

STRASBURG - FRANKLIN LOCAL BOARD OF EDUCATION

May 20, 2015

The Board of Education of Strasburg-Franklin Local School District met in regular session Wednesday, May 20, 2015 at 6:00.p.m. Present at roll call were Robyn Burkett, Dan Donato, Wes Hostetler, and Veronica Spidell.

2015-161 ADDITIONS TO THE AGENDA

Mr. Hostetler made a motion to approve adding the following changes to the agenda:

2015-165A Appropriation Modifications

Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs. Spidell, Mr. Donato and Mrs. Burkett. Nays: none Motion carried

2015-162 ADOPT AGENDA

Mr. Hostetler made a motion to adopt the May 20, 2015 agenda with the changes. Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs. Spidell, Mr. Donato and Mrs. Burkett.

Nays: none. Motion carried

2015-163 APPROVAL OF MINUTES

Mr. Hostetler made a motion to approve the April 15, 2015 Regular Board minutes. Mr. Donato seconded the motion. At roll call, ayes: Mr. Hostetler, Mr. Donato, Mrs. Spidell, and Mrs. Burkett.

Nays: none Motion carried

2015-164 APPROVAL OF FINANCIAL REPORT

Mr. Donato made a motion to approve the April, financial report with expenditures totaling \$741,262.01. Investment balances at April 30th were \$1,541,367.18 in Citizen's Bank Money Market and \$2,479,902.19 in General STAR Ohio and \$670,712.23 in OSFC building fund in STAR Ohio and \$804,930.16 in Building Account in STAR Ohio. The balance in the Fred A. and Dorothy J. Yenny Scholarship fund was \$20,574.17

The Board also owns the following investments:

<u>Type</u>	<u>Institution</u>	<u>Amount</u>
CD -6456	Strasburg Savings	\$196,805.66

Mr. Hostetler seconded the motion. At roll call, ayes Mr. Donato, Mr. Hostetler, Mrs. Spidell, and Mrs. Burkett.

Nays: none. Motion carried.

2015-165 PAYMENT OF BILLS

Approval of the payment of bills and any expenditures with "then and now" certificates, including those with amounts exceeding \$3,000 was granted with a motion made by Mr. Hostetler and seconded by Mrs. Spidell. At roll call, ayes: Mr. Hostetler, Mrs. Spidell, Mr. Donato and Mrs. Burkett.

Nays: none. Motion carried.

2015-165A APPROPRIATION MODIFICATIONS

Mr. Hostetler made a motion to approve to increase the appropriation in the 010 Construction OFCC account to \$963,948.67 to cover repayment of balance from the OFCC funds. Mr. Donato seconded the motion. At roll call, ayes: Mr. Hostetler, Mr. Donato, Mrs. Spidell and Mrs. Bukett.

Nays:none Motion carried

**STRASBURG – FRANKLIN LOCAL BOARD OF EDUCATION**

**May 20, 2015**

2015-166

**FIVE YEAR FINANCIAL FORECAST**

Mr. Hostetler made a motion to approve the following five year forecast to be submitted in May:

<b>Strasburg-Franklin Local School District</b>										
Tuscarawas County										
Schedule of Revenues, Expenditures and Changes in Fund Balances										
For the Fiscal Years Ended June 30, 2012, 2013 and 2014 Actual;										
Forecasted Fiscal Years Ending June 30, 2015 Through 2019										
	Actual				Average Change	Forecasted				
	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	
<b>Revenues</b>										
1.010 General Property Tax (Real Estate)	2,362,036	2,309,454	2,351,268	-0.2%	2,388,355	2,415,783	2,453,346	2,184,125	1,975,077	
1.020 Tangible Personal Property	0	0	0	0.0%	0	0	0	0	0	
1.030 Income Tax	0	0	0	0.0%	0	0	0	0	0	
1.035 Unrestricted State Grants-in-Aid	2,410,692	2,465,100	2,481,652	1.5%	2,466,747	2,461,537	2,462,214	2,462,905	2,463,609	
1.040 Restricted State Grants-in-Aid	7,318	12,114	42,321	157.4%	38,700	39,036	39,375	39,718	40,064	
1.045 Restricted Federal Grants-in-Aid - SF/SF/EdJOBS	0	139,308	0	0.0%	0	0	0	0	0	
1.050 Property Tax Allocation	369,409	318,038	320,679	-6.5%	321,993	320,863	323,881	285,562	286,191	
1.060 All Other Revenues	323,166	283,388	307,503	-1.9%	332,284	335,608	338,964	342,353	345,777	
1.070 <b>Total Revenues</b>	<b>5,472,621</b>	<b>5,527,400</b>	<b>5,503,423</b>	<b>1.8%</b>	<b>5,548,079</b>	<b>5,572,827</b>	<b>5,617,780</b>	<b>5,314,663</b>	<b>5,110,718</b>	
<b>Other Financing Sources</b>										
2.010 Proceeds from Sale of Notes	0	0	0	0.0%	0	0	0	0	0	
2.020 State Emergency Loans and Advancements (Approved)	0	0	0	0.0%	0	0	0	0	0	
2.040 Operating Transfers-In	104,241	0	330,724	0.0%	0	0	0	0	0	
2.050 Advances-In	139,308	201,959	7,303	-25.7%	62,887	0	0	0	0	
2.060 All Other Financing Sources	0	0	8,192	0.0%	8,000	0	0	0	0	
2.070 <b>Total Other Financing Sources</b>	<b>243,549</b>	<b>201,959</b>	<b>346,219</b>	<b>27.2%</b>	<b>70,887</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
2.080 <b>Total Revenues and Other Financing Sources</b>	<b>5,716,170</b>	<b>5,729,359</b>	<b>5,849,642</b>	<b>1.2%</b>	<b>5,618,966</b>	<b>5,572,827</b>	<b>5,617,780</b>	<b>5,314,663</b>	<b>5,110,718</b>	
<b>Expenditures</b>										
3.010 Personal Services	2,808,981	2,711,780	2,768,072	-0.7%	2,849,215	2,821,354	2,869,896	2,926,831	2,944,464	
3.020 Employees' Retirement/Insurance Benefits	1,153,374	1,099,460	1,146,084	-0.2%	1,170,735	1,239,814	1,305,805	1,387,832	1,470,136	
3.030 Purchased Services	1,165,060	1,396,258	1,249,513	4.7%	1,408,223	1,495,611	1,545,930	1,598,030	1,651,980	
3.040 Supplies and Materials	212,572	170,554	285,016	17.8%	253,267	265,930	279,227	293,188	307,847	
3.050 Capital Outlay	7,650	23,198	114,339	286.1%	31,445	32,074	32,715	33,369	34,026	
3.060 Intergovernmental	0	0	0	0.0%	0	0	0	0	0	
Debt Service:										
4.010 Principal-All (Historical Only)	0	0	0	0.0%	0	0	0	0	0	
4.020 Principal-Notes	0	0	0	0.0%	0	0	0	0	0	
4.030 Principal-State Loans	0	0	0	0.0%	0	0	0	0	0	
4.040 Principal-State Advancements	0	0	0	0.0%	0	0	0	0	0	
4.050 Principal-HB 264 Loans	0	0	0	0.0%	0	0	0	0	0	
4.055 Principal-Other	0	0	0	0.0%	0	0	0	0	0	
4.060 Interest and Fiscal Charges	0	0	0	0.0%	0	0	0	0	0	
4.300 Other Objects	93,162	84,211	63,984	-16.8%	95,015	98,562	102,251	106,087	110,076	
4.500 <b>Total Expenditures</b>	<b>5,440,799</b>	<b>5,485,461</b>	<b>5,607,008</b>	<b>1.5%</b>	<b>5,807,900</b>	<b>5,953,345</b>	<b>6,135,824</b>	<b>6,345,337</b>	<b>6,518,539</b>	
<b>Other Financing Uses</b>										
5.010 Operating Transfers-Out	150,279	0	331,315	0.0%	0	0	0	0	0	
5.020 Advances-Out	201,959	146,611	62,887	-42.3%	0	0	0	0	0	
5.030 All Other Financing Uses	0	0	0	0.0%	0	0	0	0	0	
5.040 <b>Total Other Financing Uses</b>	<b>352,238</b>	<b>146,611</b>	<b>394,202</b>	<b>55.2%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
5.050 <b>Total Expenditures and Other Financing Uses</b>	<b>5,793,037</b>	<b>5,632,072</b>	<b>6,001,210</b>	<b>1.9%</b>	<b>5,807,900</b>	<b>5,953,345</b>	<b>6,135,824</b>	<b>6,345,337</b>	<b>6,518,539</b>	
6.010 <b>Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses</b>	<b>(76,867)</b>	<b>97,287</b>	<b>(151,568)</b>	<b>-241.2%</b>	<b>(188,934)</b>	<b>(380,518)</b>	<b>(518,044)</b>	<b>(1,030,674)</b>	<b>(1,407,821)</b>	
7.010 Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	2,604,665	2,527,798	2,625,085	0.4%	2,473,517	2,284,583	1,904,065	1,386,021	355,347	
7.020 <b>Cash Balance June 30</b>	<b>2,527,798</b>	<b>2,625,085</b>	<b>2,473,517</b>	<b>-1.0%</b>	<b>2,284,583</b>	<b>1,904,065</b>	<b>1,386,021</b>	<b>355,347</b>	<b>(1,052,474)</b>	
8.010 <b>Estimated Encumbrances June 30</b>	<b>58,462</b>	<b>9,757</b>	<b>19,581</b>	<b>8.7%</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	
<b>Reservation of Fund Balance</b>										
9.010 Textbooks and Instructional Materials	0	0	0	0.0%	0	0	0	0	0	
9.020 Capital Improvements	0	0	0	0.0%	0	0	0	0	0	
9.030 Budget Reserve	0	0	0	0.0%	0	0	0	0	0	
9.040 DPIA	0	0	0	0.0%	0	0	0	0	0	
9.045 Fiscal Stabilization	0	0	0	0.0%	0	0	0	0	0	
9.050 Debt Service	0	0	0	0.0%	0	0	0	0	0	
9.060 Property Tax Advances	0	0	0	0.0%	0	0	0	0	0	
9.070 Bus Purchases	0	0	0	0.0%	0	0	0	0	0	
9.080 <b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
10.010 <b>Fund Balance June 30 for Certification of Appropriations</b>	<b>2,469,316</b>	<b>2,615,328</b>	<b>2,453,936</b>	<b>-0.1%</b>	<b>2,234,583</b>	<b>1,854,065</b>	<b>1,336,021</b>	<b>305,347</b>	<b>(1,102,474)</b>	
<b>Revenue from Replacement/Renewal Levies</b>										
11.010 Income Tax - Renewal	0	0	0	0.0%	0	0	0	0	0	
11.020 Property Tax - Renewal or Replacement	0	0	0	0.0%	0	0	0	343,500	343,500	
11.300 <b>Cumulative Balance of Replacement/Renewal Levies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>343,500</b>	<b>687,000</b>	
12.010 <b>Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations</b>	<b>2,469,316</b>	<b>2,615,328</b>	<b>2,453,936</b>	<b>-0.1%</b>	<b>2,234,583</b>	<b>1,854,065</b>	<b>1,336,021</b>	<b>648,847</b>	<b>(415,474)</b>	
<b>Revenue from New Levies</b>										
13.010 Income Tax - New	0	0	0	0.0%	0	0	0	0	0	
13.020 Property Tax - New	0	0	0	0.0%	0	0	0	0	0	
13.030 <b>Cumulative Balance of New Levies</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
14.010 Revenue from Future State Advancements	0	0	0	0.0%	0	0	0	0	0	
15.010 <b>Unreserved Fund Balance June 30</b>	<b>2,469,316</b>	<b>2,615,328</b>	<b>2,453,936</b>	<b>-0.1%</b>	<b>2,234,583</b>	<b>1,854,065</b>	<b>1,336,021</b>	<b>648,847</b>	<b>(415,474)</b>	

Mr. Donato seconded the motion. At roll call, ayes: Mr. Hostetler, Mr. Donato, Mrs. Spidell and Mrs. Burkett.

Nays: none

Motion carried

2015-167

**WORKER'S COMPENSATION GROUP/ COMP MANAGEMENT**

Mr. Donato made a motion to approve Comp Management as the district's worker's compensation third party administrator through the OASBO group rating program for \$630.00. Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Donato, Mrs. Spidell, Mr. Hostetler and Mrs. Burkett.

Nays: none

Motion carried

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\*\*\*\*\* The board recognized and thanked Theresa Shroeder, Christine Kate for their retirement and years of service \*\*\*\*\*

2015-168 SECOND READING / NEOLA POLICIES

Mr. Hostetler made a motion to approve the second readings of the following NEOLA policies in accordance to revisions in the law:

- 2114 Meeting State Performance Indicators (REVISION)
- 2413 Career Advising (NEW)
- 5114 Foreign Exchange Students (REVISION)
- 5340 Student Accidents (REVISION)
- 5350 Suicide Intervention Process (REVISION)
- 5460 Graduation Requirements (NEW)
- 6108 Authorization to Make Electronic Fund Transfers (NEW)
- 8390 Animals on district Property (REVISION)
- 8400 School Safety (REVISION)

Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs Spidell, Mr. Donato and Mrs. Burkett. Nays: none Motion carried

2015-169 FIRST READING / NEOLA POLICIES

Mr. Donato made a motion to approve the first reading of the following policies :

- 2271 College Credit Plus Program (REVISED)

Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Donato, Mrs. Spidell, Mr. Hostetler and Mrs. Burkett. Nays: none Motion carried

2015-170 POLICY REVISION

Mr. Hostetler made a motion to approve the revision to the 2440 Summer School Policy, instructional fees may be charged to all students when necessary.

Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs. Spidell, Mr. Donato and Mrs. Burkett.

Nays; none Motion carried

2015-171 OHIO HIGH SCHOOL ATHLETIC ASSOCIATON

Mr. Hostetler made a motion to approve the resolution authorizing continued membership in the OHSAA for the 2015-2016 school year. Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Hostetler, Mrs. Spidell, Mr. Donato and Mrs. Burkett. Nays: none Motion carried

2015-172 PRESCHOOL-HEAD START / HARCATUS CAO INC.

Mr. Donato made a motion to approve to enter into contract with Harcatus CAO INC. Dennison, Ohio to house the Headstart preschool in the Administrative building for the 2015-2016 school year. Mrs. Spidell seconded the motion. At roll call, ayes: Mr. Donato, Mrs. Spidell, Mr. Hostetler and Mrs. Burkett.

Nays; none Motion carried

2015-173 UNPAID LEAVE

Mr. Hostetler approved one (1) unpaid leave day for Amanda VanHorne for May 22, 2015. Mrs. Spidell seconded the motion. At roll call, ayes; Mr. Hostetler, Mrs. Spidell, Mr. Donato, and Mrs. Burkett.

Nays; none Motion carried

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2015-174 EMPLOYMENT

Mr. Hostetler made a motion to approve the following contracts:

ONE (1) YEAR CONTRACT

Tanya Horne  
Jessica Pridemore

THREE (3) YEAR

Matt Stemple  
Rachel Ripley  
Katie Scott  
Pam Wojcicki  
John Cox

FIVE (5) YEAR

Traci Hohman  
Danielle Thornberry

SUPPLEMENTALS

Gary Spinell	Summer Digital Learning Instructor
Mike Winland	Jr. High Football Coach
Nick Metzger	Jr. High Football Coach
Katie Scott	JV Volleyball Coach
Jeff Willis	Varsity Boys Golf Coach
Troy McClelland	Jr High Golf Coach
Adam Hall	Varsity Boys Basketball Coach
Jessica Pridemore	Varsity Girls Basketball Coach
Pam Wojcicki	Jr. High Football Cheerleading Advisor
Pam Wojcicki	Jr. High Basketball Cheerleading Advisor
Stacy DiBacco	Varsity Basketball Cheerleading Advisor
Kim Gessner	Varsity Basketball Cheerleading Advisor

Mr. Donato seconded the motion. At roll call, ayes; Mr. Hostetler, Mrs. Spidell, and Mrs. Burkett.  
Nays: Mr. Donato Motion carried

\*\*\*\*\*Took a break for a retiree reception and the students that presented their inventions \*\*\*\*\*

\*\*\*\*\*Mr. Hostetler left to attend the Buckeye JVS graduation \*\*\*\*\*

2015-175 EXECUTIVE SESSION

Mrs. Spidell moved, Mr. Donato seconded, that the following resolution be adopted:

WHEREAS, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the **checkmarked** items with respect to a public employee or official:
  - 1 \_\_\_ Appointment.
  - 2 X Employment.- Personnel
  - 3 \_\_\_ Dismissal.
  - 4 \_\_\_ Discipline.
  - 5 \_\_\_ Promotion.
  - 6 \_\_\_ Demotion.
  - 7 \_\_\_ Compensation.

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- 8\_\_\_ Investigation of charges/complaints (unless public hearing requested).
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. XX Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

Roll Call: Mrs. Spidell AYE  
 Mr. Donato AYE  
 Mr. Hostetler AYE  
 Mrs. Burkett AYE  
AYE

At 7:00 P.M., the Board went into Executive Session with the following persons present:

Mrs. Burkett	Mr Donato	
Mrs. Spidell	Mrs. Angerer	Mrs. Brown

Mrs. Burkett called the meeting back into regular session at 8:30

2015-176 ADJOURNMENT

At 8:31 p.m., Mr. Doanto made a motion to adjourn, with Mrs. Spidell seconding the motion. At roll call, ayes:, Mr. Donato, Mrs. Spidell, and Mrs. Burkett

Nays: none

Motion carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer