of Substitute Educational Aides (New)

Policy 5136 – Personal Communication Devices (Revision)

Policy 5200 – Attendance (Revision)

Policy 5330 – Use of Medications (Revision)

Policy 5530 - Drug Prevention (Revision)

Policy 6233 – Amenities for Participants at Meetings and/or Other Occasions (Revision)

Policy 6680 – Recognition (Revision)

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- Policy 7300 – Disposition of Real Property/Personal Property (Revision)
- Policy 7540.03 – Student Technology Acceptable Use and Safety (Revision)
- Policy 7540.04 – Staff Technology Acceptable Use and Safety (Revision)
- Policy 7540.05 – District-Issued Staff E-Mail Account (Revision)
- Policy 7540.06 – District Issued Student E-Mail Account (New)
- Policy 8600.04 – Bus Driver Certification (Revision)
- Policy 9141 – Business Advisory Council (New)

11. Approve the following classified substitutes for the 2017-2018 SY

- Mary Haney Sub Secretary

12. Approve the following Certified and Non-Certified Employment Contracts:

A. Supplemental Positions for 2017-2018 SY pending verification of all credentials

Kelly Herron	Assistant Boys Basketball Coach
Bob Neidenthal	JV Boys Basketball Coach
Jeremy Dugan (split)	7 th Grade Boys Basketball Coach
Nancy Cregan	7 th Grade Girls Basketball Coach
Steve Allensworth	8 th Grade Girls Basketball Coach

Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs. Spidell, Mrs. Bitikofer and Mr. Harvey.

Nays: none Motion carried

B. Supplemental Positions Continued

Mr. Hostetler made a motion to employ Tommy Spidell as 8th Grade Boys Basketball Coach. Mrs. Bitikofer seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs. Bitikofer, Mr. Harvey Abstain: Mrs. Spidell, Nays: none Motion carried

C. Supplemental Positons Continued

Mrs.Bitikofer made a motion to employee Britt Hostetler as 7th Grade Boys Basketball Coach / Split stipend. Mrs. Spidell seconded the motion. At roll call, ayes: Mrs.Bitikofer, Mrs.Spidell, Mr. Harvey Abstain: Mr. Hostetler, Nays: none Motion carried

VII. Administrative Team Reports

- Mrs. Brown, Superintendent
- Mr. Hall, Middle/High School Principal
- Mrs. Doerschuk, Elementary School Principal

VIII. ADJOURNMENT

TIME OUT: 7:54

Mr. Hostetler made a motion to adjoun with Mrs.Bitikofer seconding the motion. At roll call, ayes: Mr.Hostetler, Mrs. Bitikofer, Mrs.Spidell and Mr. Harvey.

Nays none Motion carried

President

Treasurer

Next Board Meeting will be: Nov 15, 2017 at 6:30PM